



Village of Carmacks  
P.O. Box 113  
Carmacks, YT Y0B 1C0

## Special Meeting Agenda

### Special Meeting of the Council of the Village of Carmacks, Yukon

To be held at the Council Chambers or via Zoom

**Date:** Monday, January 13, 2025,      **Time:** 06:00 PM

**Zoom Info:** Meeting ID: 719 907 0780      Passcode: 643780

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#### 1. CALL TO ORDER

#### 2. APPROVAL OF AGENDA

- Motion to adopt the agenda.

#### 3. ACTION ITEMS

##### 3.1 Tax Lien Process for Unpaid Property Taxes

- Review and approval of TL1, presented to Council, to authorize the issuance of a public notice regarding unpaid property taxes for the past two years.      **(motion to accept)**

##### 3.2 CAO Appointment Bylaw 315-25

**(First & Second Reading)**

#### 4. IN-CAMERA SESSION

*Motion to go in and out of session with recorded times.*

#### 5. ADJOURNMENT

- Motion to adjourn.

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: [info@carmacks.ca](mailto:info@carmacks.ca)

YUKON TERRITORY ASSESSMENT AND TAXATION ACT  
 SECTION 82 (1)  
**Form TL1**

TAX LIEN SUMMARY  
 VILLAGE OF CARMACKS

Roll#	Title Holder	Location	Legal Description	Certificate of Title	Arrears of Property Tax at December 31, 2024	Penalty	Interest	Balance
C5000001002050	Horst Kahl	Carmacks	Lot 2 Plan 19125	84Y131	\$ 600.00	\$ 60.00	\$ 16.15	\$ 676.15
C5040000156030	Eric C. Marchment	Carmacks	Lot 156 Plan 93-111	100085891	\$ 600.00	\$ 60.00	\$ 16.15	\$ 676.15

Dated this 13th day of January 2025

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 Annette Wylimczyk  
 Collector of Taxes



## Village of Carmacks BYLAW #315-25

A by-law to establish the position of Chief Administrative Officer and to make provision for appointment.

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**Whereas** pursuant to section 183 of the *Municipal Act, Chapter 154, RSY 2002*, the council of the Village of Carmacks must establish by bylaw the position of Chief Administrative Officer and must appoint a person or persons to that position; and

**Whereas** the council of the municipality deems it proper and expedient to appoint a chief administrative officer and to enter into a contract of employment with that person.

**Now Therefore**, the Council of the Village of Carmacks, in open meeting assembled, hereby **ENACTS AS FOLLOWS:**

1. This by-law may be cited as the "Chief Administrative Officer Bylaw".
2. The position of Chief Administrative Officer of the Village of Carmacks is hereby established.
3. The Chief Administrative Officer shall be appointed by bylaw and shall hold office at the pleasure of council and in accordance with such terms and conditions of employment as may be established by agreement between the council and the Chief Administrative Officer.
4. The Council of the Village of Carmacks appoints Chantal Pelletier as the Chief Administrative Officer for the Village of Carmacks.
5. This appointment is effective on passing this Bylaw.
6. The Chief Administrative Officer shall have signing authority on behalf of the Village of Carmacks.

**BY-LAW #312-24 shall be repealed on passing of this Bylaw.**

Read a first time this 13<sup>th</sup> Day of January 2025.

Read a second time this 13<sup>th</sup> Day of January 2025.

Read a third and final time this 21<sup>st</sup> Day of January 2025.

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Justin Lachance  
Mayor

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Dennis Mitchell  
Deputy Mayor