**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON NOVEMBER 5th, 2024, IN THE MUNICIPAL COUNCIL CHAMBERS**

**PRESENT:** Mayor:Justin Lachance

Councillors: C. Bellmore, T. Wheeler, D. Hansen D. Mitchell  
 Staff: M. Cybulski, P. Singh, A. Wylimczyk, J. Wylimczyk, C. Johnnie, L. Ferraz

1. **CALL TO ORDER:** CAO M. Cybulski called the meeting to order at 7:00 PM.

**SWEARING-IN CEREMONY**

The swearing-in ceremony, officiated by Kathi Brent Brakefield, included the formal oath-taking of the following elected officials:

* Mayor Justin Lachance, sworn in to serve the community in his role.
* Councillor Dennis Mitchell has been sworn in as a dedicated member of the Council.
* Councillor Cory Bellmore has been sworn in as a dedicated member of the Council.
* Councillor Tara Wheeler has been sworn in as a dedicated member of the Council.
* Councillor Doris Hansen has been sworn in as a dedicated member of the Council.

1. **AGENDA:** Council reviewed the agenda.

**24-21-01** **M/S Councillors D. Hansen/ T. Wheeler motioned that the agenda be   
 accepted. CARRIED**

1. **MINUTES:** From the regular council meeting on October 15th, 2024

**24-21-02** **M/S Councillors D. Hansen/ D. Mitchell motioned that the minutes be   
 accepted as presented.**  
 **CARRIED**

1. **DELEGATION**

4.1 Megan Johnston attended the Council meeting and requested an exception to Animal Control By-law 252-18 for the addition of chickens. The Council will review her request within 14 days or at the next scheduled Council meeting.

4.2 Balance BIOGAS representatives Jonathan Osborne and Devon Yacura presented to the new Mayor and Council regarding the ongoing project at the landfill. They provided a comprehensive overview of the project, explaining its current status, objectives, and future plans, ensuring the Council was fully informed about all aspects of the initiative.

1. **CORRESPONDENCE**

Patricia Cashin, representing Team Yukon, submitted a donation request to support the team's participation in upcoming curling events. The council acknowledged the importance of supporting local athletes.

Mayor Justin Lachance removed himself from the discussion as a conflict of interest as his wife be the part of the team.

**24-21-03** **M/S Councillors D. Hansen/ D. Mitchell motioned to provide a donation of $1,605 to support Team Yukon’s participation in the upcoming curling championship. CARRIED**

**6 . REPORTS**

**6.1 Councillor Activity Reports**

**Councillor D. Hansen** congratulated She informed that she was not able to attend Halloween event because was not feeling well.

**Councillor D. Mitchell** was busy at work.

**Councillor T. Wheeler** informed the council that she will be not attending the newly elected official training on November 28-29, 2024, as she will be on her vacation and out of country.

**Councillor C. Bellmore** congratulated all the members of the council to be officially elected as member of the Council. She also expressed her experience at Halloween party event that it was a good event.

**6.2 Mayor’s Report**

Mayor Lachance congratulated all the members of the council to be officially elected as member of the Council. He also informed the council about upcoming Remembrance Day event at recreation center November 11th at 11:00 Am.

**6.3 By-law Constable Report**Liam Ferraz By-law officer provided monthly by law enforcement report from October 2024 to Council and broke it down verbally.

**6.4 Fire Department Report**Council read provided report.

**6.5 Recreation Department Report** Recreation Director C. Johnnie provided monthly recreation department report from October 2024 to Council and broke it down verbally.

**6.6 Finance Report**

Finance Officer A. Wylimczyk provided monthly finance report from October 2024 and January to October income statement to council.

**6.7 Public Works & Operations Department Report** Public Works General Manager J. Wylimczyk provided monthly public works report from October 2024 and broke it down verbally.

**6.8 CAO Report**CAO Matt Cybulski presented Council with a detailed written report, which he also broke down verbally. In his presentation, he explained the current projects in progress as well as those that have recently been completed. Additionally, he provided Council with a 90-day succession plan, outlining priority areas for the incoming CAO to focus on. This plan is designed to ensure a smooth transition and continuity of operations. As this was Mr. Cybulski's final week with the Village of Carmacks, he emphasized the importance of this roadmap for maintaining progress on key initiatives.

**6.9 AYC**Councillor D. Hansen mentioned that the new elected officials training will be held at the end of November. The AYC Board meeting will be held on November 29th and the AYC Admin meeting on November 30th.

**BYLAWS**

7.1. Bylaw Enforcement Title Clarification By-law 311-24

**24-21-04** **M/S Councillors T. Wheeler/D. Hansen motioned to give By-Law 311-24 By-law Enforcement Tittle Clarification first reading.**

**CARRIED**

**24-21-05** **M/S Councillors D. Hansen/ C. Bellmore motioned to give By-Law 311-24 By-law Enforcement Tittle Clarification second reading with amendments.**

**CARRIED**

**New & Unfinished Business**

**8.1 Appointment of Recreation Committee Council Delegation**

**24-21-06** **M/S Councillors C. Bellmore/ D. Hansen motioned to Appoint Councillor D. Mitchell as a Recreation Committee Council Delegation.**

**CARRIED**

**8.2 Appointment of AYC Elected Official from Council**

**24-21-07** **M/S Councillors C. Bellmore/ D. Hansen motioned to Appoint Councillor T. Wheeler as a AYC Elected Official from Council and Councillor D. Mitchell appointed as an alternate. CARRIED**

**QUESTION PERIOD**No questions from the public.

**IN-CAMERA**Motion to move into Closed Meeting in accordance with the Yukon Municipal Act,   
Section 213 (3) (a) if in the case of a council, the council decides during the meeting to   
meet as a council committee to discuss a matter.

**24-21-08 M/S Councillor D. Hansen motioned to go in-camera at 8:55PM.** An in-camera discussion by Council regarding a legal matter.

**24-21-09 M/S Councillor D. Hansen motioned to go out of in-camera at 9:30 PM.**

**24-21-10 M/S Councillor D. Hansen motioned to go in-camera at 9:31 PM.**

**24-21-11 M/S Councillor D. Hansen motioned to go out of in-camera at 9:43 PM.**

**ADJOURNMENT**

**24-21-12 M/S Councillor D. Hansen/ T. Wheeler motioned to adjourn the at 9:44 PM.**

Mayor Justin Lachance adjourned the meeting at 9:44 PM.

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Mayor Justin Lachance Municipal Clerk Parminder Singh