

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE  
VILLAGE OF CARMACKS ON MAY 2<sup>nd</sup>, 2023 IN THE MUNICIPAL COUNCIL  
CHAMBERS**

**PRESENT:** Councillors: D. Hansen, K. Unterschute, J. Lachance  
Staff: CAO C. Cybulski, M. Lillefors  
Regrets: Mayor L. Bodie, H. Belanger  
Delegation: Cpl. T. Woodman

**ORDER:** Councillor D. Hansen called the meeting to order at 7:00 PM.

**AGENDA:** Council reviewed the agenda.

**23-09-01 M/S Councillors J. Lachance/K. Unterschute motioned that the agenda be  
accepted as presented. CARRIED**

**MINUTES:** From the special meeting on April 12, 2023.

**23-09-02 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be  
accepted as presented. CARRIED**

**MINUTES:** From the special meeting on April 14, 2023.

**23-09-03 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be  
accepted as presented. CARRIED**

**MINUTES:** From the regular meeting on April 18, 2023.

**23-09-04 M/S Councillors J. Lachance/K. Unterschute motioned that the minutes be  
accepted as presented. CARRIED**

## **DELEGATION:**

### **4.1 RCMP**

It has been quite a busy month, double the calls we did last year, alcohol has been playing a large factor. There was a serious roll over that happened just out of town, fortunately there were no fatalities.

The RCMP have been doing bar walks, there were a lot of people in there for the hockey games with no issues. They were quite involved in the community during April, attended events such as Building Resilient Families, things for Easter, the Curling Bonspiel, Karaoke at the bar after the bonspiel, as well as a funeral that was held.

They enjoyed all the activities they got to be apart of. Cpl. T. Woodman handed out photos of Ramona Peter just in case Council missed the Facebook posts, and let Council know the last time she was spotted was on April 21<sup>st</sup>, and she wasn't reported missing until the 28<sup>th</sup>.

CAO M. Cybulski extended a hand to help if there's anything we can do on behalf of the municipality.

## **CORRESPONDENCE:**

None.

## **6 REPORTS:**

### **6.1 Councillor Activity Reports**

Councillor D. Hansen had nothing to report

Councillor K. Unterschute had nothing to report

Councillor J. Lachance said he's been involved with minor hockey stuff and driving the school bus.

### **6.2 Mayor's Report**

None.

### **6.3 CAO Report**

CAO M. Cybulski gave a Firehall update, a YTG lease was presented for Council to review, Environmental Health is expected to move in early May, Total North has been working on the potential to be leasing a spare Village of Carmacks fibre line to Total North/YTG for network capacities.

A major update from Marthya as well as our Chief Building Inspector confirmed that there is that nothing is holding us as a Municipality from opening the new Fire Hall. YTG has expressed that we should open that building as soon as possible. Due to the building source code, as of today there is nothing holding us from being able to open.

Occupancy to have equipment in the building has already happened, just not operational occupancy yet. Outline of our contingency plan for not having a backup generator, we do have a review of the service agreement between YTG as well as the Village of Carmacks, and a secondary agreement between Little Salmon Carmacks First Nation and the Village of Carmacks that will not be done today, but Council has been presented with take home documents to review and we will call a special meeting in a week or two where everyone can come back with their feedback.

An update for the old Firehall, on April 18<sup>th</sup> it was discussed that there was no confirmed documentation that it needed to be closed.

Kudos to our Community Advisor A. Hill who did a lot of leg work to help us find this information out.

We will most likely need to amend the OCP, so we will be looking further into that for the next couple meetings.

Wildland Fire Management will be completing their air quality testing at the end of this week, they're hoping to move in by the end of the month.

They will be committing to a certain monetary value that hasn't quite been determined yet, they're still waiting on the scope of work that will need to be done.

They will also be needing us as a partner in that, we do know so far that there are roofing issues, boiler issues, and water issues in that facility, so we'll be exploring what it takes to get back to an expected standard, meaning we'll be getting engineers down to look at everything structural and mechanical.

Land lottery update, a few land lottery maps were presented to council with civic addresses, the 3 lots are going live as of Thursday, the Land Development Branch expressed their sincere apologies, they did get our request on time for us to incorporate our own term base, based on Village of Carmacks Municipal input for a 3-year term of development. But unfortunately, Minister Streiker has made a decision on our terms, this was before it was released to us, we were recently informed that it's a 5-year development term that have been implemented on this Land Lottery that's been signed into effect. He's expressed his apologies on behalf of his office that our input will be taken more seriously in the future.

We'll be looking at what recourse is available here, CAO M. Cybulski will be speaking with their office tomorrow as well as getting a letter of support from our Mayor to see term possibilities for this.

We will get weekly emails from Grant Match about potential funding opportunities starting sometime between the 19<sup>th</sup> and the 26<sup>th</sup> . A breakdown will be brought to Council to see what opportunities are in front of us.

In regards to the Aquatic Center update, the facility as of the 2019 report it is still structurally sound, it will need to be re-evaluated to make sure nothing has dropped in it's status. Almost everything is the facility is salvageable, so it's a shame for it to just sit there and let the value depreciate.

For the CHMC Housing and Acceleration fund, we have a pretty strong plan. Our approach has been approved, the plan includes the Village of Carmacks managing 2-3 houses, with a commercial space bottom floor and residency on the second floor. CAO M. Cybulski mentioned that we should explore looking into 2-3 floors of residential units, there is a certain quota that needs to be met for residential livings. An important part of this is to meet the criteria of comfortable and affordable housing.

#### **6.4 Fire Department Report**

Council reviewed the report.

#### **6.5 Public Works Report**

Council reviewed the report.

#### **6.6 Recreation Centre Report**

Council reviewed the report.

CAO M. Cybulski mentioned the new facility and activities brought to the Recreation Centre has been generating revenue very well, we have had about 200 visits in the last month which is quite encouraging.

#### **6.7 Arena Facility Operation Manager Report**

Council reviewed the report.

#### **6.8 AYC Report**

Councillor D. Hansen a meeting happened April 28<sup>th</sup>, Grand Chief Peter Johnson has been talking about having a Chief and Mayors forum, an initial talk on issues and challenges, it'd be good to this type of forum to have annually and could possibly grow to include Councils, after the next election we will have 4 year terms for Council.

## **7. ACCOUNTS PAID AND PAYABLES**

Council read the report provided.

## **8. BYLAWS**

No bylaws.

## **9. NEW AND UNFINISHED BUSINESS**

### **9.1 AYC, FCM, CAMA Update**

CAO. M Cybulski presented council with a conference update overview regarding AYC, FCM and CAMA. Accommodations and travel for AYC is all-ready to go, travel claims will be processed before Council leaves for AYC.

Everything for FCM and CAMA have been done except for the travel claims so everything is good to go. Shuttle and car services once there will still need to be discussed.

### **9.2 CAO Finance Management Course Update**

CAO M. Cybulski provided Council with proof of courses he's been enrolled in.

He will also be attending the class with C. Thomas the CAO of Teslin which he is excited to have a classmate he's already gotten to know a bit.

He mentioned the value of him possibly taking a Human Resources course to help build the professionalism since we have such a small municipality that will fall under his scope of work, so CAO M. Cybulski will bring up a proposal about that at the next Council meeting.

### **9.3 RFP Janitorial Services for the Municipal Fire Hall and Carmacks Recreation Center**

As discussed in the past there is a need for janitorial services for the new Fire Hall, and the need has arisen for the services at the Recreation Center with all the new foot traffic and use of the facility, which has made it hard for the staff to keep on top of.

We would like to maintain the facility the best we can.

Council was presented with the table of contents for each contract going into detail on the tender. General information is outlined in the contracts.

Council reviewed the contracts and were please, Councilor J. Lachance suggested to use hypoallergenic cleaning solutions at the Recreation Center for high touch surfaces, which will be added into that contract.

**23-09-05**

**M/S Councilors K. Unterschute/J. Lachance motioned to approve posting Tenders for Janitorial Services for the Municipal Fire Hall and Carmacks Recreation Center to move forward.**

**CARRIED**

**IN-CAMERA**

**23-09-06 Councillor J. Lachance motioned to move in-camera at 9:21PM.**

**23-09-07 Councillor K. Unterschute motioned to go out of in-camera at 10:00PM.**

**ADJOURNMENT**

**23-09-08 M/S Councillor K. Unterschute motioned to adjourn the meeting at 10:00 PM.**

Councillor D. Hansen adjourned the meeting at 10:00 PM.

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Mayor Lee Bodie

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CAO Matthew Cybulski