

## **Agenda 23-02**

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, January 17, 2023.

### **1. CALL TO ORDER**

### **2. AGENDA**

(motion to adopt)

### **3. ADOPTION OF MINUTES**

(motion to adopt)

3.1 Regular meeting of January 10, 2023

### **4. DELEGATION**

### **5. CORRESPONDENCE**

5.1 CDF Funding Letter

5.2 FCM/Green Municipal Fund

### **6. REPORTS**

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report

6.4 AYC

### **7. ACCOUNTS PAID AND PAYABLES**

### **8. BYLAWS**

(motion to adopt)

### **9. NEW & UNFINISHED BUSINESS**

9.1 New Arena Funding Brainstorming Discussion

9.2 2023 Mosquito Control Participation Letter

### **10. QUESTION PERIOD**

### **11. INCAMERA**

(motion to go in and out of session and recorded time)

11.1 Requested by CAO

### **12. ADJOURNMENT**

*In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing.*

## **Remote Attendance at Council Meetings**

In order to comply with territorial regulations to reduce the risk of virus transmission, the public is invited to attend Council Meetings remotely through Zoom. Access is available either via internet or via phone (see instructions below). Please note that participants will be automatically muted, and the video function will not be enabled. Council Chambers will not be open to the public. If you are unable to access a phone or the internet, please contact the Village to discuss arranging remote access.

### **Access Instructions for Regular Council Meetings:**

Meeting ID: 719 907 0780

Passcode: 643780

Call In +1 253 215 8782

**COMPUTER** *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link:

<https://us02web.zoom.us/j/7199070780?pwd=NTIUOWRwZnFuNEc5ZzBKWVJuWFkrUT09>

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE  
VILLAGE OF CARMACKS ON JANUARY 10, 2023 IN THE MUNICIPAL COUNCIL  
CHAMBERS**

**PRESENT:** Mayor: Lee Bodie (Attended by phone)  
Councillors: D. Hansen, K. Unterschute H. Belanger, J. Lachance  
Staff: CAO L. Teggarty, M. Lillefors  
Delegation: Cpl. D. MacNeil, George Skookum,  
Recreation Director M. Cybulski,  
Yukon Government Community Advisor A. Hill (by phone)  
Regrets: Councillor K. Unterchute

**ORDER:** Mayor L. Bodie called the meeting to order at 7:00 PM.

**AGENDA:** Council reviewed the agenda.

**23-01-01 M/S Councillors D. Hansen/H. Belanger motioned that the agenda be  
accepted as presented.**

**CARRIED**

**Minutes:** From the regular meeting on December 20, 2022

**23-01-02 M/S Councillors J. Unterchute/H. Belanger motioned that the minutes be  
accepted as presented.**

**CARRIED**

**Delegation:**

**4.1 RCMP**

Cpl. D. MacNeil presented Council with the RCMP's report for December. He noted that the alcohol-related calls have increased this year in contrast to last year in December. There were quite a few vehicle collisions in the month of December, luckily with minimal to no injuries. Cpl. D. MacNeil thanked everyone who showed up to the open house despite the extreme weather

conditions. They will keep it going for next year, moving it to earlier in the month to avoid the cold snap.

#### **4.2 George Skookum and Recreation Director Matt Cybulski**

G. Skookum and M. Cybulski have been working on the new arena opening ceremony. The Provisional date for the ceremony is February 11<sup>th</sup>, 2023 from 12:00 PM to 7:00 PM. G. Skookum applied for CDF money back in April to make it a memorable event. He has a few special guests invited, to tell the history of the struggles of skating on ponds, rivers, and lakes along with having to travel to other communities to skate at their arenas.

Bonnie Cooper will be giving a reflection on curling over time since the arena will be a multi-purpose rink. Shirts have been ordered to give away during the day. Helmets and skates have been purchased through our sponsorship from CDF and the Little Salmon First Nation. M. Cybulski was hoping they would be able to have a council member or the mayor speak on the trials and tribulations for the opening, the Jump Start delegates will be coming to experience our opening as well.

Last time curling was held in Carmacks was in 2017. Trying to hang onto the sport in the community is tough. G. Skookum reached out to see if anybody was interested in curling or being on the curling committee and the response was great, so we will be continuing curling. Maximizing the usage of the ice is top priority.

We will be inviting all communities and anybody who's helped along the way to our grand opening.

#### **Correspondence**

##### **5.1 Community solutions workshop for the reduction of human-bear conflicts:**

Council reviewed the workshop letter. Council was asked to attend a meeting here in Carmacks, on the 18<sup>th</sup> and 19<sup>th</sup>. Council agreed to attend if they can.

## **6. Reports**

### **6.1 Council Activity Reports**

D. Hansen recorded the AYC meeting that happened Friday and will be going over it before our next meeting.

J. Lachance had a good Christmas break, and the New Year's fireworks were a success.

H. Belanger had nothing to report.

### **6.2 Mayor Report**

Mayor L. Bodie had a conversation with Shelley Hassard from AYC who offered to help us find a new CAO if we need the help. She said if there's anything they can do to help the Village of Carmacks with this process they will.

### **6.3 CAO Report**

CAO L. Teggarty has been invited to the Carmacks inter-agency meeting, she's hoping Mayor or Council can attend in her place. She'll send the official invite to all council members, and they'll see who will be available to participate. A. Hill volunteered to be present for whatever we needed while we wait for a new CAO.

L. Teggarty asked for a tour from the project manager for the emergency services building.

The CAO posting went up, and L. Teggarty got quite a few resumes to review. She will be bringing resumes to the council meeting on January 17<sup>th</sup>.

### **6.4 Foreman report**

Council reviewed the report provided by the public works foreman on the sewer issues that occurred over the Christmas holidays. It was suggested that we go door to door to all houses should this arise in the future.

### **6.5 AYC**

No report at this time.

**7. ACCOUNTS PAID AND PAYABLES**

Council reviewed the paid and payables.

**8. BYLAWS**

No bylaws

**9. NEW & UNFINISHED BUSINESS**

No new and unfinished business

**ADJOURNMENT**

**22-24-03 H. Belanger motioned to adjourn the meeting at 8:15 PM.**

Mayor L. Bodie adjourned the meeting at 8:15 PM.

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Mayor L. Bodie

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CAO L. Teggarty



November 18, 2022

Village of Carmacks  
P.O. Box 113  
Carmacks, Yukon Y0B 1C0

Dear Matthew Cybulski:

**RE: CDF-2839 FITNESS CENTRE LIFECYCLE REPLACEMENT & DEPARTMENT  
INFRASTRUCTURE DEPTH**

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As the Minister of Economic Development, I am pleased to inform you that an offer of financial assistance for \$75,000.00 has been approved for this project under the provisions of the Community Development Fund.

A Transfer Payment Agreement, which outlines the terms of the financial assistance, will be forwarded under separate cover. If you are willing to accept the assistance on the terms and conditions of the Transfer Payment Agreement, please have it signed and returned to the Department of Economic Development, Community Development Unit (F-1) P.O. Box 2703, Whitehorse, Yukon, Y1A 2C6.

The Community Development Fund (CDF) supports a broad range of worthwhile initiatives. Recognition of CDF acknowledges the Government of Yukon's continued commitment to the social, cultural and economic quality of life in Yukon. CDF recognition increases program awareness, encourages new applicants by providing information about funded projects and increases the presence of CDF in communities.

Please contact the Community Development Unit at (867) 667-8125 or email: [cdf@yukon.ca](mailto:cdf@yukon.ca) to discuss how you will acknowledge Government of Yukon's contribution towards your project.

On behalf of Government of Yukon, I am pleased to assist Village of Carmacks with this worthwhile initiative, and I wish you every success in this undertaking.

Sincerely,

Ranj Pillai  
Minister of Economic Development

## Lisa Teggarty

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**From:** Jean-Pierre Ouellette <jouellette@fcm.ca>  
**Sent:** December 13, 2022 7:05 AM  
**To:** Lisa Teggarty  
**Subject:** FW: FCM / GMF

**Follow Up Flag:** Follow up  
**Flag Status:** Flagged

Hello Lisa:

I am the Outreach Advisor and found your address on the Town website.

We had a great conversation yesterday with Mayor Brodie. My supervisor, Jim, was up to the Yukon last year to chat with area municipalities about the Green Municipal Fund at FCM. We hope to be able to assist you with any needs you may have.

[Here](#) is a listing of our programs, we'd be happy to host a Teams call to discuss further.

Cheers,

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**From:** Jean-Pierre Ouellette <jouellette@fcm.ca>  
**Sent:** December 12, 2022 4:05 PM  
**To:** mayor@carmacks.ca  
**Cc:** Jim Wren <jwren@fcm.ca>; Chad Meda <cmeda@fcm.ca>; Jessica Golden <jgolden@fcm.ca>  
**Subject:** FCM / GMF

Hello Mayor Bodie:

It was a pleasure speaking with you today about the Green Municipal Fund and how our funding programs may assist with your community needs.

As discussed, we wanted to provide you with more details on program opportunities and connect with your municipal staff.

For the Community Efficiency Financing (CEF) program, if we combined Little Salmon Carmacks First Nation, we could look to set up a program to retrofit existing housing.

You can find CEF program details [here](#).

Copied are Chad and Jessica for the Sustainable Affordable Housing (SAH) programs.

Let us know if we can coordinate a group call or connect with staff to further explore any opportunities.

Many thanks for your interest in our programs.

Best Regards,

### Jean-Pierre Ouellette

Advisor, Programs Outreach | Green Municipal Fund  
Conseiller, Rayonnement des programmes | Fonds municipal vert





January 05, 2023

**Re: Government of Yukon 2023 Mosquito Control Program (MCP)**

The Government of Yukon is again offering the Mosquito Control Program to municipalities. The program administration and coordination has been awarded to Duka Environmental Services Ltd. The contractor's Program Coordinator is Curtis Fediuk.

The full Mosquito Control Program for Yukon municipalities includes; hand application of larvicide (*Bacillus thuringiensis sub. israelensis Bti*; trade name Vectobac 200G) to early melt areas, aerial application of larvicide, follow up hand applications, and prior to and post application larva and mosquito monitoring. Areas to receive the larvicide have been determined from previous years' programs and any additional or subtracted areas will be determined through consultation between the municipal official(s) and the Program Coordinator. A plan will be devised to achieve a balance between budget and potential treatment areas.

In order to participate, municipalities must provide suitable personnel to assist the Program Coordinator with the following; early hand application, ground support during the aerial application of larvicide, and post application monitoring and sampling. The municipal contact will be required to report monitoring results to the Program Coordinator. The contractor and all support personnel will be operating under, and should be thoroughly familiar with, the Contractor's Pesticide Service Permit. Mentoring, information, and assistance will be provided as required, throughout the season by the contractor.

If your municipality does not have personnel that will hold valid certification for the 2023 season, you ***are required to*** designate a candidate(s) to take this course and write the corresponding exam. The successful candidates' passing the exam acquires certification for handling and application of granular larvicides. The course is mainly "home study" but will include a two-day virtual review session with the exam at the end of the second day. Please note that this is a BC exam and all candidates should also become familiar with the Yukon's Pesticide Regulations.

YG is pleased to offer the review course and simplified BC Pesticide Applicators Certification exam for the *Pesticide Certification for the Ground Application of Bacterial Pesticides and Growth Regulators for Mosquito Control*. **The review course is scheduled for March 7th and 8th, 2023 and will be offered in-person at the Sternwheeler Conference Centre. Operations & Programs will identify a local exam invigilator for all course participants.**

Please note that there is a \$90.00 exam fee payable to the BC Minister of Finance prior to the writing of the exam.

All municipalities participating in the Program must complete and submit the Mosquito Control Program Registration Form and the Letter of Agreement and must abide by the terms and conditions of the agreement. On the Letter of Agreement, municipalities must confirm their level of participation in the Program.

If your municipality is administering its own program but would like to send a participant to the course please fill out only the enclosed form, "2023 MCP Registration Form", (the letter of agreement is not required). Please note that the course exam fee is \$90 and payable to the BC Minister of Finance.

**Please return completed forms prior to end of day February 10<sup>th</sup>, 2023  
to [Jackie.taylor@yukon.ca](mailto:Jackie.taylor@yukon.ca) and [cs-finance-ops@yukon.ca](mailto:cs-finance-ops@yukon.ca).**

Sincerely,

Community Services  
Operations and Programs Branch

## 2023 MOSQUITO CONTROL PROGRAM Registration Form

1.

Municipality: \_\_\_\_\_

Primary Contact for the MCP: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Alternate Contact Name : \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

2. Certified/Non-certified personnel who will be assisting Program Co-coordinator:

| NAME | CERTIFICATE NUMBER (if applicable) and Issuing Province or Territory | CERTIFICATE EXPIRATION | PHONE NUMBER |
|------|--|------------------------|--------------|
|      |  |                        |              |
|      |  |                        |              |
|      |  |                        |              |
|      |  |                        |              |

3. Candidates for the 2023 Review Course: *Ground Application of Bacterial Pesticides and Growth Regulators for Mosquito Control*

| NAME | ADDRESS | PHONE NUMBER |
|------|---------|--------------|
|      |         |              |
|      |         |              |
|      |         |              |
|      |         |              |

## Letter of Agreement – Municipal Mosquito Control Program

We understand that effective mosquito control operations require ongoing effort and that such effort will be conducted only by trained personnel on an as-needed basis throughout the duration of the mosquito control season.

In consideration of acceptance into the Mosquito Control Program, \_\_\_\_\_  
(Municipality name) requests to participate in:

### **LEVEL 1: Independent Program Operation by Municipality.**

Municipal obligations/requirements:

Municipality will need its own Yukon Environment Pesticide Service Permit which requires advertisement, mosquito population monitoring (larval and adults), treatment site maps and written records of sampling and treatments. Municipality must report all activities to Yukon Environment as per permit requirements. Applicators must be certified to complete larvicide treatments.

Community Services Program and Program Coordinator/Contractor Provides:

Pesticide applicator training course. VectoBac 200G larvicide. Larval and adult mosquito sampling equipment. Delivery and pick-up of equipment and training on its use. Sample identification (larval and adult taxonomy) and reporting of same back to municipality for the municipality's submission to Yukon Environment as part of permit reporting.

All costs of goods and services will be invoiced back to the Municipality.

### **LEVEL 2: Ground Surveys and Applications**

Municipal obligations/requirements:

Municipal applicator is expected to complete larval and adult mosquito sample collection, preservation, reporting of population surveillance, sampling and observations. This information is to be provided to the Program Coordinator/contractor for submission to Yukon Environment as a condition of the permit. Municipal applicator is expected to complete ground-based applications. Applicators must be certified to make treatments. Applicators will have to keep track of application details and provide relevant information to Program Coordinator/contractor. Applicators should assist Program Coordinator/contractor with applications where possible.

Community Services Program and Program Coordinator/Contractor Provides:

Pesticide applicator training course. VectoBac 200G larvicide. Larval and adult mosquito sampling equipment. Delivery and pick-up of equipment, training on its use. Coordination of all aspects of the mosquito surveillance and control program with personnel/applicators designated by the municipality.

Municipalities work under the Program Coordinator/Contractor permit who will complete all required Yukon Environment reporting. Program coordinator/contractor will also collect their own samples and complete ground-based larvicide treatments when in town. Program Coordinator/contractor provides a comprehensive Summary Report.

All costs of goods and services will be invoiced back to the Municipality.

### LEVEL 3: Ground and Aerial Surveys and Applications

Municipality receives from Community Services all of the services summarized in Level 2. Municipality is expected to supply, all of the services summarized in Level 2. Aerial applications are included.

All costs of goods and services will be invoiced back to the Municipality.

\_\_\_\_\_ (Municipality name) agrees to abide by the following Terms and Conditions:

- That we will only use individuals who have the required Pesticide Applicator Certification, (ie: Ground Application of Bacterial Pesticides and Growth Regulators for Mosquito Control) if applying pesticides ourselves, and that these persons will abide by all Federal and Territorial Acts and Regulations
- That we will use, store and apply pesticide only as directed on the container label, and always maintain public health and safety standards
- That we understand this program is limited to applying granular larvicides and we will ensure we have the appropriate pesticide permit and approval required from the Environmental Programs Branch, Environment Yukon before applying any other pesticide
- That we will read and follow all requirements as set out in the Program Contractor's Pesticide Service Permit and ensure our staff or volunteers keep a copy of the permit on hand while applying larvicides at any location. (Copies of the Permit will be supplied to all participating Municipalities)
- That we will provide due care for, and maintenance of, equipment in our possession

- That we will keep detailed records, and provide a season end summary, of all mosquito control activities done by Municipal representatives, including “light trap counts” and dates, times, places and methods larvicides applications
- That the application of larvicides shall be restricted to non-domestic water sources which are not utilized by fish and have no surface discharge to waters utilized by fish
- That incorporated communities will pay for all costs associated with participation in the Program.

**Applicant:**

\_\_\_\_\_  
Signature Title Date

**Yukon Government, Community Services Approval:**

\_\_\_\_\_  
Signature Title Date