

Village of Carmacks Housing Development Grants

Instructions to Prospective Applicants

September 5, 2025



Overview

The following instructions are intended to support prospective applicants through the Fall 2025 Housing Development Grant intake process. The intake will formally start on Monday, September 5th at 4:00 p.m. and end on Wednesday, October 8th.

How do I get started?

Please review Section 3.0 of the Eligibility Housing Development Grant Policy (available online at www.carmacks.ca/housing-grant or at the Village of Carmacks office) to ensure that you/your organization meets the criteria for the grant. Applicants should also review the remainder of the policy to ensure they understand what will be expected of them if they are successful in receiving a grant.

We strongly encourage applicants to confirm their eligibility before proceeding with their application. For Minor grants, applicants need to fill out and submit the application form. There is no application form for Major grants; instead, applicants should email the Village at cao@carmacks.ca to confirm in writing that they would like to initiate discussions and work towards a draft funding agreement with the Village.

How do I get advice or help with my application?

For information about the policy, grants, or project eligibility, please contact the Village's Housing Accelerator Fund consultant Jane Koepke (Groundswell Planning) at (867) 335-3346 or janek@northwestel.net.

For information about and assistance with a Development Permit (an application requirement) please drop by the Village of Carmacks office at 143 River Drive, call (867) 836-6271, or email cao@carmacks.ca.

How can I submit my application for a Minor Grant?

You may submit your application via email or in hard copy to the Village (see contact information above). All required documents must be submitted at the same time (in electronic or hard copy form).

What if I can't meet the intake deadline?

Depending on the number of applications received, there may still be money left after the October 8th deadline and applications will be processed on a first-come, first-serve basis.

What other agencies might I need to talk to?

Depending on the nature of your project, you may need to reach out to a Government of Yukon (YG) branch that issues approvals. If you are developing a rental unit or drilling a well, additional financial assistance may be available through other programs. Don't miss out on other potential funding and/or financing opportunities!

Approval or Resource	Responsible Agency	Contact Information
Septic disposal system approval	YG Environmental Health Services	(867) 667-8391 environmental.health@yukon.ca
Domestic Water Well Program (loan)	YG Property Assessment and Taxation Branch	(867) 667-5268 assessment.taxation@yukon.ca
Municipal Matching Rental Construction Program (grant for rental unit)	Yukon Housing Corporation	(867) 667-5759 ykhouse@yukon.ca
Housing Initiatives Fund (grant for 1+ rental unit)	Yukon Housing Corporation	(867) 667-5759 ykhouse@yukon.ca
Building permit (required after the application process)	YG Building Safety and Standards Branch	(867) 667-5741 buildingsafety@yukon.ca

And a final word...

We want you to succeed! Don't hesitate to reach out for assistance, and thanks in advance for your understanding and patience as the Village and its consultants work to administer a program of this nature for the first time.