

Village of Carmacks Council

Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.

Agenda 26-19**Regular Meeting of the Council of the Village of Carmacks, Yukon**

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM**

on **Tuesday, September 29th, 2026**

Zoom Information: Meeting ID: **719 907 0781** Passcode: **662543**

Agenda

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*
3. **Adoption of Minutes**
 - 3.1 Regular Meeting of September 15th, 2026 *Motion to Approve*
4. **Delegation**

None
5. **Correspondence**
 - 5.1 Email to Mayor Lachance from Steven Bridwell RE: Highway Risks of Increased Trucking Traffic
6. **Reports**
 - 6.1 Council Activity Reports
 - 6.2 Mayor's Report
 - 6.3 CAO Report
 - 6.4 Bylaw Report
 - 6.5 Finance Report
 - 6.6 PWGM Report
 - 6.7 Association of Yukon Communities (AYC)
7. **Bylaws**

None
8. **New and Unfinished Business**
 - 8.1 Village Housing Project RFP – Recommendation from Evaluation Committee *Motion to Approve*
 - 8.2 Traffic Bylaw Engagement (Update)
 - 8.3 Firesmart initiatives (Update)
 - 8.4 Impacts of geo-political events on Village operations (Update & Discussion)
 - 8.5 Preparation for Budget 2027 (Update)
 - 8.6 Exploration of options to improve community energy security (Update & Discussion)
 - 8.7 YEC's proposed thermal generator on North Klondike (Update)
 - 8.8 Next JCM – proposed dates and agenda items (Discussion)
 - 8.9 Water license renewal process (Update & Discussion)
 - 8.10 Municipal infrastructure O&M status (Update)
9. **Question Period**
10. **In-Camera Session**
11. **Adjournment**



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON SEPTEMBER 15th, 2026, IN THE MUNICIPAL
COUNCIL CHAMBERS**

PRESENT: Deputy Mayor D. Mitchell

Councillors: H. Belanger, D. Hansen, T. Wheeler,

Staff: CAO B. Rogers, P. Singh

Regrets: J. Lachance

- 1. CALL TO ORDER:** Deputy Mayor D. Mitchell called the meeting to order at 7:00 PM.

Council observed a moment of silence in memory of Marcella Jonathan, a resident of Carmacks who recently passed away.

- 2. AGENDA:** Council reviewed the agenda.

26-18-01 M/S Councillors H. Belanger / T. Wheeler motioned that the agenda be accepted as amended.

CARRIED

3. MINUTES:

3.1 From the regular council meeting on September 1st, 2026

26-18-02 M/S Councillors D. Hansen / H. Belanger motioned that the minutes be accepted as presented.

CARRIED

4. DELEGATION

4.1 RCMP

The RCMP representative was unable to attend the meeting. The monthly policing report was provided to Council for review.

Council received the report for information and thanked the RCMP for their ongoing service to the community.

5. CORRESPONDENCE

5.1 Festival of Trees – Donation Request

Council reviewed a request for support for the Festival of Trees. Council supported providing the same type of contribution as in the previous year, consisting of donated ice time.



26-18-03 M/S Councillors D. Hansen / H. Belanger motioned that Village provide the same Festival of Trees contribution as the previous year, consisting of donated ice time.

CARRIED.

5.2 Community Request - Use of Municipal Open Space

Council reviewed a community request involving use of municipal open space. Council agreed that Administration should respond directly to the applicant and provide information on the applicable requirements under the Village's Open Spaces Bylaw and any other necessary approvals.

6. REPORTS

6.1 Council Activity Reports

Councillor D. Hansen reported being unable to attend the recent meeting with Member of Parliament Brendan Hanley due to illness and had no additional report.

Councillor H. Belanger reported being away during the recent meeting with MP Hanley and had nothing further to report.

Councillor T. Wheeler reported attending the meeting with MP Hanley and the Association of Yukon Communities Board meeting. Councillor Wheeler also raised a resident concern regarding excessive speeding by work vehicles on the Campbell Highway, which had been brought to the attention of the RCMP. Councillor Wheeler encouraged Council to begin annual budget discussions earlier in the year.

Councillor D. Mitchell reported being busy with work and had no additional activities to report.

6.2 Mayor's Report

No Report.

6.3 CAO Report

CAO B. Rogers reported on a meeting with the Association of Yukon Communities regarding municipal employee benefits, preparation for the AYC Admin Forum, and coordination of the Village housing RFP. Administration also met with Sport Yukon regarding partnership opportunities involving the Recreation Department.

Administration met with Yukon Highways and Public Works regarding Village lease agreements that are approaching renewal and participated in the September 9 meeting with MP Hanley, the September 11 AYC Admin Forum, and the September 12 AYC Board meeting.

6.4 Recreation Report

Councillor T. Wheeler provided an update from the AYC Board meeting. The meeting was held in Whitehorse due to the Klondike Road Relay, with the next community-hosted Board meeting expected to take place in Mount Lorne in late November.



Updates included work on a rural land development strategy, the delayed adoption of the 2025 National Building Code until 2027, governance training through Community Services, review of Community Recreation Assistance Grant rules, and the transfer of Sport and Recreation into the Department of Community Services.

The Board also received presentations from the Yukon Ombudsman's Office and the Anti-Poverty Coalition, including discussion of hidden homelessness in rural communities. Councillor Wheeler advised that additional AYC resolution and financial updates would be circulated to Council by email.

7. BYLAWS

None.

8. NEW AND UNFINISHED BUSINESS

8.1 Housing Initiatives Update

Administration advised that two proposals were received in response to the RFP for the Village housing project on Lot 127. The submissions are being evaluated by Administration and the Village's consultants, and a recommendation will be brought to Council following completion of the evaluation process.

Administration also provided an update on ongoing advocacy regarding Housing Accelerator Fund challenges and the disconnect between program requirements and construction-financing policies in rural Yukon. AYC has offered to lead a coordinated letter to the federal Minister responsible for housing requesting an extension to the program and outlining northern construction and financing challenges, with support also being discussed with the Member of Parliament's office.

8.2 Traffic Bylaw Engagement Update

Administration provided an update on the public review of Bylaw No. 307-24, the Village of Carmacks Traffic Bylaw. A public engagement opportunity was held prior to the meeting; no members of the public attended. Council acknowledged the written feedback received to date and encouraged residents to continue providing comments.

Administration is also seeking internal and technical input, including review from an emergency-management perspective. Feedback will be consolidated into recommendations for Council before the next reading of the bylaw.

8.3 Communications and Resident Survey

Administration advised that a resident communications questionnaire had been prepared following Council's previous discussion on how residents prefer to receive Village information. The survey was posted online and a paper copy was scheduled to be mailed to residents.



Residents may return completed paper forms to the Village Office or submit responses electronically. The survey will remain open until September 30, 2026, after which Administration will summarize the results for Council.

8.4 Next Regular Council Meeting Date

Administration advised that Village administrative staff will be in Whitehorse on October 6, 2026, to attend the Government of Yukon Sustainable Communities Forum. Council discussed rescheduling the next Regular Council Meeting.

26-18-04 M/S Councillors D. Hansen / T. Wheeler motioned that the next Regular Council Meeting be held on September 29, 2026 at 7:00PM.

CARRIED.

9. QUESTION PERIOD

No formal questions were received.

10. IN-CAMERA

None.

11. ADJOURNMENT

26-18-05 M/S Councillor H. Belanger motioned to adjourn the meeting at 7:29 PM.

Deputy Mayor D. Mitchell adjourned the meeting at 7:29 PM.

Deputy Mayor Dennis Mitchell

Municipal Clerk Parminder Singh



Fw: Highway Risks of Increased Trucking Traffic - An Alaskan Perspective

From CAO Village of Carmacks <cao@carmacks.ca>

Date Fri 9/25/2026 1:12 PM

To Village of Carmacks Admin <admin@carmacks.ca>

Hi Prince,

Please add this email to the Council package.

Thanks!

B

Get [Outlook for iOS](#)

From: Mayor Lachance <mayor@carmacks.ca>

Sent: Saturday, September 19, 2026 9:13 AM

To: CAO Village of Carmacks <cao@carmacks.ca>

Subject: Fw: Highway Risks of Increased Trucking Traffic - An Alaskan Perspective

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From: Steven Bridwell <sbridwel@alaska.edu>

Sent: Saturday, 19 September 2026 08:08:32

To: Mayor Lachance <mayor@carmacks.ca>; stephen.johnson@cityofdawson.ca
<stephen.johnson@cityofdawson.ca>

Subject: Highway Risks of Increased Trucking Traffic - An Alaskan Perspective

Hi Mayors Johnson and Lachance,

I hope you and yours are well.

After reading the [Yukon News article describing Dawson City's support of Carmacks Village's concerns](#) over highway safety if Yukon Energy's proposed thermal generation plants are created, I was struck how similar the truck numbers were to a scheme that came to play in Alaska, my home state.

I'm sure you've heard of ASAH at this point, but in case you hadn't, the [Advocates for Safe Alaska Highways](#) was created in 2021 as a response to the Tok to Fairbanks mine trucking plan for Kinross' Man Choh Mine. Sadly, this became a reality, and now folks have to deal with a double-trailer mine ore truck every 7 minutes on the drive from Tok to Fairbanks, 24-7. And not only are the roads wearing out, but people have been killed, not to mention animals, nor noise or air pollution.

Your concerns over increased trucking and community safety made me want to share ASAH with you. I don't know if it will be helpful, but hopefully it's something.

Good luck in your efforts and your communities.

Sincerely,

Steven Bridwell

Fairbanksan-turned-Whitehorser



Village of Carmacks

CAO Report

Date: September 25, 2026

To: Mayor and Council

From: Blake Rogers, Chief Administrative Officer (CAO)

Important Dates/Events

- **Truth & Reconciliation Event at Tantalus School:** September 29, 2026
- **Sustainable Communities Forum:** October 6-8, 2026 in Whitehorse, YT (Administration)
- **Next Regular Council Meeting:** October 20, 2026

Orientation to CAO role (Ongoing)

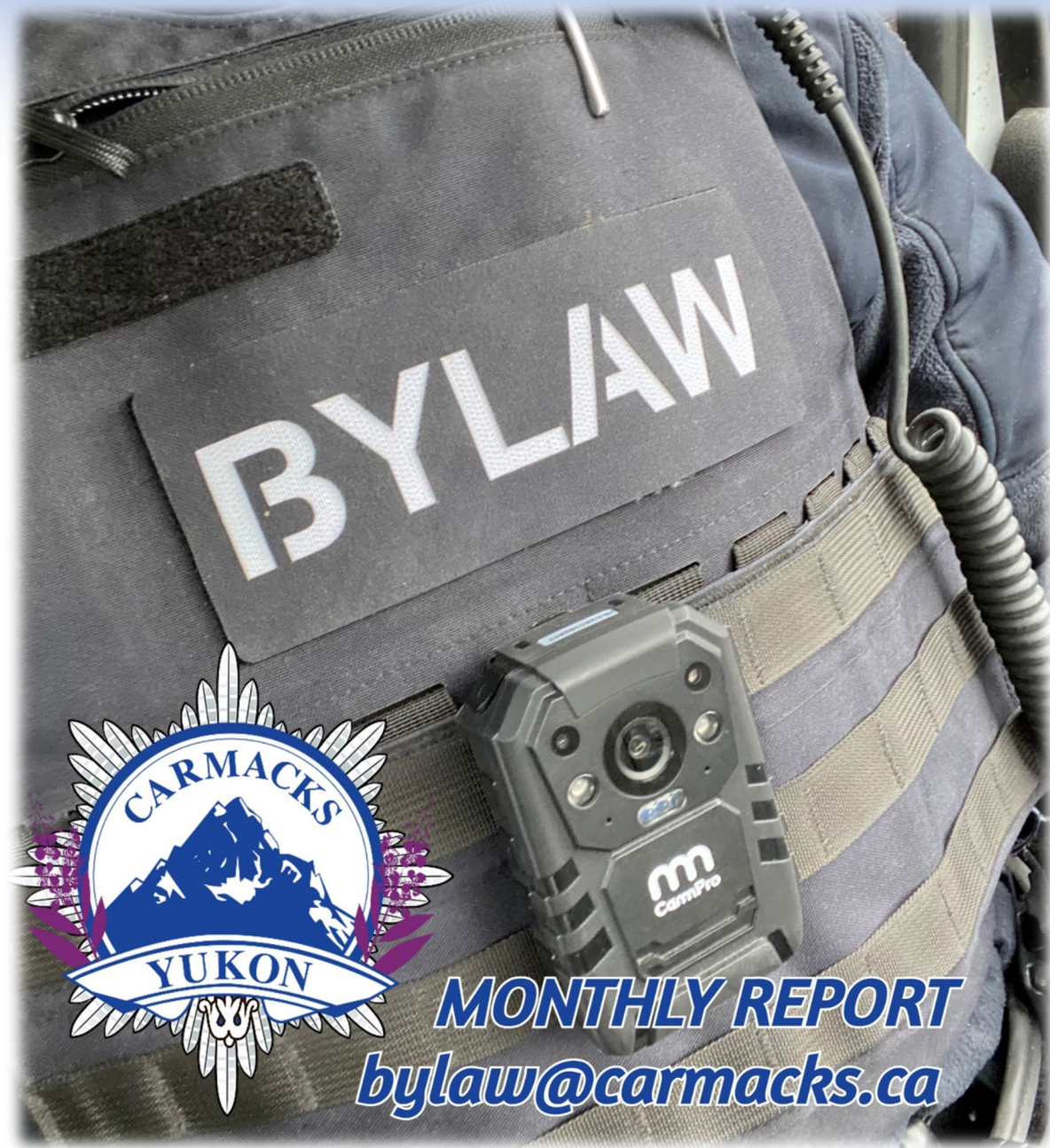
- Familiarization with key projects, files, and systems
- Correspondence with residents on various topics relating to the community

Meetings & Correspondence

- Correspondence with LSCFN Executive Director (Sept. 23)
- In-person meeting with EMO (Sept. 25)
- In-person meeting with EMR Agriculture Branch (Sept. 25)
- In-person meeting with TTC Energy Dept. (Sept. 25)

Ongoing Projects

- Coordination of multiple Village RFPs
- Exploring options for improving energy security for the community
- Coordination of HR Process for Admin Assistant position
- Coordination of Staff Strategic Planning session (late-October)
- Review of budget in advance of 2027 Budget preparation
- Coordination of multiple Agreements with government partners



I respectfully acknowledge that I work within the Traditional Territories of the Little Salmon Carmacks First Nation.



MUNICIPAL BYLAW ENFORCEMENT

Bylaw Constable's Report Monthly Report

SEPTEMBER 2026

Summary of Activities

Occurrences	September 2026	Year to Date 2026	Details
Animal Control	8	43	Dogs at large on Klondike Highway, Dog Surrenders
Aggressive Dog Complaints	1	5	Received one aggressive dog complaint. The Dog has been Surrendered.
Traffic Bylaw Violations	6	14	Tractor Trailers Avoiding Bypass, Two unsecured loads, Village Sign Damage,
Assist RCMP	0	3	No calls for assistance
Public Encounters	8	38	One Noise Complaint inquiry and Dog Neutering and Spaying inquiries

Occurrences	September 2026	Year to Date 2026	Details
Open Space Infractions	2	2	Merv Tew Park & Klondike Highway Pull-Out Dumping

Highlights.

Animal Control

- Responded to one aggressive dog complaint. The aggressive dog was known to Animal Protection Officers and Bylaw. Appropriate action was taken and the dog has been Surrendered and is no longer in the Community.
- Assisted Conservation Officer Service following a complaint received by a member of the Public regarding Bears along the Highway. I provided Public Safety education to motorists and tourists in the area and assisted with moving bears off the Highway.
- The Mobile Vet Clinic contacted Bylaw regarding a planned visit to the community. Bylaw assisted with facilitating the visit with the CAO. The Mobile Vet Clinic attended Carmacks on September 19th.

Traffic

- Traffic Stop conducted on Over-Sized Tractor-Trailer avoiding the Bypass. RCMP Assisted with the stop.
- Received complaints from members of the Public regarding damage to Village road signs.











Inquiries;

bylaw@carmacks.ca

867-385-1519



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Finance and Administration Report – August-September 2026

1. Expenditure Summary

The Expenditure Summary Report for the months of August and September 2026 have been provided for Council's review.

Bank reconciliations for September have not been completed as I am waiting on statements.

2. Income Statement

The Income Statement for the period of January 1 to September 30, 2026, has been submitted for Council's review and consideration.

3. Property Tax Collection

As of July 31st, 85 property owners paid their taxes. Reminders notices have been sent out.

4. 2026 Budget and Expenditures for the period January-August 2026

Summary is attached for council's review.

Should Council require further details or clarification on any of the items outlined above, please do not hesitate to contact Administration.

Annette Wylimczyk
Finance Officer

Telephone: (867) 863-6271
Fax: (867)863-6606
Email: info@carmacks.ca

Village of Carmacks					
Income Statement 2026-01-01 to 2026-09-30					
REVENUE			EXPENSE		
Revenue			Expenses		
Tax Revenue - General	519,383.12		Indemnities		55,266.58
Tax Revenue - Penalties	5,132.60		Salaries Managers		19,409.92
Tax Revenue - Interest	11.93		Salaries Full Time		897,954.99
Grants in Lieu - Federal	24,227.05		Salaries Part time		48,599.89
Grants in Lieu - CBC	0.00		Salaries Student		52,823.05
Grants in Lieu - YTG	202,551.74		WCB		50,738.51
Grants in Lieu - Yukon Energy	80.78		Travel		25,504.26
Total Tax Revenue		751,387.22	Per Diem		20,732.50
Interest Income	46,911.06		Overtime		2,643.79
Administration revenue other	2,839.14		Standby Pay		2,949.28
Recreation Revenue	24,074.47		Yearly Travel Bonus		25,500.00
Concession Revenue	326.74		RSP Employer Portion		7,850.43
Pool Revenue	1,061.15		Group Ins. Employer Portion		33,019.50
Arena Revenue	35,149.50		CPP Employer Portion		57,364.55
Public Works Revenue	1,492.86		EI Employer Portion		23,127.19
Recycling Revenue	54,763.45		Contract labour & Equipment		0.00
Landfill Revenue	100,692.18		Janitorial expense		6,573.42
Sewer Revenue	36,576.48		Janitorial Supplies		0.00
Business Licence Fees	3,415.30		Office Supplies		5,352.22
Animal Control Fees	480.30		Supplies		34,817.80
Permit Fees	450.00		Training		12,726.94
Visitor Centre Revenue	0.00		Memberships		23,625.79
Bylaw Revenue	1,825.00		Amortization		0.00
Building rentals	128,150.81		Service, bank, and late charges		6,530.29
Fire Protection Agreement	0.00		Advertising		18,292.44

Pool Agreement LSCFN	0.00		Donations		0.00
Carbon Tax Rebate	0.00		Bad Debt		0.00
Total Other Revenues		438,208.44	Elections		3,036.88
Do Not Use		0.00	Postage		0.00
Grant Revenue - Federal	612,788.50		Telephone/Internet/Cell		40,310.75
Grant Funding - YTG	2,000.00		Heating Fuel		136,898.87
Grants - Other	0.00		Electricity		214,581.70
Grant funding - CDF	0.00		Repairs and Maintenance		114,645.84
CCBF Funding	11,333.62		Testing		34,469.30
Total Grant Revenue		626,122.12	Rent		7,425.00
Funding - Federal	20,179.00		Security		5,511.95
Funding - YTG	54,558.50		Insurance		10,324.00
Funding - Other	17,575.00		Professional Fees		171,300.67
Community Training Trust Fund	0.00		Vehicle Expenses		39,884.12
Total Funding		92,312.50	Vehicle Fuel		19,448.66
Comprehensive Grant - Conditional	0.00		Vehicle Lease		0.00
Comprehensive Grant - Unconditional	1,958,057.00		Community Investment Grant		12,757.54
Total - Comprehensive Grants		1,958,057.00	Licences, Dues and Fees		22,054.56
Total Revenue		3,866,087.28	Meeting Expenses		4,618.20
			CMHC-HAF Funding		146,550.95
TOTAL REVENUE		3,866,087.28	Capital		0.00
			Infrastructure Improvements		0.00
			Election - use account 5034		0.00
			Contributions		0.00
			Street Lights		18,405.54
			Street Signs		688.94
			Road Maintenance		10,086.44
			ARO Accretion		0.00
			Small Tools & Equipment		3,695.23
			Equipment		0.00
			Equipment rental		0.00
			Animal Control		52.47
			Mosquito Control		0.00

			Recycling Refund		21,623.25
			Landfill Maintenance		11,905.05
			Cemetery Maintenance		685.99
			Parks Maintenance		2,597.76
			Trails Maintenance		1,405.53
			Rec Board Grants		9,116.53
			Funded Programs		23,902.46
			Events		49,191.98
			Special Events & Projects		500.00
			Concession		698.57
			Emergency Measures		0.00
			Freight		3,072.76
			Amortization Administration		0.00
			Amortization Protection		0.00
			Amortization Maintenance		0.00
			Amortization Enviro Health		0.00
			Amortization - Recreation		0.00
			Early Payment Purchase Discounts		0.00
			Don't Use		0.00
			Total General & Admin. Expenses		2,572,850.83
			TOTAL EXPENSE		2,572,850.83
			NET INCOME		1,293,236.45



Village of Carmacks

Public Works GM Report

Date: August, September, 25, 2026

To: Chief Administrative Officer, Mayor, and Council

From: Jens Wylimczyk, Public Works General Manager

Treatment Plant

- **Flow Rates:** Operating at standard capacity with no fluctuations.
 - **Measurements:** All readings are within normal ranges.
 - We had some issue with the sand filter in August and needed to order parts, it is running normal again
-

Landfill

- **Operation:** Operation within normal parameters with no reported issues.
-

Collection System

- **Status:** Operating within normal parameters with no reported concerns.
-

Duplex

- **System Functionality:** Operating within normal parameters with no reported issues.
-

Equipment

- **Condition:** Normal operations
-

Recycling Facility

Operations: Sorting, shredding, and baling systems normal operations

Old Firehall



- **Facility Status:** All systems and services are functional.
-

New Firehall

- **Facility Status:** All systems and services are operating as expected, with no operational concerns at this time.
-

Administrative Building

- **Facility Status:** All systems and services are operating as expected
-

Public Works Shop

- **Facility Status:** Equipment and processes are normal.
-

Streets

- **Status:** We are doing road repairs.
-

- Sincerely,
Jens Wylimczyk
Public Works General Manager

BRIEFING NOTE & DRAFT COUNCIL MOTION**Date:** September 25, 2026**To:** Village of Carmacks Mayor and Council**From:** Jane Koepke, Principal of Groundswell Planning**Subject:** Recommendations for Award of Provision of New Housing Units for Lot 127

Dear Mayor and Council,

As per the Housing Action Plan commitments made by the Village under its Contribution Agreement with Canada Mortgage and Housing Corporation for support from the Housing Accelerator Fund (HAF), Across the River Consulting and Groundswell Planning have continued to advance development plans for manufactured staff housing on the Village's Lot 127.

As you will recall, Council directed us to acquire building permits for seven units by December 31, 2026. With current HAF funding, the Village should be able to develop two one-bedroom units in 2027; however, additional units may be possible depending on the outcome of Year 4 HAF funding and whether Housing Initiatives Fund (HIF) support can be accessed.

A Request for Expressions of Interest (REOI) was sent to three Yukon-based manufactured home providers on July 8. Two proposals were received by the deadline of July 31 from Wildstone Construction and Northern Pre-Built. A second REOI with additional project clarification was sent out to both respondents on August 28 and each submitted a new proposal by the deadline of September 10. Independent proposal evaluations were carried out following the rubric set out in the second REOI and results tabulated. The evaluation committee included the Chief Administrative Officer, Administrative Assistant, and both consultants.

Questions about Wildstone's proposal arose during the committee's meeting on September 17, and those were forwarded on to Wildstone on the morning of September 18 with a request for response by September 23. A response was received via email on September 21 and the committee members confirmed via email that their original evaluations could stand on September 25. The evaluation results were as follows:

Proponent	Wildstone	Northern Pre-Built
Technical points (averaged)	56.5/65	54.0/65
Cost points	34.8/35	30.4/35
TOTAL POINTS	91.3/100	84.4/100

Both proposals successfully met the requirements set out in the REOI, but Wildstone's more extensive rural Yukon experience and much more detailed overview of its project personnel gave it a slight edge on technical points. Wildstone also provided a significantly lower quote for pre-construction services than Northern Pre-Built.

For clarity, the intended procurement consists of two phases:

- Phase One: Pre-construction – completion of final design and securing of building permits; and
- Phase Two: Construction – construction and supply of new housing units as per approved design, along with provision of associated on-site infrastructure (e.g., parking, drainage, water supply, sanitary connection, electricity, landscaping)

Recommendation: That Council award Phase One to Wildstone Construction, with the expectation that a Phase Two award will follow in late 2026 or early 2027 upon successful completion of Phase One.

Draft Motion (for the minutes)

THAT Council accepts the recommendations of the Evaluation Committee *to award Phase One work for Lot 127 Housing Unit Provision to Wildstone Construction*; **AND FURTHER THAT** Council authorizes staff to work with the consultants and successful proponent to undertake Phase One; **AND FURTHER THAT** Housing Accelerator Fund monies be utilized for this purpose as needed; **AND FURTHER THAT** Council be updated and engaged prior to a Phase Two award.

Village of Carmacks				
Description	2026	2026	2026	
	Budget	Actual	Variance	
		at August 31, 2026		
Revenues				
Tax Revenues	681,241.72	751,387.22	(70,145.50)	
General Revenues	684,400.00	449,542.06	234,857.94	
Conditional Grant Program	262,000.00	115,332.50	146,667.50	
Deferred Revenue HAF	767,601.84	689,050.89	78,550.95	
HAF	591,768.60	591,768.50	0.10	
Unconditional CMG	1,958,057.00	1,958,057.00	-	
Transfers from Reserves for Operational	373,001.28		373,001.28	
Transfers from Reserves for Capital	300,000.00		300,000.00	
Total Revenues	5,618,070.44	4,555,138.17	1,062,932.27	
Expenditures				
Administration	500,000.00	344,907.76	155,092.24	
Administration Building	28,000.00	22,229.42	5,770.58	
Council	150,150.00	98,426.70	51,723.30	
Duplex	15,200.00	9,065.82	6,134.18	
Environmental Health	491,100.00	266,144.39	224,955.61	
Fire Department	241,750.00	88,901.43	152,848.57	
Maintenance	612,600.00	390,263.24	222,336.76	
Recreation Centre	773,250.00	377,188.57	396,061.43	
Pool	155,650.00	86,021.05	69,628.95	
Arena	614,200.00	309,973.66	304,226.34	
Bylaw	140,200.00	74,489.98	65,710.02	
Visitor Services	74,600.00	37,694.00	36,906.00	
Conditional Expenditures Programs	162,000.00	99,211.61	62,788.39	
HAF	1,359,370.44	132,238.75	1,227,131.69	
Total Operating	5,318,070.44	2,336,756.38	2,981,314.06	
Capital Expenditures	300,000.00		300,000.00	
To(from) Reserves				
Total Expenditures	5,618,070.44	2,336,756.38	3,281,314.06	