

Village of Carmacks Council

Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.

Agenda 26-18

Regular Meeting of the Council of the Village of Carmacks, Yukon

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM**
on **Tuesday, September 15th, 2026**

Zoom Information: Meeting ID: **719 907 0781** Passcode: **662543**

Agenda

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*
3. **Adoption of Minutes**
3.1 Regular Meeting of September 1st, 2026 *Motion to Approve*
4. **Delegation**
4.1 RCMP
5. **Correspondence**
5.1 Request from AYC for donation to Festival of Trees
5.2 Request from Ofelia Bulatao
6. **Reports**
6.1 Council Activity Reports
6.2 Mayor's Report
6.3 CAO Report
6.4 Association of Yukon Communities (AYC)
7. **Bylaws**
None
8. **New and Unfinished Business**
8.1 Housing initiatives (Update)
8.2 Traffic Bylaw Engagement (Update & Discussion)
8.3 Communications Initiatives (Update)
9. **Question Period**
10. **In-Camera Session**
None
11. **Adjournment**



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON SEPTEMBER 1st, 2026, IN THE MUNICIPAL
COUNCIL CHAMBERS**

PRESENT: Deputy Mayor D. Mitchell

Councillors: H. Belanger, D. Hansen, T. Wheeler,

Staff: CAO B. Rogers, P. Singh

Regrets: J. Lachance

- 1. CALL TO ORDER:** Deputy Mayor D. Mitchell called the meeting to order at 7:00 PM.
- 2. AGENDA:** Council reviewed the agenda.

26-17-01 M/S Councillors T. Wheeler / D. Hansen motioned that the agenda be accepted as presented.

CARRIED

3. MINUTES:

3.1 From the regular council meeting on August 18th, 2026

26-17-02 M/S Councillors D. Hansen / H. Belanger motioned that the minutes be accepted as presented.

CARRIED

4. DELEGATION

4.1 Association of Yukon Communities

AYC President Lauren Hanchar and Executive Director Kelsey Hassard attended Council as part of the Association of Yukon Communities annual community tour. The delegation advised that AYC aims to visit each member municipality annually to hear directly from Mayor, Council, and Administration about local priorities and issues that may benefit from territorial advocacy or municipal collaboration.

Council and the delegation discussed municipal communications and public engagement. AYC representatives shared examples used by other municipalities, including social media, text and email notification systems, printed newsletters, community bulletin boards, QR codes, and short public surveys. Council noted the importance of reaching residents who do not regularly use social media.



Council raised concerns regarding access to construction financing in rural Yukon and the impact this is having on Housing Accelerator Fund projects. AYC advised that similar challenges have been identified in Watson Lake and Haines Junction and that the matter has been placed on the September Admin Forum agenda. The parties discussed the possibility of coordinated advocacy, including a joint request for additional program flexibility or an extension to Housing Accelerator Fund timelines.

Council also discussed flood preparedness and the need for improved groundwater information in Yukon flood reporting, as well as the lengthy water-licence renewal process for municipal wastewater systems. AYC indicated that these issues could be raised through future Board discussions or advocacy with the Government of Yukon.

Additional discussion included opportunities for local agriculture and food production, municipal bylaw enforcement authorities, peace-officer designations, Traffic Bylaw public engagement, and the need for meaningful consultation with municipalities regarding major projects that may affect communities along the North Klondike Highway. AYC confirmed its willingness to continue supporting the Village on these matters.

5. CORRESPONDENCE

None.

6. REPORTS

6.1 Council Activity Reports

Councillor D. Hansen reported attending the Yukon Government Community Tour meeting with Minister Cory Bellmore and Minister Brad Cathers.

Councillor H. Belanger had nothing to report.

Councillor T. Wheeler reported attending the Village staff barbecue and the Yukon Government Community Tour meeting. Councillor Wheeler also advised that she will be unable to attend the October 6, 2026 Regular Council Meeting.

Councillor D. Mitchell reported being away for work during several recent community activities and had no additional report.

6.2 Mayor's Report

No Report.

6.3 CAO Report

CAO B. Rogers reported that Administration sent correspondence to Minister Ted Laking regarding concerns with Yukon Energy Corporation's proposed Whitehorse Power Centre's project.

Village of Carmacks launched the RFP for the Village housing project on Lot 127.



Administration also met with Yukon University, Yukon Tourism and TIA regarding economic development, tourism, grants, destination development and sport tourism opportunities.

Work continues on joint emergency planning with Little Salmon/Carmacks First Nation, animal care and control, mobile veterinary services, energy-security options including biomass, Village communications, Housing Accelerator Fund initiatives and future land-use planning. A mobile veterinary clinic is expected in Carmacks on September 19, 2026.

6.4 Recreation Report

Council reviewed the Recreation Report and discussed the high level of participation in summer and after-school programming. Council acknowledged the growing number of children using Village recreation services and the capacity pressures this places on staff and programs.

6.5 Bylaw Report

Council received the Bylaw Report. No additional discussion was recorded.

7. BYLAWS

None.

8. NEW AND UNFINISHED BUSINESS

8.1 EOCP Conference and Operator of the Year Award

Administration advised that Village employee Bill had been selected as the 2026 Environmental Operators Certification Program Operator of the Year. Council congratulated Bill and recognized the significance of receiving the award from among operators throughout British Columbia and Yukon.

Administration advised that Bill will attend the upcoming EOCP conference in Richmond to receive the award and that the Public Works General Manager will also attend. Air North has offered to provide a return flight for Mayor J. Lachance to attend the award luncheon in support of Bill. Council discussed the remaining conference, accommodation, and travel costs.

26-17-03 M/S Councillors D. Hansen / H. Belanger motioned to authorize up to \$1,500 in travel expenses for Mayor J. Lachance to attend the EOCP Conference and Awards presentation in support of the Village of Carmacks 2026 Operator of the Year recipient.

CARRIED

8.2 Traffic Bylaw Public Engagement Update

Administration advised that Bylaw No. 307-24, Traffic Bylaw, remains open for public review and feedback. The bylaw received First Reading on August 18, 2026, and three written submissions had been received to date. Council requested that the submissions be circulated to members before Second Reading.



Council discussed concerns that relying primarily on social media may not reach all residents. Council supported expanding public notification through posters at community locations and holding an in-person public engagement session before Second Reading. Administration will also explore a separate questionnaire regarding residents' preferred methods of receiving Village information.

Council agreed that additional time should be provided for public engagement and indicated that Second Reading should be considered at the October 6, 2026 Regular Council Meeting, following the engagement session and incorporation of public feedback into the draft bylaw.

8.3 Housing Development Initiatives

Administration provided an update on Housing Accelerator Fund activities. Advocacy continues regarding the gap between construction-mortgage requirements and the federal housing program, including discussions with other Yukon municipalities, AYC, financial institutions, federal representatives, and CMHC.

Administration advised that CMHC is expected to provide information regarding the Village's fourth-year funding allocation. The Village did not fully meet its Year 3 housing target, and the amount of future funding available remains uncertain.

The Request for Proposals for prefabricated and modular housing for Lot 127 has been issued. Companies that responded to the earlier Request for Expressions of Interest were invited to participate. Administration will review submissions after closing and bring a recommendation to Council.

A promotional video is also being prepared to highlight housing development completed or underway in Carmacks and to demonstrate the results of the Housing Accelerator Fund program. Administration advised that the Member of Parliament may visit Carmacks on September 9, 2026 and has expressed interest in viewing local housing development if the visit proceeds.

9. QUESTION PERIOD

No formal questions were received.

10. IN-CAMERA

None.

11. ADJOURNMENT

26-17-04 M/S Councillor T. Wheeler motioned to adjourn the meeting at 8:07 PM.

Deputy Mayor D. Mitchell adjourned the meeting at 8:07 PM.

Deputy Mayor Dennis Mitchell

Municipal Clerk Parminder Singh



Fw: Festival of Trees AYC Tree

From CAO Village of Carmacks <cao@carmacks.ca>

Date Thu 9/10/2026 10:56 AM

To Village of Carmacks Admin <admin@carmacks.ca>

Hi Prince,

Could you please add this AYC request to the agenda for next week's Council meeting?

Thanks!

B

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From: Kelsey Hassard <ayc@ayc-yukon.ca>

Sent: Thursday, 10 September 2026 10:47:59

To: cao-faro@faroyukon.ca <cao-faro@faroyukon.ca>; cao@watsonlake.ca <cao@watsonlake.ca>; cao@villageofmayo.ca <cao@villageofmayo.ca>; cao@hainesjunction.ca <cao@hainesjunction.ca>; cao@cityofdawson.ca <cao@cityofdawson.ca>; Shelley Hassard <shelley.hassard@teslin.ca>; David.Barrick@whitehorse.ca <david.barrick@whitehorse.ca>; CAO Village of Carmacks <cao@carmacks.ca>

Subject: Festival of Trees AYC Tree

Hi Everyone,

I wanted to flag well in advance, that AYC will be doing a tree for festival of trees again this year.

The event is on November 29th, and we will be looking for items that showcase our member communities. In past years, our trees have done very well when auctioned off and have showcased various local artist and packages from your communities. The previously included ice time package from Carmacks was a big hit, as well as the ski package from Watson Lake.

I know this ask needs to go to council, so I wanted to ensure you had plenty of time. Ideally, I would like to have the items by November 25th, but I will need to know what the item is and the value by November 17th.

Thank you in advance and thank you for the previous years items and packages. This is something that I hope AYC can continue to participate in for years to come.

If you have any questions please let me know.

**Kelsey Hassard**

Executive Director

Association of Yukon Communities

Tel: (867) 335-4250 | **Fax:** (867) 668- 7574

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September 08,2026

Subject: Request for Christmas Parade

Crusaders of the Divine Church of Christ Yukon Chapter

Dear Mayor and Council,

Greetings! On behalf of the Crusaders of the Divine Church of Christ (CDCC) Yukon Chapter, we would like to respectfully request permission and support from the Village of Carmacks to hold a Christmas Parade on September 25, 2026, as part of our Crusaders Christmas Celebration. This celebration is an opportunity for our church members, families, friends, and the community to come together and share the joy and spirit of Christmas. We would be honored to include the residents of Carmacks in this special occasion through a community Christmas parade. Following the parade, we will be hosting a community dinner for everyone at the Carmacks Recreation Centre as part of our celebration. We hope this gathering will provide an opportunity for people in the community to enjoy good food, fellowship, and the Christmas spirit together. We kindly ask the CAO, Mayor and Council for approval and any necessary assistance or guidance regarding the parade route, traffic or safety requirements, and use of public spaces. We will be happy to coordinate with the Village and follow all applicable rules and requirements to ensure that the event is safe, organized, and enjoyable for everyone. We sincerely appreciate the continued support of the Village of Carmacks and its commitment to bringing the community together. We look forward to celebrating Christmas with the people of Carmacks and sharing this meaningful occasion with everyone.

Thank you for your time and consideration. We hope for your favorable response to our request.

Respectfully,



Ofelia Bulatao

Chapter President

Crusaders of the Divine Church of Christ (CDCC) Yukon Chapter



Village of Carmacks

CAO Report

Date: September 11, 2026

To: Mayor and Council

From: Blake Rogers, Chief Administrative Officer (CAO)

Important Dates/Events

- **Next Regular Council Meeting:** October 6, 2026

Orientation to CAO role (Ongoing)

- Familiarization with key projects, files, and systems
- Correspondence with residents on various topics relating to the community

Meetings & Correspondence

- Meeting with AYC ED RE: Benefits Plan (Sept. 2)
- AYC Admin Forum planning/prep (Sept. 2-4)
- Coordination of Village Housing RFP (Sept. 2-4)
- In-person meeting with Sport Yukon RE: Partnership opportunities with the VoC (Sept. 8)
- Meeting with YG Highways & Public Works RE: Leases (Sept. 8)
- Participation in Council meeting with MP Hanley (Sept. 9)
- AYC Admin Forum (Sept. 11)

Ongoing Projects

- Developing recommendations for joint emergency planning for the community
- Continuing work to advance greater supports for Animal Care & Control
- Exploring options for improving energy security for the community
- Mapping out initiatives to enhance Village communications
- Working to maximize HAF benefits for the Village
- Continuing research on land-use planning