

Village of Carmacks Council

Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.

Agenda 26-17

Regular Meeting of the Council of the Village of Carmacks, Yukon

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM** on **Tuesday, September 1st, 2026**

Zoom Information: Meeting ID: **719 907 0781** Passcode: **662543**

Agenda

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*
3. **Adoption of Minutes**
3.1 Regular Meeting of August 18th, 2026 *Motion to Approve*
4. **Delegation**
4.1 Association of Yukon Communities (AYC): Mayor Lauren Hanchar (Chair) & Kelsey Hassard (Executive Director)
5. **Correspondence**
 - None
6. **Reports**
 - 6.1 Council Activity Reports
 - 6.2 Mayor's Report
 - 6.3 CAO Report
 - 6.4 Recreation Report
7. **Bylaws**
 - None
8. **New and Unfinished Business**
 - 8.1 EOCP Conference and Awards (Update & Discussion)
 - 8.2 Traffic Bylaw Engagement (Update)
 - 8.3 Housing development initiatives (Update)
9. **Question Period**
10. **In-Camera Session**
 - None
11. **Adjournment**



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON AUGUST 18th, 2026, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor J. Lachance

Councillors: D. Mitchell, D. Hansen, H. Belanger

Staff: CAO B. Rogers, P. Singh

Regrets: T. Wheeler

1. CALL TO ORDER: Mayor J. Lachance called the meeting to order at 7:00 PM.

2. AGENDA: Council reviewed the agenda.

26-16-01 M/S Councillors D. Hansen / D. Mitchell motioned that the agenda be accepted as amended. The following amendments were addition:

- **Item 5.2 – Email Submission from Barry Matsubayashi;**
- **Item 8.5 – Mobile Vet Clinic**
- **Item 8.6 – Community Infrastructure Development Plan**
- **Item 8.7 - Government of Yukon Land Sale.**

CARRIED

3. MINUTES:

3.1 From the regular council meeting on August 4th, 2026

26-16-02 M/S Councillors D. Hansen / H. Belanger motioned that the minutes be accepted as amended.

CARRIED

4. DELEGATION

None.

5. Correspondence

5.1 Canadian Institute of Forestry - National Forest Week 2026

Council reviewed correspondence from the Canadian Institute of Forestry regarding National Forest Week, which is held annually in September. Municipalities were invited to recognize the week and share National Forest Week information through



community communication channels. Council supported recognizing the importance of forests to Carmacks and the surrounding area.

5.2 Email Submission from Barry Matsubayashi

Council reviewed an email from Barry Matsubayashi expressing appreciation for community members Fred Mullet and Doug Prowse, who assisted him after a vehicle problem was identified during his visit to Carmacks. Council received the correspondence and acknowledged the community spirit and hospitality shown to a visitor in need.

6. Reports

6.1 Council Activity Reports

Councillor D. Hansen reported attending the recent staff barbecue and thanked those involved in organizing the event.

Councillors D. Mitchell and H. Belanger reported being unable to attend the staff barbecue due to work commitments. No additional activities were reported.

6.2 Mayor's Report

Mayor Justin Lachance reported attending the community pool barbecue and working with Administration to coordinate video documentation of current Village construction and infrastructure projects. Mayor noted the visible progress of several projects underway in the community.

6.3 CAO Report

CAO B. Rogers advised that the Yukon Government Community Tour is scheduled to visit Carmacks on August 24, 2026. A meeting with Council is expected from 4:45 PM to 5:45 PM, followed by a public meeting later that evening. Representatives from the Association of Yukon Communities are also expected to visit Carmacks on September 1, 2026, prior to the next Regular Council Meeting.

Administration participated in the evaluation of submissions for the Public Works Building project and held a strategic planning session with the Housing Accelerator Fund consultant. Two submissions were received through the Request for Expressions of Interest for new housing units, and Administration is preparing to proceed to a Request for Proposals process.

Work continued on Housing Accelerator Fund financing challenges, including discussions with federal representatives, financial institutions, other Yukon municipalities, CMHC, and



the Association of Yukon Communities. Administration is seeking greater flexibility within the existing funding agreement and exploring opportunities for joint advocacy regarding access to construction financing.

Administration also met with a consultant working with Little Salmon/Carmacks First Nation and with the Village tourism advisor. Ongoing work includes joint emergency planning, animal care and control initiatives, energy-security and biomass-heating options, improved Village communications, video updates on community projects, and future land-use and development opportunities.

CAO thanked the Village summer students and pool staff for their work throughout the summer season.

6.4 Bylaw Report

Council reviewed the Bylaw Report for July 2026. The report included four dogs-at-large complaints, one aggressive-dog complaint, four traffic-bylaw violations, one RCMP assistance file, ten public encounters, and no open-space infractions during the month.

The Bylaw Officer also assisted first responders at a motor vehicle incident, issued a violation ticket for unauthorized excavation of a Village roadway, and addressed concerns involving commercial vehicles, unsecured loads, and tractor trailers using restricted Village roads.

Council discussed truck-route signage, the use of Casino Way, access to industrial properties, seasonal heavy-equipment restrictions, and the use of tire chains on municipal roads. Administration will consider these matters during the Traffic Bylaw review.

6.5 Association of Yukon Communities Report

Nothing to report.

7. Bylaws

7.1 Bylaw No. 327-26, Authority and Responsibilities of Bylaw Services Constables

Administration provided Council with follow-up correspondence from Little Salmon/Carmacks First Nation regarding the proposed peace-officer designation and the use of protective equipment when the Bylaw Services Constable responds on Settlement Land.

Little Salmon/Carmacks First Nation requested that the existing Memorandum of Understanding be amended to allow a designated First Nation representative to participate in the review or investigation of an incident occurring on Settlement Land. Council supported addressing this matter through the Memorandum of Understanding.

Council also discussed the need for current professional training and certification before any expanded authority or approved protective equipment is put into use.



26-16-03 M/S Councillors D. Hansen / D. Micthell motioned that Bylaw No. 327-26 be given Third and Final Reading, with implementation subject to updating the Memorandum of Understanding with Little Salmon Carmacks First Nation and completion of all required training and certification.

CARRIED

7.2 Bylaw No. 307-24, VOC Traffic Bylaw

Council reviewed Bylaw No. 307-24 and noted that written feedback had been received from three residents. Council supported continuing public engagement before Second Reading and discussed holding an engagement opportunity prior to a future Council meeting.

Administration recommended changing the ticket-payment period from ten days to 30 days so the bylaw aligns with applicable enforcement processes. Council also identified truck routes, signage, designated green spaces, speed limits, heavy-equipment operating hours, and seasonal road-use restrictions as matters requiring further review.

26-16-04 M/S Councillors H. Belanger / D. Hansen motioned that Bylaw No. 307-24 be given First Reading.

CARRIED

7.3 Bylaw No. 301-24, Civic Addressing Amendment

Administration advised that a newly completed Little Salmon Carmacks First Nation development near the Recreation Centre requires a civic address for utility and servicing purposes. Council was also advised that the development will be included in the municipal property-assessment process.

26-16-05 M/S Councillors D. Hansen / H. Belanger motioned addition of the new civic address to Bylaw No. 301-24 Civic Address Bylaw.

CARRIED

8. New and Unfinished Business

8.1 Council Strategic Plan Review

Administration advised that the draft Strategic Plan had been available for public review for approximately one month. Several requests for copies were received; however, no formal written feedback was submitted.

26-16-06 M/S Councillors D. Hansen / H. Belanger motioned that the Village of Carmacks Strategic Plan be adopted as amended.



CARRIED

8.2 Housing Initiatives Update

Administration reported that two submissions were received through the Request for Expressions of Interest for modular housing and that both submissions showed potential for future housing development. Administration will obtain additional information and proceed toward a Request for Proposals process.

Council discussed continued advocacy for greater flexibility in Housing Accelerator Fund timelines and financing requirements. Other Yukon communities have expressed interest in joint correspondence to the responsible federal minister, and the matter may also be raised with the Association of Yukon Communities.

8.3 Maintenance, Repairs and Updates of Municipal Buildings

Administration advised that the Public Works Building retrofit is expected to begin in spring 2027 and that equipment will need to be temporarily relocated during construction. The Old Fire Hall was identified as a possible storage location, which could reduce the need for extensive building renovations while providing centrally located equipment storage.

Council requested confirmation that air-quality and mold concerns at the Old Fire Hall would not create a health or safety risk for employees accessing the building. Administration will obtain further information before proceeding.

Council also discussed Arena and Recreation Centre maintenance, including refrigeration, heating, ventilation, electrical work, painting, and noise from the upstairs fitness area during events. Administration will confirm contractor coordination and provide further updates.

A possible reallocation of capital funding from the Old Fire Hall roof to the municipal building roof was discussed. The matter was deferred until updated costs and Government of Yukon funding implications are confirmed.

8.4 End-of-Season Notifications

Administration advised that the community pool had closed for the season. Council thanked the Recreation Department, pool staff, and summer students for their work. The Visitor Information Centre is expected to remain open until the Labour Day long weekend.

8.5 Mobile Vet Clinic

Administration advised that a veterinarian with previous Yukon experience had contacted the Village regarding a possible mobile veterinary clinic in Carmacks during September.



The clinic could offer routine vaccinations, boosters, general examinations, medication for minor conditions, and other basic services on an appointment basis.

The veterinarian would require a central location with electrical service and Wi-Fi. Administration is confirming credentials, facility requirements, and rental arrangements before proceeding.

Administration is also exploring a separate mobile veterinary program used by Selkirk First Nation that may provide services at no cost to residents. An application will be considered, and an update will be provided at a future meeting.

8.6 Community Infrastructure Development Plan

Administration advised that the Government of Yukon Department of Community Services had asked the Village to identify its three highest infrastructure priorities. Council discussed health and social-services infrastructure, wastewater and lagoon capacity, flood mitigation, land development, and community energy security as potential priorities. Administration will align the response with the Village Strategic Plan.

8.7 Government of Yukon Land Sale

Administration advised that the Government of Yukon had released one residential lot in Carmacks for over-the-counter sale. The property had previously been awarded through a 2024 land lottery but was returned after the successful applicant did not proceed with development.

Administration requested the Land Branch expedite releasing the property during a Housing Accelerator Fund meeting on June 17, 2026. The property was identified as Lot 200 on Prospector Road. Council supported sharing the information publicly so interested residents are aware that the lot is available.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

26-14-06 M/S Councillor D. Hansen / H. Belanger motioned to go in-camera at 8:19 PM.

CARRIED



26-14-07 M/S Councillor H. Belanger / D. Hansen motioned to go out of in-camera session at 8:50 PM.

CARRIED

11. ADJOURNMENT

26-14-08 M/S Councillor H. Belanger motioned to adjourn the meeting at 8:50 PM.

Mayor J. Lachance adjourned the meeting at 8:50 PM.

Mayor J. Lachance

Municipal Clerk Parminder Singh



Village of Carmacks

CAO Report

Date: August 28, 2026

To: Mayor and Council

From: Blake Rogers, Chief Administrative Officer (CAO)

Important Dates/Events

- **AYC in Carmacks:** September 1, 2026
- **Next Regular Council Meeting:** September 1, 2026

Operational (Ongoing)

- Familiarization with key projects, files, and systems
- Correspondence with residents on various topics relating to the community
- Coordinated letter to Minister Laking RE: YEC power generation project concerns
- Coordinated RFP launch for Village Housing Project (HAF)

Meetings & Correspondence

- In-person meeting with YukonU (Aug. 21)
- In-person meeting with Yukon Tourism & TIA Yukon (Aug. 24)
- Participation in Yukon Government Community Tour – Meetings with Minister Bellmore & Minister Cathers (Aug. 24)
- Meeting with YG Community Services – Community Affairs (Aug. 27)

Ongoing Projects

- Developing recommendations for joint emergency planning for the community
- Continuing work to advance greater supports for Animal Care & Control
- Exploring options for improving energy security for the community
- Mapping out initiatives to enhance Village communications
- Working to maximize HAF benefits for the Village
- Continuing research on land-use planning



Monthly Report to Council

Recreation Department August 2026 Council Report

Summer Day Camp / Recreation Centre

Summer Day Camp wrapped up at the beginning of August after another busy summer of programming. Following the end of camp, Recreation staff have spent a significant amount of time completing a major clean and organization of the Recreation Centre.

Staff have gone through rooms, storage areas, cupboards, equipment, and supplies throughout the building. Items that were broken or no longer usable have been disposed of, supplies and equipment have been organized and labelled, and areas of the building have been thoroughly cleaned. This has been a large undertaking, but it was much needed and will make it easier for staff to keep track of equipment and supplies moving forward.

At the same time, staff have been planning for our fall and winter season, reviewing what we will need for upcoming programming and events and preparing the building for another busy season.

After-School Program

Registration was posted for our After-School Program, which is scheduled to begin on September 8. We opened 25 spots, and the program filled within one day of registration opening. It is great to see such strong interest in the program again this year, and staff are now preparing for the start of programming.

Summer Sports

George continued offering summer sports programming at the Carmacks fields. Community softball was very well attended throughout the summer and continued to see strong participation.

George also offered sports activities for children and youth at the school field. Participation was slower earlier in the summer but began picking up throughout August. It was great to have additional opportunities available for children and youth who were not participating in Summer Day Camp or working during the summer.

Carmacks Swimming Pool

The Carmacks Swimming Pool is now closed for the season. Overall, it was a good season and the children had a lot of fun throughout the summer.

I am very grateful that our community had the opportunity to enjoy the pool again this year. Having a swimming pool in a small community is a privilege, and it provides our children with an opportunity to have fun, stay active, build confidence in the water, and improve their swimming skills.

Arena / Ice Season Preparation

The arena ice plant turn-on is still scheduled for September 23, with the possibility of starting a few days earlier if everything is ready.



Monthly Report to Council

Jerson and George have been working hard to prepare the arena for the upcoming ice season. Jerson has recently finished re-caulking the siding around the ice surface and has been cleaning and polishing the concrete. George has also been working on arena planning and preparing for upcoming events and programming.

We are also preparing to order the lines required for our curling setup and will be placing that order as soon as possible.

Other organizations have already started booking arena time for upcoming events and programs. Some activities are planned to begin fairly early in the season, making it important that the outstanding facility issues are addressed as soon as possible.

Arena Repairs / Outstanding Issues

There continue to be plumbing, heating and insulation concerns within the arena that need to be addressed before winter programming gets fully underway.

Currently, only one of the five showers in the arena is operational. The men's washroom plumbing also remains out of order. This work has not yet been completed as we are currently waiting on YTG.

With organizations beginning to book the arena and programming starting soon, I am hopeful these repairs can be completed before events and regular programming begin. These facilities will be needed by participants, visiting teams, officials, and community members throughout the season.

NHL Alumni Event

George has been working extremely hard on plans to bring the NHL Alumni to Carmacks in October and has done an excellent job securing sponsorship toward the event.

To date, sponsorship commitments include:

- Little Salmon Carmacks First Nation – **\$15,000**
- Ecofor – **\$500**
- Carmacks Minor Hockey Association – **\$1,000**
- Triumph Gold – **\$2,500**
- Cascadia Minerals – **\$5,000**
- MNRLP – **\$2,500**
- Western Copper and Gold – **\$700**

Total secured: \$27,200

We greatly appreciate George's efforts in reaching out to organizations and securing this support. We are continuing to wait to hear back from additional potential sponsors to help cover the remaining costs of the event.

The Recreation Department also has some funds available within the arena events budget. I am hoping to use a portion of this funding toward securing the NHL Alumni booking so that we can officially confirm their visit to Carmacks while the remaining sponsorship funding is finalized.



Monthly Report to Council

This will be a very exciting event for Carmacks and a great opportunity for our community, particularly our children and youth.

Fall & Winter Events

Planning has already started for our fall and winter events, including Halloween, Christmas and New Year's activities. Dates are being reviewed and booked early so that we can begin organizing each event well in advance. I will also begin reaching out regarding New Year's fireworks earlier this year. We will be coordinating with the Carmacks Fire Department to ensure that we once again have someone properly certified and available to supervise the fireworks display.

Overall, August has been a month of transitioning from summer programming into fall and winter preparations. Staff have put a significant amount of work into cleaning and organizing the Recreation Centre, preparing the arena, planning upcoming programming, and getting ready for what is expected to be another very busy fall and winter season.