Village of Carmacks Council

Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.

Agenda 26-16

Regular Meeting of the Council of the Village of Carmacks, Yukon

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM**
on **Tuesday, August 18th, 2026**
Zoom Information: Meeting ID: **719 907 0781** Passcode: **662543**

Agenda

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*

3. **Adoption of Minutes**
   3.1 Regular Meeting of August 4th, 2026 *Motion to Approve*

4. **Delegation**
   None

5. **Correspondence**
   5.1 Letter from Canadian Institute of Forestry RE: 2026 National Forest Week (August 5, 2026)

6. **Reports**
   6.1 Council Activity Reports
   6.2 Mayor's Report
   6.3 CAO Report
   6.4 Bylaw Report
   6.4 Association of Yukon Communities (AYC)

7. **Bylaws**
   7.1 327-26 VoC Bylaw Services Constable – Recognition of Authority and Responsibilities Bylaw (*Previously titled "Bylaw Services Constable - Special Use of Force Bylaw")* (3rd Reading)
   7.2 307-24 VoC Traffic Bylaw (1st Reading)
   7.3 Council Motion to Approve Addition to Civic Addressing Bylaw 301-24

8. **New and Unfinished Business**
   8.1 Council Strategic Plan (Review) *Motion to Approve*
   8.2 Housing initiatives (Update)
   8.3 Maintenance/repairs/updates of municipal buildings (Update)
   8.4 End of season notifications (Update)

9. **Question Period**

10. **In-Camera Session**
    - 1 item included by Administration

11. **Adjournment**

MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON AUGUST 4th, 2026, IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT: Mayor J. Lachance

Councillors: D. Hansen, H. Belanger, T. Wheeler, D. Mitchell
Staff: CAO B. Rogers, P. Singh,
Regrets: D. Hansen

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.

2. **AGENDA:** Council reviewed the agenda.

26-15-01 M/S Councillors D. Hansen / H. Belanger motioned that the agenda be accepted as amended.

The following items were added to the agenda:

Item 8.5, Yukon Government Community Tour, and

Item 8.6, Old Fire Hall.

CARRIED

3. **MINUTES:**
   3.1 From the regular council meeting on July 21st, 2026

26-15-02 M/S Councillors H. Belanger / T. Wheeler motioned that the minutes be accepted as presented.

CARRIED

4. **DELEGATION**
   None.

5. **Correspondence**

5.1 Letter from Minister Ted Laking

Council reviewed correspondence regarding the development of the next agricultural policy framework and opportunities for municipalities to provide input through the Federation of Canadian Municipalities. The letter referenced previous discussions concerning local food production in Carmacks. Council members were invited to forward comments to Administration.

5.2 Letter from Minister Brad Cathers

Council reviewed correspondence from Minister Brad Cathers regarding the implementation of the Plexia electronic medical records system in Yukon community health centres. A phased rollout is expected to begin in October 2026, with implementation across all communities anticipated by March 2027.

6. Reports

6.1 Council Activity Reports

Councillor D. Mitchell reported on attendance at the Joint Council Meeting with Little Salmon/Carmacks First Nation and busy with Carmacks Volunteer Fire Department activities.

Councillor T. Wheeler reported on attendance at the Joint Council Meeting with Little Salmon/Carmacks First Nation, the community slow-pitch tournament.

Councillors H. Belanger nothing to report.

6.2 Mayor's Report

Mayor Justin Lachance reported on attendance at the Joint Council Meeting and the community slow-pitch tournament. Mayor also reported speaking with residents regarding the draft Strategic Plan and requests from residents to receive copies directly by email.

6.3 CAO Report

CAO Blake CAO B. Rogers reported that representatives from the Association of Yukon Communities are expected to visit Carmacks on September 1, 2026, prior to the Regular Council Meeting. Administration also met with a visiting videographer to discuss possible opportunities for Village communications.

Department management round-table meetings were held on July 22 and July 29, 2026. Discussions focused on emergency planning, joint planning opportunities with Little Salmon/Carmacks First Nation, and recommendations for a more coordinated community emergency plan.

Administration met with the Yukon Water Board on July 24, 2026, regarding renewal of the Village's water licence. The current licence expires at the end of 2028, and work has begun early because the renewal process is expected to require significant time and technical information.

Administration also met with Yukon Wildland Fire regarding a possible FireSmart pilot project and opportunities to incorporate FireSmart considerations into municipal bylaws. The Community Wildfire Protection Plan developed in draft form with Little

Salmon/Carmacks First Nation in 2022 may be updated and completed with available Yukon Government funding.

Work continued on Housing Accelerator Fund financing challenges, including discussions with Yukon Housing Corporation and Senator Duncan concerning short-term access to capital and a possible extension of the federal funding timeline. A briefing note is being prepared, and a meeting has also been requested with the Member of Parliament's office.

Administration further reported that discussions between the Government of Yukon and Little Salmon/Carmacks First Nation concerning the Minto Mine are progressing positively.

6.4 Finance Report

Finance Officer A. Wylimczyk provided report for July 2026. Council reviewed the Finance Report and expenditure information provided for Council review. Administration advised that approximately 83 percent of property owners had paid their 2026 property taxes. Community Investment Grants were issued on July 29, 2026.

26-15-03 M/S Councillors T. Wheeler / H. Belanger motioned to accept the expenditure summary report which includes payroll and cheque log as presented.

CARRIED

6.5 PWGM Report

The Public Works reported on recent work involving sewer-system and water-level monitoring equipment. Monitoring equipment was removed, and staff addressed an issue affecting the lift station.

6.6 Recreation Report

The Recreation reported that Summer Day Camp programming would continue until August 7, 2026. Council also discussed the after-school program, youth softball programming, swimming outings, Canada Day activities, the slow-pitch tournament, and preparations to begin making arena ice in September.

6.7 Bylaw Report

The Bylaw Report was deferred to the next Regular Council Meeting.

6.8 **Association of Yukon Communities Report**

Nothing to Report.

7. Bylaws

7.1 Bylaw No. 327-26, Authority and Responsibilities of Bylaw Services Constables

Administration advised that the version presented for Second Reading reflected changes arising from Council feedback, public engagement, and discussions with Little Salmon/Carmacks First Nation.

Council discussed the need for current professional certification and refresher training, the use of recognized legal terminology, officer and community safety, and the role of intermediate weapons as defensive tools. Council also discussed opportunities for closer cooperation between Bylaw Services and the RCMP on enforcement, education, and community engagement.

26-15-04 M/S Councillors T. Wheeler / D. Mitchell motioned that Bylaw No. 327-26 be given Second Reading.

CARRIED

7.2 Bylaw No. 307-24, VOC Traffic Bylaw

Council briefly discussed the Traffic Bylaw and the public engagement review. Council members were asked to continue reviewing the bylaw. No formal decision was recorded.

26-15-05 M/S Councillors H. Belanger / D. Mitchell motioned that Bylaw No. 327-26 is opened for council review and public feedback.

CARRIED

8. New and Unfinished Business

8.1 **Council Strategic Plan Review**

Administration advised that the draft Strategic Plan had been posted for public review. No formal written feedback had been received to date, although Council members reported positive comments from residents. Council supported extending the review period to provide additional time for public input.

26-15-06 M/S Councillors T. Wheeler / H. Belanger motioned that the public engagement period for the draft Strategic Plan be extended by an additional seven days.

CARRIED

8.2 **Follow-Up on Landfill Upgrades Project**

Administration reported that approximately $600,000 in Canada Community-Building Fund funding had been approved for landfill upgrades in 2021, with approximately $90,000 spent to date. The project has remained largely inactive since 2022, and the funding administrator had asked the Village to close the project.

Administration requested that the project remain open while the original scope, proposal, and funding records are obtained. The project may include landfill cell development, security, and gate improvements. Administration will obtain the historical documentation and bring the matter back to Council at a future meeting.

8.3 **Emergency Planning Discussion**

Council continued discussion regarding joint emergency planning with Little Salmon/Carmacks First Nation. Administration recommended completing or updating the Community Wildfire Protection Plan and exploring a joint Community Climate Adaptation Plan.

Administration advised that funding may be available through Yukon Wildland Fire and the Federation of Canadian Municipalities Green Municipal Fund. Staff will determine whether previous climate adaptation planning work exists before beginning a new plan.

8.4 **Potential Impacts of Yukon Energy Corporation's Proposed Whitehorse Power Centres**

Administration reported on proposed diesel-generation facilities south and north of Whitehorse. The shortlisted northern sites are located near the Deep Creek area between Lake Laberge and Fox Lake.

Council discussed concerns regarding increased heavy-truck traffic on the North Klondike Highway, winter driving conditions, public safety, bridge and road infrastructure, and the limited engagement to date with communities along the highway. Administration advised that operation of the proposed 90-megawatt facility at full capacity could require approximately 10 to 15 fuel trucks per day.

Council discussed possible correspondence to the Yukon Government regarding road and public-safety concerns. Administration will continue discussions with Yukon Energy Corporation and other affected municipalities.

8.5 **Yukon Government Community Tour**

Administration advised that a Yukon Government delegation is planning to visit Carmacks on August 24, 2026. Council members were asked to provide their availability so meeting arrangements could be coordinated. A public meeting may also be included in the visit.

8.6 **Old Fire Hall**

Administration presented an assessment identifying approximately $90,000 in work required to address environmental and building concerns at the Old Fire Hall. Council discussed the age and condition of the building, the existing lease with Yukon Wildland Fire, previous capital contributions, and whether further investment would be cost-effective.

Council requested additional information regarding the current zoning and permitted uses of the property, potential alternative uses, and the estimated cost of removing the building. Administration will obtain the requested information and return the matter to Council for further consideration.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

26-15-07 M/S Councillor T. Wheeler / H. Belanger motioned to go in-camera at 7:55 PM.

CARRIED

26-15-08 M/S Councillor T. Wheeler / D. Mitchell motioned to go out of in-camera session at 98:31 PM.

CARRIED

11. ADJOURNMENT

26-15-09 M/S Councillor H. Belanger motioned to adjourn the meeting at 8:32 PM.

Mayor J. Lachance adjourned the meeting at 8:32 PM.

Mayor J. Lachance

Municipal Clerk Parminder Singh

Canadian Institute of Forestry
Institut forestier du Canada

Date: August 5, 2026

To:

Mayor Justin Lachance
143 River Drive
Box 113, Carmacks YT
Y0B 1C0

From:

Canadian Institute of Forestry
P.O. Box 99, Mattawa, ON
P0H 1V0
www.cif-ifc.org

Dear Mayor Justin Lachance,

This September, we are inviting municipalities across Canada to declare National Forest Week (September 20-26, 2026) in their communities.

This one-week campaign that takes place in September each year challenges Canadians across the country to learn more about the forest sector and its significance to Canada's culture, history, and future, while also supporting a greater recognition of forests as a valuable, renewable and green resource.

The theme of this year is "Forest Pathways: Innovation and Sustainability". The sustainable future of Canada's forests is shaped by science and innovation. From advanced monitoring technologies to evolving management practices, innovation-driven forestry balances ecological integrity with economic opportunity. By embracing science, innovation and diverse global perspectives, we support resilient forests that will provide environmental, social, and economic benefits in a changing world.

Participating in #NationalForestWeek can be as simple as declaring National Forest Week in your community, and sharing posts and graphics on social media created by CIF-IFC using the hashtag #NationalForestWeek. Examples of how your community can participate, including suggested text for a Council Motion, are included on the next few pages.

Sincerely,



Curtis Cook
Executive Director
Canadian Institute of Forestry / Institut forestier du Canada (CIF-IFC)

Canadian Institute of Forestry
Institut forestier du Canada

SUGGESTED RESOLUTION TEXT

Pass a motion at your next Council meeting:

- **Option a)** "That Carmacks declares the week of September 20-26, 2026 "NATIONAL FOREST WEEK".

- **Option b)** Whereas: Canada's forests are a valuable, renewable resource that contribute to our economy and the livelihoods of our communities.

  Whereas: Canada's forests play a crucial role in maintaining healthy ecosystems, clean air and water and wildlife habitat whilst being an important aspect of climate change mitigation efforts.

  Whereas: Carmacks and its citizens rely on the surrounding forests for livelihood, health, and recreation.

  Whereas: This annual one-week campaign with the theme of "Forest Pathways: Innovation and Sustainability" will be celebrated across Canada by individuals and organizations.

  Therefore, as Mayor of Carmacks, I declare September 20-26, 2026 as: "NATIONAL FOREST WEEK" in Carmacks.

- **Option c)** Canada's forests are a valuable, renewable resource that contribute greatly to the livelihoods, health and culture of our communities as well as the maintenance of our ecosystems, their wildlife and resilience in the face of climate change.

  Therefore, as Mayor of Carmacks, I declare September 20-26, 2026 as: "NATIONAL FOREST WEEK" in Carmacks.

Note: **Should your city/community declare National Forest Week 2026, please inform the CIF-IFC at: nfw-snaf@cif-ifc.org**

Canadian Institute of Forestry
Institut forestier du Canada

HOW TO PARTICIPATE IN #NATIONALFORESTWEEK 2026

- Use your social media channels to like and share/retweet posts created by the CIF-IFC (@CIF_IFC on X/Twitter, @CIF.IFC on Facebook, @CIF_IFC on Instagram, and @Canadian Institute of Forestry / Institute forestier du Canada on LinkedIn) or posts using the hashtag #NationalForestWeek or #SemaineNationaleDeLArbreEtDesForêts.

- Share National Forest Week 2026 digital creatives via social media using the hashtag #NationalForestWeek or #SemaineNationaleDeLArbreEtDesForêts.

- Create your own content using the daily sub-themes from the National Forest Week Social Media Content Schedule and share them using the hashtag #NationalForestWeek or #SemaineNationaleDeLArbreEtDesForêts.

- Encourage individuals to think of what forests mean to them by using the hashtag #NationalForestWeek or #SemaineNationaleDeLArbreEtDesForêts.

- Let us know if your community/municipality is hosting an event via email (nfw-snaf@cif-ifc.org) and we will add it to the National Forest Week events calendar.

- Download digital copies of our free promotional material for distribution (promotional material). A sample of our promotional poster is included below.

See National Forest Week online to download digital graphics, view the social media content schedule, and learn about additional ways to participate.



Village of Carmacks
CAO Report
Date: August 14, 2026

To: Mayor and Council
From: Blake Rogers, Chief Administrative Officer (CAO)

Important Dates/Events

- **Yukon Government Community Tour in Carmacks**: August 24, 2026
- **AYC in Carmacks:** September 1, 2026
- **Next Regular Council Meeting:** September 1, 2026

Orientation to CAO role (Ongoing)

- Familiarization with key projects, files, and systems
- Correspondence with residents on various topics relating to the community

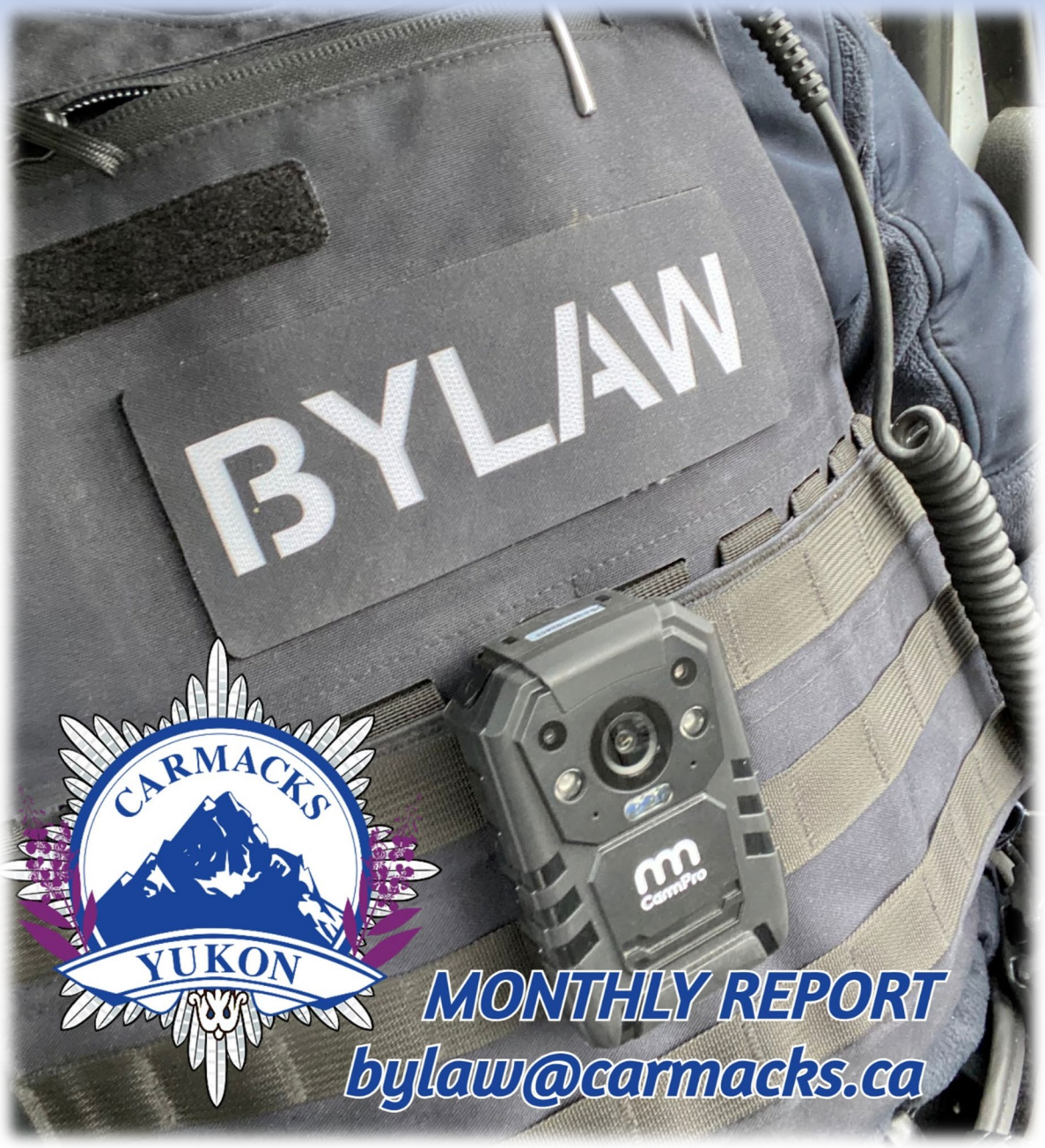
---

Meetings & Correspondence

- Call with HAF Advisor (Aug. 6)
- Meeting with LSCFN Consultant (Jesse Johnson) (Aug. 7)
- Management Roundtable (Aug. 7)
- In-person Strategic Planning Session with HAF Consultants (Aug. 10)
- In-person Project Tender Evaluation with YG Community Services – Infrastructure Development Branch (Aug. 11)
- In-person meeting with YG Economic Development & Tourism (Aug. 12)

Ongoing Projects

- Developing recommendations for joint emergency planning for the community
- Continuing work to advance greater supports for Animal Care & Control
- Exploring options for improving energy security for the community
- Mapping out initiatives to enhance Village communications
- Working to maximize HAF benefits for the Village
- Continuing research on land-use planning



I respectfully acknowledge that I work within the Traditional Territories of the Little Salmon Carmacks First Nation.

Telephone: (867) 385-1519
Email: bylaw@carmacks.ca

MUNICIPAL BYLAW ENFORCEMENT

Bylaw Constable's Report
Monthly Report

JULY 2026

Summary of Activities

Occurrences	July 2026	Year to Date 2026	Details
Dogs at Large	4	35	Dogs at large on Klondike Highway
Aggressive Dog Complaints	1	4	Received one aggressive dog complaint on Swanjik Rd, LSCFN. The owner is co-operating to ensure the dog is tied and secured
Traffic Bylaw Violations	4	12	Tractor Trailers Avoiding Bypass, One Tractor Trailer with an unsecured load, One Parking Complaint
Assist RCMP	1	3	Proactive Patrol with RCMP
Public Encounters	10	30	Assisted members of the Public on the Klondike Hwy regarding a Motor Vehicle Incident, the driver of one vehicle was transported to Health Centre

Telephone: (867) 385-1519
Email: bylaw@carmacks.ca

Occurrences	July 2026	Year to Date 2026	Details
Open Space Infractions	0	1	No Open Spaces complaints

Highlights.

- Responded to one aggressive dog complaint on LSCFN, the dog owner is co-operating to ensure the dog stays secured and informed there will be follow ups to ensure compliance.
- Issued violation ticket to Contractor for unauthorized excavation of a Village roadway
- Observed Tractor Trailers avoiding Bypass which has caused damage to the boardwalk, Unsecured Loads of Commercial Vehicles
- Assisted as a First Responder on scene of a Motor Vehicle Incident with First Aid and Directing Traffic on the Klondike Highway near Braeburn

Inquiries;

bylaw@carmacks.ca

867-385-1519

Village of Carmacks

Bylaw No. 327 - 26

A Bylaw to formally recognize the authority and responsibilities of Bylaw Services Constables.

Whereas Council of the Village of Carmacks has authority under the Municipal Act to establish designated municipal officer positions and set terms, duties and powers;

And Whereas Bylaw Services Constables are considered *persons "employed for the preservation and maintenance of the public peace or for the service or execution of civil process"* under the definition of Peace Officer in the Criminal Code;

And Whereas Council wishes to clarify the status of persons appointed to Bylaw enforcement roles and to create rules governing the training and the use of equipment required by those persons to carry out their duties;

Now Therefore the Municipal Council of the Village of Carmacks enacts as follows:

1. Title

This Bylaw may be cited as the "Bylaw Services Constable –Recognition of Authority and Responsibilities Bylaw."

2. Purpose

The purpose of this Bylaw is to:

a) formally recognize persons appointed as Bylaw Services Constables as peace officers for the purposes described in this Bylaw;

b) authorize, subject to controls, the carriage and operational use of approved intermediate weapons by trained Bylaw Services Constables; and

c) establish training, oversight, reporting, and review requirements to ensure lawful, reasonable, necessary, and proportionate enforcement strategies, consistent with the Criminal Code and best practices.

3. Definitions

In this Bylaw:

- "Bylaw Services Constable" means a person appointed by Council (or by the CAO if so authorized by Council) to carry out enforcement of municipal bylaws and who holds the title set out in the Bylaw Enforcement Appointment bylaw.

- "Peace Officer" means, for the purpose of this bylaw and insofar as permitted by law, a Bylaw Services Constable sworn or designated as such and performing duties authorized by Council under municipal authority. (This designation is limited to powers within the legislative competence of Council.)

- "Intermediate Weapon" means a non-lethal weapon (e.g. baton, oleoresin capsicum (OC) spray, restraints) that is included in the Village's approved list (Appendix A) and is subject to training and use restrictions. Intermediate weapons are defensive tools. They are used primarily as a deterrence to support the de-escalation of potentially volatile situations. When necessary, they are used with the intent to temporarily incapacitate a subject to overcome their resistance when lower levels of force would be inappropriate or ineffective. The Village shall maintain an Approved Intermediate Weapons List (Appendix A)

- “Use of Force” and “reasonable force” have meanings in the Criminal Code. Nothing in this bylaw expands or narrows rights or obligations under the Criminal Code.

4. Appointment and Oath

4.1 Council may, by resolution or by separate appointment instrument, appoint people to the position of Bylaw Services Constable. The CAO may be authorized by resolution to effect appointments, suspensions and term-of-employment matters as permitted by the Municipal Act.

4.2 All Bylaw Services Constables under this Bylaw must take the formal oath of office in a ceremony attended by the Mayor or designate, and the oath must be recorded in the municipal records. The oath is attached as Appendix B.

5. Peace Officer Powers – Limitations

5.1 When acting within the lawful scope of their appointment, Bylaw Services Constables may exercise:

a) powers reasonable and necessary for the enforcement of municipal Bylaws enacted by Council;

b) powers expressly delegated by Council by bylaw; and

c) the limited powers set out in this Bylaw related to intermediate weapons.

5.2 Nothing in the Bylaw authorizes a Bylaw Services Constable to exercise powers beyond the municipality’s legislative competence, to perform duties that are exclusively the responsibility of federal or territorial police, or to act in a matter contrary to federal or territorial law.

6. Approved Intermediate Weapons

6.1 The Village shall maintain an Approved Intermediate Weapons List (Appendix A). Only items listed in Appendix A may be carried or used by Bylaw Services Constables. Appendix A may be amended by Council resolution on the recommendation of the CAO in consultation with RCMP/territorial authorities and legal counsel.

6.2 No Bylaw Services Constable may carry, display, or use any intermediate weapon unless they have:

a) completed the Village-approved training and certification program for that intermediate weapon; and

b) are acting pursuant to the Village’s Bylaw Services Constable – Recognition of Authority and Responsibilities Policy (Schedule 1) and this Bylaw.

7. Training, Equipment and Maintenance

7.1 The CAO shall ensure that any Bylaw Services Constable authorized to carry an intermediate weapon receives certification from an accredited trainer recognized by the Village.

7.2 The Village will keep written records of training, intermediate weapon issuance, and maintenance logs.

7.3 Intermediate weapons and equipment shall be stored, maintained, and disposed of in accordance with the manufacturer’s instructions and Village policy.

8. Use of Force Rules and Reporting

8.1 Bylaw Services Constables may only use that force which is necessary, reasonable, and proportionate in the circumstances, consistent with the Criminal Code and applicable territorial standards. Nothing in this Bylaw authorizes unlawful force.

8.2 Any discharge or employment of an intermediate weapon (including pointing, drawing, or deployment as defined in Schedule 1) shall be documented and reported.

8.3 The CAO will ensure there is an independent administrative review of every incident involving the use of intermediate weapons; criminal investigations remain the responsibility of the RCMP.

9. Oversight, Review and Public Transparency

9.1 Council shall receive quarterly reports summarizing training, deployments, intermediate weapon maintenance, and any incidents involving use of intermediate weapons (redacting personal identifying information as required by privacy law).

9.2 Council shall review this Bylaw and associated policies at least once every two (2) years.

10. Qualifications, Suspension and Removal

10.1 The CAO may suspend the authorization to carry an intermediate weapon from any Bylaw Services Constable pending investigation, re-training or for cause.

10.2 Council may revoke appointment of a Bylaw Services Constable in accordance with Municipal Act procedures and employment rules.

11. Liability, Insurance and Legal Compliance

11.1 The CAO shall ensure the Village maintains adequate coverage for all authorized activities, including the carriage and use of intermediate weapons.

11.2 Nothing in the Bylaw limits personal liability, criminal liability, or civil liability if a Bylaw Services Constable acts unlawfully.

12. Offences and Penalties

12.1 Any person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine.

13. Severability

If any provisions of this Bylaw is held invalid by a court the remainder of this Bylaw remains in force.

14. Effective Date

This Bylaw comes into force on the date of final adoption of Council.

Read a first time this _____21st_____ day of _____April_____, 2026

Read a second time this ___04th_____ day of _____August_____, 2026

Read a third time this _____ day of _____, 2026

Mayor: _____

CAO_____

Appendix A

Approved Intermediate Weapons

Handcuffs
Handcuffs are used for the safe restraint of individuals who are under lawful arrest or detention, to prevent harm to the officer, the individual, or the public.

Baton (ASP)
The baton is a defensive tool used to protect the officer from assault or to control an actively resistant individual or animal when lower levels of force are ineffective, in accordance with use-of-force continuum.

Oleoresin Capsicum (OC) Spray
OC spray is used as a non-lethal option to stop aggressive or threatening behavior - this may include both humans and animals - by temporarily incapacitating the subject and allowing the situation to be brought under control safely.

Appendix B

Oath of Appointment

Peace Officer and Bylaw Services Constable

I, _____, of the Village of Carmacks in the Yukon Territory, make oath and say:

That I will well and truly serve our Sovereign King in the office of Peace Officer and Bylaw Services Constable for the Village of Carmacks without favour or affection, malice or ill will;

That I will, to the best of my power, cause the peace to be kept and preserved; and

That while I continue to hold the said office of Peace Officer and Bylaw Services Constable I will, to the best of my skill and knowledge, discharge all the duties and responsibilities thereof faithfully and according to law.

So Help Me God

_____

Sworn before me at the Village of Carmacks in the Yukon Territory this _____ day of _____, 2026

_____

A Notary Public in and for the Yukon Territory

Schedule 1

Bylaw Services Constable – Recognition of Authorization and ResponsibilitiesPolicy

Policy # _____

Approval Date: _____

Applies to: Bylaw Services Constable

1. The purpose of this policy is to:

- Define when and how the Bylaw Services Constable may use force in the lawful execution of their duties.

- Ensure actions are consistent with the Criminal Code, Summary Convictions Act, territorial legislation, and Village policies.

2. Definitions

- Intermediate Weapons: Defensive tools or devices used to control, restrain, or subdue an individual in a non-lethal manner. Examples include:

    - OC (Oleoresin Capsicum) spray

    - Expandable or fixed baton

    - Approved restraint devices (handcuffs or soft restraints)

- Use of Force: The application of physical means to gain compliance, prevent harm, or enforce the law. Force must always be reasonable, necessary, and proportionate.

- Lethal Force: Any action that is intended or reasonably likely to cause death or grievous bodily harm.

- Peace Officer: A Bylaw Services Constable designated under Bylaw 308-24

3. Guiding Principles

- Legality: All use of force must comply with federal, territorial and municipal law.

- Necessity: Force may only be used when other lawful measures are insufficient.

- Proportionality: Force must match the threat level or resistance encountered.

- Accountability: All incidents involving force or weapon use must be reported and reviewed.

- Training: Only officers trained and certified in the use of an intermediate weapon may carry or deploy it.

4. Authorized Use of Force

- The Bylaw Servies Constable may employ use of force options that are consistent with approved training and the use of force must remain reasonable, proportionate, necessary and consistent with law.

- Nothing in this policy restricts or removes the legal protections available to a Peace Officer under Section 25 of the Criminal Code of Canada, which justifies the use of necessary force when acting on reasonable grounds in the execution of lawful duties.

5. Training and Certification

- Officers must complete certified training programs for all use of force or defensive tactics. This program shall be approved by Council.

- Annual recertification and refresher training are mandatory.

- Training Records with be maintained by the CAO.

6. Reporting and Documentation

- Any use of non-lethal force must be documented in writing to the CAO as soon as practicable.

- Any use of lethal force shall be reported immediately to the CAO and the RCMP and the officer shall be placed on administrative leave pending, review, with support services offered.

-An Incident Report shall be submitted, and must include

    - Date, time, and location of the incident

    - Parties involved

    - Reason force was used

    - Type and level of force applied

    - Outcome of the incident

- Reports will be reviewed by the CAO or designate and retained for municipal records.

- The Village shall ensure that an incident involving lethal force is subject to external investigation in accordance with applicable law.

7. Oversight and Review

- The CAO shall ensure compliance with this policy

- All incidents involving force or weapons will be reviewed for:

    - Compliance with law and policy

    - Appropriateness of force applied

    - Recommendation for training or procedural adjustments, if necessary.

8. Policy Enforcement

- Failure to comply with policy may result in disciplinary action, up to and including dismissal.

- This policy complements all other Village bylaws and territorial or federal legislation.

9. Policy Review

- This policy will be reviewed at least every two years or sooner if legislative or operational changes occur.

Approval:

Mayor _____

CAO _____

VILLAGE OF CARMACKS
BY-LAW NO. 307-24

A By-law to regulate and control vehicular and pedestrian traffic and use of highways within the Village of Carmacks.

WHEREAS Section 265 of the Yukon Municipal Act, Chapter 154, Statutes of the Yukon, and amendments thereto provide that, subject to the Highways Act and the Motor Vehicles Act, a municipality may pass by-laws regulating the use, management, and control of municipal highways;

AND WHEREAS the Village of Carmacks is desirous of ensuring the safe and efficient movement of vehicular and pedestrian traffic and the protection of municipal infrastructure;

NOW THEREFORE, the Council of the Village of Carmacks, in an open meeting duly assembled, hereby enacts as follows:

PART 1.00 SHORT TITLE

1.01 This By-law may be cited as the "Traffic By-law".

PART 2.00 DEFINITIONS

2.01 In this By-law:

- (1) "Bicycle" means a device propelled solely by human power upon which a person may ride, having one or more wheels, with at least one wheel more than 40 centimeters in diameter.
- (2) "By-law Officer" means an individual appointed by Council to enforce the by-laws of the Village of Carmacks.
- (3) "Carmacks Downtown Core/Village Hub/Urban Residential" means the area within the Village of Carmacks designated for commercial activities, as defined in the Village's zoning by-law.
- (4) "Chief Administrative Officer (CAO)" means the person appointed by Council to the position of Chief Administrative Officer for the Village of Carmacks.
- (5) "Commercial Vehicle" means any motor vehicle other than a private vehicle as defined in the Motor Vehicles Act.
- (6) "Council" means the duly elected Council of the Village of Carmacks.

- (7) "Driver" or "Operator" means a person who drives or is in actual physical control of a vehicle.
- (8) "Heavy Vehicle" means any vehicle or combination of vehicles having a total of more than three axles, including the steering axle, but does not include:
    - (a) Vehicles primarily intended for the conveyance of passengers;
    - (b) Vehicles in use for the purpose of construction or repair of any public utility or infrastructure on or within the right-of-way of a highway;
    - (c) Emergency vehicles;
    - (d) Vehicles intended for the purpose of moving buildings while engaged in conveying a building for which the necessary moving permits have been issued;
    - (e) Vehicles recovering a disabled vehicle from a highway.
- (9) "Highway" means any thoroughfare, street, road, lane, alley, or other place that the public is ordinarily entitled or permitted to use for the passage or parking of vehicles, and includes:
    - (a) A sidewalk, including a boulevard portion thereof;
    - (b) Where a ditch lies adjacent to and parallel with the roadway, the ditch;
    - (c) All the land within thirty (30) meters of the center line of the highway.
- (10) "Intersection" means the area embraced within the prolongation or connection of the lateral curb lines or, if none, the exterior edges of the roadways of two or more highways which join one another at an angle, whether or not one highway crosses the other.
- (11) "Motor Coach/Bus" means a vehicle in excess of 11,000 kilograms and nine (9) meters in length primarily intended for the conveyance of passengers.
- (12) "Officer" means a By-law Officer of the Village, or a member of the Royal Canadian Mounted Police.
- (13) "Official" means the Chief Administrative Officer or any other person authorized by Council or the Chief Administrative Officer to act on behalf of the Village.
- (14) "Owner" means the person in whose name a motor vehicle or trailer is or is required to be registered under the Motor Vehicles Act of the Yukon Territory.

- (15) "Person" includes an individual, partnership, association, company, trustee, executor, administrator, or legal representative.
- (16) "Residential Area" means any district classed in the Village's Zoning By-law as residential or any grouping of dwellings in any area where the predominant use of buildings is for residential purposes.
- (17) "Traffic Control Device" means any sign, signal, marking, or device, including the post or standard on which it is mounted, placed, marked, or erected under the authority of this By-law for the purpose of regulating, warning, or guiding traffic.
- (18) "Vehicle" includes a motor vehicle, trailer, semi-trailer, self-propelled machine, or any device by which any person or property is or may be transported or drawn upon a highway.

PART 3.00 ROAD PROTECTION AND SAFETY COMMITTEE

3.01 There is hereby established a Road Protection and Safety Committee, consisting of:

- (1) The Mayor, or in his/her absence the Deputy Mayor,
- (2) The Chief Administrative Officer, or in his/her absence their delegate, and
- (3) The Public Works Superintendent, or in his/her absence their delegate.

3.02 All decisions of the Road Protection and Safety Committee shall be recorded in writing.

PART 4.00 PROTECTION OF HIGHWAYS

4.01 No person shall cause or allow or do any act which is likely to cause or does cause damage to or interfere with the operation of one or more of the following:

- (1) A highway
- (2) A culvert
- (3) A bridge
- (4) A traffic control device
- (5) Any public property or permitted private property situated on a highway or within a road allowance.

4.02 No person shall affix any advertising material, poster, placard, sign, or other material on any traffic control device or any part of a highway, bridge, or culvert without written

permission from the Village, and no person shall erect any device or structure that interferes with the effectiveness or visibility of a traffic control device.

4.03 No person or public utility shall cause an obstruction for the purpose of working on power, phone, or cable utilities without approval from an Official of the Village. Once approval has been obtained, the Village shall cause barriers to be erected, and the fee for this service shall be as set out in the Fees and Charges By-law.

4.04 No person shall cause or allow or do any act which is likely to cause or does cause any obstruction to be on or within one or more of the following:

- (1) A highway
- (2) A culvert
- (3) A bridge
- (4) Any public property or permitted private property situated on a highway or within a road allowance.

4.05 No person shall:

- (1) Excavate or otherwise destruct a highway, including the road allowance thereof, or
- (2) Transport material or loads of material over a highway which would be of an extraordinary use likely to imperil the highway or people living on or near the highway.

4.06 Notwithstanding Section 4.04, a person, with the written approval of an Official of the Village, may excavate or otherwise destruct a highway, including the road allowance thereof, or make extraordinary use of a highway subject to such conditions as may be imposed by the Official. If any unauthorized excavation or destruction occurs, the person responsible for the action shall repair the disturbance to the satisfaction of the Village or reimburse the Village for the cost of repair.

4.07 No person shall cause or allow to be caused by vehicular traffic any disturbance to the traveled roadway surface of paved, gravel, or dirt highways which will rut or mark the traveled roadway surface of the highway to the extent that it will create a hazard for a typical passenger car using that highway. If such a disturbance is caused, the person responsible shall repair the disturbance to the satisfaction of the Village or reimburse the Village for the cost of repair.

4.08 Where a person is using a highway to the extent that such usage creates a dust problem annoying or hazardous to people living alongside or near the highway, the Village may require the said person to provide dust suppression treatment for the highway for as long as the annoyance or hazard exists.

4.09 Where a person uses the highway to an extent which causes the need for more than routine maintenance by the Village, the Village may require the said person to be responsible for providing the additional maintenance needed.

4.10 No person shall dispose of rubbish in a public place or on a highway or within a road allowance unless the rubbish is disposed of in a container placed for the purpose of collecting rubbish.

4.11 An Officer or Official may destroy or otherwise dispose of rubbish or other matter which has been unlawfully deposited on a highway or in a public place or within a road allowance.

4.12 No person shall operate or move on a highway any vehicle, equipment, or machine not equipped with rubber tires which support the weight of the vehicle, equipment, or machine while being operated or moved on a highway without the written permission of the Village.

4.13 No person shall use any implement or machine to cultivate, mow, or in any other way disturb or cause damage to any road allowance or the shoulder of any highway without the written permission of the Village.

4.14 No person shall remove from any highway any gravel, asphalt, pavement, or other material used to surface a roadway without the written permission of the Village.

4.15 No person shall cause or do any act which causes all or parts of a load being transported along a highway to be distributed or otherwise spread onto the surface of the highway or onto the road allowance without the written permission of the Village.

4.16 No person shall deposit or dispose of rocks, earth, vegetation, petroleum products, chemicals, or other similar materials on a highway or within a road allowance without the written permission of the Village. Any person doing so without permission shall be responsible for the removal of all materials deposited and, where necessary, for the restoration of the highway or road allowance to its original or better condition.

4.17 No person shall construct an access onto a highway, nor build a pipeline or other infrastructure along or across a developed highway or undeveloped road allowance, nor use an undeveloped road allowance without the written permission of the Village.

4.18 An Officer or Official is hereby authorized to take any action deemed reasonable and necessary to prevent the continuation of any act prohibited by this By-law and may, but is not restricted to, the following:

- (1) Impound a vehicle, or a vehicle and its cargo and/or equipment, or any other machine, object, or thing used to commit an offense under this Part and to hold the same until it is, in the opinion of the Officer, rendered inoffensive.
- (2) Order the vehicle, machine, or equipment to be removed from the highway or road allowance.
- (3) Detour any vehicle and cargo or other machinery and equipment.
- (4) Order a person to cease any act which causes an offense under this Part.
- (5) Remove and dispose of any signs or other objects improperly affixed to or interfering with traffic control devices, parts of a highway, bridge, or culvert.

PART 5.00 RATES OF SPEED

5.01 For the purposes of this Part, Council hereby delegates authority for the fixing of maximum rates of vehicle speed to the Road Protection and Safety Committee, who shall from who shall annually review the rates of speed outlined: 40KM/H throughout the municipality unless otherwise posted; 25KM/H in high-density traffic areas such as the CRC/Village Hub, School Zone, and Merv Tew Park. In setting maximum rates of speed, the Road Protection and Safety Committee shall consider the policy of Council and recommendations of the Manual of Uniform Traffic Control for Canada.

5.02 The Road Protection and Safety Committee, by signs posted along any highway, may fix a maximum vehicle speed limit in respect of any curve in a highway where the design of the curve requires a safe traveling speed that is less than the regular maximum vehicle speed for that highway or portion of that highway. Said vehicle speed limit will be applicable to all vehicles or to any class or classes of vehicles while traveling over that part of the highway.

5.03 The Road Protection and Safety Committee, by signs posted along any highway, may fix a maximum vehicle speed limit in respect of any part of the highway under construction or repair or in a state of disrepair. Said vehicle speed limit will be applicable to all vehicles or to any class or classes of vehicles while traveling over that part of the highway.

5.04 The Road Protection and Safety Committee is hereby authorized to place such traffic control devices and signals, including but not restricted to speed limit signs and warnings

of changes in speed limits as may be necessary to inform the traveling public of the vehicle speed limits and recommended traveling speeds.

PART 6.00 WEIGHT AND DIMENSION CONTROL ON HIGHWAYS AND BRIDGES

6.01 No person without the written permission of the Village shall operate a vehicle on a highway that exceeds the maximum allowable weight, width, height, or length of the vehicle as determined in the Yukon Highways Act Regulations or the license issued for the vehicle.

6.02 The Road Protection and Safety Committee is hereby delegated the authority to:

- (1) Prohibit the use of any highway by a traction engine or public vehicle, or by a class or classes thereof, for a period or periods that the Committee determines.
- (2) Limit or restrict the speed of a traction engine or public vehicle, or of a class or classes thereof, using a highway for a period or periods that the Committee determines.
- (3) Increase, limit, or restrict the maximum gross weight that may be borne by a tire, an axle, or an axle group, or any of them, or the maximum gross weight that may be borne by a vehicle or combination of vehicles on a highway for a period or periods that the Committee determines, when the Committee is of the opinion that the prohibition, limitation, or restriction is necessary for public safety or the preservation of the highway, or that the increase is appropriate for the road conditions at the time.

6.03 All decisions of the Road Protection and Safety Committee shall be recorded in writing. Changes to standard Territorial road weights shall be advertised by posting the appropriate signage on the highway affected and by notifying the Carmacks Detachment of the RCMP and the Territorial Vehicle Enforcement Section.

6.04 The Chief Administrative Officer is authorized to approve individual overload or over-dimensional permits. Such approvals shall be at the discretion of the approving Official and shall have regard for public safety and road conditions.

PART 7.00 STOP AND YIELD

7.01 Subject to the provisions of this By-law, "stop" and "yield" regulations and prohibitions shall be in compliance with the Yukon Motor Vehicle Act.

7.02 The Road Protection and Safety Committee is hereby authorized to determine the locations at which stop signs and yield signs shall be affixed and at which operators are required to stop or yield, as the case may be. In determining these locations, the Chief

Administrative Officer shall consider public safety, the free flow of traffic, policy approved by Council, and the recommendations of the Manual of Uniform Traffic Control for Canada.

PART 8.00 PARKING AND RESTRICTED PARKING

8.01 For the purposes of this Part, Council hereby delegates to the Road Protection and Safety Committee the authority for the designation and prescribing of "no parking" or "restricted parking" zones, and to have appropriate signs erected. Without restricting the generality of the term, "restricted parking" zones could include angle parking, limited hours of parking, loading zones, and type or size of vehicle that may park. The Road Protection and Safety Committee shall maintain an inventory of the said signage in the form of a written inventory or map.

8.02 In exercising their authority under Section 8.01 above, the Road Protection and Safety Committee shall have due regard for public safety, clear and unobstructed flow of traffic, and, to the degree that it does not hinder the first two objectives, the convenience of the motoring public; as well as any policy approved by Council and the recommendations of the Manual of Uniform Traffic Control for Canada.

8.03 No person shall stop or park a vehicle upon a highway when it is practicable to stop or park the vehicle off the highway, and in no event shall a person stop or park a vehicle on a highway unless a clear and unobstructed width is left between the vehicle and the center line of the highway for the free passage of other vehicles thereon.

8.04 Where a vehicle is parked on a highway not in a developed residential, commercial, or industrial area, there must be a clear view of the parked vehicle for sixty (60) meters in either direction from the vehicle along the highway, and adequate nighttime warning of the vehicle must be placed in front and to the rear of the vehicle.

8.05 No person shall park a vehicle in contravention of a "no parking" or "restricted parking" sign erected by authority of this Part, and no person shall park in a loading zone for any other purpose than to load or unload a vehicle.

8.06 Unless required or permitted by this By-law, or by a traffic control device erected by the authority of this By-law, or by the order of an Officer, or in order to prevent a traffic accident, no person shall stop or park any vehicle:

- (1) On a sidewalk or boulevard,
- (2) In a crosswalk or on any part of a crosswalk,
- (3) Within an intersection,

- (4) At an intersection nearer than within five (5) meters of the projection of the corner property line lying at right angles to the direction of travel,
- (5) Within 1.5 meters of an access to a garage, private road, or driveway,
- (6) Within, upon, alongside, or opposite any public works excavation, obstruction, road construction, or road repair project,
- (7) On any bridge or overpass, or in any underpass, or in the approaches thereto,
- (8) Within five (5) meters of a fire hydrant,
- (9) Within six (6) meters of a stop or yield sign.

8.07 No vehicle in excess of five (5) tons gross vehicle weight may be parked on a road within a residential area of the Village. This section shall not be used to prohibit larger vehicles from parking in a residential area for the period of time in which they are engaged in delivering a service to a residence.

8.08 The parking or storing of a tanker truck with a capacity exceeding 17,000 liters and generally used for the purpose of transporting flammable liquids or gases or other dangerous goods shall be prohibited in the Carmacks Downtown Core/Village Hub/Urban Residential and in any residential area. Notwithstanding this Section, said vehicles may stop for the purpose of immediately off-loading their contents.

8.09 Where a vehicle or other object is left standing upon a highway for more than twenty-four (24) hours without moving, it may be deemed by an Officer to be parked in contravention of this By-law.

8.10 Nothing in this Part shall be construed to prohibit firefighting vehicles or equipment, police vehicles, ambulances, vehicles engaged in highway repair, maintenance and inspection, or vehicles of a public utility from parking on a highway when it is advisable to do so.

8.11 Nothing in this Part shall be construed to prohibit the driver of a school bus from parking on a highway for the purpose of loading or unloading passengers if there is insufficient space off the highway to load or unload passengers.

8.12 For the purpose of the enforcement of the parking provisions of this By-law, an Officer is authorized to place a sticker, notice, or erasable mark on the tire of any parked or stopped vehicle, and the Officer and the Village incur no liability for doing so.

8.13 An Officer may cause to be removed in any reasonable way any vehicle or object found in contravention of this Part or which otherwise is unreasonably obstructing traffic.

8.14 A vehicle or object removed by authority of Section 8.13 may be held, stored, or kept in any place deemed suitable or expedient by an Officer at the cost of the owner or person in charge of the vehicle.

PART 9.00 HEAVY VEHICLES

9.01 Except as otherwise indicated by a traffic control device or as provided for in this Part, no person shall operate, park, or stop to load or off-load a heavy vehicle upon any highway in the Carmacks Downtown Core/Village Hub/Urban Residential.

9.02 Except as provided for in this Part, no person shall operate a heavy vehicle on a highway not designated a truck route in Appendix "A" of this By-law.

9.03 Except as provided for in this Part, no person shall park a heavy vehicle upon a highway for more than two (2) consecutive hours.

9.04 For the purpose of access to and exit from a work site and for the purpose of loading or unloading furniture at a residence, a person may operate, stop, and park a heavy vehicle on any highway.

9.05 A person may operate a heavy vehicle in the Carmacks Downtown Core/Village Hub/Urban Residential Area between the hours of 6:00 AM and 11:00 AM and between the hours of 7:00 PM and 12:00 Midnight for the purpose of loading or off-loading the heavy vehicle. The Chief Administrative Officer or their delegate is hereby authorized to extend the hours of loading and off-loading for a heavy vehicle in an emergent situation.

9.06 For the purposes of Section 9.05, an emergent situation is one caused by illness of the operator; mechanical problems with the heavy vehicle; unforeseen road conditions; shortages of medical supplies, perishable foods, or fresh milk; or similar situations. Council by resolution may approve policies to regulate emergent situations.

9.07 Where an emergent situation occurs which prevents the operator of a heavy vehicle from complying with Section 9.05, the operator shall cause the situation to be reported to the Village Office on the next regular business day during regular hours. Any operator failing to report said occurrence is in contravention of this By-law.

9.08 Notwithstanding Section 9.05, a person is permitted at any time of the day to off-load fuel from a heavy vehicle to a power plant or service station within the Village, provided that the heavy vehicle shall be parked entirely on private property during the off-loading.

9.09 Where a heavy vehicle must operate on a highway not designated to be a truck route, such heavy vehicle shall proceed on the most direct and shortest route between the nearest truck route and the point of destination.

9.10 The operation of engine compression or engine exhaust brakes is prohibited in residential areas.

PART 10.00 TRACKED VEHICLES

10.01 Notwithstanding Section 4.12 above, a person may operate a tracked vehicle or equipment on any gravel or dirt road within an industrial subdivision and may load or unload tracked vehicles and equipment at or near a work site without the written permission of the Village, provided that the person shall be responsible for repairing any damage caused to the road in accordance with Section 4.06 above.

10.02 For the purpose of installing, maintaining, or altering installations in a road allowance, the Village and any public utility may operate tracked vehicles or equipment on a highway or in a road allowance, provided that the public utility has first obtained written authorization from the Village and provided that the owner shall be responsible for repairing any damage caused to the road in accordance with Section 4.06 above.

PART 11.00 MOTOR COACH/BUS OPERATIONS

11.01 Council by resolution may establish restricted areas of operation and regulations governing motor coaches and buses for the purpose of conducting tours. Within residential areas, a person may only operate a bus on bus routes designated by Council resolution and only between the hours of 8:00 AM and 9:00 PM.

11.02 A person shall not stop or park a bus on any highway in the Carmacks Downtown Core/Village Hub/Urban Residential Area for a duration of more than thirty (30) minutes, except for the purpose of loading and off-loading passengers and/or their luggage.

11.03 A person may only stop or park a bus in a residential area for the purpose of loading and off-loading passengers and/or luggage at locations designated by Council resolution.

- (1) Where a person, in order to reach a designated location in a residential area, must operate a bus on other than an approved bus route, they shall proceed on the most direct and shortest route between the nearest truck route and the designated location.

11.04 The use of down draft exhaust air conditioners and engine compression or engine exhaust brakes in residential areas is prohibited.

PART 12.00 GENERAL TRAFFIC CONTROL

12.01 The Council hereby delegates to the Chief Administrative Officer or their delegate the authority for designating and fixing "regulatory" or "warning" traffic control devices.

12.02 The Chief Administrative Officer or their delegate is hereby authorized to designate the location of, and to have erected, any other traffic control devices or signals of a "regulatory", "warning", or "advisory" nature not already authorized by this or any other By-law which might be necessary to ensure the safety of the traveling public and pedestrians and to assist with the free flow of traffic on the highways.

12.03 An inventory of all signs erected under the authority of this or other By-laws shall be kept by the Chief Administrative Officer in writing or in map form.

12.04 The Chief Administrative Officer or their delegate and an Officer are each authorized to sign, close, barricade, or otherwise prevent vehicle passage on any highway or bridge which, in their opinion, has become unsafe, and may, for the purposes of this Section, detour traffic for the distance or on any routes deemed expedient by the officials so authorized.

- (1) Devices erected for the purposes of this Section shall remain erected and in place until the Chief Administrative Officer or their delegate or an Officer is satisfied the highway or bridge is no longer unsafe.

12.05 Notwithstanding anything in this By-law, an Officer may direct traffic according to their discretion where they reasonably consider it necessary to do so in order to:

- (1) Ensure orderly movement of traffic,
- (2) Prevent injury or damage to persons or property,
- (3) Permit proper action in an emergency.

12.06 No operator of a vehicle shall make a U-turn in the Carmacks Downtown Core/Village Hub/Urban Residential Area unless signs have been erected permitting the making of a U-turn.

12.07 Vehicle operators are required to obey all regulatory signs erected under the authority of this By-law and to obey all directions from Officers issued in accordance with this By-law.

12.08 Where written permission of the Village is required or provided for under this By-law, it may be in the form of a letter, agreement, or standardized form signed by an Official of the Village.

PART 13.00 SNOW REMOVAL

13.01 No person shall park or allow a vehicle to remain parked on any highway or portion of a highway in a manner that interferes with snow removal operations.

13.02 The Village may post temporary "No Parking" signs on highways scheduled for snow removal, and it is an offense to park in areas where such signs are posted.

13.03 Any vehicle found parked in contravention of Section 13.02 may be towed at the owner's expense.

13.04 Residents are responsible for clearing snow from sidewalks adjacent to their property within 24 hours after a snowfall.

13.05 No person shall deposit snow or ice from private property onto a highway or sidewalk.

PART 14.00 ADMINISTRATION

14.01 The Chief Administrative Officer is hereby authorized to design and approve all forms, agreements, and permits necessary for the administration of this By-law.

14.02 A person who obtains written approval from the Village for activities on highways or within road allowances in accordance with this By-law but who fails to comply with the conditions of those approvals is guilty of an offense.

14.03 Failure to comply with the conditions of a permit or agreement issued in accordance with this By-law renders the permit or agreement invalid, and any procedure or prosecution subsequent to the violation of a condition of a permit or agreement will proceed as though the permit or agreement did not exist.

14.04 Nothing in this By-law shall obligate municipal officials to issue any permit or agreement, or give approval to any activity.

PART 15.00 PROCEDURE AND PROSECUTION

15.01 For the purpose of procedure and prosecution under this By-law, the Council adopts the provisions of Part CCVII of the Criminal Code of Canada respecting summary conviction; the Canada Interpretation Act; and the Summary Convictions Act, Interpretation Act, Municipal Act, Highways Act, Motor Transport Act, and the Motor Vehicles Act of the Revised Statutes of the Yukon Territory and amendments thereto.

15.02 The conviction of a person under the provisions of this By-law does not operate as a bar to further prosecution for the continued neglect or failure on the part of the person to comply with the provisions of this By-law, or conditions, orders, or permits issued in accordance with this By-law.

15.03 In a prosecution for contravening this By-law, the existence of a traffic control device or signal is prima facie proof that the device was properly designated and erected by the proper authority without other or further proof.

15.04 A certificate or document purporting to be signed by the Chief Administrative Officer stipulating any particular relative to this By-law shall be admitted in evidence as prima facie proof of the facts stated in the certificate or document, without proof of the facts stated in the certificate or document, without proof of the signature or authority of the persons signing the certificate.

15.05 The owner of a vehicle is liable for any contravention of this By-law, regulations, or schedules in connection with the vehicle unless the owner proves to the satisfaction of the Judge trying the case that at the time of the offense, the vehicle was not being operated by them or by any other person having their consent, express or implied.

15.06 Where a person violates or contravenes any provisions of this By-law respecting the transportation of cargo or a piece of equipment or machinery, the shipper and the carrier shall be jointly and severally responsible for the violation or contravention unless the shipper or the carrier, as the case may be, produces evidence to show that they did not violate or contravene the provision.

15.07 While enforcing the provisions of this By-law, an Officer may do any reasonable thing relevant to stopping vehicles and determining the identity of drivers, offenders, or suspects, including contravening provisions of this By-law, providing such contravention is carried out in a manner which has concern for the safety of the general public.

15.08 Unless prohibited by territorial statute, an Officer may use any insignia, device, or piece of equipment that is reasonably necessary for carrying out duties imposed by this By-law.

15.09 All schedules, regulations, and acts of an Official of the Village or of the Road Protection Committee established under the authority of this By-law shall be deemed to have been made by By-law; and all such schedules, regulations, and acts shall be construed as part of this By-law.

15.10 For the intent and purpose of this By-law respecting the duties and powers of any Official and the Road Protection Committee, it shall be deemed sufficient for those officials to amend or rescind any schedule, regulation, or order and to record such action in writing, verified by the signature of the Official or one member of the Road Protection Committee, where appropriate, and the date of the action.

15.11 It shall be sufficient for the purpose of this By-law if signs required by this By-law are posted in the following forms and terms:

- (1) The speed limitations imposed by Part 5.00 "Rates of Speed" shall be expressed on signage in block numerals and may be preceded by "max" or "maximum" or "maximum speed" and may be followed by the terms "kmph" or "km/h". Speed signs featuring other alpha-numeric combinations that are in place at the time this By-law comes into effect shall continue to have effect but shall be replaced with new signs as it becomes convenient for the Village.
- (2) New stop signs shall be comprised of the word "STOP" in white lettering on a red octagonal or red circular background. Stop signs that are in place at the time this By-law comes into effect shall continue to have effect but shall be replaced with new signs as it becomes convenient for the Village.
- (3) New yield signs shall be comprised of the word "YIELD" in a contrasting color on a yellow triangular background, or a red triangle on a white background with or without the word "YIELD" in contrasting color. Yield signs that are in place at the time this By-law comes into effect shall continue to have effect but shall be replaced with new signs as it becomes convenient for the Village.
- (4) Parking signs and all other traffic control devices shall have contrasting colors of printing and background and shall use wording and/or symbols that clearly convey the intent of the restriction or warning. Parking signs and all other traffic control devices in place at the time this By-law comes into effect shall continue to have effect but shall be replaced with new signs as it becomes convenient for the Village.

PART 16.00 PENALTIES

16.01 Any person who contravenes the provisions of Part 5.00 "Rates of Speed" is guilty of an offense punishable on summary conviction and is subject to the penalties for speeds as set out in Schedule "A" of this By-law.

16.02 Any person who contravenes the weight provisions of Part 6.00 "Weight Control on Highways and Bridges" as per the Motor Vehicle Act is guilty of an offense punishable in accordance with the overweight charges established in the Motor Transport Act of the Yukon Territory.

16.03 Any person who contravenes any other provisions as set out in Schedule "A" is guilty of an offense punishable on summary conviction and is liable to a penalty as set out in Schedule "A".

16.04 Any person who contravenes any provisions of this By-law for which a penalty has not otherwise been provided is guilty of an offense punishable on summary conviction and is liable to a fine of not less than twenty-five dollars ($25.00) and not more than two thousand five hundred dollars ($2,500.00), and in default of payment is liable to imprisonment for a term not exceeding six (6) months, or to imprisonment for a term not exceeding six (6) months without the option of a fine, or to both a fine and imprisonment.

16.05 A person served with notice of an offense of this By-law may pay to the Village the specified penalty, out of court, and in lieu of appearing in answer to a charge or information.

- (1) The voluntary payment option shall be valid for no more than ten (10) days following the issue of the notice. Thereafter, if the person does not pay the penalty, they may be summoned to appear before a Judge in answer to a charge or information.

16.06 Notwithstanding Section 16.05, an Officer may:

- (1) Issue to a person charged with an offense a summons forming part of a "Violation Ticket" according to the Summary Convictions Act, Violation Ticket Regulation, and indicate thereon the specified penalty applicable to the offense as prescribed in Schedule "A".
- (2) Issue to a person charged with an offense, a Criminal Code Form 6 Summons requiring a person to appear before a Judge of the Territorial Court of the Yukon in answer to a charge or information.

16.07 Service of notice of an offense referred to in Section 16.05 and 16.06 above shall be sufficient if it is:

- (1) Personally served, or
- (2) Attached to or left in or on the vehicle in respect of which an offense is alleged to have been committed, and/or
- (3) Mailed to the address of the registered owner of the vehicle or person in possession of the vehicle.

16.08 Any fine or penalty imposed under this By-law shall inure to the benefit of the Village.

16.09 Schedules "A" and "B" of this By-law may be amended from time to time by resolution of Council.

PART 17.00 EFFECTIVE DATE

17.01 This By-law shall come into full force and effect on the final passing thereof.

READ A FIRST TIME this 17th day of September 2024.
READ A SECOND TIME this 17th day of September 2024.
READ A THIRD TIME AND FINALLY PASSED this 3rd day of October 2024.

Mayor – Lee Bodie

CAO – Matthew Cybulski

VILLAGE OF CARMACKS SEAL

SCHEDULE "A"
Penalties for Offenses

1. **Damage or obstruction of a highway, culvert, or bridge**
   - $500.00
2. **Affixing unauthorized material to traffic control devices**
   - $200.00
3. **Excavating a highway without permission**
   - $1,000.00
4. **Causing a disturbance to the traveled roadway surface**
   - $500.00
5. **Improper parking in a restricted zone**
   - $50.00
6. **Improperly Secured Load**
   - $50.00
7. **Unauthorized use of heavy vehicle on non-designated routes**
   - $250.00
8. **Parking in a snow removal zone**
   - $100.00

9. **Depositing snow/rocks/debris on a highway or roadway**
    - $150.00
10. **Overweight vehicles**
    - As per Motor Transport Act of the Yukon Territory
11. **Fail to obey a miscellaneous traffic control device**
    - $100

Village of Carmacks
P.O.Box 113
Carmacks, YT Y0B 1C0

Council Motion – Approval of Civic Address Assignments

THAT Council approve the civic address assignments for the following properties, as assigned by the Chief Administrative Officer in accordance with Section 3 of the Village of Carmacks Civic Addressing Bylaw No. 301-24;

AND THAT the approved civic addresses shall take effect immediately upon passage of this resolution and be added to the Village's official civic address listing and circulated to emergency services.

Properties:

Number 1)

- Parcel ID 8057085 – Lot 1087, Quad 115I/01, CLSR Plan 83218 (YT), LTO Plan 2000-0044 (YT), Little Salmon/Carmacks First Nation Settlement Land Selection LSC C-18FS, Fee Simple Community Land.
- Assigned Civic Address: 105 River Drive Carmacks, YT Y0B 1C0

Telephone: (867) 863-6271

Email: admin@carmacks.ca

VILLAGE OF CARMACKS

Council Strategic Plan

2026 – 2029

A small village with a big heart.

DRAFT

For Review

DRAFT

A Message from Mayor and Council

On behalf of the Village of Carmacks Council, I am pleased to present our Council Strategic Plan for 2026 – 2029. This plan reflects the priorities Council heard from residents, from our partners, and from staff, and translates them into a clear set of actions for the next three years.

Carmacks is a community in transition. We have just opened a $25-million Recreation Complex. We are working through funding our infrastructure needs, including flood mitigation and wastewater upgrades. We are an active participant in the federal Housing Accelerator Fund. And on our doorstep, the Casino Mining Project has the potential to reshape our regional economy.

With opportunity comes responsibility. This plan is about making sure the Village is ready financially, organizationally, and as a partner to navigate what is in front of us while continuing to deliver the day-to-day services our residents rely on.

Council is committed to a community-based approach grounded in our long-standing partnership with Little Salmon/Carmacks First Nation, our working relationship with the Yukon Government, and our connection to residents. We look forward to your feedback on this draft.

Mayor Lachance and Council

Village of Carmacks

DRAFT

EXECUTIVE DASHBOARD

Priority	Outcome by 2029
Complete Housing Accelerator Fund	Maximize federal funding and new housing
Flood Mitigation	Protect the community while improving public spaces
Long-Term Financial Plan	Sustainable funding for municipal services
Recreation Complex & Arena Sustainability	Affordable long-term operations
Wastewater Strategy	Clear direction on future servicing
Asset Management	Lifecycle planning for infrastructure
Community Economic Development Plan	Diversified local economy
LSCFN MOU	Stronger government-to-government collaboration
Organizational Capacity	Resilient municipal workforce
Readiness for anticipated impacts from increased mining activity	Community prepared for regional growth

DRAFT

OUR VISION

A Hub with Heart

Carmacks is a small village with a big heart.

For centuries, our rivers and ridges provided a welcome haven and meeting place for residents and travellers alike. We uphold this tradition by nurturing a vibrant "hub" of a townsite — complete with great gathering spaces, diverse housing options, and quality services — and building strong connections between people, cultures, neighbourhoods and nature.

Vision 2030, Village of Carmacks Official Community Plan

This Council Strategic Plan carries that vision forward. Each focus area, each action, and each advocacy position in the pages that follow is meant to move Carmacks closer to the "vibrant hub" the community described in 2021.

DRAFT



Table of Contents

A Message from Mayor and Council 2
Executive Dashboard 3
A Hub with Heart 4
1. Strategic Planning Process and Purpose 6
2. Context: Where Carmacks Stands Today 7
3. Where We've Come From: 2021 OCP Implementation Progress 8
4. Council's Four Areas of Focus 9
5. Action Items 10
6. Implementation 13
7. Legislative Agenda 15
8. Council Advocacy Agenda 16
9. Integration with Staff Work Planning 18
Appendix A: 2021 OCP Implementation Progress 19
Appendix B: Legislative Agenda — Bylaws and Policies 23
Appendix C: Council Advocacy Priorities 25

DRAFT

1. Strategic Planning Process and Purpose

Purpose of this Plan

The Council Strategic Plan sets out the priorities of the Mayor and Council of the Village of Carmacks for the 2026 – 2029 period. It is a working document that:

- Communicates Council's priorities to residents, staff, partners, and senior governments;
- Provides clear direction to administration on what to focus on over the next three years;
- Guides annual work planning, budgeting, and capital decisions;
- Supports advocacy with the Government of Yukon (YG), the Government of Canada, Little Salmon/Carmacks First Nation (LSCFN), industry, and other partners; and
- Complements — but does not replace — the 2021 Official Community Plan (OCP), which remains the Village's long-term land use and community development framework.

Process

This plan was developed through a facilitated Council strategic planning session held in May of 2026, building on:

- The 2021 Official Community Plan ("Imagine Carmacks 2030") and its Implementation Workplan;
- Recent and ongoing initiatives, including the Housing Accelerator Fund, the new Carmacks Recreation Complex, the Flood Mitigation Project, and wastewater infrastructure planning;
- Administrative input on operational and capacity issues facing the organization; and
- Input from elected officials reflecting what they are hearing from residents.

Relationship to the OCP

This Strategic Plan and the Official Community Plan

The OCP is a 10-year statutory document under the Municipal Act that sets out land use direction and broad community objectives. This Council Strategic Plan is a shorter-term document that identifies which OCP-related actions Council intends to prioritize over the next three years, and adds Council-specific priorities (e.g., organizational capacity, advocacy, partnership-building) that fall outside the OCP.

DRAFT

2. Context: Where Carmacks Stands Today

Carmacks is a small village with a big footprint of opportunity. Located at the confluence of the Yukon and Nordenskiold rivers, it is the regional service hub between Whitehorse and Dawson and home to approximately 500 residents, many of whom are citizens of Little Salmon/Carmacks First Nation.

A community in transition

Several realities define this strategic planning cycle. Significant infrastructure investment is underway: the Village has just commissioned the Carmacks Arena and is positioned to receive approximately $38 million in flood mitigation and community development investment. At the same time, wastewater infrastructure, including the long-discussed sewage lagoon, remains an open and contested issue.

Housing pressure is real, but land is limited. Carmacks is participating in the federal Housing Accelerator Fund (HAF), with a focus on driving occupancy permits before the 2027 deadline. There is, however, very little developable land available, which constrains how broadly residents can participate in HAF and reinforces the need for infill, densification, and creative partnerships.

On the regional stage, proposed mining activity such as the Casino Mining Project are advancing through assessment and have the potential to significantly affect Carmacks through employment, population, housing demand, traffic, and pressure on municipal services. The Village is not yet formally recognized as a stakeholder and is seeking to change that.

Fiscal capacity is constrained. Like most small Yukon municipalities, Carmacks relies heavily on the Comprehensive Municipal Grant; the property tax base is modest, operating costs are rising, and a significant portion of the service population lives outside the municipal tax base. Internal capacity is also stretched, with key roles, particularly in water/wastewater operations and senior management, functioning as single points of failure. Building organizational resilience is now a strategic priority, not just an operational concern.

Through all of this, partnerships remain central. The relationship with Little Salmon/Carmacks First Nation is foundational. The relationship with the Government of Yukon shapes nearly every major file. Industry, the RCMP, the Carmacks Development Corporation, and the school all play roles in community well-being.

> **Council's bottom line**
>
> If the Village were to accomplish one thing because of this Strategic Plan, it would be to come out of the next three years as a more resilient, better-resourced organization that is capable of operating its infrastructure, supporting its residents, and acting as an effective partner on the projects shaping Carmacks' future.

DRAFT

3. Where We've Come From: 2021 OCP Implementation Progress

The 2021 Official Community Plan ("Imagine Carmacks 2030", Bylaw #272-21) set out a nine-year implementation workplan organized around three "Big Moves" and ten thematic areas. As Council enters this strategic planning cycle, it is worth pausing to acknowledge how much of that plan has been delivered to date.

What has been accomplished

In four years, the Village has delivered or made definitive decisions on a substantial share of the OCP workplan. The new Carmacks Arena is open and operating. The Emergency Response Centre is complete. The municipal stormwater system has been upgraded, and the regional solid waste facility is in operation as a regional facility. Energy retrofits at Village facilities have been completed. An electric vehicle fast charging station is installed. Asset management has been implemented as a yearly discipline. And on a number of OCP items such as: a piped/trucked water system, fleet electrification, a district biomass system, tiny home regulations, a community economic participation policy, and a visitor tracking program, the Village has done analysis and concluded that the action is either not feasible or no longer relevant in its original form.

What is still in progress

Several files from the 2021 OCP remain active and carry forward into this Strategic Plan. The Village Hub master plan is held up pending Yukon Government action on the former Highways yard. The transition of the municipal wastewater system is now a central issue for Council and is addressed directly in Sections 5 and 8. The Public Works building is moving from planning toward construction. Inter-agency collaboration meetings need to be re-established. The development incentives policy, the community economic development plan, and partnership work with LSCFN and the Carmacks Development Corporation are all priorities and reflected in Council's action items. Trail development is being repackaged as a Trail Mapping and Signage Review Initiative under Big Move #3, and the community emergency plan with LSCFN remains in development.

What this means for the Strategic Plan

The OCP is not being replaced. It remains the Village's long-term policy framework. What this Strategic Plan does is identify which OCP-related actions Council will actively pursue in the next three years, alongside Council-specific priorities (organizational capacity, financial sustainability, advocacy) that fall outside the OCP.

A full action-by-action progress summary is provided in: ***Appendix A: 2021 OCP Implementation Progress.***

DRAFT

4. Council's Four Areas of Focus

Council has identified four priority areas that will guide its decisions and investments over the next three years. These areas are interconnected and progress on one supports progress on the others.

FOCUS 01	**Community Well-being, Partnerships, and Safety** Make sure Carmacks remains a safe, healthy, and connected place to live — including coordination with the RCMP on bylaw and traffic enforcement, advocacy for quality education, and stronger partnerships with LSCFN, YG, and industry.
FOCUS 02	**Housing, Growth, and Economic Development** Make the most of the Housing Accelerator Fund, complete the OCP review, develop a Community Economic Development Plan, and position the Village as a recognized stakeholder in mining activity and other major regional initiatives that may have an impact on the community.
FOCUS 03	**Financial Sustainability and Internal Capacity** Make sure the Village has the people, processes, and financial footing to operate its infrastructure and deliver services long-term. This includes the recreation and arena operations review, an organizational review, staff training and succession planning, and a long-term financial sustainability plan.
FOCUS 04	**Infrastructure and Asset Management** Resolve the lagoon question, build local wastewater operator capacity, advance flood mitigation in a way that maximizes community benefit, and bring forward an Asset Management Policy and Plan that includes natural assets.

DRAFT

5. Action Items

The following tables set out Council's prioritized actions for 2026 – 2029 under each focus area. Timelines, budget indications, and lead partnerships shown below are preliminary and will be refined through annual budgeting and staff work planning. Where a budget is shown as "existing" it is expected to be delivered within current operating budgets; "TBD" indicates a figure will be determined as part of the relevant business case, scope of work, or grant application.

Focus 1 — Community Well-being, Partnerships, and Safety

Action	Description	Timeline	Budget	Lead / Partners
1.1 RCMP service coordination	Re-engage with the RCMP detachment on bylaw service coordination, including expectations, response protocols, and information sharing.	2027	Existing	CAO; RCMP
1.2 Traffic & enforcement bylaw review	Review the Village's traffic bylaw and related enforcement bylaws against current community priorities; bring recommendations to Council.	2027	Existing + legal review	Council; CAO; Bylaw; legal
1.3 Advocacy: education quality	Formal advocacy to the Government of Yukon (Department of Education) regarding the quality of schooling and education outcomes in Carmacks.	Ongoing, 2027	Existing	Council; LSCFN (joint where appropriate)
1.4 Community safety conversation	Council-led discussion (with public input) on community safety priorities, to inform any further bylaw work.	2027	Existing	Council; CAO; LSCFN; Bylaw; RCMP
1.5 Advocacy: animal care and control	Continuing to advocate for greater government support for animal care and control in Carmacks.	Ongoing, 2027	Existing	Council; LSCFN; CAO; Bylaw; YG
1.6 Enhance communication with residents	Improving, renewing, and updating ways in which the Village shares information with the community to help keep residents better informed.	Ongoing, 2026	Existing	Council; CAO; Admin
1.7 Advocacy: YG health services building	Construction of a new YG building to replace deteriorating health clinic and provide adequate office space for YG to effectively deliver health services	Ongoing, 2026	Existing	Council; LSCFN; CAO

DRAFT

Focus 2 — Housing, Growth, and Economic Development

Action	Description	Timeline	Budget	Lead / Partners
2.1 Complete Housing Accelerator Fund (HAF) delivery	Drive occupancy permits in 2027 to maximize HAF funding. Includes the current $450K housing incentives program and any complementary measures (e.g., vacant lot tax review).	Through Dec 2027 (HAF deadline)	HAF-funded	CAO; YG; Canada (HAF)
2.2 HAF financial update & options	Request a financial update on remaining HAF funds; Council decision on options for the remaining balance, including a potential staff housing expansion.	2026	Existing	CAO; Finance
2.3 Land access for non-landowners	Identify mechanisms (e.g., partnerships, infill, idle land taxation) to expand HAF participation given that no new municipal land is currently available.	2027	Existing / HAF	CAO; YG; LSCFN
2.4 OCP review and update	Complete the next review and update of the Official Community Plan, including any required amendments to support current Council priorities.	Initiate 2027; complete by end 2028	Capital project; grant-funded	CAO; consultant; LSCFN; YG
2.5 Community Economic Development Plan	Develop and adopt a Community Economic Development Plan, with a strong tourism component (per OCP).	2027 – 2028	Grant-funded; TBD	CAO; LSCFN; CDC; YG Ec. Dev.
2.6 Regional mining activity — formal stakeholder status	Pursue formal recognition of the Village as a stakeholder in proposed mining activity that may have an impact on the community.. Request structured community engagement from the proponent.	2027 and ongoing	Existing	Mayor & Council; LSCFN
2.7 MOU with LSCFN	Develop a Memorandum of Understanding with Little Salmon/Carmacks First Nation on shared community and economic development priorities (including wastewater operations & infrastructure decisions).	2027	Existing	Mayor & Council; LSCFN Chief & Council

Focus 3 — Financial Sustainability and Internal Capacity

Action	Description	Timeline	Budget	Lead / Partners
3.1 Recreation & Arena Operations Review	Complete an operations review of the Carmacks Recreation Complex and the Arena, addressing O&M costs, service levels, fees, and long-term sustainability.	Within 12 months (by mid-2027)	TBD (operating + grant)	CAO; Recreation Director; consultant

DRAFT

Action	Description	Timeline	Budget	Lead / Partners
3.2 Long-term financial sustainability plan	Investigate and document the Village's long-term financial position, including the full lifecycle cost of new and existing assets, and options to grow the revenue base.	2027 – 2028	TBD	CAO; Finance; YG Community Services
3.3 Staff training plan and budgets	Build training and professional development budgets into each department's annual budget; develop a corporate training plan.	Beginning 2027 budget cycle	Built into dept budgets	CAO; Department Heads
3.4 Staffing redundancy and resilience	Develop an approach to redundancy in critical roles (cross-training, documentation, succession planning)	2027; ongoing	Operating	CAO; HR
3.5 Organizational review	Complete an organization-wide services and operations review. Recreation review (3.1) within 12 months; full organizational review within 18 months.	Org-wide review by end 2028	TBD	CAO; consultant
3.6 Departmental work plans	Each department to produce an annual work plan that flows from this Strategic Plan and feeds the annual budget.	Annually, beginning 2027	Existing	CAO; Department Heads

Focus 4 — Infrastructure and Asset Management

Action	Description	Timeline	Budget	Lead / Partners
4.1 Sewage lagoon — formal Village position	Council to formally communicate to the Government of Yukon that the Village is not willing, at this time, to take on ownership and operation of a sewage lagoon, given outstanding questions about need, location (outside municipal boundary), legal exposure, and long-term sustainability.	Advocacy letter Q1 2027; ongoing engagement	Existing	Mayor & Council; YG
4.2 Increase Wastewater operator capacity	Ensure at least two Village employees are trained as Level II Wastewater Treatment Operators. Train additional staff to Level I Wastewater Operator status to build redundancy.	By mid-2027	Operating + training grants	CAO; Public Works
4.3 Flood Mitigation Project	Continue to advance the Flood Mitigation Project as a top community priority. Council's focus during this cycle is on public engagement and mitigation of community impacts. Explore how the project can also support other community priorities (e.g., trails, public realm,	Ongoing through 2026 – 2029	Project-funded (~$38M envelope)	YG; Village; LSCFN; consultants

DRAFT

Action	Description	Timeline	Budget	Lead / Partners
	riverbank access).			
4.4 Asset Management Policy and Plan	Bring forward an updated Asset Management Policy and Plan for Council discussion; use it as the basis for capital planning and budgeting starting with the fall 2027 budget cycle. Include consideration of natural assets.	Policy to Council Q3 2027; Plan in use for fall 2027 budget	Existing + AM grants	CAO; Public Works; Finance
4.5 Advocacy: Explore options for increased energy security for the community	Work with partners to find solutions for local energy needs, to ensure adequate energy supply, especially during winter months.	Ongoing	Existing	Council; CAO; Public Works; Finance; LSCFN; CDC; YG; Gov't of Canada

6. Implementation

Adoption of this Strategic Plan is the starting point, not the finish line. Council and administration commit to the following implementation mechanisms:

Annual planning and reporting cycle

- Q4 each year — Council reviews progress against the Strategic Plan and provides direction on priorities for the coming year, ahead of budget finalization.
- Q1 each year — Administration finalizes departmental work plans aligned with this Plan and the approved budget.
- Mid-year (Q2/Q3) — Administration provides Council with a written progress report against the action items in this Plan.
- End of Plan period (2029) — Council undertakes a full review and develops the next Strategic Plan.

Roles and accountability

- Mayor and Council: Set strategic direction; lead advocacy with YG, Canada, LSCFN, and industry; approve budgets and major policy items.
- Chief Administrative Officer (CAO): Overall accountability for delivering the Plan; reports to Council on progress; ensures alignment between budgets, work plans, and the Plan.
- Department Heads: Translate strategic actions into annual work plans, manage delivery, and identify risks early.

DRAFT

- Partners (LSCFN, YG, Canada, RCMP, industry, community organizations): Co-deliver actions where shared interests and authorities exist.

Funding strategy

Most actions in this Plan will be delivered through one of three funding streams: existing operating budgets; targeted grant funding (federal and territorial); and project-based funding tied to specific initiatives (e.g., HAF, flood mitigation). Council will use the Asset Management Plan (Action 4.5) and the long-term financial sustainability work (Action 3.2) to make sure that capital decisions reflect full-lifecycle costs.

Risk management

Council recognizes the principal risks to delivery as: limited internal staff capacity; reliance on senior government funding decisions; the pace and scope of regional mining activity such as the Casino Mining Project; and the resolution of the sewage lagoon question. Each is addressed by a specific action in this Plan.

DRAFT

7. Legislative Agenda

Delivering this Strategic Plan will require Council to bring forward a number of bylaws and policies for creation, amendment, or review over the 2026 – 2029 period. The legislative agenda below is preliminary and will be refined as each action is scoped; not every item will necessarily proceed to a bylaw or policy amendment.

Community safety and bylaw enforcement

Council will undertake a focused review of the Village's Traffic Bylaw, Bylaw Enforcement Bylaw, and the Animal Care and Control Bylaw. The intent is to align these instruments with current community priorities and with the renewed service coordination work with the RCMP (Actions 1.1 and 1.2).

Housing, land, and development

A cluster of housing- and land-related initiatives will be reviewed to support the conclusion of the Housing Accelerator Fund and the broader housing strategy. This includes the Housing Development Grant Policy, the Idle Land Taxation and Disincentives policy, and the Development Incentives Policy.

The Official Community Plan (Bylaw #272-21) is due for a statutory review under the Municipal Act, with consequential amendments to the Zoning Bylaw required within two years of any OCP update (Action 2.4).

Asset management and financial sustainability

Two foundational documents will come forward together: a new Asset Management Policy and a corresponding updated Asset Management Plan, both of which will include consideration of natural assets and will form the basis of capital planning and budgeting starting with the fall 2027 cycle (Action 4.5). A Council-adopted Long-term Financial Sustainability Policy or Plan will accompany the financial sustainability work in Action 3.2.

Organizational capacity

Internal policies will be updated to reflect Council's strategic focus on capacity-building. This includes a new or updated Training and Development Policy (Actions 3.3 and 3.4) embedding departmental training budgets and succession planning, and a review of organizational structure and HR policies as an outcome of the organizational review (Action 3.5).

A consolidated list of all bylaws and policies on the legislative agenda, including current status, the action required, and the linked strategic action, is provided in: ***Appendix B: Legislative Agenda — Bylaws and Policies.***

DRAFT

8. Council Advocacy Agenda

The Village of Carmacks cannot deliver this Strategic Plan alone. Many of the most important issues facing the community are shaped by decisions made by the Government of Yukon, the Government of Canada, Little Salmon/Carmacks First Nation, regulators, and project proponents. The Advocacy Agenda sets out the issues on which Council intends to actively engage on behalf of residents over the 2026 – 2029 period.

Council will be guided by four principles: speak with one voice; partner with LSCFN where shared priorities strengthen the ask; be clear about what is being asked for, not just what is of concern; and be persistent. Many of these files will take years and consistent, respectful pressure is the strategy.

Infrastructure and core services

Council's most prominent infrastructure-related advocacy concerns the sewage lagoon. The Village is not willing, at this time, to take ownership and operation of a sewage lagoon, and is asking the Yukon Government to confirm whether the facility is required, clarify its proposed location (currently outside the municipal boundary), address the legal exposure to the Village, and present a long-term sustainability model that does not transfer unfunded liability onto local ratepayers. In parallel, Council will continue working with YG on inflow and infiltration issues in the wastewater collection system and on moving the new Public Works building from planning to construction. Council also continues to advocate for YG to address priority landscape hazards affecting the community, carried forward from the 2021 OCP.

Flood mitigation

The Flood Mitigation Project (approximately a $38-million envelope) remains a top advocacy priority with both the Government of Yukon and the Government of Canada. Council's focus is on robust public engagement, mitigating impacts to the community, and exploring how the project can also support other community priorities such as riverbank access, trails, and the public realm.

Regional mining activity

Council is seeking formal recognition of the Village as a stakeholder in regional mining activity which may have an impact on the community. The Casino Mining Project is a key example. The asks of the proponents and of senior governments are clear: structured community engagement, a community benefits framework, and explicit consideration of the impacts on housing, traffic, municipal services, and workforce in Carmacks that is projected for each project. The proposed Carmacks bypass and the road to Casino are tied to this file; Council will continue to engage with YG Highways and Public Works on highway corridor function, community safety, and economic opportunity.

DRAFT

Land, housing, and the Village Hub

Council has seen limited Yukon Government engagement on developing serviced and un-serviced lots to meet the community's 3 – 5 year needs, and the supply of commercial and industrial land is a significant concern given the Casino Mining Project. Council is asking for active YG engagement on land release and servicing. Council also continues to advocate for YG to advance decommissioning and remediation of the former Highways yard so the Village Hub master plan (OCP Big Move #1) can move forward, and the Village remains interested in advancing a Yukon-led feasibility analysis for boundary expansion.

Quality of education

Council will undertake formal advocacy with the Yukon Government's Department of Education for improvements to the quality of schooling and education outcomes in Carmacks, pursued jointly with Little Salmon/Carmacks First Nation where appropriate.

Community safety and municipal sustainability

Council will pursue strengthened service coordination, response expectations, and information sharing with the RCMP detachment serving Carmacks, working with M Division and the Yukon Government's Department of Justice. At a system level, Council will advocate — individually and through the Association of Yukon Communities — for fiscal arrangements that recognize the operating cost realities of small Yukon municipalities, including newly completed infrastructure such as the Carmacks Arena and service populations that extend beyond the tax base.

A consolidated list of Council's advocacy priorities is provided in ***Appendix C: Council Advocacy Priorities.***

DRAFT

9. Integration with Staff Work Planning

This Strategic Plan is intended to be the anchor document for how administration plans its work. Council and the CAO have agreed to the following integration approach:

- **Departmental work plans.** Within 90 days of Council adopting this Strategic Plan, each department will produce a one-page annual work plan identifying which Strategic Plan actions it is leading or supporting, key deliverables and milestones, resource needs, and dependencies on other departments, LSCFN, YG, or partners.
- **Budget alignment.** The annual budget process will explicitly cross-reference Strategic Plan actions and departmental work plans. The CAO will provide Council with a budget narrative showing which actions are funded, which are deferred, and why.
- **Training and succession.** In line with Actions 3.3 and 3.4, each work plan will include a budgeted training plan, and every critical role must have an identified backup or cross-trained colleague by the end of 2027.
- **Progress reporting.** The CAO will provide Council with a brief written progress update at least twice annually, structured around the four focus areas. Where actions are off-track, the report will say so plainly and propose a path forward.
- **Performance conversations.** Annual performance conversations with the CAO and department heads will reference progress against Strategic Plan actions, alongside operational performance.

> **In short**
>
> The Strategic Plan drives the work plan. The work plan drives the budget. The budget drives delivery. And delivery is reported back to Council.

SUMMARY: What Success Looks Like

By 2029, Council aims for Carmacks to be:

- **Better prepared for growth associated with major regional development;**
- **Financially stronger and more resilient;**
- **Better positioned to maintain municipal infrastructure;**
- **More collaborative with Little Salmon/Carmacks First Nation;**
- **More attractive for housing and business investment;**
- **Better equipped to deliver quality municipal services.**

DRAFT

Appendix A: 2021 OCP Implementation Progress

The table below provides an action-by-action progress summary for the 2021 Official Community Plan Implementation Workplan (Bylaw #272-21). It reflects administration's most recent review and is the source material for the narrative in Section 3.

Big Moves		
OCP Action	**Status**	**Update / Notes**
Big Move #1: Village Hub — Commission and implement a site master plan	In Progress	Land is still held by Yukon Government. The Village will continue to advocate for movement on this file.
Big Move #2: Work with YG to subdivide larger lots	Complete	Subdivision work completed with YG.
Big Move #2: Feasibility study for piped/trucked water system in main townsite	Complete	Study completed; system determined not feasible at this time.
Big Move #2: Pursue redevelopment of firehall/pool site	Complete	Municipality is actively using these buildings and has no redevelopment plans at this time.
Big Move #3: Develop/improve active transportation paths	In Progress	Carried forward into this Strategic Plan as a Trail Mapping and Signage Review Initiative.
Big Move #3: Develop/improve recreational/nature trails	In Progress	Carried forward into this Strategic Plan as a Trail Mapping and Signage Review Initiative.

Future Land Use & Development		
OCP Action	**Status**	**Update / Notes**
Work with YG to develop serviced and un-serviced lots to meet 3 – 5 year needs	In Progress	Limited engagement to date from YG. Commercial/industrial land for development is also a concern. Carried forward as a Council advocacy item (Section 8).
Work with YG and/or LSCFN to identify lands for longer-term residential development	In Progress	LSCFN is leading its own land development. Village to continue coordinating.
Work with YG and LSCFN to explore opportunities to utilize Settlement Lands	In Progress	LSCFN is leading its own land development.

Housing		
OCP Action	**Status**	**Update / Notes**
Update regulations/policy to allow tiny homes	Complete	No longer relevant in current form.

DRAFT

Conduct business case for staff housing program	**Complete**	Business case completed. Implementation linked to HAF (Section 5, Action 2.2).
Review development incentives policy	**In Progress**	Carried forward into this Strategic Plan and the Legislative Agenda (Section 7).

Urban Form & Structure

OCP Action	Status	Update / Notes
Work with YG and businesses on highway corridor improvements	**Ongoing**	Focus is on the proposed Carmacks bypass and the road to the proposed Casino Mine.
Develop/improve active transportation routes	**In Progress**	Will be part of the trail mapping exercise under Big Move #3.

Community Wellness

OCP Action	Status	Update / Notes
Continue to facilitate inter-agency collaboration through regular meetings	**In Progress**	Council would like to see inter-agency meetings re-established. Carried forward into this Strategic Plan (Focus 1).
Continue to pursue wellness funding and programming	**Ongoing**	Funding is applied for as it becomes available.

Local Economy

OCP Action	Status	Update / Notes
Develop a community economic participation policy for major projects	**Complete**	Determined not relevant in original form. Replaced by current advocacy on regional mining activity (Section 8).
Develop and implement a visitor tracking/survey program	**Complete**	Determined not relevant.
Include commercial spaces into Hub master plan (Big Move #1)	**In Progress**	YG is the lead. Tied to overall Village Hub timing.
Explore partnership agreements with LSCFN / Carmacks Development Corporation	**In Progress**	Carried forward into this Strategic Plan (Focus 2).
Develop a community economic development plan	**In Progress**	Carried forward into this Strategic Plan (Focus 2, Action 2.5).

DRAFT

Community Services & Infrastructure		
OCP Action	**Status**	**Update / Notes**
Build new emergency response centre and Public Works building	**In Progress**	Emergency Response Centre is complete. Public Works building is in planning phases.
Make improvements to solid waste facility	**Complete**	Transitioned to a regional solid waste facility, including scales, gate control, and a landfill attendant.
Complete and implement asset management planning	**Complete**	Asset Management Plan is complete and updated on a yearly cycle.
Feasibility study for piped/trucked water system	**Complete**	Determined not feasible at this time.
Transition municipal wastewater system to a new lagoon	**In Progress**	Now a major Council strategic priority and advocacy item (Sections 5 and 8).
Upgrade the stormwater system	**Complete**	Upgrades completed. The Flood and Risk Mitigation Project will further enhance this.
Address inflow/infiltration issues in wastewater collection system	**In Progress**	Continuing to work with YG on this issue.

Sustainability & Resiliency		
OCP Action	**Status**	**Update / Notes**
Retrofit Village buildings for improved energy efficiency	**Complete**	Retrofits completed at a variety of Village facilities.
Transition a portion of the municipal vehicle fleet to electric	**Complete**	Reviewed; not a priority at this time.
Explore feasibility of a district biomass system	**Complete**	Reviewed; not feasible at this time.
Install fast charging station (Big Move #1)	**Complete**	Charging station installed.
Develop a community emergency plan in partnership with LSCFN	**In Progress**	Planning and development is in progress.
Advocate for YG to address landscape hazards	**In Progress**	Carried forward as a Council advocacy item (Section 8).

Arts, Heritage & Culture		
OCP Action	**Status**	**Update / Notes**
Assess Village's built heritage assets; capital and maintenance plan	**In Progress**	Incorporated into Council's Asset Management and capital planning processes.
Recognize Northern Tutchone culture in public	**In Progress**	LSCFN is leading this work and exploring the

DRAFT

spaces (incl. Highways yard)		feasibility of building a cultural centre in Carmacks.
Display more arts and culture at the Visitor Information Centre	**In Progress**	Will revisit with LSCFN in the future.

Financial Management		
OCP Action	**Status**	**Update / Notes**
Financial analysis of services to determine subsidy levels and user fees	**In Progress**	Council and staff will develop a financial sustainability plan starting with the Arena. Carried forward into this Strategic Plan (Focus 3).
Feasibility analysis for boundary expansion	**In Progress**	YG leads this issue. Remains of interest to Council.

DRAFT

Appendix B: Legislative Agenda — Bylaws and Policies

The table below consolidates all bylaws and policies that Council expects to create, amend, or review over the 2026 – 2029 period in support of this Strategic Plan. It is the source material for the narrative in Section 7 and will be refined as each item is scoped.

Bylaw / Policy	Action Required	Notes & Linked Strategic Action
Traffic Bylaw	**Review / Amend**	Linked to Action 1.2. Update to reflect current community priorities.
Bylaw Enforcement / Related Bylaws	**Review**	Linked to Actions 1.1 and 1.2. Includes alignment with RCMP service coordination.
Animal Care and Control Bylaw	**Review**	Identified in the Council session agenda; scope and timing TBD.
Housing Development Grant Policy	**Maintain / Adjust**	Linked to Action 2.1. Ensure alignment with HAF outcomes and any successor program.
Idle Land Taxation & Disincentives	**Review / Strengthen**	Linked to Actions 2.1 and 2.3. Consider increase to vacant lot tax to support HAF objectives.
Development Incentives Policy	**Review**	Linked to OCP Housing actions; supports Actions 2.1 – 2.3.
Staff Housing Policy / Program	**New**	Linked to Actions 2.2 and 3.4. Subject to financial update on remaining HAF funds.
Official Community Plan (Bylaw #272-21)	**Review / Update**	Linked to Action 2.4. Statutory review under the Municipal Act.
Zoning Bylaw	**Amend post-OCP**	Required to conform with any amended OCP under s. 282 of the Municipal Act.
Community Economic Participation Policy	**New**	Linked to Actions 2.5 and 2.6. Required condition for development permits for major projects (per OCP).
Asset Management Policy	**Review / Update**	Linked to Action 4.5. Foundation for capital planning, including natural assets. Review of existing Policy developed in 2024.
Asset Management Plan	**Review / Update**	Linked to Action 4.5. Operational document that will be built on an updated Asset Management Policy. Review of existing Plan developed in 2022.
Long-term Financial Sustainability Policy / Plan	**New**	Linked to Action 3.2. May not require a bylaw but should be a Council-adopted policy.
Training & Development Policy	**New / Update**	Linked to Actions 3.3 and 3.4. Departmental training budgets and succession planning.
Organizational Structure / HR Policies	**Review**	Linked to Action 3.5. Outcome of the organizational review.

DRAFT

DRAFT

Appendix C: Council Advocacy Priorities

The table below consolidates Council's advocacy priorities for the 2026 – 2029 period. It is the source material for the narrative in Section 8 and is intended as a working reference for correspondence, AYC engagement, and meetings with Ministers, officials, partners, and project proponents.

Issue	Audience	Council's Position / Ask
Sewage lagoon ownership and operation	Government of Yukon (Community Services)	The Village is not willing, at this time, to take ownership and operation of a sewage lagoon. Confirmation is needed on whether the facility is required, its proposed location (currently outside the municipal boundary), legal exposure to the Village, and a long-term sustainability model that does not transfer unfunded liability onto local ratepayers.
Regional mining activity — stakeholder status	Project proponents; YG; Canada (federal regulators)	Carmacks must be formally recognized as a stakeholder in major projects that could impact the community, such as the proposed Casino Mine. Council is asking for structured community engagement from the proponents, a community benefits framework, and consideration of impacts on housing, traffic, municipal services, and workforce.
Flood mitigation	Government of Yukon; Government of Canada	Continue to advance the Flood Mitigation Project (~$38M envelope) as a top priority. Council's focus is on robust public engagement, mitigating impacts to the community, and exploring how the project can also support other community priorities (e.g., riverbank access, trails, public realm).
Quality of education in Carmacks	Yukon Government (Department of Education)	Formal advocacy for improvements to the quality of schooling and education outcomes in Carmacks, pursued jointly with LSCFN where appropriate.
Residential, commercial, and industrial land supply	Government of Yukon (Lands Branch)	Council has seen limited YG engagement on developing serviced and un-serviced lots to meet 3 – 5 year needs. Commercial/industrial land supply is also a significant concern given the proposed Casino Mining Project. Council is asking for active YG engagement on land release and servicing.
Village Hub (former Highways yard)	Government of Yukon	Advance decommissioning and remediation of the former Highways yard so the Village Hub master plan (OCP Big Move #1) can move forward.
Public Works building	Government of Yukon	Move the planning of a new Public Works building forward to construction.
Landscape hazards	Government of Yukon	Continue to advocate for YG to address priority landscape hazards affecting the community (carried forward from the 2021 OCP).
Boundary expansion feasibility	Government of Yukon	YG leads this file. The Village remains interested in

DRAFT

Issue	Audience	Council's Position / Ask
		advancing a feasibility analysis for boundary expansion.
Inflow / infiltration in the wastewater collection system	Government of Yukon	Continue working with YG to address inflow and infiltration issues in the wastewater collection system.
Municipal financial sustainability	Government of Yukon; Association of Yukon Communities	Advocate for fiscal arrangements that recognize the operating cost realities of small Yukon municipalities, including new and recently completed infrastructure (e.g., the Carmacks Recreation Complex) and service populations that extend beyond the tax base.
RCMP service coordination	RCMP (M Division); Yukon Government (Justice)	Strengthen service coordination, response expectations, and information sharing between the Village and the RCMP detachment serving Carmacks.
Bypass road and road to the proposed Casino Mine	Government of Yukon (Highways and Public Works)	Continued engagement on the proposed Carmacks bypass and road to the proposed Casino Mine, including effects on highway corridor function, community safety, and economic opportunity.
Animal care and control	Government of Yukon	Continuing to advocate for greater government support for animal care and control in Carmacks.
Explore options for increased energy security for the community	Government of Yukon	Work with partners to find solutions for local energy needs, to ensure adequate energy supply, especially during winter months.
YG Health Services Building	Government of Yukon	Construction of a new YG building to replace deteriorating health clinic and provide adequate office space for YG to effectively deliver health services

DRAFT

Rationale for Reallocating Roof Replacement Funds

Council previously approved the replacement of the roof at the old Firehall, with Alpha Roofing being awarded the contract last year. Due to circumstances beyond the Municipality's control, the contractor was unable to fulfill the contract at that time. Alpha Roofing has since confirmed that they are now able to complete the work within the next couple of weeks.

Since the original approval, Administration has been made aware of mold issues at the old Firehall. Council has requested additional information regarding the extent of the issues and the anticipated costs associated with addressing them. As a result, the Firehall project has been placed on hold until Council has sufficient information to determine the appropriate next steps for the building.

During this period, the contractor attended the site to proceed with the roof replacement. Administration advised the contractor that the project was on hold pending further direction from Council. The contractor advised that materials for the project had already been ordered and that they would be prepared to proceed with the roof replacement once authorized.

Given the uncertainty surrounding the future of the old Firehall and the need to address the roof of the Village Office Building in a timely manner, Administration is recommending that the capital funds originally allocated for the Firehall roof replacement be reallocated to the Village Office Building roof replacement.

The original contractor estimate for the Firehall roof replacement was approximately $59,000 in 2025. Due to increases in construction and material costs and a bigger roof, the contractor has provided an updated quotation of approximately $65,000 for the roof replacement and has confirmed that they are available to begin the work within the next couple of weeks.

Reallocating the approved capital funds will allow the Municipality to address the more immediate roofing needs of the Village Office Building while the Municipality gathers the necessary information regarding the mold issues and future requirements for the old Firehall.

Recommendation:
That Council approve the reallocation of the capital funds previously approved for the old Firehall roof replacement to the Ville Office Building roof replacement, at an estimated cost of $65,000, and authorize Administration to proceed with the work.