

**Village of Carmacks Council**

*Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.*

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**Agenda 26-10**

**Regular Meeting of the Council of the Village of Carmacks, Yukon**

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM**  
on **Tuesday, May 19<sup>th</sup>, 2026**

**Zoom Information:** Meeting ID: **899 6857 0020** Passcode: **662543**

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**Agenda**

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*
3. **Adoption of Minutes**
  - 3.1 Regular Meeting of May 5th, 2026 *Motion to Approve*
4. **Delegation**
  - 4.1 RCMP Delegation
5. **Correspondence**

None
6. **Reports**
  - 6.1 Council Activity Reports
  - 6.2 Mayor's Report
  - 6.3 CAO Report
  - 6.4 Association of Yukon Communities (AYC)
7. **Bylaws**
  - 7.1 327-26 VoC Bylaw Services Constable – Use of Special Force 2026 (2<sup>nd</sup> Reading)
8. **New and Unfinished Business**
  - 8.1 Appointment of Deputy Mayor (June, 2026) *Motion to Approve*
  - 8.2 Request to Reschedule Regular Council Meeting Dates for June 2026 *Motion to Approve*
9. **Question Period**
10. **In-Camera Session** *(Motion to go in and out of session with recorded times)*
11. **Adjournment**

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON MAY 5<sup>th</sup>, 2026, IN THE MUNICIPAL COUNCIL CHAMBERS**

**PRESENT:** Mayor: J. Lachance

Councillors: D. Mitchell, D. Hansen, T. Wheeler, H. Belanger

Staff: CAO B. Rogers (Zoom), P. Singh

Delegation: None

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM. Council also acknowledged May 5 as the National Day of Awareness for Missing and Murdered Indigenous Women, Girls, and Two-Spirit People.
2. **AGENDA:** Council reviewed the agenda. It was noted that there are 3 amendments to the agenda. Under New and Unfinished Business, item 6.6 as recreation report, 8.2 as Donation Request – Far Far Away Club and 8.3 Donation Request – from Trystan Unterschute is to be added.

**26-09-01 M/S Councillors T. Wheeler / D. Hansen motioned that the agenda be accepted as amended.**

**CARRIED**

**3. MINUTES:**

**3.1** From the regular council meeting on April 21<sup>st</sup>, 2025

**26-09-02 M/S Councillors T. Wheeler / D. Hansen motioned that the minutes be accepted as presented.**

**CARRIED**

**4. DELEGATION**

None

**5. CORRESPONDENCE**

**5.1 Letter of Support from Little Salmon Carmacks First Nation**

Council reviewed a letter of support received from Little Salmon Carmacks First Nation regarding the Village's AYC resolution submission. The correspondence was received for information.

## **6. Reports**

### **6.1 Council Activity Reports**

Councillor D. Hansen has reported attending meetings with Minister Bellmore and Minister Laking regarding community infrastructure, energy, and flood mitigation discussions.

Councillor D. Mitchell attended meeting with Minister Bellmore and Minister Laking community infrastructure, energy, and flood mitigation discussions. Moreover, he was busy with his regular work.

Councillor H. Belanger Councillor Ballinger apologized for missing the April 7 meeting due to work-related travel and the following meeting April 21 due to health. She also reported that she did attend meeting with Minister Bellmore and Minister Laking.

Councillor T. Wheeler reported returning from extended leave and had no additional activities to report.

### **6.2 Mayor's Report**

Mayor Lachance reported attending meetings with Minister Ted Laking and Minister Cory Bellmore regarding flood mitigation, energy supply, infrastructure resiliency, wood and fuel storage capacity, food security, and renewable energy opportunities.

Mayor Lachance also advised that the public engagement session regarding the DMAF project had been rescheduled to May 20, 2026 from 4:30 PM to 6:30 PM at the Recreation Centre.

Mayor further acknowledged a community prayer gathering organized in support of former Mayor Lee Bodie and thanked the Little Salmon Carmacks First Nation and community members for their support. Council was also advised that the Yukon River ice had broken and that emergency monitoring efforts continued.

### **6.3 CAO Report**

CAO Blake Rogers provided a verbal report outlining upcoming meetings, engagements, and operational activities. Highlights included:

- Attendance at the upcoming AYC Conference and Administrators Forum in Watson Lake;
- Upcoming Housing Accelerator Fund public engagement scheduled for May 12, 2026;
- Council Strategic Planning Workshop scheduled for May 18, 2026;

- Ongoing flood preparedness meetings with EMO and Little Salmon Carmacks First Nation;
- Recruitment and interviews for seasonal lifeguards, with three candidates in final stages;
- Staff emergency communication training;
- Community flood preparedness sandbagging activities completed by staff; and
- Ongoing work to improve Village communications and emergency planning coordination.

The CAO also provided Council with upcoming leave dates for May and June for information purposes.

#### **6.4. Finance Report**

Finance Officer A. Wylimczyk provided report for April 2026. Council reviewed the Accounts Payable listing and fuel consumption reports for April 2026.

**26-09-03 M/S Councillors T. Wheeler / D. Hansen motioned to accept the expenditure summary report and cheque log as presented.**

**CARRIED**

#### **6.5 PW Report**

Mayor Lachance read the Public Works General Manager Report dated January 29, 2026, as submitted by Jens Wylimczyk.

The report provided updates on operations at the Treatment Plant, Arena and Recreation Building, Landfill, Collection System, Duplex, Equipment, Recycling Facility, Fire Halls, Administrative Building, Public Works Shop, Streets, and the Public Works Fleet.

Concerning the Public Works Fleet, it was reported that two vehicles are at or beyond their operational life (approximately 13 and 16 years old). Significant maintenance and repair costs exceeding \$15,000 have already been incurred, with further repairs pending, including transmission and front-end work. Administration advised that the age and condition of the vehicles pose potential safety risks to staff. Administration will explore options, including leasing versus purchasing, and conduct a cost-benefit analysis for Council's consideration.

Council thanked Public Works staff for the report.

#### **6.5 Association of Yukon Communities Report**

Councillor T. Wheeler has nothing to report. Council discussed the upcoming AGM in Watson Lake.

## **6.6. Recreation Report**

Council reviewed the Recreation Department March–April 2026 report submitted by Recreation Director Chanel Johnnie. The report highlighted successful winter and spring programming, funding approvals, high facility usage, upcoming summer programming, and preparations for the pool opening. Council noted approval of several recreation grants and upcoming events including the wrestling boot camp, annual slo-pitch tournament, and summer day camp programming.

## **7. Bylaws**

### **7.1 Bylaw 327-26 – Bylaw Services Constable Use of Force Bylaw**

Council reviewed proposed amendments to the Bylaw Services Constable Use of Force Bylaw. Administration explained revisions made following Council feedback, including additional definitions and clarification regarding intermediate weapons and defensive tools.

After discussion, Council agreed additional time was needed for public review and discussion with other Yukon municipalities during the AYC Conference.

**26-09-04 M/S Councillors T. Wheeler / D. Hansen motioned that Bylaw 327-26 be tabled to a future Council meeting for further review.**

**CARRIED**

## **8. New and Unfinished Business**

### **8.1 Donation Request – Annual Ridge Run**

Council reviewed a request from Tantalus School for swag donations and support for the annual Ridge Run event. Council discussed providing Recreation Centre related prizes and promotional items.

### **8.2 Agenda Items for Council’s Consideration Regarding the Minister of Community Services Visit**

Council reviewed a request from the Far Far Away Travel Club seeking financial support for student travel fundraising efforts. Council discussed the challenges of budget limitations but acknowledged the value of the program. Council members indicated personal donations would be made privately and discussed possible future in-kind support opportunities.

### **8.3 Donation Request – Trystan Unterschute**

Council reviewed a sponsorship request from Little Salmon Carmacks First Nation Recreation for the Annual Ironman Hand Games Tournament. Due to timing and budget considerations, Council discussed possible in-kind support through recreation passes and facility-related contributions rather than direct financial donations.

### **9. QUESTION PERIOD**

None.

### **10. IN-CAMERA**

**26-09-05 M/S Councillor D. Hansen / T. Wheeler motioned to go in-camera at 7:55 PM.**

**CARRIED**

**26-09-06 M/S Councillor H. Belanger / T. Wheeler motioned to go out of in-camera session at 8:17 PM.**

**CARRIED**

### **11. ADJOURNMENT**

**26-09-07 M/S Councillor H. Belanger motioned to adjourn the meeting at 8:18 PM.**

Mayor J. Lachance adjourned the meeting at 8:18 PM.

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Mayor J. Lachance

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Municipal Clerk Parminder Singh



## MONTHLY MAYOR'S / CHIEF'S POLICING REPORT April 2026

### Carmacks Detachment “M” Division Yukon



<b>OCCURRENCES</b>	<b><u>April 2026</u></b>	<b>Year to Date 2026</b>	<b><u>April 2025</u></b>	<b>Year to Date 2025</b>
Assaults (All Categories)	3	12	2	5
Assistance/Suspicious Occurrence	4	13	6	23
Break and Enters	1	3	0	0
Cause Disturbance / Mischief/Breach of Peace	6	23	2	14
Drugs (all categories)	0	2	0	4
Fail to comply with conditions	0	2	0	3
False Alarms	2	8	0	2
Impaired Driving	2	5	4	8
Liquor Act	0	1	1	1
Mental Health Act	0	5	1	6
Missing Persons/Requests to Locate	0	0	1	2
Sexual Assault	1	1	0	3
Thefts (all categories)	3	5	1	4
Traffic (Speeding/Prohibited driver/etc.)	4	20	4	14
Uttering Threats	1	5	1	3
Vehicle Collisions	0	9	2	9
Wellbeing check	1	8	0	7
Other	6	16	6	18
<b>Total Calls for Service</b>	<b>34</b>	<b>138</b>	<b>31</b>	<b>126</b>

Service Calls Involving Alcohol	7	45	11	48
Prisoners held locally	1	5	0	1

**PLEASE NOTE: The statistic numbers in the report may change monthly as file scoring is added, deleted or changed. This occurs as investigations develops resulting in additional charges or proving an incident to be unfounded.**



## Village of Carmacks

### CAO Report

Date: May 15, 2026

To: Mayor and Council

From: Blake Rogers, Chief Administrative Officer (CAO)

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### Important Dates/Events

- **In-person DMAF Public Engagement:** May 20, 2026
  - **Next Regular Council Meeting:** June 9, 2026
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### Orientation to CAO role (Ongoing)

- Familiarization with key projects, files, and systems
  - Correspondence with residents on various topics relating to the community
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### Meetings & Correspondence

- Emergency preparedness – flood watch & response coordination (ongoing)
  - Mtg with Adam Greenwood RE: Infrastructure project history (May 12)
  - In-person mtg with YG Economic Development RE: Funding Programs (May 13)
  - Mtg with YG Community Services & Environment RE: Old Grader Station (May 13)
  - Correspondence with LSCFN Executive Director (ongoing)
- 

### Events

- AYC Municipal Administrator's Forum – Watson Lake, YT (May 7)
  - AYC Conference – Watson Lake, YT (May 7-10)
  - HAF Project Public Engagement (May 12)
- 

### Projects

- Review of LSCFN & VoC Emergency Plans & Recommendations for closer alignment: *Ongoing*
- Enhancing VoC communication tools & structures: *Ongoing*

\*NOTE: Annette will be Acting CAO while I am away (May 22-June 8).

Village of Carmacks  
P.O. Box 113  
Carmacks, YT Y0B 1C0  
Telephone: (867) 863-6271  
Email: CAO@carmacks.ca

Village of Carmacks

Bylaw No. \_\_\_\_\_ - 26

A Bylaw to designate Bylaw Services Constables as Peace Officers and to regulate the Use of Force.

Whereas Council of the Village of Carmacks has authority under the Municipal Act to establish designated municipal officer positions and set terms, duties and powers;

And Whereas Council wishes to clarify the status of persons appointed to Bylaw enforcement roles and to create rules governing the training and use of force by those persons;

Now Therefore the Municipal Council of the Village of Carmacks enacts as follows:

1. Title

This Bylaw may be cited as the “Bylaw Services Constable – Peace Officer and Use of Force Bylaw.”

2. Purpose

The purpose of this Bylaw is to:

- a) formally designate persons appointed as Bylaw Services Constables as peace officers for the purposes described in this Bylaw;
- b) authorize, subject to controls, the carriage and operational use of approved use-of-force tools by trained Bylaw Services Constables; and
- c) establish training, oversight, reporting, and review requirements to ensure lawful, reasonable, necessary, and proportionate use of force, consistent with the Criminal Code.

3. Definitions

In this Bylaw:

- “Bylaw Services Constable” means a person appointed by Council (or by the CAO if so authorized by Council) to carry out enforcement of municipal bylaws and who holds the title set out in the Bylaw Enforcement Appointment bylaw.
- “Peace Officer” means, for the purpose of this bylaw and insofar as permitted by law, a Bylaw Services Constable sworn or designated as such and performing duties authorized by Council under municipal authority. (This designation is limited to powers within the legislative competence of Council.)
- “Intermediate Weapon” means a non-lethal weapon (e.g. baton, oleoresin capsicum (OC) spray, restraints) that is included in the Village’s approved list (Appendix A) and is subject to training and use restrictions. Intermediate weapons are defensive weapons. They are used primarily as a deterrence to support the de-escalation of potentially volatile situations. When necessary, they are used with the intent to temporarily incapacitate a subject to overcome their resistance when lower levels of force would be inappropriate or ineffective. The Village shall maintain an Approved Intermediate Weapons List (Appendix A)
- “Use of Force” and “reasonable force” have meanings in the Criminal Code. Nothing in this bylaw expands or narrows rights or obligations under the Criminal Code.

4. Appointment and Oath

4.1 Council may, by resolution or by separate appointment instrument, appoint people to the position of Bylaw Services Constable. The CAO may be authorized by resolution to effect appointments, suspensions and term-of-employment matters as permitted by the Municipal Act.

4.2 All Bylaw Services Constables designated as Peace Officers under this Bylaw must take the formal oath of office in a ceremony attended by the mayor or designate, and the oath must be recorded in the municipal records. The oath is attached as Appendix B.

#### 5. Peace Officer Powers – Limitations

5.1 When acting within the lawful scope of their appointment, Bylaw Services Constables designated as Peace Officers may exercise:

- a) powers reasonable and necessary for the enforcement of municipal Bylaws enacted by Council;
- b) powers expressly delegated by Council by bylaw; and
- c) the limited powers set out in this Bylaw related to use of force.

5.2 Nothing in the Bylaw authorizes a Bylaw Services Constable to exercise powers beyond the municipality's legislative competence, to perform duties that are exclusively the responsibility of federal or territorial police, or to act in a matter contrary to federal or territorial law.

#### 6. Approved Intermediate Weapons

6.1 The Village shall maintain an Approved Intermediate Weapons List (Appendix A). Only items listed in Appendix A may be carried or used by Bylaw Services Constables. Appendix A may be amended by Council resolution on the recommendation of the CAO in consultation with RCMP/territorial authorities and legal counsel.

6.2 No Bylaw Services Constable may carry, display, or use any intermediate weapon unless they have:

- a) completed the Village-approved training and certification program for that intermediate weapon; and
- b) are acting pursuant to the Village's Use of Force Policy (Schedule 1) and this Bylaw.

#### 7. Training, Equipment and Maintenance

7.1 The CAO shall ensure that any Bylaw Services Constable authorized to carry an intermediate weapon receives certification from an accredited trainer recognized by the Village.

7.2 The Village will keep written records of training, intermediate weapon issuance, and maintenance logs.

7.3 Intermediate weapons and equipment shall be stored, maintained, and disposed of in accordance with the manufacturer's instructions and Village policy.

#### 8. Use of Force Rules and Reporting

8.1 Bylaw Services Constables may only use that force which is necessary, reasonable, and proportionate in the circumstances, consistent with the Criminal Code and applicable territorial standards. Nothing in this Bylaw authorizes unlawful force.

8.2 Any discharge or employment of an intermediate weapon (including pointing, drawing, or deployment as defined in Schedule 1) shall be documented and reported.

8.3 The CAO will ensure there is an independent administrative review of every incident involving the use of intermediate weapons; criminal investigations remain the responsibility of the RCMP.

9. Oversight, Review and Public Transparency

9.1 Council shall receive quarterly reports summarizing training, deployments, intermediate weapon maintenance, and any incidents involving use of intermediate weapons (redacting personal identifying information as required by privacy law).

9.2 Council shall review this Bylaw and associated policies at least once every two (2) years.

10. Qualifications, Suspension and Removal

10.1 The CAO may suspend the authorization to carry an intermediate weapon from any Bylaw Services Constable pending investigation, re-training or for cause.

10.2 Council may revoke appointment of a Bylaw Services Constable in accordance with Municipal Act procedures and employment rules.

11. Liability, Insurance and Legal Compliance

11.1 The CAO shall ensure the Village maintains adequate coverage for all authorized activities, including the carriage and use of intermediate weapons.

11.2 Nothing in the Bylaw limits personal liability, criminal liability, or civil liability if a Bylaw Services Constable acts unlawfully.

12. Offences and Penalties

12.1 Any person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine.

13. Severability

If any provisions of this Bylaw is held invalid by a court the remainder of this Bylaw remains in force.

14. Effective Date

This Bylaw comes into force on the date of final adoption of Council.

Read a first time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Read a second time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Read a third time this \_\_\_\_\_ day of \_\_\_\_\_, 2025

Mayor: \_\_\_\_\_

CAO \_\_\_\_\_

## Appendix A

### Approved Intermediate Weapons

#### **Handcuffs**

Handcuffs are used for the safe restraint of individuals who are under lawful arrest or detention, to prevent harm to the officer, the individual, or the public.

#### **Baton (ASP)**

The baton is a defensive tool used to protect the officer from assault or to control an actively resistant individual or animal when lower levels of force are ineffective, in accordance with use-of-force continuum.

#### **Oleoresin Capsicum (OC) Spray**

OC spray is used as a non-lethal option to stop aggressive or threatening behavior - this may include both humans and animals - by temporarily incapacitating the subject and allowing the situation to be brought under control safely.

Appendix B

Oath of Appointment

Peace Officer and Bylaw Services Constable

I, \_\_\_\_\_, of the Village of Carmacks in the Yukon Territory,  
make oath and say:

That I will well and truly serve our Sovereign King in the office of Peace Officer and Bylaw Services Constable for the Village of Carmacks without favour or affection, malice or ill will;

That I will, to the best of my power, cause the peace to be kept and preserved; and

That while I continue to hold the said office of Peace Officer and Bylaw Services Constable I will, to the best of my skill and knowledge, discharge all the duties and responsibilities thereof faithfully and according to law.

So Help Me God

\_\_\_\_\_

Sworn before me at the Village of Carmacks in the Yukon Territory this \_\_\_\_\_  
day of \_\_\_\_\_, 2025

\_\_\_\_\_

A Notary Public in and for the Yukon Territory

## Schedule 1

### Village Use of Force Policy

Bylaw Services Constable – Use of Force Policy

Policy # \_\_\_\_\_

Approval Date: \_\_\_\_\_

Applies to: Bylaw Services Constable

1. The purpose of this policy is to:

- Define when and how the Bylaw Services Constable may use force in the lawful execution of their duties.
- Ensure actions are consistent with the Criminal Code, Summary Convictions Act, territorial legislation, and Village policies.

2. Definitions

- Intermediate Weapons: Defensive tools or devices used to control, restrain, or subdue an individual in a non-lethal manner. Examples include:

- OC (Oleoresin Capsicum) spray
- Expandable or fixed baton
- Approved restraint devices (handcuffs or soft restraints)

- Use of Force: The application of physical means to gain compliance, prevent harm, or enforce the law. Force must always be reasonable, necessary, and proportionate.

- Lethal Force: Any action that is intended or reasonably likely to cause death or grievous bodily harm.

- Peace Officer: A Bylaw Services Constable designated under Bylaw 308-24

3. Guiding Principles

- Legality: All use of force must comply with federal, territorial and municipal law.

- Necessity: Force may only be used when other lawful measures are insufficient.

- Proportionality: Force must match the threat level or resistance encountered.
- Accountability: All incidents involving force or weapon use must be reported and reviewed.
- Training: Only officers trained and certified in the use of an intermediate weapon may carry or deploy it.

#### 4. Authorized Use of Force

- The Bylaw Services Constable may employ use of force options that are consistent with approved training and the use of force must remain reasonable, proportionate, necessary and consistent with law.
- Nothing in this policy restricts or removes the legal protections available to a Peace Officer under Section 25 of the Criminal Code of Canada, which justifies the use of necessary force when acting on reasonable grounds in the execution of lawful duties.

#### 5. Training and Certification

- Officers must complete certified training programs for all use of force or defensive tactics. This program shall be approved by Council.
- Annual recertification and refresher training are mandatory.
- Training Records will be maintained by the CAO.

#### 6. Reporting and Documentation

- Any use of non-lethal force must be documented in writing to the CAO as soon as practicable.
- Any use of lethal force shall be reported immediately to the CAO and the RCMP and the officer shall be placed on administrative leave pending, review, with support services offered.
- An Incident Report shall be submitted, and must include
  - Date, time, and location of the incident
  - Parties involved
  - Reason force was used
  - Type and level of force applied
  - Outcome of the incident
- Reports will be reviewed by the CAO or designate and retained for municipal records.
- The Village shall ensure that an incident involving lethal force is subject to external investigation in accordance with applicable law.

#### 7. Oversight and Review

- The CAO shall ensure compliance with this policy
- All incidents involving force or weapons will be reviewed for:
  - Compliance with law and policy
  - Appropriateness of force applied

- Recommendation for training or procedural adjustments, if necessary.

8. Policy Enforcement

- Failure to comply with policy may result in disciplinary action, up to and including dismissal.
- This policy complements all other Village bylaws and territorial or federal legislation.

9. Policy Review

- This policy will be reviewed at least every two years or sooner if legislative or operational changes occur.

Approval:

Mayor \_\_\_\_\_

CAO \_\_\_\_\_