

Village of Carmacks Council

Respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation.

Agenda 26-09

Regular Meeting of the Council of the Village of Carmacks, Yukon

To be held in the **Council Chambers** of the Carmacks Municipal Building at **7:00 PM**
on **Tuesday, May 5th, 2026**

Zoom Information: Meeting ID: **833 7117 5331** Passcode: **662543**

Agenda

1. **Call to Order**
2. **Adoption of Agenda** *Motion to Approve*
3. **Adoption of Minutes**
 - 3.1 Regular Meeting of April 21st, 2026, *Motion to Approve*
4. **Delegation**

None
5. **Correspondence**
 - 5.1 Support Letter from LSCFN to AYC
6. **Reports**
 - 6.1 Council Activity Reports
 - 6.2 Mayor's Report
 - 6.3 CAO Report
 - 6.4 Finance Report
 - 6.5 Association of Yukon Communities (AYC)
7. **Bylaws**
 - 7.1 327-26 VoC Bylaw Services Constable – Use of Special Force 2026
8. **New and Unfinished Business**
 - 8.1 Donation Request for Annual Ridge Run
9. **Question Period**
10. **In-Camera Session** *(Motion to go in and out of session with recorded times)*

In-Camera (Administration)
11. **Adjournment**



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON APRIL 21st, 2026, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Mitchell, D. Hansen,

Staff: CAO B. Rogers, P. Singh

Delegation: RCMP Gregory Beauchamp,

Groundswell Planning Jane Koepke & Mark Wickham

Regrets: H. Belanger, T. Wheeler

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.
2. **AGENDA:** Council reviewed the agenda.
Mayor Lachance added an item under section 4.1 RCMP as Delegation and 4.2 Jane and Mark as Delegation.

26-08-01 M/S Councillors D. Hansen / D. Mitchell motioned that the agenda be accepted as amended.

CARRIED

3. MINUTES:

3.1 From the regular council meeting on April 7th, 2026

26-08-02 M/S Councillors D. Mitchell/ D. Hansen motioned that the minutes be accepted as amended.

CARRIED

4. DELEGATION

4.1 RCMP Monthly Report

Constable Gregory Beauchamp presented the RCMP monthly policing report for March 2026 and provided a brief overview of policing activities in the community.

4.2 Housing Project – Jane and Mark

Jane and Mark joined the meeting via Zoom to provide an update on the Housing Accelerator Fund (HAF) and housing initiatives in the Village. They reviewed the current status of the program, noting that 27 building permits have been issued to date toward the target of 72 units. It was explained that the remaining shortfall may impact future funding, though the extent of this impact remains uncertain.



They outlined options for utilizing the remaining discretionary funding (approximately \$600,000–\$620,000), including a potential second intake of the housing incentive program and advancing development on Lot 127 for staff housing. Estimated costs for manufactured housing units and potential long-term financial benefits to the Village were discussed.

Jane and Mark recommended launching a second intake of the incentive program as soon as possible to maximize building permit uptake before the end-of-year deadline. Council discussed timelines, potential incentives (including additional incentives for modular or manufactured homes), and strategies to encourage participation.

26-08-03 M/S Councillors D. Hansen / D. Mitchell motioned to approve addendum one provided by Jane and Mark to the existing Housing Development Grant policy.

CARRIED

5. Correspondence

5.1 Joint Letter to Yukon Government (LSCFN & Village of Carmacks)

Council reviewed the joint letter addressing concerns with local health infrastructure, including space limitations and facility conditions.

Administration confirmed that responses were received from Ministers acknowledging the issue and indicating further follow-up will be provided.

5.2 Response Letter from Minister Bellmore

Council reviewed correspondence received from Minister Bellmore. The letter was acknowledged.

6. Reports

6.1 Council Activity Reports

Councillor D. Hansen had nothing to report.

Councillor D. Mitchell reported that he attended Rec Board meeting other than that busy at his work.

6.2 Mayor's Report



Mayor Lachance reported ongoing collaboration with administration and community partners regarding flood and wildfire preparedness. Attendance at a Canadian Rangers event was noted, which focused on northern operations and community engagement. Mayor Lachance also highlighted continued discussions around community safety initiatives, including potential opportunities to improve road safety awareness and public education within the Village.

6.3 CAO Report

CAO Blake Rogers provided an update on current administrative priorities, including active coordination with Yukon Government, Emergency Measures Organization (EMO), and Little Salmon Carmacks First Nation on emergency preparedness planning. Work is underway to improve communication with residents through more structured and timely updates. The CAO also noted preparations for upcoming public engagement sessions, including the DMAF engagement, and confirmed scheduling for the May 1 meeting with Minister Laking. Recruitment efforts for seasonal positions, including lifeguards, are ongoing.

6.4 Finance Report

The Finance Officer presented the March 2026 financial information, including the expenditure summary, bank reconciliations, and the income statement for the period of January 1 to March 31, 2026. Council was advised that the interim audit is progressing, with documentation being submitted regularly. It was also noted that \$20,000 in funding has been approved under the Youth Development Asset Program to support recreation programming. Council received the report for information.

26-08-04 M/S Councillors D. Hansen / D. Mitchell motioned to accept the expenditure summary report and cheque log for information purposes.

CARRIED

6.5 Public Works Report

The Public Works report indicated that water and sewer systems are operating within normal parameters, and municipal facilities, including the arena, are functioning as expected. Landfill operations were reported to be running smoothly, with the recently implemented fee system working effectively. Council was advised that recycling facility equipment is currently only partially operational, and further review may be required to determine next steps for repairs or upgrades.

6.6 Association of Yukon Communities Report

Council discussed the upcoming AGM in Watson Lake, including attendance and review of proposed resolution.



7. Bylaws

7.1 Bylaw No. 327-26 – Bylaw Services Constable (Use of Special Force)

Council reviewed the proposed bylaw to authorize specific enforcement tools for the Bylaw Officer.

Discussion included:

- Emphasis on public and staff safety, and the need for appropriate tools to respond to incidents.
- Clarification that tools are intended for controlled use, not escalation.
- Concerns regarding terminology (e.g., “weapons”) and the need for clearer definitions of permitted equipment and their intended use.
- Direction to administration to refine wording and definitions prior to further readings.

26-08-05 M/S Councillors D. Hansen / D. Mitchell motioned to give Bylaw No. 327-26 – Bylaw Services Constable (Use of Special Force) first Reading.

CARRIED

8. New and Unfinished Business

8.1 Flood Risk Assessment and Preparation

Council received an update indicating moderate to high flood risk based on current conditions.

Discussion included:

- Ice movement and weather patterns
- Coordination with EMO and requests for equipment (e.g., sandbagging resources)
- Importance of communication with residents and preparedness measures
- Local observations regarding water levels, drainage, and potential risk areas.

8.2 DMAF Public Engagement

Administration confirmed a public engagement session scheduled for April 28, 2026, from 4:30 PM to 6:30 PM at the arena. Council encouraged strong community participation.

8.3 Upcoming Meeting with Minister Laking

Council discussed key topics to raise, including:



- Energy supply and infrastructure
- Resource access (including wood and fuel supply)
- Community resilience and supply chain concerns
- Opportunities for renewable energy development

8.4 Strategic Planning Workshop – May 18

Council discussed preparation for the upcoming workshop, including identifying key priorities and long-term goals aligned with community needs and the Official Community Plan.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

26-08-06 M/S Councillors D. Hansen / D. Mitchell motioned to go into In-Camera at 9:01PM.

26-08-07 M/S Councillor D. Hansen / D. Mitchell motioned to go out of In-Camera at 9:30PM.

11. ADJOURNMENT

26-08-08 M/S Councillor D. Hansen motioned to adjourn the meeting at 9:30 PM.

Mayor J. Lachance adjourned the meeting at 9:30 PM.

Mayor J. Lachance

Municipal Clerk Parminder Singh



Little Salmon Carmacks First Nation

Together today for our children tomorrow.

April 27, 2026

To: Association of Yukon Communities
From: Little Salmon Carmacks First Nation Chief and Council

RE: Support for Resolution “Greater Supports Needed for Animal Care and Control in Yukon Communities

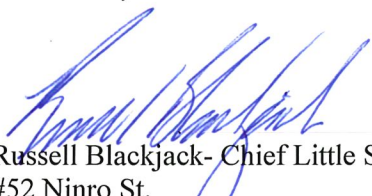
Good day,
This letter is to accompany the Village of Carmacks Resolution for the above noted subject. Little Salmon Carmacks First Nation Chief and Council are in full support of the resolution.

No different from any of the other rural communities, Carmacks has struggled with this issue. We have worked jointly with the Village of Carmacks to try and improve the animal control issues in the community and ensure the safety for both community members and pets.

In June of 2025 the Village of Carmacks and Little Salmon Carmacks First Nation signed an Animal Control Service Agreement to allow for the Village of Carmacks By-law officer to provide animal control services to the First Nation on settlement land. The work from this agreement is proving successful however our community still struggles with animal control issues.

LSCFN supports the request by the Village of Carmacks Resolution to have the Yukon Government provide preventative measures, including spay and neuter services, mobile services at low or no cost, basic care to Yukon communities and clarify roles and responsibilities across departments related to animal control and protection to reduce long-term expenditures and improve community safety.

Mussi Cho,



Russell Blackjack- Chief Little Salmon Carmacks First Nation
#52 Ninro St.
Carmacks YT, Y0B 1C0
867-863-5576 ext251
chief@lscfn.ca

Caring, Sharing, Respect and Teaching

Post Office Box 135, 52 Njnrd, Carmacks, YT, Y0B 1C0
Phone (867)863-5576 Fax (867)863-5710



Village of Carmacks

CAO Report

Date: May 1, 2026

To: Mayor and Council

From: Blake Rogers, Chief Administrative Officer (CAO)

Important Dates/Events

- **AYC Conference:** May 7-10, 2026 (Watson Lake)
 - **In-person HAF Project Public Engagement:** May 12, 2026
 - **Council Strategic Planning Workshop:** May 18, 2026
 - **Next Regular Council Meeting:** May 19, 2026
 - **In-person DMAF Public Engagement:** May 20, 2026
-

Orientation to CAO role (Ongoing)

- Familiarization with key projects, files, and systems
 - Correspondence with residents on various topics relating to the community
-

Meetings & Correspondence

- In-person mtg with ADM Protective Services re: Emergency Response overview (April 20)
- In-person mtg with Community Affairs & IDB re: DMAF Public Engagement Planning (April 22)
- In-person meeting with EMO & LSCFN re: Flood preparation (April 23) + ongoing correspondence
- Correspondence with LSCFN Executive Director (ongoing)
- Meetings with residents (ongoing)

Village of Carmacks
P.O. Box 113
Carmacks, YT Y0B 1C0
Telephone: (867) 863-6271
Email: CAO@carmacks.ca



HR

- YG Emergency Communications Training (EMO) – Management (April 22)
 - Conducted interviews and HR processes for prospective pool staff (April 21-30)
-

Events

- Emergency preparation (sandbagging) with VoC Staff (April 30)
 - Council Meeting with Minister Laking (May 1)
-

Projects

- Review of LSCFN & VoC Emergency Plans & Recommendations for closer alignment: *Ongoing*
 - Enhancing VoC communication tools & structures: *Ongoing*
-

Note:

*Leave Request and upcoming CAO schedule attached for Council reference



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Finance and Administration Report – April 2026

1. Expenditure Summary

The Expenditure Summary Report for April 2026 is attached for Council's review. Bank reconciliations for the month will be completed once statements are available.

2. Income Statement

The Income Statement covering the period from January 1 to April 30, 2026, is attached for Council's review and consideration.

3. Audit

The interim audit is currently underway. Supporting documentation is being submitted on an ongoing basis, with materials provided almost daily.

4. Youth Developmental Asset Program (YDAP)

The report for the 3rd period of the program has been submitted and approved. The final payment will be issued in early May.

5. Canada Summer Jobs (CSJ)

The Federal Government has approved 2 positions for the Pool Lifeguards this year.

Should Council require further details or clarification on any of the items outlined above, please do not hesitate to contact Administration.

Annette Wylimczyk
Finance Officer

Telephone: (867) 863-6271
Fax: (867)863-6606
Email: info@carmacks.ca

| | | | | |
|--------------------------------------------------|--------------|--------------|---------------------------------|------------|
| Village of Carmacks | | | | |
| Income Statement 2026-01-01 to 2026-04-30 | | | | |
| | | | | |
| | | | | |
| REVENUE | | | | |
| | | | | |
| Revenue | | | EXPENSE | |
| Tax Revenue - General | -57.00 | | | |
| Total Tax Revenue | | -57.00 | Expenses | |
| Interest Income | 11,125.45 | | Indemnities | 23,613.02 |
| Administration revenue other | 2,083.48 | | Salaries Full Time | 343,907.57 |
| Recreation Revenue | 8,558.91 | | Salaries Part time | 21,147.30 |
| Concession Revenue | 326.74 | | Salaries Student | 6,822.78 |
| Arena Revenue | 9,709.50 | | WCB | 2,469.42 |
| Public Works Revenue | 900.00 | | Travel | 6,376.19 |
| Recycling Revenue | 12,647.38 | | Per Diem | 3,690.00 |
| Landfill Revenue | 17,953.01 | | Overtime | 2,136.54 |
| Sewer Revenue | 36,576.48 | | Standby Pay | 1,040.00 |
| Business Licence Fees | 2,305.30 | | Yearly Travel Bonus | 9,000.00 |
| Animal Control Fees | 25.00 | | RSP Employer Portion | 7,850.43 |
| Permit Fees | 50.00 | | Group Ins. Employer Portion | 12,632.32 |
| Bylaw Revenue | 25.00 | | CPP Employer Portion | 22,486.16 |
| Building rentals | 51,699.79 | | EI Employer Portion | 8,558.71 |
| Total Other Revenues | | 153,986.04 | Janitorial expense | 2,999.13 |
| Grant Revenue - Federal | 21,020.00 | | Office Supplies | 1,169.14 |
| CCBF Funding | 11,333.62 | | Supplies | 12,559.16 |
| Total Grant Revenue | | 32,353.62 | Training | 1,912.65 |
| Funding - Federal | 15,000.00 | | Memberships | 12,500.00 |
| Funding - YTG | 54,558.50 | | Service, bank, and late charges | 2,914.99 |
| Funding - Other | 11,250.00 | | Advertising | 36.67 |
| Total Funding | | 80,808.50 | Elections | 3,036.88 |
| Comprehensive Grant - Uncondi | 1,958,057.00 | | Telephone/Internet/Cell | 16,455.36 |
| Total - Comprehensive Grants | | 1,958,057.00 | Heating Fuel | 124,318.05 |
| Total Revenue | | 2,225,148.16 | Electricity | 117,490.58 |
| | | | Repairs and Maintenance | 46,847.43 |

| | | | | | |
|---------------------------------|--|--------------|--------------------------------------------|--|--------------|
| TOTAL REVENUE | | 2,225,148.16 | Testing | | 16,220.44 |
| | | | Security | | 2,925.60 |
| | | | Insurance | | 10,324.00 |
| | | | Professional Fees | | 92,923.00 |
| | | | Vehicle Expenses | | 12,770.96 |
| | | | Vehicle Fuel | | 13,864.01 |
| | | | Licences, Dues and Fees | | 5,119.66 |
| | | | Meeting Expenses | | 1,336.44 |
| | | | CMHC-HAF Funding | | 66,000.00 |
| | | | Street Lights | | 6,615.37 |
| | | | Road Maintenance | | 5,807.88 |
| | | | Small Tools & Equipment | | 1,406.22 |
| | | | Animal Control | | 52.47 |
| | | | Recycling Refund | | 1,900.55 |
| | | | Landfill Maintenance | | 5,576.98 |
| | | | Rec Board Grants | | 4,335.95 |
| | | | Funded Programs | | 8,692.48 |
| | | | Events | | 11,240.17 |
| | | | Concession | | 698.57 |
| | | | Freight | | 173.62 |
| | | | Total General & Admin. Expenses | | 1,081,954.85 |
| | | | | | |
| | | | TOTAL EXPENSE | | 1,081,954.85 |
| | | | | | |
| | | | NET INCOME | | 1,143,193.31 |
| | | | | | |
| Generated On: 2026-05-01 | | | | | |

AFD Consumption April 2026

| Date | Department | Litres | Amount | GST | Total |
|--------------------|-------------------|------------------|---------------------|--------------------|---------------------|
| 9-Apr-26 | Rec-centre | 1,562.40 | \$ 3,037.54 | \$ 151.88 | \$ 3,189.42 |
| | Landfill | 206.80 | \$ 402.05 | \$ 20.10 | \$ 422.15 |
| | PW shop | 277.50 | \$ 539.50 | \$ 26.98 | \$ 566.48 |
| | WWTP | 218.90 | \$ 425.57 | \$ 21.28 | \$ 446.85 |
| | Fire Hall | 173.30 | \$ 336.92 | \$ 16.85 | \$ 353.77 |
| | Arena | 2,656.40 | \$ 5,164.43 | \$ 258.22 | \$ 5,422.65 |
| | Bulk fuel | 2,370.10 | \$ 4,887.08 | \$ 244.35 | \$ 5,131.43 |
| 22-Apr-26 | Rec-centre | 1,556.70 | \$ 2,927.12 | \$ 146.36 | \$ 3,073.48 |
| | Landfill | 68.00 | \$ 127.86 | \$ 6.39 | \$ 134.25 |
| | Bulk fuel | | | | \$ - |
| | PW shop | 489.80 | \$ 920.99 | \$ 46.05 | \$ 967.04 |
| | WWTP | | | | \$ - |
| | Fire Hall | | | | \$ - |
| | Arena | 2,229.70 | \$ 4,192.59 | \$ 209.63 | \$ 4,402.22 |
| | | | | | |
| Total April | | 11,809.60 | \$ 22,961.65 | \$ 1,148.09 | \$ 24,109.74 |

| Department Total April 2026 | |
|------------------------------------|-------------|
| Rec-centre | \$ 6,262.90 |
| Landfill | \$ 556.40 |
| Diesel - Bulk | \$ 5,131.43 |
| PW shop | \$ 1,533.52 |
| WWTP | \$ 446.85 |
| Fire Hall | \$ 353.77 |
| Arena | \$ 9,824.87 |

Village of Carmacks

Bylaw No. _____ - 26

A Bylaw to designate Bylaw Services Constables as Peace Officers and to regulate the Use of Force.

Whereas Council of the Village of Carmacks has authority under the Municipal Act to establish designated municipal officer positions and set terms, duties and powers;

And Whereas Council wishes to clarify the status of persons appointed to Bylaw enforcement roles and to create rules governing the training and use of force by those persons;

Now Therefore the Municipal Council of the Village of Carmacks enacts as follows:

1. Title

This Bylaw may be cited as the “Bylaw Services Constable – Peace Officer and Use of Force Bylaw.”

2. Purpose

The purpose of this Bylaw is to:

- a) formally designate persons appointed as Bylaw Services Constables as peace officers for the purposes described in this Bylaw;
- b) authorize, subject to controls, the carriage and operational use of approved use-of-force tools by trained Bylaw Services Constables; and
- c) establish training, oversight, reporting, and review requirements to ensure lawful, reasonable, necessary, and proportionate use of force, consistent with the Criminal Code.

3. Definitions

In this Bylaw:

- “Bylaw Services Constable” means a person appointed by Council (or by the CAO if so authorized by Council) to carry out enforcement of municipal bylaws and who holds the title set out in the Bylaw Enforcement Appointment bylaw.
- “Peace Officer” means, for the purpose of this bylaw and insofar as permitted by law, a Bylaw Services Constable sworn or designated as such and performing duties authorized by Council under municipal authority. (This designation is limited to powers within the legislative competence of Council.)
- “Intermediate Weapon” means a non-lethal weapon (e.g. baton, oleoresin capicum (OC) spray, restraints) that is included in the Village’s approved list (Appendix A) and is subject to training and use restrictions. Intermediate weapons are defensive weapons. They are used primarily as a deterrence to support the de-escalation of potentially volatile situations. When necessary, they are used with the intent to temporarily incapacitate a subject to overcome their resistance when lower levels of force would be inappropriate or ineffective. The Village shall maintain an Approved Intermediate Weapons List (Appendix A)
- “Use of Force” and “reasonable force” have meanings in the Criminal Code. Nothing in this bylaw expands or narrows rights or obligations under the Criminal Code.

4. Appointment and Oath

4.1 Council may, by resolution or by separate appointment instrument, appoint people to the position of Bylaw Services Constable. The CAO may be authorized by resolution to effect appointments, suspensions and term-of-employment matters as permitted by the Municipal Act.

4.2 All Bylaw Services Constables designated as Peace Officers under this Bylaw must take the formal oath of office in a ceremony attended by the mayor or designate, and the oath must be recorded in the municipal records. The oath is attached as Appendix B.

5. Peace Officer Powers – Limitations

5.1 When acting within the lawful scope of their appointment, Bylaw Services Constables designated as Peace Officers may exercise:

- a) powers reasonable and necessary for the enforcement of municipal Bylaws enacted by Council;
- b) powers expressly delegated by Council by bylaw; and
- c) the limited powers set out in this Bylaw related to use of force.

5.2 Nothing in the Bylaw authorizes a Bylaw Services Constable to exercise powers beyond the municipality's legislative competence, to perform duties that are exclusively the responsibility of federal or territorial police, or to act in a matter contrary to federal or territorial law.

6. Approved Intermediate Weapons

6.1 The Village shall maintain an Approved Intermediate Weapons List (Appendix A). Only items listed in Appendix A may be carried or used by Bylaw Services Constables. Appendix A may be amended by Council resolution on the recommendation of the CAO in consultation with RCMP/territorial authorities and legal counsel.

6.2 No Bylaw Services Constable may carry, display, or use any intermediate weapon unless they have:

- a) completed the Village-approved training and certification program for that intermediate weapon; and
- b) are acting pursuant to the Village's Use of Force Policy (Schedule 1) and this Bylaw.

7. Training, Equipment and Maintenance

7.1 The CAO shall ensure that any Bylaw Services Constable authorized to carry an intermediate weapon receives certification from an accredited trainer recognized by the Village.

7.2 The Village will keep written records of training, intermediate weapon issuance, and maintenance logs.

7.3 Intermediate weapons and equipment shall be stored, maintained, and disposed of in accordance with the manufacturer's instructions and Village policy.

8. Use of Force Rules and Reporting

8.1 Bylaw Services Constables may only use that force which is necessary, reasonable, and proportionate in the circumstances, consistent with the Criminal Code and applicable territorial standards. Nothing in this Bylaw authorizes unlawful force.

8.2 Any discharge or employment of an intermediate weapon (including pointing, drawing, or deployment as defined in Schedule 1) shall be documented and reported.

8.3 The CAO will ensure there is an independent administrative review of every incident involving the use of intermediate weapons; criminal investigations remain the responsibility of the RCMP.

9. Oversight, Review and Public Transparency

9.1 Council shall receive quarterly reports summarizing training, deployments, intermediate weapon maintenance, and any incidents involving use of intermediate weapons (redacting personal identifying information as required by privacy law).

9.2 Council shall review this Bylaw and associated policies at least once every two (2) years.

10. Qualifications, Suspension and Removal

10.1 The CAO may suspend the authorization to carry an intermediate weapon from any Bylaw Services Constable pending investigation, re-training or for cause.

10.2 Council may revoke appointment of a Bylaw Services Constable in accordance with Municipal Act procedures and employment rules.

11. Liability, Insurance and Legal Compliance

11.1 The CAO shall ensure the Village maintains adequate coverage for all authorized activities, including the carriage and use of intermediate weapons.

11.2 Nothing in the Bylaw limits personal liability, criminal liability, or civil liability if a Bylaw Services Constable acts unlawfully.

12. Offences and Penalties

12.1 Any person who contravenes a provision of this Bylaw is guilty of an offence and liable on summary conviction to a fine.

13. Severability

If any provisions of this Bylaw is held invalid by a court the remainder of this Bylaw remains in force.

14. Effective Date

This Bylaw comes into force on the date of final adoption of Council.

Read a first time this _____ day of _____, 2025

Read a second time this _____ day of _____, 2025

Read a third time this _____ day of _____, 2025

Mayor: _____

CAO _____

Appendix A

Approved Intermediate Weapons

Handcuffs

Handcuffs are used for the safe restraint of individuals who are under lawful arrest or detention, to prevent harm to the officer, the individual, or the public.

Baton (ASP)

The baton is a defensive tool used to protect the officer from assault or to control an actively resistant individual or animal when lower levels of force are ineffective, in accordance with use-of-force continuum.

Oleoresin Capsicum (OC) Spray

OC spray is used as a non-lethal option to stop aggressive or threatening behavior - this may include both humans and animals - by temporarily incapacitating the subject and allowing the situation to be brought under control safely.

Appendix B

Oath of Appointment

Peace Officer and Bylaw Services Constable

I, _____, of the Village of Carmacks in the Yukon Territory,
make oath and say:

That I will well and truly serve our Sovereign King in the office of Peace Officer and Bylaw Services Constable for the Village of Carmacks without favour or affection, malice or ill will;

That I will, to the best of my power, cause the peace to be kept and preserved; and

That while I continue to hold the said office of Peace Officer and Bylaw Services Constable I will, to the best of my skill and knowledge, discharge all the duties and responsibilities thereof faithfully and according to law.

So Help Me God

Sworn before me at the Village of Carmacks in the Yukon Territory this _____
day of _____, 2025

A Notary Public in and for the Yukon Territory

Schedule 1

Village Use of Force Policy

Bylaw Services Constable – Use of Force Policy

Policy # _____

Approval Date: _____

Applies to: Bylaw Services Constable

1. The purpose of this policy is to:

- Define when and how the Bylaw Services Constable may use force in the lawful execution of their duties.
- Ensure actions are consistent with the Criminal Code, Summary Convictions Act, territorial legislation, and Village policies.

2. Definitions

- Intermediate Weapons: Defensive tools or devices used to control, restrain, or subdue an individual in a non-lethal manner. Examples include:

- OC (Oleoresin Capsicum) spray
- Expandable or fixed baton
- Approved restraint devices (handcuffs or soft restraints)

- Use of Force: The application of physical means to gain compliance, prevent harm, or enforce the law. Force must always be reasonable, necessary, and proportionate.

- Lethal Force: Any action that is intended or reasonably likely to cause death or grievous bodily harm.

- Peace Officer: A Bylaw Services Constable designated under Bylaw 308-24

3. Guiding Principles

- Legality: All use of force must comply with federal, territorial and municipal law.

- Necessity: Force may only be used when other lawful measures are insufficient.

- Proportionality: Force must match the threat level or resistance encountered.
- Accountability: All incidents involving force or weapon use must be reported and reviewed.
- Training: Only officers trained and certified in the use of an intermediate weapon may carry or deploy it.

4. Authorized Use of Force

- The Bylaw Services Constable may employ use of force options that are consistent with approved training and the use of force must remain reasonable, proportionate, necessary and consistent with law.
- Nothing in this policy restricts or removes the legal protections available to a Peace Officer under Section 25 of the Criminal Code of Canada, which justifies the use of necessary force when acting on reasonable grounds in the execution of lawful duties.

5. Training and Certification

- Officers must complete certified training programs for all use of force or defensive tactics. This program shall be approved by Council.
- Annual recertification and refresher training are mandatory.
- Training Records will be maintained by the CAO.

6. Reporting and Documentation

- Any use of non-lethal force must be documented in writing to the CAO as soon as practicable.
- Any use of lethal force shall be reported immediately to the CAO and the RCMP and the officer shall be placed on administrative leave pending, review, with support services offered.
- An Incident Report shall be submitted, and must include
 - Date, time, and location of the incident
 - Parties involved
 - Reason force was used
 - Type and level of force applied
 - Outcome of the incident
- Reports will be reviewed by the CAO or designate and retained for municipal records.
- The Village shall ensure that an incident involving lethal force is subject to external investigation in accordance with applicable law.

7. Oversight and Review

- The CAO shall ensure compliance with this policy
- All incidents involving force or weapons will be reviewed for:
 - Compliance with law and policy
 - Appropriateness of force applied

- Recommendation for training or procedural adjustments, if necessary.

8. Policy Enforcement

- Failure to comply with policy may result in disciplinary action, up to and including dismissal.

- This policy complements all other Village bylaws and territorial or federal legislation.

9. Policy Review

- This policy will be reviewed at least every two years or sooner if legislative or operational changes occur.

Approval:

Mayor _____

CAO _____

Carmacks Annual Ridge Run

From Shannon Lachance <Shannon.Lachance@yesnet.yk.ca>

Date Fri 5/1/2026 11:43 AM

To Village of Carmacks Admin <admin@carmacks.ca>; CAO Village of Carmacks <cao@carmacks.ca>

Good morning,

Thursday, May 7th is our 50th Annual Ridge Run at Tantalus School. This event brings many schools to Carmacks from across the Yukon.

We are looking for SWAG donations for draw prizes.
If you have any to donate please drop at the school.

Can you also please put on the large sign the date of the Ridge Run and to watch for kids on the road, and Running club is Tues and Thur at 3:30, to watch for kids on the road. So 2 different signs up please to keep the community notified.

Thank you!
Shannon Lachance

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