



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON October 21st, 2025, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Mitchell, T. Wheeler, D. Hansen (Zoom)

Staff: Interim CAO P. Singh A. Wylimczyk

Regrets:

Delegation: RCMP Cst. G. Beauchamp, CDC CAO R. Gartshore

1. CALL TO ORDER: Mayor J. Lachance called the meeting to order at 7:00 PM.

2. AGENDA: Council reviewed the agenda.

Mayor Lachance asked to move CAO R. Gartshore from 8.1. to Delegation 4.2.

25-20-01 M/S Councillors T. Wheeler/D. Mitchell motioned that the agenda be accepted as amended.

CARRIED

3. MINUTES:

3.1 From the regular council meeting on October 1st, 2025

25-20-02 M/S Councillors T. Wheeler/D. Mitchell motioned that the minutes be accepted as amended.

CARRIED

4. DELEGATION

4.1 RCMP Report

Constable G. Beauchamp provided a written and verbal report to Council. A decrease in calls for service was noted for September compared to the same period last year, with the majority involving well-being checks. Approximately half of the calls were alcohol related.

Court is scheduled for October 29th at the new Fire Hall, which appears to be a more suitable location. Members attended two serious collisions, working in collaboration with Fire Department and EMS personnel.

Road safety continues to be a priority, with members recording 166 patrol hours during the past month.

Due to the reduction in calls, members were able to increase their participation in community events such as the Truth and Reconciliation Day BBQ and local school breakfasts.

Cpl. MacNeil was also invited to attend the LSCFN hunting camp, which he greatly enjoyed.



An incident involving an Australian tourist was also reported—RCMP members successfully located a missing canoeist on the Yukon River using a satellite signal and safely returned the individual to shore.

4.2 CAO Report on Behalf of JDS Waste Disposal

CAO R. Gartshore reported on behalf of JDS Mining regarding the Mill Remediation Project and associated waste disposal at the Village landfill. It was noted that when the former CAO approved the acceptance of waste loads, staff were not informed that the truck loads would be three to four times larger than standard loads, creating compacting challenges. Some loads included 40-foot pipes, prompting CDC's involvement.

A meeting was held on October 17th with all relevant parties, and a solution was reached. JDS Mining has agreed to work collaboratively with the Village. R. Gartshore secured a D7 loader from Norcop, the trucking company hauling the waste. JDS will cut the pipes in half to allow for easier compaction. The loader will remain at the landfill for the time being, and Public Works staff will coordinate with CDC and JDS personnel regarding load management.

Mr. Gartshore also provided updates on additional CDC projects and expressed interest in continuing to collaborate with the Village.

5. Correspondence

5.1 Casino Mining

Casino Mining advised that it has submitted a letter to YESAB for further panel review.

5.2 AYC Priorities

Councillor Wheeler informed Council that AYC sent letters to all parties participating in the federal election. The Yukon Liberal Party was the first to respond.

6. Reports

6.1 Council Activity Reports

Councillor D. Hansen attended the Arctic Winter Games BBQ at the Recreation Centre.

Councillor D. Mitchell had no report.

Councillor T. Wheeler noted she has been spending more time at the arena since opening and had no further updates.



6.2 Mayor's Report

Mayor J. Lachance continues to work on the recruitment process for the new CAO. Interviews are scheduled for next week.

6.3 CAO Report

Interim CAO P. Singh presented his report to Mayor and Council.

Important Dates / Events:

Joint Council Meeting – October 22, 2025

Regular Council Meeting – November 4, 2025

Project Updates:

EPR (Extended Producer Responsibility): Agreement signed with Circular Materials (CM); changes effective November 1, 2025. A new Recycling Depot permit has been applied for.

HAF Funding: Applications for 10 housing units approved; documents pending signatures.

Landfill Scale Project: On schedule; Castle Rock awaiting Atco power installation to complete software connection.

Arena: Ice preparation completed on schedule; thanks extended to Jerson, George, and Jake.

CCBF Funding: Amendment signed.

FireSmart Program: Funding confirmed for 2025/26; RFP posted and awaiting submissions.

Atco Street Lights: Payment processed; installation expected by year-end or early spring.

6.4 Recreation Department Report

Recreation Director C. Johnnie presented her report to Council.

Highlights included:

Staffing updates and increased facility rentals due to hockey and skating activities.

Ongoing hot water issues in the arena are being addressed.

After-School Grant approved, with matching funds from LSCFN, allowing free programming for children.

Awaiting approval for the New Horizons for Seniors Program, which includes a proposed trip to Dawson City.

Quotes being collected for interior painting at the Recreation Centre due to paint deterioration.

New entrance door installed.



Concerns raised regarding drainage issues in the parking lot.

6.5 AYC Report

Councillor Wheeler advised that an In Camera session was requested to discuss a legal matter. The next Board Meeting and Strategic Planning Session are scheduled for November 29, 2025, with the AGM to be held May 7–9, 2026, in Watson Lake.

7. Bylaws

7.1 Proposed Amendment to Bylaw No. 291-23-1 (2025)

CAO Singh presented the proposed amendments to the fee schedule following the installation of the new weigh scale.

Councillor Wheeler raised the concern that a new bylaw may be required rather than an amendment due to changes in wording and fees. CAO Singh confirmed that he had consulted with Community Services, who advised that an amendment would be sufficient.

After discussion, Council agreed to table the bylaw amendment to the next meeting pending the inclusion of a revised fee schedule.

8. New and Unfinished Business

8.1 Canada Life Benefits

CAO Singh presented correspondence from AYC outlining the cost-sharing structure for employer benefits.

25-20-03 M/S Councillors T. Wheeler / D. Mitchell motioned that the Village pays the required employer portion of the Canada Life Benefits premium.

CARRIED

8.2 JDS Waste Disposal at Carmacks Landfill

Councillor Wheeler referenced the 2023 Regional Agreement, noting a clause that appeared to exempt the Village from accepting waste from mining companies.

CAO Singh clarified that the current waste materials are non-contaminated and result from regular maintenance activities. Under the regional agreement, the Village is required to accept these loads.

9. QUESTION PERIOD



None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

25-20-04 M/S Councillors T. Wheeler motioned to go into In-Camera at 8:17 PM.

25-20-05 M/S Councillors T. Wheeler motioned to go out of In-Camera at 8:20 PM.

11. ADJOURNMENT

25-20-06 M/S Councillor T. Wheeler motioned to adjourn the meeting at 08:20PM.

Mayor J. Lachance adjourned the meeting at 8:20 PM.

Mayor J. Lachance

CAO Parminder Singh (Interim)



October 16, 2025

Lauren Hanchar
President
Association of Yukon Communities
140-2237 2nd Avenue
Whitehorse, Yukon Y1A 0K7

Dear Lauren,

Thank you for your letter of September 22, 2025 outlining key issues facing local governments.

I am happy to provide the following responses to your series of questions:

1. Municipal Infrastructure Investment

What are your plans to ensure predictable, long-term, and climate resilient infrastructure funding for Yukon municipalities, and how will you strengthen collaboration with municipal and First Nations governments?

A Yukon Party government will:

- *Improve the oversight of major infrastructure projects with a focus on ensuring accountability and transparency, and streamline processes to speed up implementation.*
- *Advocate for changes to the Gas Tax funding program (Canada Community Building Fund) including the limits on stacking, increased flexibility, and better enabling these funds to address infrastructure deficits;*
- *Recognizing that local governments best understand their priorities, we will establish an annual fund for Yukon's seven rural municipalities, mirroring the federal Gas Tax Fund's flexible criteria. This fund will be shared equally among them to maintain and upgrade critical infrastructure like water systems and roads; and*
- *Recognizing Whitehorse's role as the capital, service hub, and primary recipient of population growth, we will create an annual fund for infrastructure repair, maintenance, and development to support a growing population and ensure reliable services.*

2. Municipal Financial Stability

How will your party work with municipalities to modernize fiscal frameworks, expand revenue tools, and reduce administrative burdens so local governments can plan sustainably for the future?

A Yukon Party Government will:



- *Give rural Yukon a voice, and ensure that we revitalize services that are available throughout all Yukon communities;*
- *Launch a robust recruitment campaign to attract teachers, healthcare workers, and trades professionals to rural Yukon, and offer incentives to establish roots and ensure families can access education and medical care locally;*
- *Empower Public Servants to Live and Work in Rural Yukon: leveraging lessons learned from remote work, we will identify eligible government positions and encourage public servants to relocate to rural Yukon, where appropriate;*
- *Strengthen Municipal Governments by working more closely on infrastructure planning and development, and modernizing the Comprehensive Municipal Grant to ensure municipalities are properly resourced to deliver essential services that underpin economic and housing goals.*
- *Empower Local Advisory Councils by initiating discussions to expand their responsibilities and input into decisions that affect unincorporated areas, ensuring that all Yukoners have a voice through elected representatives; and*
- *Mandate community impact analysis in the Yukon Government legislative, regulatory, and policy development processes, ensuring communities are engaged early and their needs are considered.*

3. Affordable Housing & Lot Development

What concrete measures will you take to accelerate land development, expand non-market housing, and integrate housing initiatives with infrastructure investment in Yukon Communities?

The Yukon Party is committed to a decisive, collaborative plan to solve Yukon's housing crisis, prioritize affordability, supply, and community need. We recognize that the housing affordability crisis is not limited to one type of housing, and we will ensure that supply and planning account for all types of housing, ranging from affordable to country residential.

We commit to taking the following actions to address the housing crisis and streamline land development:

- *Streamlining land development and improving how land is developed in the Yukon by reforming the land lottery system in recognition that homebuilders provide the majority of housing and to allow them to access lots without the use of proxies;*
- *creating a rural land development strategy in partnership with rural communities to identify land suitable for housing and ensure its availability;*
- *cutting red tape in the lot sale process, including arbitrary timelines and processes for closing sales;*
- *ensuring that there are serviced lots available for the beginning of each construction season;*
- *accelerating housing permitting and reduce those costs to make it easier and less expensive to build homes by removing all fees associated with land transfers and working with the City of Whitehorse to waive all development cost charges and permit fees for four years;*



- *working with municipalities to cut the average housing construction application timeline by 50 per cent by removing delays for builders from start of construction to sale; and*
- *modernizing the National Building Code adoption process by working with the building construction industry and municipalities to allow for a more consultative approach to implementing changes to the Building Code.*

4. Community Safety

How will your government invest in upstream community safety solutions, such as mental health services, youth programs, and restorative justice, while also ensuring adequate RCMP presence and response capacity?

The Yukon Party has a strong plan to make our communities safer while subsequently fighting the opioid and substance use crisis in the Yukon. Our plan prioritizes victims of crime and ensuring they receive justice, empowering law enforcement and providing the RCMP the resources they need, strengthening judicial processes, and revitalizing our communities.

We commit to the following actions to help address the concerns you listed:

- *Shifting the focus of government to increasing addiction treatment options, enhancing prevention, and providing the necessary resources to crack down on illegal drug dealers;*
- *Increasing the emphasis on prevention, addictions treatment and enforcement, while recognizing the ongoing role of effective and properly managed harm reduction;*
- *Investing in sober housing options to support those who have attended treatment to reintegrate into the community in a safe and supported way;*
- *Building on the work of provinces including British Columbia and Ontario and the experience of the Yukon's Community Wellness Court, working with justice and health stakeholders to launch a pilot program to expand the options available to sentence offenders to appropriate addictions treatment, mental health care, and aftercare. For those convicted of low-level crimes where addictions played a significant factor, this could be an alternative, recovery-focused intervention that helps prevent individuals from re-offending;*
- *Providing more resources to the RCMP to match Yukon's growing population and the growing presence of organized crime;*
- *Exploring the development of a Crime Prevention Program that facilitates partnerships between RCMP, governments and community groups and helps focus on the underlying issues that cause crime; and*
- *Re-establishing the Prolific Offender Management program that targets the relatively small number of people involved in a disproportionate amount of crime and disorder.*



5. Emergency Preparedness

What is your plan to ensure Yukon municipalities have the resources, training, and intergovernmental support needed for effective emergency preparedness and disaster response?

We will work with stakeholders to develop a climate change action plan that is focused on realistic actions, rather than unreachable targets. We will include actions that will help Yukon communities adapt to the changing climate by planning resilient infrastructure, and ensuring that Yukon communities have necessary emergency plans in place.

We will continue to take actions to mitigate the impacts of forest fires on Yukon communities.

Additional commitments we have made with regards to emergency preparedness and protective services include:

- *Supporting firefighters by working with the Association of Yukon Firefighters and Chiefs to provide appropriate gear, equipment and training;*
- *Working with the City of Whitehorse to construct a new Firehall in Whistle Bend that will improve access to services for the north end of Whitehorse while also driving down insurance costs for homes in that service area; and*
- *Strengthening EMS and Wilderness response to ensure timely and effective response.*

Thank you again for your letter and for the work you and the team at AYC do on behalf of municipalities.

Sincerely,

Currie Dixon
Leader of the Yukon Party



Reference: Y2026

October 23rd 2025 - Whitehorse, Yukon

Re: Priorities for Yukon's Next Government

Thank you for reaching out to learn more about the Yukon NDP's priorities and commitments this election.

Our party recognizes the important work you do in Yukon communities, and despite your calls for more support for communities, past governments have come up short. A Yukon NDP government would change that. We are committed to continuing a strong partnership with the AYC and addressing key issues affecting our communities.

Municipal Infrastructure Investment

Collaboration and cooperation are vital parts of thriving communities, and we have a proven track record of working together as partners with Yukon communities. Municipal governments and First Nation governments are the experts in what their citizens need, and we're here to support your efforts.

Once elected, we will meet with AYC, First Nations, and municipalities to determine the unique needs of each community and develop a multi-year plan to address issues of aging infrastructure. Priorities for each community will be set by each community, not by the government alone.

We will make swift and significant improvements to roads and bridges, including the Lewes River Bridge, the Takhini River Bridge, the Robert Campbell Highway, and the section of highway near Swift River.

We will work to expand and improve cell service across the Yukon by working with industry and First Nation Development Corporations to build more towers.

We will invest in Yukon schools to ensure that every school is set up for kids to thrive, staff up youth centres, and create more recreation opportunities.



The Yukon NDP will also increase emergency response capacity for rural communities by hiring local staff to develop emergency response plans and provide training in collaboration with communities.

In addition, we will decentralize government jobs, so people have the opportunity to work in their home communities.

We will also expand opportunities for trades apprenticeships in communities by developing Community Benefit Agreements that will require large government contracts to hire local tradespeople and apprentices.

Municipal Financial Stability

The Yukon NDP has heard loud and clear from municipalities about the importance of adequate and stable funding. Without predictability, municipalities are hamstrung in trying to plan for infrastructure investments that meet their needs.

Once elected, a Yukon NDP government will immediately increase funding for the Community Recreation Assistance Grant for unincorporated communities, index it for inflation, and create a transparent funding formula to reflect growing populations and community needs.

Understanding that each community has unique needs, a Yukon NDP government will take a collaborative approach to adjusting the Comprehensive Municipal Grant to meet those needs.

It shouldn't take years of lobbying to receive support, which is why we will work with the AYC to establish clear, transparent, and timely processes for reviewing funding needs.

Affordable Housing and Lot Development

Once elected, a Yukon NDP government will take immediate action to address the shortage of affordable options, barriers to lot development, and homeownership by:

- Building 100 new Yukon Housing units to end waitlists and house educators and healthcare workers;
- Investing resources to increase permitting, inspections, and review the lot development process;



- Creating a Yukon Building Code to help local builders get more homes on the market quickly and safely.

We will also work with local governments and First Nations to identify areas for lot development and set housing priorities in each community.

The Yukon NDP will implement a first-home buyers plan based on the BC Opening Doors model, providing 40% financing on the purchase price of units in partnership with First Nation Development Corporations and industry.

Community Safety

The Yukon NDP is focused on supporting community health and safety through evidence-based initiatives that include mental health supports, youth programs, and restorative justice.

We will utilize opportunities such as Yukon University's new Community Safety Guardian training program, developed in partnership with five Yukon First Nations, to create Indigenous-led community safety solutions.

We will expand access to the Car 867 service to rural communities, pairing police officers with mental health nurses to better respond to mental health crises.

We will also build detox beds in Watson Lake and Dawson, so people can get the care they need closer to home.

A Yukon NDP government will prioritize community safety in meetings with AYC and communities to establish strategies that reflect the unique needs of each area.

Emergency Preparedness

In an emergency, communities must be able to act quickly to secure resources. If elected, we will ensure lessons from past responses are learned, communities deserve a government that follows through on financial commitments promptly, not weeks or months later.

A Yukon NDP government will support communities by hiring more emergency staff, providing additional training, increasing the number of wildland fire crews, upgrading wildland fire bases, and providing presumptive cancer coverage for wildland firefighters.



We are committed to working alongside AYC to build systems that strengthen collaboration and cooperation between municipal, territorial, and First Nations governments.

For more details on these priorities and more, the **Yukon NDP Election 2025 Platform** is now available on our website: <https://yukonndp.ca/platform>

As you know, I share your commitment to a united approach to community initiatives. The Yukon NDP team is ready to support AYC in assisting communities to achieve and sustain strong, effective local government and to improve the quality of life for all people of the Territory.

Sincerely,

Kate White, Leader of the Yukon NDP



Monthly Report to Council

Recreation Updates

Monthly Report to Council: October 2025

Prepared by: Chanel Johnnie

1. Staffing

We are pleased to share that we have hired 1 new Junior Program Leaders and set up interviews for a second JR program position. These jobs are made possible with funding from Active Yukon after schools grant as well as YDAP funding.

They will assist with the After-School Program as well as community events and activities as needed. Their addition provides much-needed support to the team as we move into a busy winter season.

2. Arena & Ice Programming

The ice season is now in full swing, and operations are running smoothly.

Current programs include:

- Minor Hockey
- Shinny Nights
- Learn to Skate
- Open Public Skates

The full ice schedule has been posted on our Facebook page and throughout the building. Attendance has been strong, and feedback from participants has been very positive.

4. Halloween Events

We partnered with LSCFN to host this year's Halloween Youth Party, which will take place on Halloween Day, as requested by the youth.

We are also organizing a Children's Halloween Party to provide a fun and safe celebration for younger kids.

5. Budget & Facility Planning

As we come closer to budget season, we are assessing the building's needs and preparing to apply for funding support to help with a major recreation facility refresh.

Identified priorities so far include:

Full interior paint job

Ceiling repairs

New furniture (couches, shelving, and other common area upgrades)

Washroom upgrades (both upstairs and downstairs on the recreation side)

New water fountain stations

Gymnasium improvements, including new flooring and basketball nets, walls.



Monthly Report to Council

We have received a quote from Newton Painting Ltd. for the interior paint job totaling \$44,500 + GST, with a estimated completion time of 4–5 weeks.

We are waiting to hear back from additional companies for comparison quotes and have reached out to Canada Flooring for a gymnasium flooring quote.

Our goal is to start some of these facility upgrades before summer 2026, depending on funding approvals, scheduling, and contractor availability.

We will continue to pursue as much funding support as possible to help offset costs and move forward with the most urgent improvements first.

6. Upcoming Events & Community Planning

We have started planning for Christmas and New Year's events, including gathering the necessary paperwork and reaching out to community partners who have helped fund our annual fireworks show in the past.

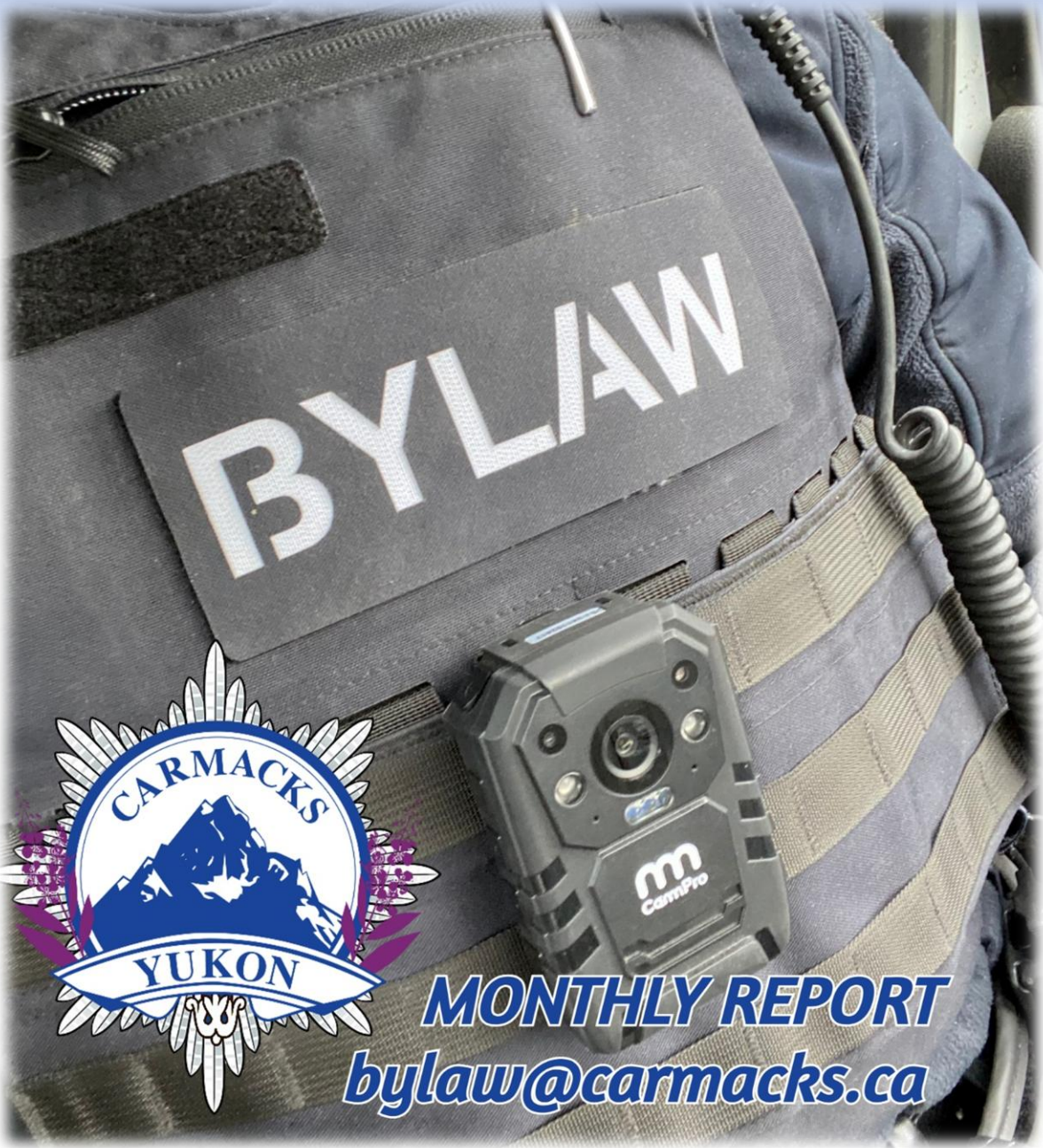
We hope to have fireworks ordered within the next week.

We have also posted for an Elders Trip in November and will post for one final trip in December. This will give elders the opportunity to enjoy lunch and dinner together and do some Christmas shopping.

7. General Notes

October has been a productive and positive month for the Recreation Department.

With ice programs in full operation, new staff joining the team, and facility improvement planning underway, the department is well-prepared for a busy and exciting winter season ahead.



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MUNICIPAL BYLAW ENFORCEMENT

Bylaw Constable's Report Monthly Report

October 2025

Summary of Activities

Occurrences	October 2025	Year to Date 2025	Details
Dogs at Large	4	33	Dogs Caught in Village Downtown Core and complaint about Dog at Large on LSCFN
Aggressive Dog Complaints	1	10	Received one aggressive dog complaint on LSCFN. The dog was surrendered and transported to Humane Society.
Traffic Bylaw Violations	7	35	Traffic Stop initiated on Heavy Vehicles avoiding Bypass, One Unsecured Load Complaint, One Parking Complaint, Two Speeding Complaints from members of the Public, One Heavy Vehicle stopped with snow-chains in Downtown Core
Assist RCMP	0	5	No calls to Assist RCMP

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Occurrences	October 2025	Year to Date 2025	Details
Public Encounters	5	61	Educating Drivers and Pet owners on Village Bylaws and responsible dog ownership
Open Space Infractions	1	14	Report of illegal dumping at Pull-Outs within Village Boundary

Highlights

- **Animal Control:** Two Nuisance Dog were surrendered to the Humane Society
 - Several Puppies were also surrendered from LSCFN
- **Business Licensing:** Business License check on Vendor passing through Carmacks
- **Carrier Compliance:** Collaborated with Carrier Compliance Officers in Municipal limits
- **Conservation Officer Service:** Assisted Conservation Officer regarding an illegal dumping complaint
- **Traffic Bylaw:** Monitoring for unsecured loads continued throughout the month. One complaint was received regarding an unsecured load, and two separate complaints were recieved by members of the public concerning speeding vehicles and advised to contact RCMP. Traffic stops were initiated on heavy vehicles observed avoiding the designated bypass route, as well as on one vehicle operating with snow chains within the downtown core.



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Any questions please email me at;

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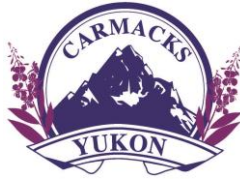
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Village of Carmacks
Public Works GM Report
Date: Oct. 30, 2025

To: Chief Administrative Officer, Mayor, and Council
From: Jens Wylimczyk, Public Works General Manager

Treatment Plant

- **Flow Rates:** Operating at standard capacity with no fluctuations.
 - **Measurements:** All readings are within normal ranges.
-

Arena and Recreation Building

- **Arena:** The Elevator does not work proper
 - **Recreation Building:** Open for scheduled activities; having problems with the day heating tank, need to do fill up manually. Waiting for parts.
-

Landfill

- **Operations:** Normal activities are ongoing. Electric fence has been set up around compost shelter. Contractors have installed the scale, just waiting to get power to it.
-

Collection System

- **Status:** manhole inspections were conducted, we flushed some key points of the collection system. We also reinstalled frost lid covers and exposed manholes that were covered by road construction.
-

Duplex

- **System Functionality:** Operating within normal parameters
-

Equipment



- **Condition:** Normal operation
-

Recycling Facility

- **Operations:** Sorting, shredding, and baling systems are fully operational.
-

Old Firehall

- **Facility Status:** All systems and services are functioning smoothly; no issues reported.
-

New Firehall

- **Facility Status:** All systems and services are operating as expected with no reported issues.
-

Administrative Building

- **Facility Status:** All systems and services are operating as expected
-

Public Works Shop

- **Facility Status:** Equipment and processes are functioning smoothly with no issues reported.
-

Streets

- **Status:** We are still doing road repairs aimed at enhancing local infrastructure and safety.
-

- Sincerely,
Jens Wylimczyk
Public Works General Manager



Village of Carmacks

P.O. Box 113
Carmacks, YT Y0B 1C0

Finance and Administration Report – October 2025

1. Expenditure Summary

The Expenditure Summary Report for October 2025 is attached for Council's review. Bank reconciliations for the month have been completed.

2. Income Statement

The Income Statement covering the period from January 1 to October 31, 2025, is attached for Council's review and consideration.

3. Property Tax Report

There are currently eight (8) outstanding property tax accounts. Second reminder notices have been sent out.

One property owner is making regular payments through an approved installment plan.

The application to reclaim the Homeowners Grant (HOG) from the Government of Yukon has been submitted, and payment is pending.

4. Funding Updates

a. Canada Community-Building Fund (CCBF)

The report for the second program period (July–September 2025) has been submitted. We are awaiting the release of the second funding installment.

b. FireSmart Program

The Village was awarded \$25,000 for the FireSmart project. To date, two applications have been received.

c. After-School Program

The Village has received the second payment of \$2,000 from the Government of Yukon (YG).

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Village of Carmacks

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The Little Salmon/Carmacks First Nation (LSCFN) matched this amount with an additional \$2,000 contribution.

d. Closed-Loop Waste Management System - Detailed Engineering Phase – BBG

The Village was approved for funding from CanNor and IREI in the total amount of \$95,000. TPA's will be sent out after November 4th, 2025.

5. Payroll System Upgrade

Implementation of the new payroll punch system has been completed. Employees are in the process of adapting to the new system, which differs from the previous version.

Should Council require further details or clarification on any of the items outlined above, please do not hesitate to contact Administration.

Annette Wylimczyk
Finance Officer

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