

"Village of Carmacks Council respectfully acknowledges that we are meeting on the traditional territory of the Little Salmon Carmacks First Nation."

## **Agenda 24-24**

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, December 17<sup>th</sup>, 2024.

Zoom Info: Meeting ID: 719 907 0780 Passcode: 643780

### **1. CALL TO ORDER**

### **2. AGENDA** (motion to adopt)

### **3. ADOPTION OF MINUTES** (motion to adopt)

3.1 Regular meeting of December 3<sup>rd</sup>, 2024

### **4. DELEGATION**

4.1 RCMP

4.2 Jonathan Osborne from Balance BioGas

### **5. CORRESPONDENCE**

### **6. REPORTS**

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report

6.4 AYC

### **7. BYLAWS**

### **8. NEW & UNFINISHED BUSINESS**

8.1 Reviewing O&M Budget for VOC ( Need Approval for Provisional Budget)

### **8 QUESTION PERIOD**

### **9 INCAMERA** (motion to go in and out of session and recorded time)

### **10 ADJOURNMENT**

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON DECEMBER 3<sup>RD</sup>, 2024, IN THE MUNICIPAL COUNCIL CHAMBERS**

**PRESENT:** Mayor: Justin Lachance

Councillors: C. Bellmore, D. Hansen D. Mitchell  
Staff: CAO P. Singh  
Regrets: T. Wheeler  
Delegation: L. Tricker

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.
  
2. **AGENDA:** Council reviewed the agenda.

24-23-01      **M/S Councillors D. Hansen / C. Bellmore motioned that the agenda be accepted as amended.**

**CARRIED**

3. **MINUTES:**

3.1 From the regular council meeting on November 19<sup>th</sup>, 2024

24-23-02      **M/S Councillors D. Mitchell / C. Bellmore motioned that the minutes be accepted as presented.**

**CARRIED**

4. **DELEGATION**

4.1 Larry Tricker presented his questions and concerns related to the sewer lagoon project to the council. The council assured him that his questions and concerns would be carefully considered as part of the project's planning and implementation process.

5. **CORRESPONDENCE**

No correspondence.

## **6 . REPORTS**

### **6.1 Councillor Activity Reports**

**Councillor D. Hansen** attended the Newly Elected Officials meeting hosted by the Association of Yukon Communities (AYC) in Whitehorse last week. Councillor Hansen expressed great appreciation for the training, finding it both enjoyable and informative.

**Councillor D. Mitchell** participated in the Newly Elected Officials meeting hosted by the Association of Yukon Communities (AYC) in Whitehorse last week. Councillor Mitchell found the training highly engaging and valuable, appreciating the opportunity to gain new insights and knowledge.

**Councillor C. Bellmore** Councillor C. Bellmore attended the Newly Elected Officials meeting hosted by the Association of Yukon Communities (AYC) in Whitehorse last week. She found the training to be insightful and productive. Additionally, Councillor Bellmore has requested a detailed outline of the Yukon Government's planned capital infrastructure projects for Carmacks over the next five years to ensure alignment with municipal priorities.

### **6.2 Mayor's Report**

Mayor J. Lachance attended the Newly Elected Officials meeting hosted by the Association of Yukon Communities (AYC) in Whitehorse last week. He found the training to be highly informative and valuable. During the meeting, Mayor Lachance had the opportunity to meet with both the Minister and Deputy Minister, where discussions highlighted important opportunities for Carmacks. Notably, he learned that funding is available to support the acquisition of a new fire truck for the community, which would significantly enhance local emergency response capabilities.

### **6.3 AYC**

Councillor D. Hansen mentioned that the Association of Yukon Communities (AYC) Annual General Meeting is scheduled to take place in April 2025, with the exact dates to be announced.

## **BYLAWS**

### **7.1. VOC Signing Authority By-law 313-24**

**24-23-03 M/S Councillors C. Bellmore / D. Hansen motioned to give By-Law 313-24 VOC Signing Authority third and final reading.**

**CARRIED**

## **8. New & Unfinished Business**

### **8.1 Review Tender for Grader Training to Staff**

Council reviewed the proposed tender for grader training to be provided to staff. After discussion, Council approved the release of the tender to the public, inviting expressions of interest from qualified individuals or organizations.

### **8.2 Review O&M Budget for VOC**

Council reviewed the provisional Operations and Maintenance (O&M) budget for the Village of Carmacks for the 2025 fiscal year. After discussion, Council agreed to further review the budget and provide their feedback at the next scheduled Council meeting.

### **8.3 Review Capital Budget for VOC**

Council reviewed the preliminary Capital Budget for the Village of Carmacks for the 2025 fiscal year. Recognizing that the budget is in its early stages, Council requested additional information and more time for review. A further discussion will be scheduled at a future Council meeting once additional details are available.

## **QUESTION PERIOD**

No questions from the public.

## **IN-CAMERA**

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

**24-23-04 M/S Councillor D. Hansen/C. Bellmore motioned to go in-camera at 8:14PM.**

An in-camera discussion by Council regarding a legal matter.

**24-23-05 M/S Councillor D. Hansen/ D. Mitchell motioned to go out of in-camera at 8:54 PM.**

## **ADJOURNMENT**

**24-23-06 M/S Councillor D. Hansen/ C. Bellmore motioned to adjourn the at 8:54 PM.**

Mayor Justin Lachance adjourned the meeting at 8:56 PM.

---

Mayor Justin Lachance

---

CAO Parminder Singh

**MONTHLY  
MAYOR’S / CHIEF’S  
POLICING REPORT  
November 2024**

**Carmacks Detachment  
“M” Division Yukon**

Canada 



<b>OCCURRENCES</b>	<b><u>November 2024</u></b>	<b>Year to Date 2024</b>	<b><u>November 2023</u></b>	<b>Year to Date 2023</b>
Assaults (All Categories)	2	37	0	28
Assistance/Suspicious Occurrence	9	49	4	44
Break and Enters	0	7	0	5
Cause Disturbance / Mischief/Breach of Peace	5	67	1	81
Drugs (all categories)	0	3	0	15
Fail to comply with conditions	0	8	0	12
False Alarms	1	35	0	23
Impaired Driving	1	17	1	22
Liquor Act	0	7	1	9
Mental Health Act	3	20	2	29
Missing Persons/Requests to Locate	0	4	0	3
Sexual Assault	0	3	0	9
Thefts (all categories)	2	24	1	20
Traffic (Speeding/Prohibited driver/etc.)	4	65	30	110
Uttering Threats	3	20	0	13
Vehicle Collisions	1	20	1	24
Wellbeing check	8	30	1	17
Other	3	86	12	85
<b>Total Calls for Service</b>	42	502	54	550

Service Calls Involving Alcohol	8	168	15	133
Prisoners held locally	1	12	0	11



## Village of Carmacks

P.O.Box 113  
Carmacks, YT Y0B 1C0

**Village of Carmacks**  
**P.O. Box 113**  
**Carmacks, YT Y0B 1C0**

**To:** Mayor & Council

**Date:** December 13, 2024

**From:** Parminder Singh, Interim Chief Administrative Officer, Village of Carmacks

**Re:** CAO Bi-Weekly Report

---

### 1. Project Updates

- **Canada Summer Jobs Funding:** The draft application to secure funding for summer student positions has been submitted for 2025 for 14 positions through out all the departments.
- **Community Development Fund:** I have met with the Community Development Fund Advisor to discuss funding options for the municipal office roofing renovation project scheduled for next summer. The application deadline for this funding is **April 15, 2025**, and I am currently working on obtaining quotes from two companies to support our application.
- **Housing Accelerator Fund (HAF):** I have already discussed the amendments to our Action Plan with the Housing Accelerator Fund (HAF) team and am in conversations with the Yukon Government regarding a potential property that is critical to the success of this project. These discussions will inform our next steps and ensure alignment with the project's goals.

---

### 2. Key Topics

- **2025 Budget Development:** The draft of the provisional O&M and capital budgets has been completed and is ready for Council's review. Finalization of these budgets is pending, with a due date of **December 31, 2024**. Council approval is required to proceed, ensuring all necessary adjustments are made before submission.

---

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: [info@carmacks.ca](mailto:info@carmacks.ca)





## Village of Carmacks

P.O.Box 113  
Carmacks, YT Y0B 1C0

### 3. Joint Council Meeting

A joint Council meeting with the Little Salmon Carmacks First Nation (LSCFN) has been scheduled for **January 8, 2025**. Work is underway to finalize the agenda for this important meeting.

---

### 4. Miscellaneous Updates

- **Fire Service Agreement with LSCFN:** Both 2023 and 2024 Fire Service Agreement is signed.
  - **Arena:** The service agreement for the arena boilers with Siemens has been finalized for the next two years. Additionally, I am working with CIMCO to arrange an additional mid-season service check-up for our compressors. We already have start-of-season and end-of-season service agreements in place.
  - **Staff Christmas Party:** The staff Christmas party is scheduled for December 18th. Invitations should have been received, and we look forward to celebrating with everyone.
- 

Please let me know if there are any additional priorities or directives requiring immediate attention.

Kind regards,

**Parminder Singh**

Interim Chief Administrative Officer  
Village of Carmacks

Telephone: (867) 863-6271  
Fax: (867)863-6606  
Email: [info@carmacks.ca](mailto:info@carmacks.ca)