

Agenda 24-09

Rescheduled Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, May 7th, 2024.

Zoom Info: Meeting ID: 719 907 0780 Passcode: 643780

1. CALL TO ORDER

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Rescheduled meeting of April 17th, 2024

4. DELEGATION

4.1 CDC – Jesse Johnston – Lot15/16 Rezoning

4.2 Canadian Ramp Company – Graham Cooke

4.3 Greenwood Engineering Solutions & Groundswell Planning – CMHC Discussion

5. CORRESPONDENCE

5.1 LSCFN – Lease Review and Feedback regarding New Cultural Center Site

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 Recreation Report

6.4 Public Works General Manager Report

6.5 Finance Report

6.6 CAO Report

6.7 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

9. NEW & UNFINISHED BUSINESS

9.1 Approved CCBF TPA – CAO Overview & Mayor Signature

9.2 Date for Aquatic Center Open House: TBD Tonight

9.3 Date for Emergency Measures Open House: TBD Tonight

9.4 Review AYC Resolution and VoC Donation for Silent Auction

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON APRIL 17TH, 2024 IN THE MUNICIPAL COUNCIL CHAMBERS

PRESENT: Mayor: Deputy Mayor J. Lachance
Councillors: D. Hansen, D. Mitchell, H. Belanger
Staff: CAO Matt Cybulski, L. Snyder, A. Wylimczyk
Delegation: G. Trudeau, S. Domingo – Wildland Fire Management
A. Hill – YG Community advisor
Regrets: Mayor L. Bodie

ORDER: Deputy Mayor J. Lachance called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

24-08-01 M/S Councillors H. Belanger/D. Mitchell motioned that the agenda be accepted as presented.

CARRIED

MINUTES: From the regular meeting on April 9th, 2024

24-08-02 M/S Councillors H. Belanger/J. Lachance motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

4.2. Wildland Fire Management

G. Trudeau presented report about staffing and preparedness/coverage for the 2024 Fire season.

CORRESPONDENCE:

5.1. LSCFN Letter of Support – LSCFN Youth Center

Council discussed letter.

24-08-03 M/S Councillors D. Hansen/D. Mitchell motioned to support the construction of the LSCFN Youth Center.

CARRIED

REPORTS:

Councillor Activity Reports

Councillor D. Hansen has nothing to report.

Councillor D. Mitchell attended the NHL Oldtimers Hockey tournament. It was well organized and received lots of support.

Councillor J. Lachance attended and played at the NHL Oldtimers Hockey tournament. Compliments to Rec and AFO staff. It was a great turnout for the community.

Mayor's Report

CAO Report

CAO Matt Cybulski presented Council with a written report and broke it down verbally.

Municipal Maintenance Report

No report.

Fire Department Report

No report.

AYC Report

No report.

ACCOUNTS PAID AND PAYABLES

BYLAWS

NEW AND UNFINISHED BUSINESS

9.1. Village Hub – Village Hub Propossal – Groundswell Planning

CAO M. Cybulski provided council with proposal.

9.2. Village Hub – Village Hub Proposal – Greenwood Engineering

Council discussed proposal.

Landfill Townhall Poster May 6th, 2024

CAO provided poster to council.

9.4. Asset Management Plan – By-law Review package

Cao provided two options to council. Council agreed to option one for the Asset Management Plan by-law.

24-08-04 M/S Councillors H. Belanger/D. Mitchell motioned to approve the Asset Management By-law package draft – option one -.

CARRIED

QUESTION PERIOD

No questions from the public.

IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter;

24-08-05 M/S Councillor H. Belanger/D. Mitchell motioned to go in-camera at 8:36PM.

An in-camera discussion by Council regarding a legal matter.

24-08-06 M/S Councillor H. Belanger/D. Mitchell motioned to go out of in-camera at 9:27PM

ADJOURNMENT

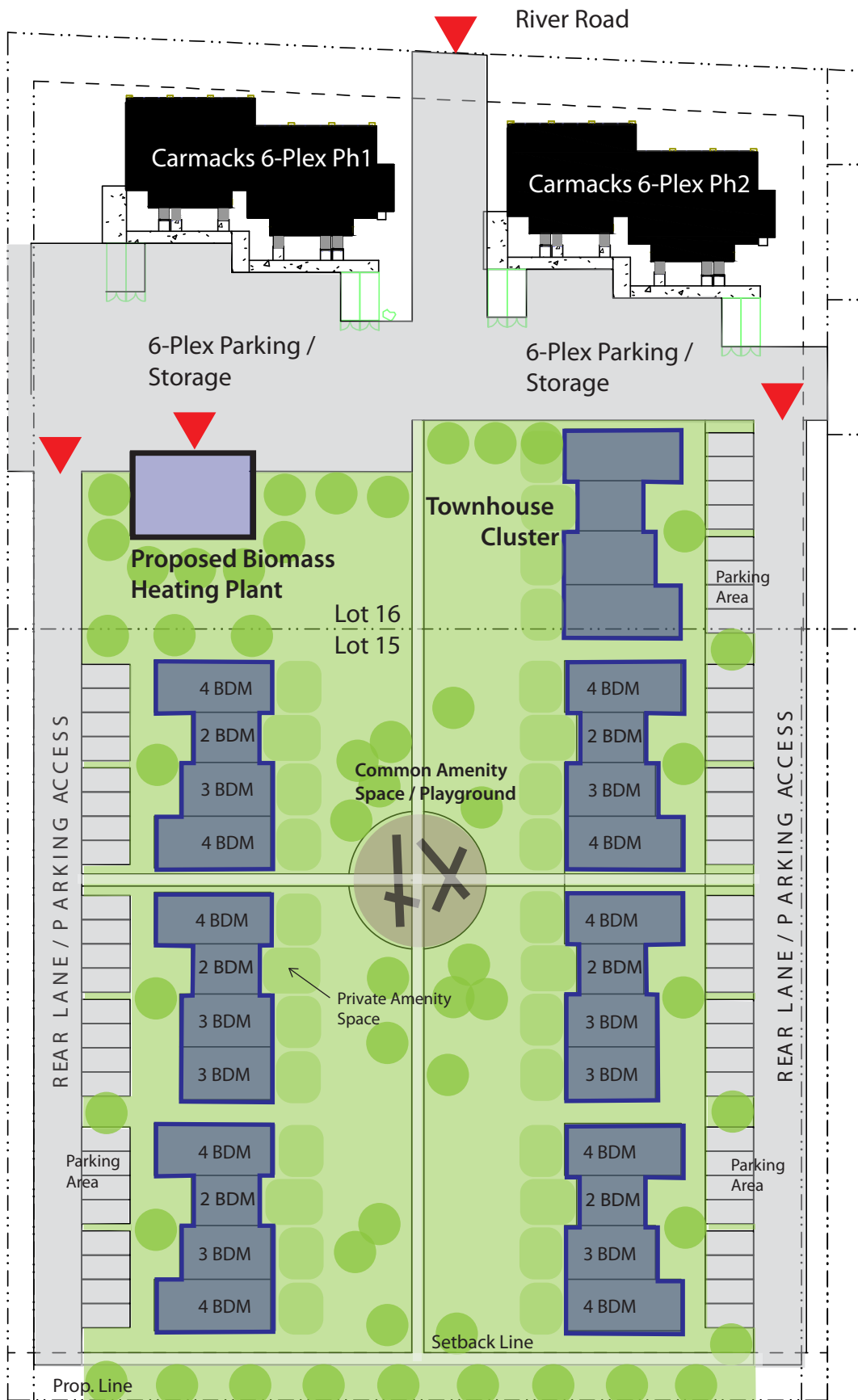
24-08-07 M/S Councillor H. Belanger motioned to adjourn the meeting at 9:31PM.

Mayor L. Bodie adjourned the meeting at 9:32PM.

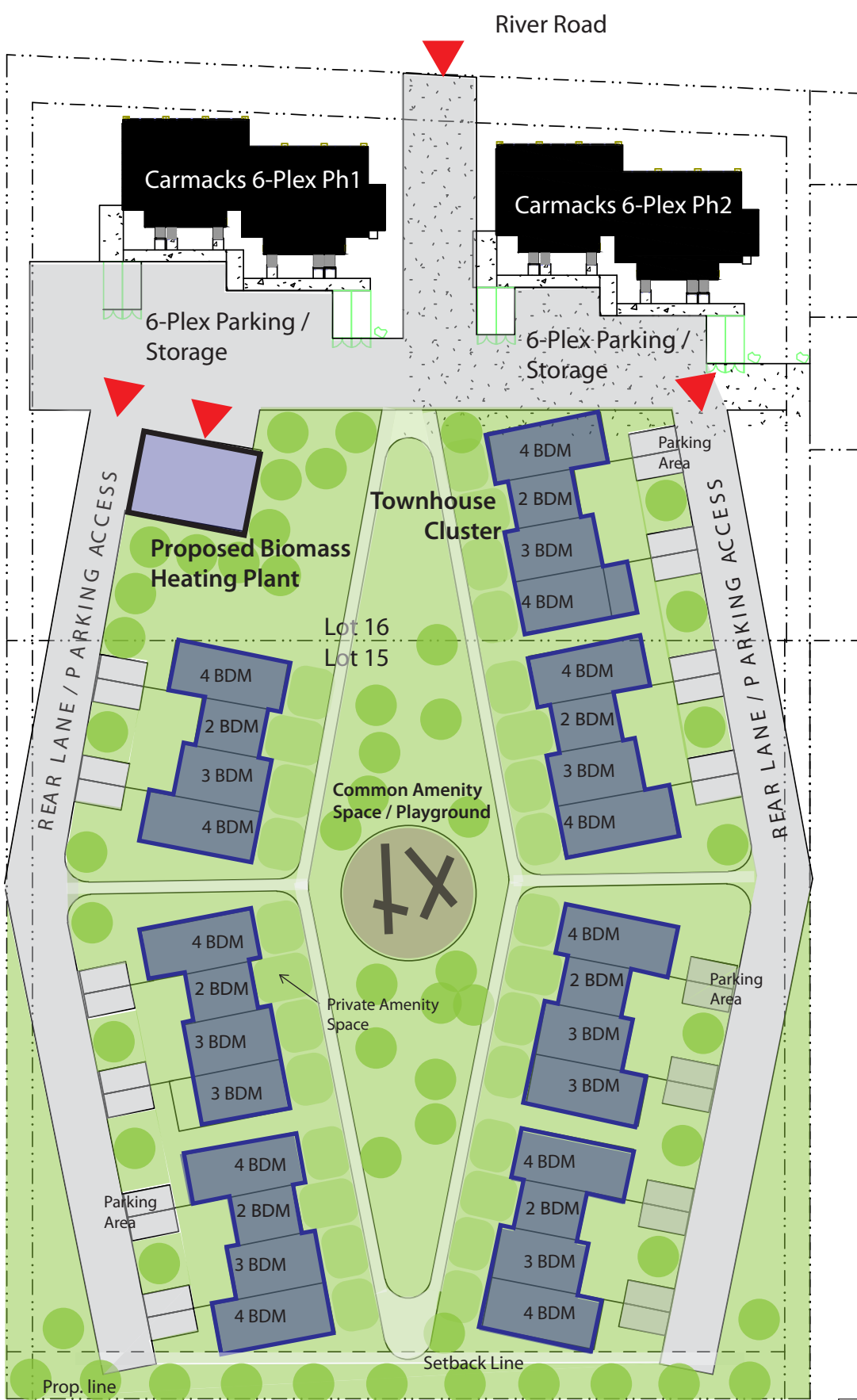
Deputy Mayor Justin Lachance

CAO Matt Cybulski





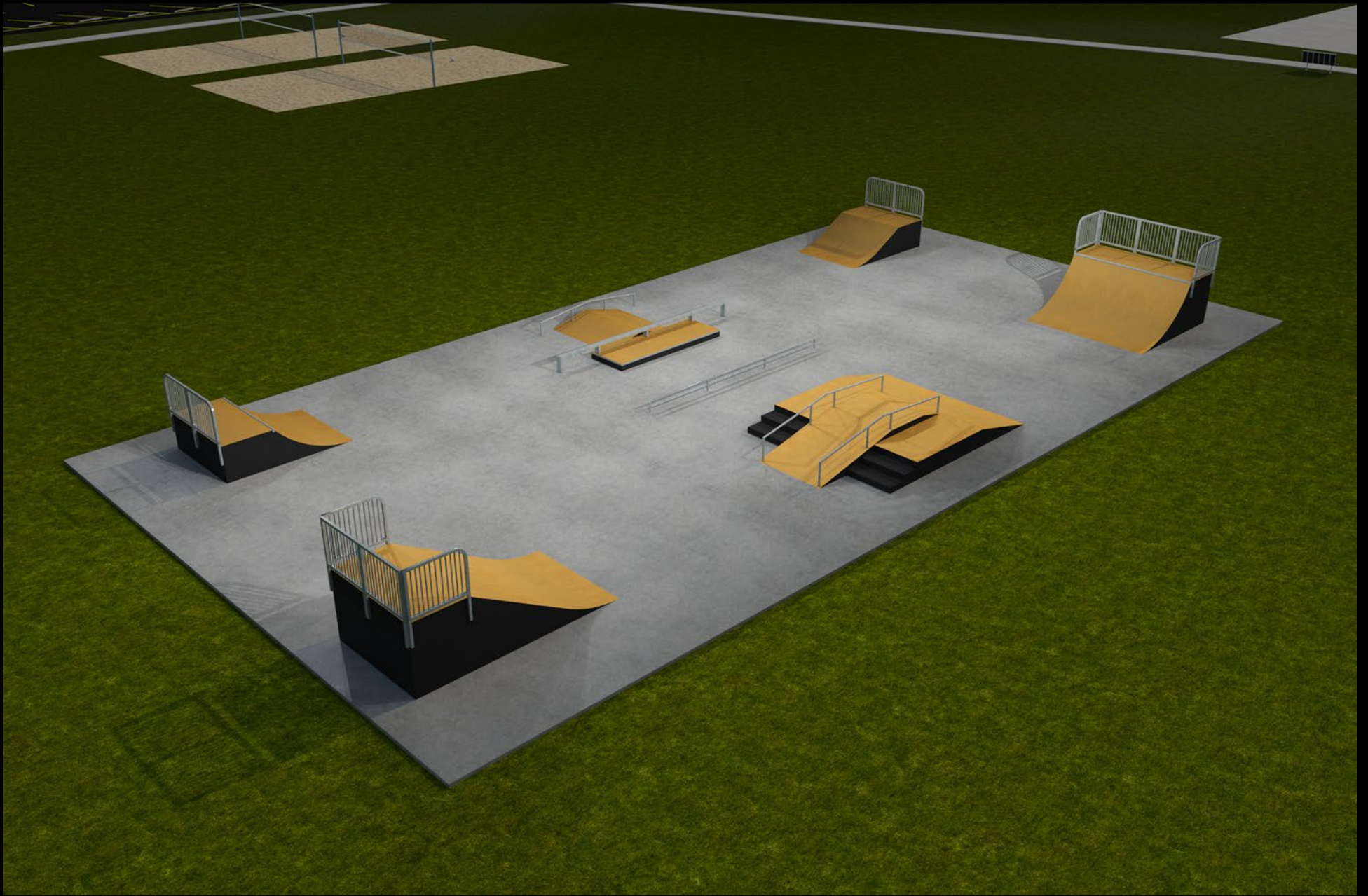
Option #1 - 24 units
 9 - 4 Bedrooms
 8 - 3 Bedrooms
 6 - 2 Bedrooms



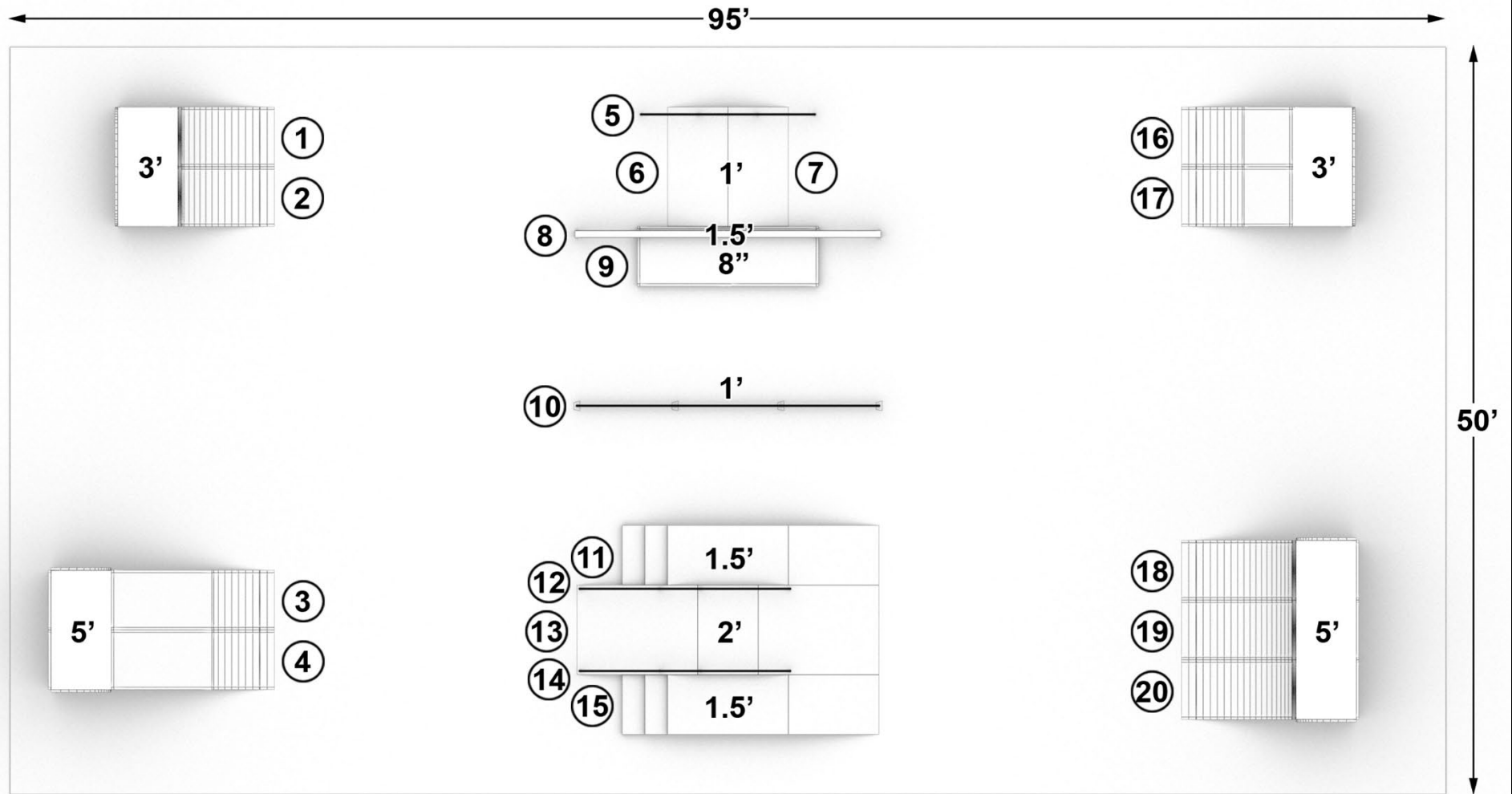
Option #2 - 28 units
 11 - 4 Bedrooms
 9 - 3 Bedrooms
 2 - 7 Bedrooms



Option #3 - 28 units
 11 - 4 Bedrooms
 9 - 3 Bedrooms
 2 - 7 Bedrooms







43 Curtis Street
 Innerkip, ON N01 1M0
 Toll-free: 800-591-2417
 Local: 905-777-1SK8
 Fax: 289-644-2975
 sales@canadianrampcompany.ca



Quote #	Design #	Customer	Date	Designer
Q28424.0	6169	Village of Carmacks	04-11-24	Click or tap here to enter text.

Item	Obstacle	Height	Width	Length
1	Quarter Pipe	3.0'	4.0'	10.0'
2	Quarter Pipe	3.0'	4.0'	10.0'
3	Bank Ramp	5.0'	4.0'	15.0'
4	Bank Ramp	5.0'	4.0'	15.0'
5	Grind Rail, Kinked (Round)	1.0'	2"	12.0'
6	Bank Ramp (Wedge)	1.0'	8.0'	4.0'
7	Bank Ramp (Wedge)	1.0'	8.0'	4.0'
8	Grind Ledge	1.5'	0.5'	20.0'
9	Grindbox	8"	4.0'	12.0'
10	Grind Rail (Round)	1.0'	2"	20.0'
11	Wedge, Flat, Stair	1.5'	4.0'	17.0'
12	Grind Rail, Kinked (Round)	1.5'	2"	14.0'
13	Wedge, Flat, Wedge	2.0'	6.0'	20.0'
14	Grind Rail, Kinked (Round)	1.5'	2"	14.0'
15	Wedge, Flat, Stair	1.5'	4.0'	17.0'
16	Bank Ramp	3.0'	4.0'	11.0'
17	Bank Ramp	3.0'	4.0'	11.0'
18	Quarter Pipe	5.0'	4.0'	12.0'
19	Quarter Pipe	5.0'	4.0'	12.0'
20	Quarter Pipe	5.0'	4.0'	12.0'

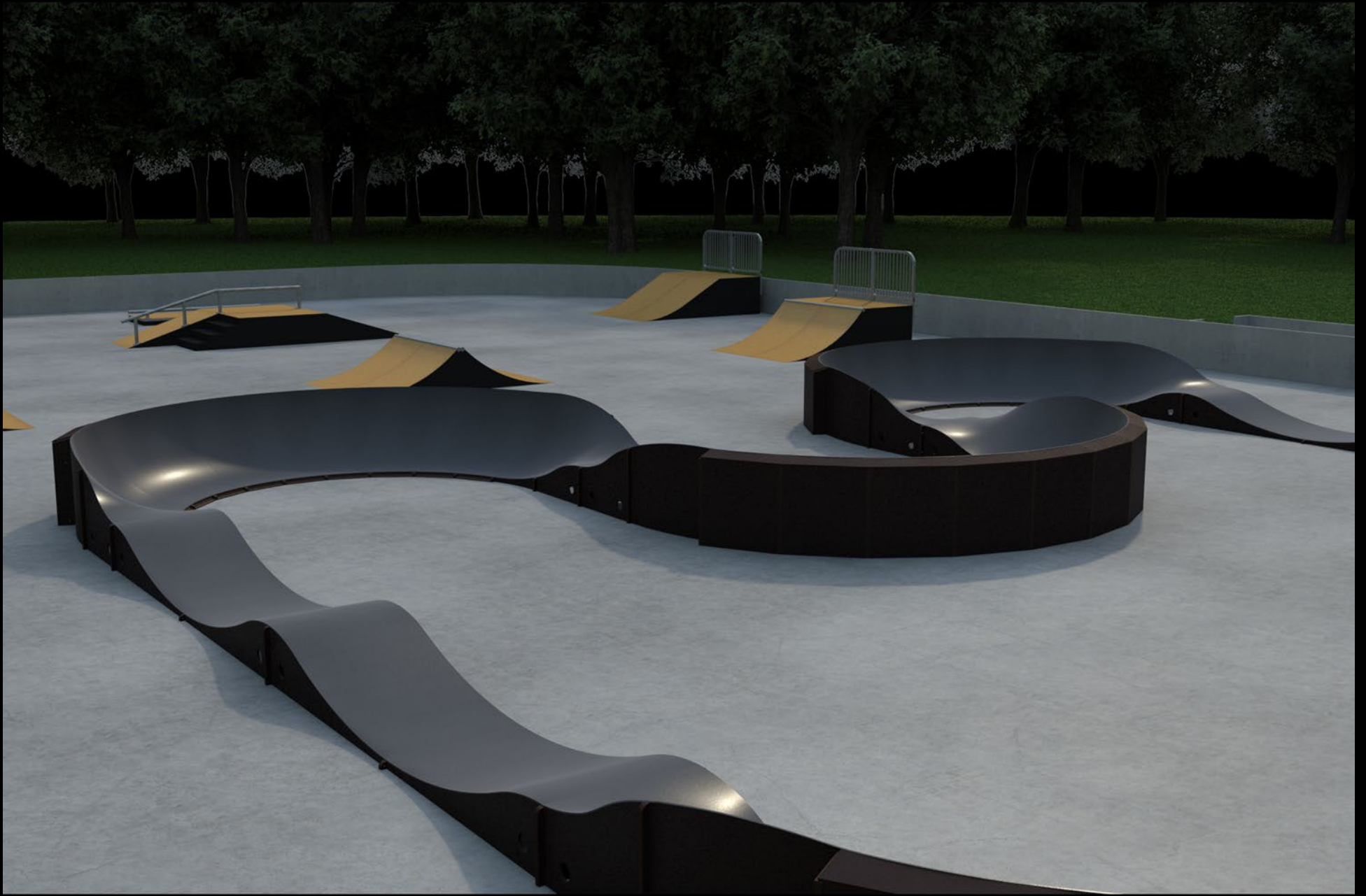
Grand Total

\$137,434.78

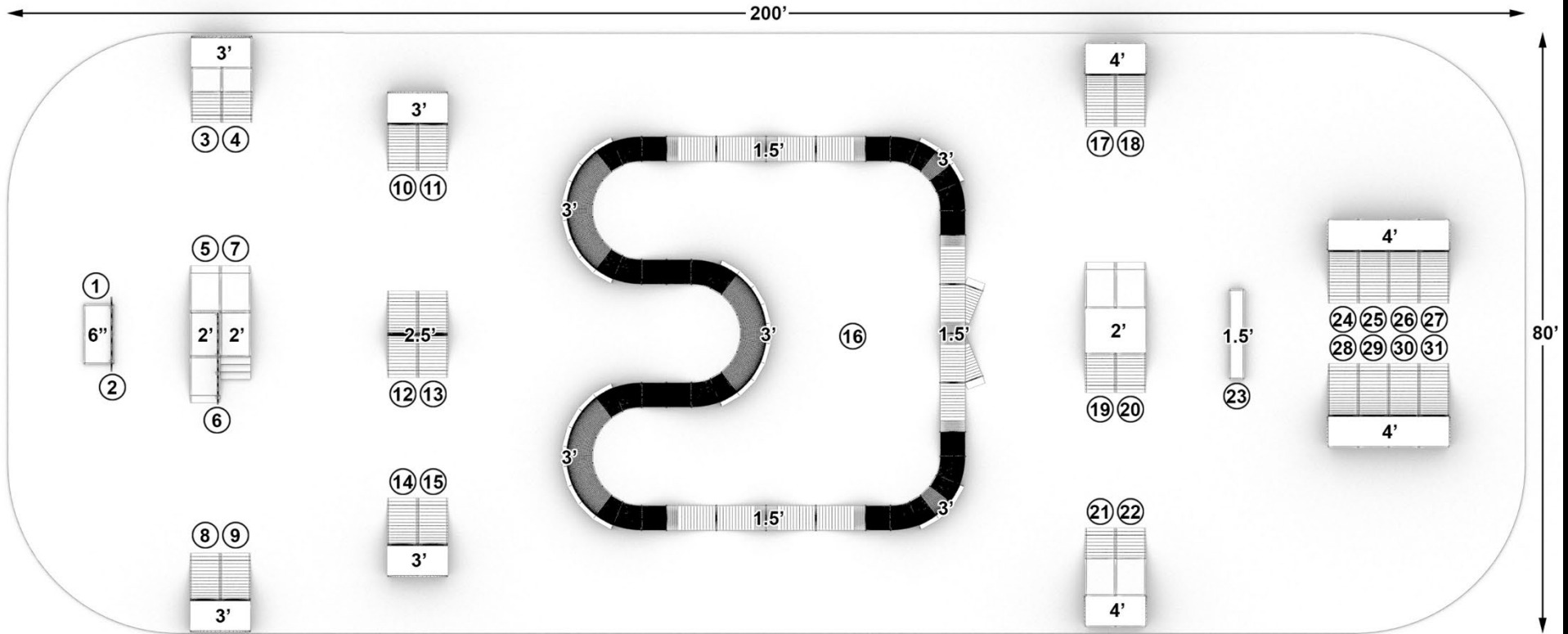
Notes:

- This turnkey quote includes Equipment, Shipping, and Installation.
- This quote includes Forklift Channels – PRO Portable
- This quote does not include sales tax. If applicable, call for revised quote.
- Quote is good for 30 days.









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Quote #	Design #	Customer	Date	Designer
Q28424.0	7404	Village of Carmacks	04-11-24	Click or tap here to enter text.

Item	Obstacle	Height	Width	Length
1	Grindbox	0.5'	4.0'	8.0'
2	Grind Rail (Round)	0.5'	2"	10.0'
3	Bank Ramp	3.0'	4.0'	11.0'
4	Bank Ramp	3.0'	4.0'	11.0'
5	Wedge, Flat, Wedge	2.0'	4.0'	18.0'
6	Grind Rail, Kinked (Round)	1.5'	2"	12.0'
7	Wedge, Flat, Stair	2.0'	4.0'	15.0'
8	Quarter Pipe	3.0'	4.0'	10.0'
9	Quarter Pipe	3.0'	4.0'	10.0'
10	Quarter Pipe	3.0'	4.0'	10.0'
11	Quarter Pipe	3.0'	4.0'	10.0'
12	Spine	2.5'	4.0'	13.0'
13	Spine	2.5'	4.0'	13.0'
14	Quarter Pipe	3.0'	4.0'	10.0'
15	Quarter Pipe	3.0'	4.0'	10.0'
16	Lumberjack Sidewinder Pumtrack	3.0'	56.0'	53.0'
17	Quarter Pipe	4.0'	4.0'	11.0'
18	Quarter Pipe	4.0'	4.0'	11.0'
19	Jump Box	2.0'	4.0'	17.0'
20	Jump Box	2.0'	4.0'	17.0'
21	Bank Ramp	4.0'	4.0'	13.0'
22	Bank Ramp	4.0'	4.0'	13.0'
23	Grindbox (2' Wide)	1.5'	2.0'	12.0'
24	Quarter Pipe	4.0'	4.0'	11.0'
25	Quarter Pipe	4.0'	4.0'	11.0'
26	Quarter Pipe	4.0'	4.0'	11.0'
27	Quarter Pipe	4.0'	4.0'	11.0'
28	Quarter Pipe	4.0'	4.0'	11.0'
29	Quarter Pipe	4.0'	4.0'	11.0'
30	Quarter Pipe	4.0'	4.0'	11.0'
31	Quarter Pipe	4.0'	4.0'	11.0'

Skatepark Total \$200,154.20
 Pumtrack Total \$112,750.00

Grand Total \$312,904.20

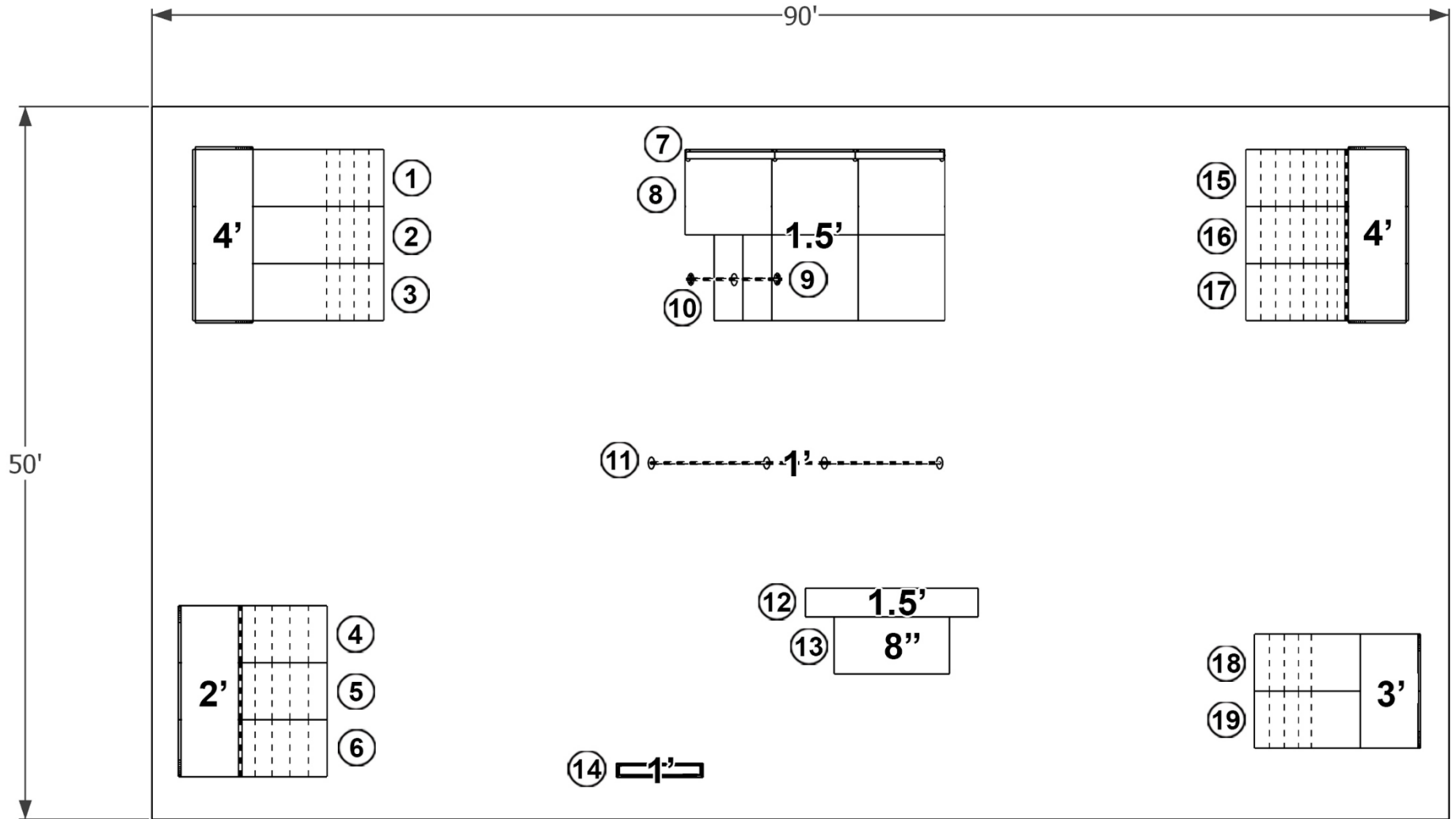
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- This quote includes Forklift Channels -PRO Portable
- This quote does not include sales tax. If applicable, call for revised quote.









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Quote #	Design #	Customer	Date	Designer
Q28424.0	8032	Village of Carmacks	04-11-24	Click or tap here to enter text.

<u>Item</u>	<u>Obstacle</u>	<u>Height</u>	<u>Width</u>	<u>Length</u>
1	Bank Ramp	4.0'	4.0'	13.0'
2	Bank Ramp	4.0'	4.0'	13.0'
3	Bank Ramp	4	4.0'	13.0'
4	Quarter Pipe	2.0'	4.0'	10.0'
5	Quarter Pipe	2.0'	4.0'	10.0'
6	Quarter Pipe	2.0'	4.0'	10.0'
7	Grind Ledge	1	6"	18.0'
8	Wedge, Flat, Wedge	1.5'	6.0'	18.0'
9	Grind Rail (Round)	1.5'	2"	7.0'
10	Wedge, Flat, Stair	1.5'	6.0'	16.0'
11	Grind Rail, Kinked (Round)	9"-16"	2"	20.0'
12	Grindbox (2' Wide)	1.5'	2.0'	12.0'
13	Grindbox	8"	4.0'	8.0'
14	Skate Bench	1.0'	1.0'	6.0'
15	Quarter Pipe	4.0'	4.0'	11.0'
16	Quarter Pipe	4.0'	4.0'	11.0'
17	Quarter Pipe	4	4.0'	11.0'
18	Bank Ramp	3.0'	4.0'	11.0'
19	Bank Ramp	3.0'	4.0'	11.0'

Grand Total

\$129,459.10

Notes:

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- This quote includes Forklift Channels PRO Portable
- This quote does not include sales tax. If applicable, call for revised quote.
- Quote is good for 30 days.



Monthly Report to Council

Monthly Report to Council April 2024 Recreation Department

Recreation Updates:

Date: April 30th, 2024

Prepared by: Chanel Johnnie

1. **24-Hour Fitness Memberships:**

We are pleased to report that 24-Hour Fitness memberships continue to show positive progress. As of April 30th, we have 16 active members. Despite some initial door issues, which we are actively addressing, overall membership uptake remains strong.

2. **PAL Course:**

The recent PAL course held on April 20th and 21st was a resounding success, with a fully booked class. The next PAL course is scheduled for June, and we anticipate similar levels of interest and participation.

3. **New Concession and Facility Operations:**

The new concession has been well-received, and initial feedback has been positive.

4. **Ice Season**

April 20th marked the end of the ice season, and we have begun plans for the next season.

5. **Operation Hours**

Our adjusted hours of operation introduced on April 8th have been implemented smoothly, resulting in reduced strain on staffing resources.

6. **Senior/ Youth & Kids Trip**

On April 27th, we organized an senior/youth and kids trip, which included lunch at Boston Pizza followed by activities at the CGC while the seniors went shopping. The event was enjoyed by all participants.

7. **Staffing Updates:**



Monthly Report to Council

We have experienced staff turnover in recent months, with three departures due to various reasons. However, we have one job posted, and interviews are scheduled for May 2nd. We are actively working to maintain staffing levels to ensure continued quality service delivery.

8. Upcoming Programs and Events:

- The Recreation Guide is scheduled to be finalized by May 3rd and off to the printers. However, a few of the events and programs will say date TBD as we are still waiting on a few dates to finalize with other parties.
- The after school program will be ending May 31st, giving the staff a week to prepare for the long summer ahead.
- Summer day camp is set to commence from June 10th to August 23rd, catering to the community's request for summer activities.
- We are exploring the possibility of utilizing the school's field trip bus for summer excursions.
- A STEM camp is scheduled for June 24th to June 28th, offering engaging educational opportunities.
- Plans are underway for two to three Whitehorse trips and a camping night at Merv Tew Park to enrich community experiences.

As summer approaches, the Rec Department is still dedicated to offering fun stuff for everyone in town. We're excited for our upcoming events and hope you'll join in the fun!



Recreation Department
Village of Carmacks
P.O. Box 113
Carmacks, YT Y0B 1C0

Proposal

Camping Night at Merv Tew Park

Date: April 30th 2024

Prepared by: Chanel Johnnie Recreation Dept.

We're excited to propose a camping night at Merv Tew Park, a wonderful spot with grassy hills, a cool creek, and awesome amenities. This proposal outlines how this event will benefit our community, especially kids aged 7 to 12.

Location Overview:

Merv Tew Park has it all:

- Grassy hills for camping and playing.
- A nearby creek, perfect for learning about water safety.
- Great facilities like a fire pit, gazebo, and clean bathrooms.
- It's fenced in for everyone's safety.

Activities:

Camping: Kids can experience a fun night of camping in a safe place.

Nature Walks: We'll take guided walks to check out the park and learn about nature.

Campfire Stories: Gather around the fire pit for stories and marshmallow roasting.

Movie Time: We can even watch a movie in a shady spot using a projector!

Food: Making camp fire food!

Volunteer Opportunities:

We'd love to have parents, teachers, and older kids help out. It's a chance to get involved and make the event even better!

Safety Measures:

Supervision: Our experienced staff will keep an eye on everyone throughout the night.

Phone: (867)-863-6271 ext.202
Email: recreation@carmacks.ca



Recreation Department

Village of Carmacks

P.O. Box 113

Carmacks, YT Y0B 1C0

Pet Safety: We'll bring a friendly dog along for company and to help keep everyone safe.

Ranger Help: We'll ask the Canadian Rangers for help with tents and see if they'd like to join in the fun.

Future Collaboration Opportunities:

If this camping night goes well, we can invite even more kids from the community next time. Plus, we're excited to work with the LSCFN's youth coordinator to add cultural activities to future events.

Proposed Date:

We're thinking of having the camping night in early to mid-July, but we're flexible. We'll make sure to pick a date that works for everyone and gives us plenty of time to plan.

A camping night at Merv Tew Park promises to be a blast for the kids. With so much to do and explore, it's a chance for them to have fun, learn new things, and make great memories. We hope the council approves our proposal so we can make this awesome event happen!

Thank you,
Your Carmacks Recreation Team



Village of Carmacks
Public Works General Manger Report

2024-05-02

Report to CAO, Mayor and Council

Treatment Plant:

Normal operations, we have the new UV sensors and actuator on hand. We are still waiting for the Electrician for installation. We replaced a couple UV lights and cleaned the UV channel.

ARENA and Rec Building

The Plumbers finally fixed the Urinals and sinks in Ice arena but could not fix the shower in change Room 4. More parts are needed for that. We started removing the ice. We had a glycol leak in the rec-center and fixed it.

Landfill:

Normal operation. Urban Recycling started removing some white metal and ELV and E-Waste. The hazard waste day went well.

Collection System:

At the moment, collection system is functioning normal. Upgrades on the collection system were done on River Drive.

Duplex:

Normal operations

Equipment:

Normal operations, looking to add equipment to our fleet. Some of the older trucks are in rougher shape but they are still road safe.



Recycling:

Normal operations

Old Firehall:

Normal operations

New Firehall

Normal operations

Admin. Bldg.:

Normal operations

Shop:

Normal operation Still looking into replacing the heating system.

Streets:

Street repairing plan is being put in place. Some sections of River Drive are in bad shape after the snow and heavy equipment going through town.

Extra information

We have been spending some time in Landfill to get the electric fence going again.

We are at the VIC this week to get it ready for the opening.

We also spend some time in the Rec-center trying to fix some issues.

Sincerely,

Jens Wylimczyk

PWGM

Finance Department Report April 2024

Bylaws

2024 Property Taxation Rate Bylaw passed 3rd and final reading on April 9, 2024, and was submitted to Property Taxation Branch Whitehorse.

2024 O&M Budget and 3 Year Capital Budget Bylaws passed 3rd and final reading on April 9, 2024.

Tax Arrears & upcoming 2024 Property Tax

We have identified 6 properties for taxes outstanding. Property tax amounts including 10% penalty and interest up to April 4, 2024, have been submitted to Property Taxation Branch to include in 2024 tax rates. In May we will receive the 2024 Tax roll and begin preparing for the incoming Property tax payments.

Expenditures

Expenditure summary report from April 17-May 2, 2024, attached.

Bank Reconciliations

All bank accounts have been reconciled as of March 31 and revenue entered as of April 30, 2024.

Grants and Funding

Community Lotteries Program (CLP) 2023/24

The expenditure report was submitted on April 12, 2024, and the full grant in the amount of \$18,794 was approved and received on April 22, 2024.

Youth Developmental Asset Program (YDAP) 2023/24

Submitted final reports on April 24, 2024. The remainder of funding was approved, and payment has been received.

2024/25 application was submitted and approved.

Stormwater Rehabilitation Project 2021-2023

Final reporting has been completed and payment was received on April 22, 2024.

Community Training Trust Society (CTTS)

Applications for funding for PW training expenses have been submitted.

Audit

The Audit for 2023 officially began as of April 15, 2024, and Lisa and I are compiling the required paperwork and sending it off to the auditor daily.

Budget

Income statement for the period of January to April 2024 is attached.

Village of Carmacks

	<u>Jan 1- April 30, 2024</u>	<u>Budget</u>	<u>Remaining Budget</u>
REVENUE			
Revenue			
Tax Revenues	1,114.60	552,236.35	551,121.75
General Revenue	195,007.64	623,500.00	428,492.36
Conditional Transfers/Grants	978,002.37	1,599,268.60	621,266.23
Unconditional CMG	1,634,886.00	1,634,886.00	-
Transfers from Reserves		379,809.05	379,809.05
TOTAL REVENUE	<u>2,809,010.61</u>	<u>4,789,700.00</u>	<u>1,980,689.39</u>
EXPENSE			
Advertising	7,323.08	25,700.00	18,376.92
Animal & Mosquito Control	-	32,000.00	32,000.00
Community investment & Development Incentive Grants	-	22,000.00	22,000.00
Contract labour & Equipment	64,573.91	25,000.00	(39,573.91)
Elections	-	5,000.00	5,000.00
Events	14,620.62	21,000.00	6,379.38
Freight	178.84	9,500.00	9,321.16
Infrastructure Improvements	-	20,000.00	20,000.00
Insurance	325,318.00	288,000.00	(37,318.00)
Janitorial expense	37,430.17	135,000.00	97,569.83
Landfill, Cemetery, Parks, Trail & Road Maintenance	5,160.23	58,500.00	53,339.77
Licences, Dues and Fees	85.00	11,000.00	10,915.00
Meeting Expenses	568.01	7,250.00	6,681.99
Memberships	8,869.91	24,700.00	15,830.09
Supplies	8,817.54	14,250.00	5,432.46
Professional Fees	237,602.41	160,700.00	(76,902.41)
Rec Board Grants	4,391.51	20,000.00	15,608.49
Recycling	5,873.55	25,000.00	19,126.45
Rent	2,600.00	2,600.00	-
Repairs and Maintenance	38,521.41	99,500.00	60,978.59
Salaries & Benefits	363,638.93	1,614,450.00	1,250,811.07
Security	3,640.18	11,750.00	8,109.82
Service, bank, and late charges	2,251.77	8,000.00	5,748.23
Small tools and supplies	3,655.12	69,450.00	65,794.88
Street Lights	4,911.34	40,000.00	35,088.66
Signs	809.27	5,500.00	
Telephone/Internet/Cell	13,488.70	64,400.00	50,911.30
Testing	3,315.75	50,000.00	46,684.25
Training	3,097.48	35,000.00	31,902.52
Travel	9,665.07	42,000.00	32,334.93
Utilities	180,281.10	468,700.00	288,418.90
Vehicle Expenses	34,834.89	96,250.00	61,415.11
Total Operating Expenditures	<u>1,385,523.79</u>	<u>3,512,200.00</u>	<u>2,126,676.21</u>
Total Conditional Transfers/Grants	<u>283,409.70</u>	<u>1,277,500.00</u>	<u>994,090.30</u>
Total Expenses	<u>1,668,933.49</u>	<u>4,789,700.00</u>	<u>3,120,766.51</u>
Net Surplus/Defecit	1,140,077.12	-	



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

To: Mayor & Council

Date: May 6, 2024

From: Matthew Cybulski, Chief Administrative Officer, Village of Carmacks

Re: CAO Debrief (April 18, 2024 to May 6, 2024)

Hello Mayor & Council,

Major updates and minor debriefing of municipal service developments and administrative activities:

1. Funding Application Updates

- Staffing Up – Labour Development Application completed and submitted to YG-Ec Dev regarding PW GM salary subsidy during 24-month training and development period (40% wage subsidy)
- CCBF Landfill Application Status:
 - Original Interim Waste Management Facility Upgrades (3 rolling stock inclusions – denied)
 - Updated Interim Waste Management Facility Upgrades (2 rolling stock inclusions – denied)
 - Most recent Interim Waste Management Facility Upgrades (1 rolling stock inclusions – under review) - \$525,000 - APPROVED
 - Regional Landfill Organics Waste Program Development & Feasibility (preliminary steps to BioDigester project – submitted) - \$29,000 - APPROVED
- CCBF Balance Update: \$1.7 Million
- CCBF Application being developed for splash pad and skate park options in the community.
- CCBF Application being developed for Fire Department additions.
- CCBF Application being developed for River Drive Road Improvements
- CCBF Application being developed for ATCO partnership for Streetlight Expansion
- Aquatic Center Condition Assessment and Revitalization - \$170,000 Approved
- FCM Green Municipal Fund application being developed for submission by CAO & GrantMatch regarding the Heat Reclaim technology aspirations for the CRC Arena & Ice Plant.

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: info@carmacks.ca



Village of Carmacks

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- Yukon Housing Corporation – Housing Development Stream (Pre-Concept - \$20,000 & Ground Ready – up to \$1 Million) being developed between VoC, Groundswell Planning and Greenwood Engineering for Summer 2024 submission.

2. AYC AGM Update

- All accommodations booked for elected officials.
- May 8th to May 12th
- Travel cheques are available for pick-up at the Village Office
- Itinerary and Agendas has been forwarded to all VoC delegates via email.
- CAO will have additional printed copies in Dawson City
- Please Familiarize yourself with the YHC RGI Program Resolution presented by the VoC as VoC elected officials and Admin will be explaining the rationale.
- VoC does require a donation for the auction activities.

3. FCM Update

- June 6th to June 9th in Calgary, AB.
- VoC Delegates: Deputy Mayor Justin Lachance and Councillor Helena Belanger
- Flight plans confirmed and booked for VoC Delegation
- Hotel Accommodations booked for VoC Delegation
- Participant Tours to be selected by the Delegate via email.
- CAO to travel via car to FCM and take accompanying vacation from June 10th to 18th (Golf Trip)

4. By-Law Review Process

- VoC Administration, Mayor, and Council will be starting a By-law Review period from May 2024 to August 2024
- Periodical review of By-laws required for service point cost changes, documentation review, and review of all service fee schedules.
- Review list includes:
 - Employment By-Law 261-19
 - Emergency Measures By-law 266-20
 - Animal Control By-law 252-18
 - Parks & Open Spaces By-law 249-18
 - Council Indemnity By-law 272-21

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- Recreation Committee By-law 272-21
- Recreation Service Rates By-law 289-23

5. Development Permit Update

- VoC Permits Reviewed:
 - (1) Transitional Housing Development (In-Camera Discussion - Update)
 - (2) Greenhouse Development (In-Camera Discussion – Update)
 - (3) Family Housing 4-Plex - Approved
 - (4) Lot 128 (Commercial) – Development Permit - Approved
 - (5) Lot 175 (Country Residential) – Development Permit - Approved
 - (6) Public Space Use Permit – Klaza/River Dr Sanitary Sewer Upgrades - Approved

6. Carmacks Business Development and Funder's Forum

- Confirmed for May 24th, 2024.
- Poster Attached
- Business Plan Development Workshop included – 12 spots (free)
- RFP Development Activities included!
- Priority of commerce development in the Mayo-Tatchun Region and Klondike Regions
- Event Delegates include:
 - YG – Economic Development
 - CANNOR
 - Yukon University
 - Yukon First Nations Chamber of Commerce
 - More!

7. Mapping Update

- CAO has taken lead on 2024 VoC Map Printing project for Village Administration offices and the Council Chambers
- Maps will include VoC Lot Map, VoC Municipal Zoning Map, VoC Downtown Zoning Map, and Schedule B – First Nation Lands subjected and excepted from OCP.
- Maps sent to print shop on April 11th.

8. Upcoming Activities

- VoC to open cashable GIC account for major capital such as CMHC funding

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- VoC & LSCFN still determining next joint council meeting date
- VoC to review Emergency Measures by-law with council ASAP (Completed preliminary review with EMO on April 12th)

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RESOLUTION FORM

SUBMITTING MUNICIPALITY

Village of Carmacks

RESOLUTION TITLE

Yukon Housing Corporation – RGI Assistance Program Review

WHEREAS

Whereas the Yukon Housing Corporation plays a vital role in providing housing solutions within communities, and

WHEREAS

Whereas the Rent Geared to Income (RGI) assistance is currently set at 25% of the household's total monthly income, and

WHEREAS

Whereas communities experiencing housing and rental shortages, compounded by high-income residents in need of rental solutions, are facing challenges with the untiered 25% RGI,

THEREFORE BE IT RESOLVED

Be it resolved that the Association of Yukon Communities (AYC) acknowledges the need for a review and potential adjustment of the Rent Geared to Income (RGI) assistance framework to address the unique challenges faced by communities affected by housing shortages and high-income residents requiring rental solutions.

BE IT FURTHER RESOLVED

Be it further resolved that the AYC advocates for a collaborative approach involving the Yukon Housing Corporation, relevant stakeholders, and community representatives to assess the effectiveness of the current RGI assistance model and explore potential modifications that ensure equitable access to affordable housing solutions for all residents, while also addressing the specific needs of communities experiencing housing shortages and demographic diversity.

Be it further resolved that the AYC encourages the Yukon Housing Corporation to consider implementing a tiered RGI assistance system or other appropriate mechanisms that consider varying income levels and local housing market conditions, with the aim of providing fair and sustainable housing assistance to residents across the Yukon.

Be it further resolved that the AYC commits to actively engage with the Yukon Housing Corporation, territorial government, and other relevant stakeholders to facilitate ongoing dialogue, collaboration, and action towards addressing housing affordability challenges and promoting inclusive and resilient communities throughout the Yukon.

ELECTED OFFICIAL'S SIGNATURE

DATE (DD/MM/YYYY)

ASSOCIATION OF YUKON COMMUNITIES

HOW TO COMPLETE YOUR BRIEFING NOTE

SUBJECT

Provide a brief statement/title regarding the subject to be discussed.

SUBMITTING COMMUNITY

Name of municipality / community who is bringing the issue forward.

DATE AND VERSION

Supply the date the note was drafted, and its version number for tracking.

ISSUE

In one paragraph provide overview of issue to be discussion/considered.

BACKGROUND

Within a couple paragraphs provide key background information; if required, additional information can be added as appendices.

ANALYSIS / DISCUSSION

Within a couple paragraphs provide analysis of the issue, highlighting the key considerations, impacts, and concerns.

RECOMMENDATION –OPTIONAL ENTRY

If appropriate, provide abridged recommendation for the next step / action.

WHEN TO USE A BRIEFING NOTE?

Briefing notes provide a means for Councils or CAOs to bring issues forward for discussion at the Association's Board of Directors meetings, or for general information updates. Extend the briefing notes' form boxes as needed to make adequate room for your entries.

WHAT IS THE PURPOSE OF A BRIEFING NOTE?

To succinctly provide the Executive and Board Members an effective way of informing themselves regarding an issue in advance of the meeting. Through their retention, Briefing Notes allow for better tracking of issues by AYC Members and its staff.



BRIEFING NOTE

SUBJECT	Yukon Housing Corporation – RGI Assistance Program Review
SUBMITTING COMMUNITY	Village of Carmacks
VERSION #	
DATE (DD/MM/YYYY)	March 28, 2024

ISSUE

Communities across Yukon are grappling with housing and rental shortages, exacerbated by the presence of high-income residents in need of rental solutions. The current untiered 25% Rent Geared to Income (RGI) program is proving insufficient to address these challenges effectively.

BACKGROUND

Carmacks, in particular, has witnessed substantial growth rates of 20% over the past two decades. However, housing needs are not aligned with the community's population demographics. This misalignment includes the presence of high-income earners, the demand for short-term rentals to accommodate skill-specific labor/work, and a heavy reliance on the Yukon Housing Corporation (YHC) for rental options. YHC currently provides over 60% of rentals in the community, including the RGI program where assistance is invariably at 25% of the household's total monthly income. This inflexible program fails to meet the diverse needs of Carmacks residents and renters living in Yukon communities.

ANALYSIS / DISCUSSION

The Association of Yukon Communities (AYC) recognizes the pressing need for a comprehensive review and potential adjustment of the RGI assistance framework. This adjustment should be tailored to address the unique challenges faced by communities affected by housing shortages and the presence of high-income or skill-set specific labour/work residents seeking rental solutions. The current one-size-fits-all approach is inadequate in meeting the nuanced needs of different communities across Yukon.

OPTIONAL: RECOMMENDATION

AYC urges the Yukon Housing Corporation to explore the implementation of a tiered RGI assistance system or other suitable mechanisms. These mechanisms should take into account varying income levels and local housing market conditions, aiming to provide fair and sustainable housing assistance to residents across the territory. By adopting a more flexible and adaptable approach, YHC can better address the diverse needs of Yukon communities and ensure housing affordability for all residents, regardless of income level or market conditions.

AYC is committed to actively engaging with the Yukon Housing Corporation, the territorial government, and other relevant stakeholders. Through ongoing dialogue, collaboration, and action, AYC aims to facilitate meaningful progress in addressing housing affordability challenges and fostering inclusive and resilient communities throughout Yukon. By working together, we can develop and implement solutions that promote equitable access to housing and enhance the overall quality of life for Yukon residents.