



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON JUNE 23rd, 2026, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Deputy Mayor D. Mitchell

Councillors: T. Wheeler, Mayor J. Lachance (Zoom)

Staff: CAO B. Rogers, P. Singh, A. Wylimczyk

Delegation: Stephen Webber

Regrets: H. Belanger, D. Hansen

1. **CALL TO ORDER:** Deputy Mayor D. Mitchell called the meeting to order at 7:00 PM.
2. **AGENDA:** Council reviewed the agenda.

26-12-01 M/S Councillors T. Wheeler / J. Lachance motioned that the agenda be accepted as amended. The following amendments were made:

- **Item 7.1 – Bylaw No. 324-26 Property Tax Bylaw, 2026 was postponed to the next Regular Council Meeting to allow for additional information to be reviewed.**
- **Item 7.2 –307-24 VOC Traffic Bylaw Review was postponed to the next Regular Council Meeting pending further discussion following the In Camera session.**
- **Item 8.4 – Contractor Access to Landfill was added under New and Unfinished Business.**

CARRIED

3. MINUTES:

3.1 From the regular council meeting on June 9th, 2026

26-12-02 M/S Councillors T. Wheeler / J. Lachance motioned that the minutes be accepted as presented.

CARRIED

4. DELEGATION

4.1 Matrix Group LLP 2025 Audited Financial Statements



Stephen Weber, Audit Manager with Matrix Group LLP, joined Council by videoconference to present the Village of Carmacks' 2025 Audited Financial Statements.

Mr. Weber provided an overview of the audit process and advised Council that Matrix Group issued an unqualified audit opinion, confirming that the financial statements fairly present the financial position of the Village in accordance with Canadian Public Sector Accounting Standards.

Council received a summary of the Village's financial position, including cash balances, receivables, liabilities, deferred revenue, capital assets, reserves, and accumulated surplus. Mr. Weber explained that the Village remains in a strong financial position with healthy cash reserves and stable finances.

The operating results for 2025 were reviewed, including revenues, government grants, taxation, user fees, operating expenditures, capital projects, and amortization. Mr. Weber noted that although the financial statements show an accounting deficit due to amortization, the Village generated a positive cash surplus during the year.

Mr. Weber also reviewed the Audit Findings Report, advising Council that no significant deficiencies were identified in the Village's internal controls and no material issues arose during the audit. He commended Administration, particularly the Finance Department, for their organization and cooperation throughout the audit.

Council discussed opportunities to improve grant reporting and reimbursement timelines to maximize cash flow and reduce outstanding receivables. Mr. Weber recommended submitting grant claims more frequently rather than waiting until projects are fully completed.

Council thanked Mr. Weber and Matrix Group LLP for the presentation.

5. Correspondence

None.

6. Reports

6.1 Council Activity Reports

Councillor T. Wheeler nothing to report.

Councillor D. Mitchell reported that he was busy with Carmacks Volunteer Fire Department in past few weeks.

6.2 Mayor's Report



Mayor Justin Lachance reported that he was representing the Canadian Rangers, the Village of Carmacks, and Yukon while participating in the National Sentry Program at the Tomb of the Unknown Soldier in Ottawa. During his visit, he met with Senator Pat Duncan and Member of Parliament Brendan Hanley to discuss matters relating to the Yukon and the Village of Carmacks.

Mayor congratulated staff on the successful opening of the community pool for the season through the continued partnership with Little Salmon Carmacks First Nation. He also requested an update regarding Canada Day celebrations.

Mayor acknowledged the recent passing of former Mayor Lee Bodie and noted the upcoming Celebration of Life planned for July.

Mayor also commented on current wildfire conditions and thanked everyone involved in flood preparedness efforts during the spring freshet.

6.3 CAO Report

CAO Blake Rogers reported on activities completed since the previous Council meeting. CAO advised that preparations for Canada Day celebrations were well underway and Administration would provide Council with additional event details following the upcoming management meeting.

CAO attended the Fire Hall Operations and Maintenance assessment with senior staff to review recommended repairs and priorities for the facility.

Administration continued responding to resident inquiries and community concerns and participated in the Government of Yukon Public Service Barbecue, where discussions included food security initiatives, greenhouse operations, animal control, and community partnerships.

Emergency preparedness activities continued through regular flood monitoring and coordination with Yukon Emergency Measures Organization and the Fire Department. CAO attended several meetings with Government of Yukon departments regarding funding opportunities, infrastructure projects, the DMAF Flood Mitigation Project, and Housing Accelerator Fund implementation.

Administration also met with Housing Accelerator Fund consultants to review the recent intake and discuss barriers preventing applicants from accessing financing. Additional discussions with financial institutions and Yukon Housing Corporation are planned to identify possible solutions for future intakes.

CAO advised that meetings with Little Salmon Carmacks First Nation were being arranged to discuss future joint Council meetings, emergency planning coordination, and other shared initiatives.



Work also continued on reviewing emergency management plans, updating the Village Strategic Plan, improving public communications, researching animal control initiatives, and reviewing banking and mortgage policies to support housing development.

6.4 Association of Yukon Communities Report

Nothing to Report.

7. Bylaws

None.

8. New and Unfinished Business

8.1 Review and Approval of the Auditor's Report for the 2025 Financial Statements.

26-12-03 M/S Councillors T. Wheeler / J. Lachance motioned that Audited Financial Statements provided by Stephen Webber Auditor from Matrix Group LLP accepted as approved for Village of Carmacks for Year 2025.

CARRIED

8.2 Athabasca Corridor Support Letter Request

Council reviewed correspondence regarding the proposed Alaska–Alberta Railway Corridor project.

Administration advised that the Village had received correspondence requesting support and participation from municipalities located along the proposed corridor.

Council discussed the proposal and agreed that additional information is required before taking a position. It was suggested that the project be included as a discussion item at a future joint meeting with Little Salmon Carmacks First Nation.

8.3 Balance Biogas Project Update

Administration provided Council with an update regarding the Balance Biogas Project.

Council was advised that the technical assessment determined the proposed gasification project is not financially or operationally feasible for the Village due to insufficient compost volumes, project costs, and changes to recycling revenue streams.

Council discussed continuing the community composting program separately from the gasification project and exploring additional opportunities to increase community participation, including future collaboration with Little Salmon Carmacks First Nation and local businesses.

Administration will continue reviewing options for compost collection and future program development.



8.4 Contractor Access to Landfill

Council discussed a request to provide contractors with after-hours access to the landfill through the issuance of gate keys.

Administration advised that previous key access arrangements created operational and accountability concerns, particularly following installation of the new weigh scale system.

Council discussed several possible alternatives, including scheduled staff access, camera surveillance, contractor agreements, insurance considerations, and reviewing practices used by other Yukon municipalities.

Administration will investigate available options and report back with recommendations for Council's consideration.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

26-12-04 M/S Councillor T. Wheeler / J. Lachance motioned to go in-camera at 8:35 PM.

CARRIED

26-12-05 M/S Councillor T. Wheeler / J. Lachance motioned to go out of in-camera session at 9:04 PM.

CARRIED

26-12-06 M/S Councillor J. Lachance / T. Wheeler moved that, as part of the Village's organizational restructuring plan, Parminder Singh (Prince) be promoted to the position of Executive Operations Manager, effective July 1, 2026.

CARRIED

11. ADJOURNMENT

26-12-07 M/S Councillor T. Wheeler motioned to adjourn the meeting at 9:07 PM.



Deputy Mayor D. Mitchell adjourned the meeting at 9:07 PM.

Deputy Mayor D. Mitchell

Municipal Clerk Parminder Singh

