



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON February 2nd, 2026, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Mitchell, D. Hansen, T. Wheeler, H. Belanger

Staff: CAO B. Rogers, P. Singh

Delegation: None

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.

Moment of Silence

Mayor J. Lachance requested the addition of a moment of silence in memory of Lisa Snyder, who had assisted the Finance Officer for several years. The mayor noted with sadness that Ms. Snyder has passed away and asked that Council and the community keep her and her family in their thoughts.

A moment of silence was observed.

2. **AGENDA:** Council reviewed the agenda.

It was noted that there is one amendment to the agenda. Under New and Unfinished Business, item 8.3 is to be added regarding a request for a donation from the Curling Club.

- 26-03-01 M/S Councillors H. Belanger / D. Hansen motioned that the agenda be accepted as amended.**

CARRIED

3. **MINUTES:**

3.1 From the regular council meeting on January 20th, 2025

- 26-03-02 M/S Councillors D. Hansen / T. Wheeler motioned that the minutes be accepted as presented.**

CARRIED

4. **DELEGATION**

None



5. CORRESPONDENCE

None.

6. Reports

6.1 Council Activity Reports

Councillor D. Hansen has nothing to report.

Councillor D. Mitchell has nothing to report.

Councillor H. Belanger reported that she was in Whitehorse and attended a health workshop for a few hours on Friday. No other activities were reported.

Councillor T. Wheeler reported attending HR training earlier that day and noted it may be beneficial for some senior staff. Councillor Wheeler also commented that during a recent visit to the arena, the floor heating in the change room appeared to be functioning properly, as the area was quite warm. No further activities were reported.

6.2 Mayor's Report

Mayor Lachance welcomed Blake Rogers, the new Chief Administrative Officer, and expressed appreciation for joining the Village team, noting that a formal welcome would follow the bylaw later in the meeting.

The Mayor reported recent visits to the arena, noting ongoing issues but observing that the heating system appeared to be functioning. Plumbing contractors were also on site working with staff to address repairs.

The Mayor advised that they were recently in Vancouver during the mining roundup and met with representatives from JDS, who commended Village staff for their diligence in managing dumping at the landfill facilities. JDS also expressed interest in supporting local youth initiatives and community events.

The Mayor also shared updates on involvement with minor hockey, including coaching youth teams and upcoming trips and tournaments in Dawson, as well as an invitation to attend a John Shabbat training camp.

6.3 CAO Report

CAO Blake Rogers thanked administration for compiling the report and assisting with onboarding. The CAO noted the past few days had been busy and expressed appreciation for the support while becoming familiar with operations.



The CAO reported that final annual reporting for the Housing Accelerator Fund (HAF) for the 2025 reporting year has been completed with assistance from staff. The housing project approved by Council under CMHC funding is currently in the planning phase. The development permit has been approved, and administration anticipates submitting a building permit application for a seven-unit residential development in the coming days. Regarding the Scale Project, all required software and hardware have been installed and tested and are functioning as intended. Staff training will proceed once final approval is received from Yukon Government, with training currently pending due to internet infrastructure issues.

The CAO advised that Yukon Government project representatives will attend the February 17, 2026 Council meeting as a delegation to provide an update on the Disaster Mitigation Fund (DMF) project.

The FireSmart Project was unable to proceed due to extreme winter conditions, including heavy snowfall and prolonged cold temperatures. An extension request to complete work in May was declined by the Government of Yukon, and administration has been advised to reapply in the next funding year. Administration noted ongoing challenges related to seasonal work windows and recommended earlier application and approval timelines where possible.

6.4. Finance Report

Finance Officer A. Wylimczyk provided council with the 2026 Expenditure Summary was provided for Council's review. An Income Statement covering the period from January 1 to January 31, 2026 was also presented.

The interim audit is currently underway. Supporting documentation is being submitted on an ongoing basis, with materials provided regularly.

Regarding taxation liens, the LT1 Taxation Lien Summary was presented to Council on January 20, 2026. Final property tax reminder notices have been issued to affected property owners, and two property owners subsequently remitted payment of outstanding taxes. A list of properties with tax arrears (LT2) will be published in the Yukon News after February 4, 2026.

Under Projects:

- The Canada Community-Building Fund (CCBF) third-quarter report has been submitted and approved, with reported expenditures currently pending.
- For the Youth Development Asset Program (YDAP), the required financial report has been submitted, and the third funding payment has been approved and received.



26-03-03 M/S Councillors D. Hansen / D. Mitchell motioned to accept the expenditure summary report.

CARRIED

6.5. PW Report

Mayor Lachance read the Public Works General Manager Report dated January 29, 2026, as submitted by Jens Wylimczyk.

The report provided updates on operations at the Treatment Plant, Arena and Recreation Building, Landfill, Collection System, Duplex, Equipment, Recycling Facility, Fire Halls, Administrative Building, Public Works Shop, Streets, and the Public Works Fleet.

Concerning the Public Works Fleet, it was reported that two vehicles are at or beyond their operational life (approximately 13 and 16 years old). Significant maintenance and repair costs exceeding \$15,000 have already been incurred, with further repairs pending, including transmission and front-end work. Administration advised that the age and condition of the vehicles pose potential safety risks to staff. Administration will explore options, including leasing versus purchasing, and conduct a cost-benefit analysis for Council's consideration.

Council thanked Public Works staff for the report.

6.6. Recreation Report

Mayor Lachance read the Recreation Department January 2026 Council Report, as submitted by Chanel.

The report outlined ongoing operational challenges at the arena related to cold weather, aging infrastructure, and mechanical issues, as well as updates on maintenance, programs, upcoming events, and facility usage. Community participation and engagement were noted as strong.

Council received the report for information.

6.7 Bylaw Report

Mayor J. Lachance presented the Bylaw Enforcement Report for January 2026, as submitted by Constable Liam.

The report outlined enforcement activity to date, including seven dog-at-large occurrences, one progressive dog complaint, two traffic bylaw violations, one parking complaint, one assist to the RCMP, and two public inquiries. No open space infractions were reported.



Highlights included continued proactive animal control enforcement, with a focus on dogs at large on municipal roads and highways. The report also noted the investigation and monitoring of one aggressive dog incident, conducted in coordination with Animal Protection Services and the RCMP.

6.8 Association of Yukon Communities Report

Councillor T. Wheeler has nothing to report.

7. Bylaws

7.1 323-26 CAO Appointment Bylaw

26-03-04 M/S Councillors T. Wheeler / D. Hansen motioned to give Bylaw 323-26 Chief Administrative Officer Bylaw – 3rd reading.

CARRIED

8. New and Unfinished Business

8.1 2026 AYC Resolutions

Council discussed the 2026 Association of Yukon Communities (AYC) Resolutions process. Councillor Hansen, Chair of the AYC Resolutions Committee, advised that the resolution template has been received and that proposed resolutions are due by March 13, 2026.

Council discussed potential areas for consideration, including matters related to municipal election processes and timelines for challenges following elections. Previous AYC resolutions were referenced for context related to power distribution, including past discussions.

No resolutions were brought forward at this time. Administration will assist with drafting, Should Council wish to submit a resolution for consideration.

8.2 Agenda Items for Council's Consideration Regarding the Minister of Community Services Visit

Council discussed potential agenda items for an upcoming visit by the Minister of Community Services, anticipated to occur in approximately one month.

Proposed topics for discussion included:

- Disaster Mitigation Adaptation Fund (DMAF),
- Lagoon and infrastructure planning.
- Territorial office space and long-term infrastructure needs within the community.



- Extended Producer Responsibility (EPR) and the current status and next steps at the territorial level.
- Waste management and collection systems, including future capacity and infrastructure requirements.
- Energy and power infrastructure, including flexibility and options related to announced territorial funding.
- Health Centre infrastructure, including clarification on prioritization, timelines, and criteria for replacement or upgrades.
- Territorial Disaster Financial Assistance and mitigation policies, including the status of policy development and potential funding opportunities.

Council noted that several of these topics align with issues previously raised at joint council meetings and may also inform in upcoming strategic planning discussions.

8.3 Donation Request from Curling Club

Council received a letter from Shannon Lachance, Vice Chair of Carmacks Special Events, requesting sponsorship support from the Village for the 48th Annual Sweetheart Bonspiel, taking place February 13–15, 2026 at the Carmacks Recreation Centre. The request was to assist with facility and ice rental costs and event expenses.

Mayor J. Lachance declared a conflict of interest, as his spouse is involved with the organizing committee, and removed himself from the decision-making process.

Council discussed options for supporting the event, including a reduction in facility rental fees. Council approves a \$1,000 reduction in facility rental fees for the Carmacks Curling Club Sweetheart Bonspiel.

Council members also indicated they may provide additional private support individually outside of municipal funding.

9. QUESTION PERIOD

None.

10. IN-CAMERA

None.

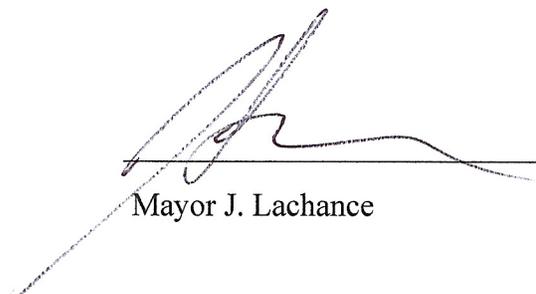
11. ADJOURNMENT

26-03-05 M/S Councillor D. Hansen / H. Belanger motioned to adjourn the meeting at 7:56 PM.

Mayor J. Lachance adjourned the meeting at 7:56 PM.



A handwritten signature in black ink, appearing to read "Singh".



Mayor J. Lachance

Municipal Clerk Parminder Singh

