



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS
ON December 2nd, 2025, IN THE MUNICIPAL COUNCIL CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Mitchell, D. Hansen, T. Wheeler

Staff: CAO P. Singh, A. Wylimczyk

Regrets: None

Delegation: None

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.

2. **AGENDA:** Council reviewed the agenda.

Mayor Lachance added Support letter to Jesse Johnston and an In-camera session to the agenda.

25-23-01 M/S Councillors D. Hansen/T. Wheeler motioned that the agenda be accepted as amended.

CARRIED

3. **MINUTES:**

3.1 From the regular council meeting on November 18th, 2025

25-23-02 M/S Councillors T. Wheeler/D. Hansen motioned that the minutes be accepted as presented.

CARRIED

4. **DELEGATION**

None

5. **CORRESPONDENCE**

5.1 Support letter to Jesse Johnston – Project Manager for River Drive upgrades.

Mayor Lachance read letter from Village of Carmacks for River Drive upgrades design drawings provided to J. Johnston.

6. **Reports**

6.1 Council Activity Reports

Councillor D. Hansen participated in the recruitment process for the CAO. She attended the Strategic and Board meetings for AYC.

Councillor D. Mitchell participated in the recruitment for the CAO and attended the first Community Safety Program meeting and the Recreation board meeting.

Councillor T. Wheeler attended the AYC Strategic and Board meeting as well and most of the CAO recruitment meetings.



6.2 Mayor's Report

Mayor J. Lachance continues to advance the recruitment process for the new CAO. He thanked Councillor Mitchell for stepping in for the Fire Chief that was unable to attend the meeting. He attended and helped at the youth hockey camp organized by Trystan Unterschute. He worked closely with the Recreation director regarding ordering the New Years fireworks and attended the Recreation board meeting.

6.3 Bylaw Report

Mayor Lachance read report provided from Cst. Ferraz.

6.4. PW Report

Council read report.

6.5. Finance Report

Finance director A. Wylimczyk provided council with the report.

6.6. AYC Report

Councillor T. Wheeler informed council about discussions at the Strategic Planning and Board meeting. Resolutions need to be submitted by late February – early March. The next FCM meeting will be held in Edmonton, AB and the next AYC meeting will be held on March 7th through Zoom.

7. Bylaws

7.1 Bylaw No. 321-25 – Landfill Service Rates Bylaw

25-23-03 M/S Councillors T. Wheeler/D. Hansen motioned to give Bylaw 321-25 – Landfill Service Rates Bylaw first reading.

7.2. Bylaw 322-25 – By-Election Bylaw

25-23-04 M/S Councillors T. Wheeler/D. Hansen motioned to give Bylaw 322-25 – By-Election Bylaw second reading.

25-23-05 M/S Councillors D. Hansen/D. Mitchell motioned to give Bylaw 322-25 – By-Election Bylaw 3rd and final reading.

CARRIED

8. New and Unfinished Business

8.1. Request for Municipal Employee Christmas Holidays and Services Shutdown & Time Off

Council discussed requests from staff and decided to give employees 3 paid days off during Christmas Holidays and services shutdown from December 22-24, 2025.



25-23-06 M/S Councillors D. Hansen/D. Mitchell motioned to grant three additional days off to all Village of Carmacks employees in celebration of Christmas and service shutdown from December 22-24, 2025.

CARRIED

8.2. Balance Biogas – Commercial/Institutional Compost Integration and Water Monitoring
Council reviewed the proposal and directed CAO Singh to explore potential cost-saving alternatives, as the current service provider appears to be overcharging the Village.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

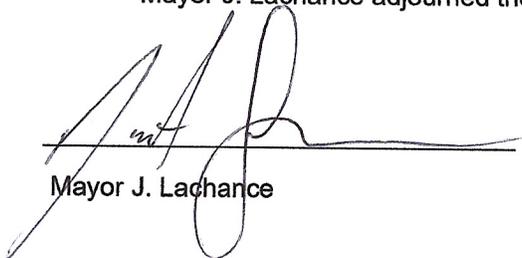
25-23-07 M/S Councillors T. Wheeler/D. Hansen motioned to go into In-Camera at 7:36 PM.

25-23-08 M/S Councillors D. Hansen/T. Wheeler motioned to go out of In-Camera at 8:17 PM.

11. ADJOURNMENT

25-23-09 M/S Councillor D. Mitchell/T. Wheeler motioned to adjourn the meeting at 8:17 PM.

Mayor J. Lachance adjourned the meeting at 8:17 PM.



Mayor J. Lachance



CAO Parminder Singh (Interim)

