



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON October 1st, 2025, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Mitchell, T. Wheeler
Staff: Interim CAO P. Singh A. Wylimczyk
Regrets: C. Bellmore, D. Hansen
Delegation: None.

1. **CALL TO ORDER:** Mayor J. Lachance called the meeting to order at 7:00 PM.
2. **AGENDA:** Council reviewed the agenda.
Mayor Lachance added leave of absence application from councillor C. Bellmore during election period and In-Camera for legal and labour matters.

25-19-01 M/S Councillors D. Mitchell/T. Wheeler motioned that the agenda be accepted as amended.

CARRIED

3. MINUTES:

3.1 From the regular council meeting on September 16th, 2025

25-19-02 M/S Councillors T. Wheeler/D. Mitchell motioned that the minutes be accepted as presented.

CARRIED

4. DELEGATION

None.

5. CORRESPONDENCE

5.1 Yukon Community Services/NAMS Canada – Elected Officials

Mayor Lachance thanked Community Advisor A. Webster for sending the information about the course. Council will investigate attending the course in early January.

25-19-03 M/S Councillors T. Wheeler / D. Hansen motioned to file the correspondence with no action.

CARRIED

5.2. Leave of Absence request from Councillor C. Bellmore



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25-19-04 M/S Councillors T. Wheeler/D. Mitchell motioned to approve the leave of absence for Councillor C. Bellmore during the election period.

CARRIED

6. REPORTS

6.1 Councillor Activity Reports

Councillor D. Mitchell attended the AYC Board meeting on Saturday, September 20th.

Councillor T. Wheeler mentioned that she attended the AYC Board meeting. She will be away for the first council meeting in November.

6.2 Mayor J. Lachance is working closely with Elevator Yukon on the hiring of the new CAO. He will present more information under New and Unfinished Business.

6.3 CAO Report

Interim CAO P. Singh provided a report to Mayor and Council.

Important Dates / Events

Regular Council Meetings scheduled for October 21, 2025.

Project Updates

- **EPR (Extended Producer Responsibility):** EPR Program at the Solid Waste Facility is underway. New changes are coming November 1st. CAO has received the draft agreement and needs approval from council regarding PPP collection. Compensation is set at monthly payments. Circular Materials (CM) will only pay for residential PPP but still collect the commercial part. VoC is still negotiating with the insurance provider regarding adding environmental insurance which is currently not part of the agreement. CM will pay for the additional insurance premium.
- **HAF Funding:** VoC has received development permit applications for 10 housing units, some residents are applying for the building permits. One resident has received his building permit already.
- **Scale Project at Landfill** remains on schedule. Village is responsible for coordinating software installation and training.



- Arena: Ice preparation is under way. Not sure yet when the puck will be dropped.
- Arena Boilers: The boilers have been fixed and working properly. Some minor issues still need to be attended to.
- Roof at Office building: Unfortunately, the application for CDF funding was declined and the funders suggested using the capital budget for the repairs. We received another quote for the roof replacement which came way under the other quotes that have been received so far.
- Composting Program: Training for Landfill staff will begin the day after tomorrow and continue next week. Accepting of composting material will start the week after though the date is not yet finalized.
- Atco Street lights: The contract was signed back in February, but no further action had been taken. Due to the circumstances, Atco put the project on hold. CAO is in contact with Atco to reiterate the project and tries to finish it this fall/winter.

6.4. PWGM Report

Council read report and was relieved that the boilers are finally working properly.

6.5. Bylaw Report

Council read report. No further questions.

6.6. Finance Department Report

Finance Officer A. Wyliczyk provided report, income statement and cheque log to council.

25-19-05 M/S Councillors T. Wheeler/D. Mitchell approved the provided cheque log for August and September.

CARRIED

6.6 AYC

Councillor Wheeler forwarded an email received from AYC regarding the Yukon labor market. The Annual Board meeting was held on September 20th, 2025. Hon. Minister Richard Mostyn (Community Services) said his final goodbyes.



AYC Board members talked about the amended budget. The Community Training Trust Fund (CTTS) will continue through AYC instead of another funder. The next meeting will be at the end of November.

The AGM is planned for the end of April or beginning of May 2026 in Watson Lake. AYC received a letter from Mayor and Chief's forum.

7. BYLAWS

No bylaws.

8. NEW & UNFINISHED BUSINESS

8.1 Housing Grant Policy

Due to the high volume of minor grant applications received and no major applications, the consultants suggested reallocating the major grants to the minor grants. Council agreed to reallocate the grants.

25-19-06 M/S Councillors D. Mitchell/T. Wheeler motioned to allocate the major grants for HAF funding to minor grants.

CARRIED

8.2. Environmental site survey proposal for lot 127 (VoC)

This is part of the plan for the HAF funding policy. We need to do an environmental site survey and then ground working. The survey is outside of the contract for the consultants, so CAO needs approval from council.

25-19-07 M/S Councillors D. Mitchell/T. Wheeler approved the budget for Aperture Consulting to do the environmental site survey on lot 127.

CARRIED

8.3. Balance Biogas detailed Design project summary and application

Council reviewed the summary and application of the Closed Loop Waste project and agreed to continue working with BBG on the project.

25-19-08 M/S Councillors T. Wheeler/D. Mitchell motioned to continue working with Balance Biogas on the above project.

CARRIED

8.4. Circular Material (CM) Master Service Agreement for review



CAO provided more details on the new EPR program. The collection of PPP will be for residential through Circular Material. CM will cover wages, hauling costs and insurance for PPP related items collected by recycling facility.

8.5. Panel for hiring new CAO

Mayor Lachance asked council who would be interested in sitting on the panel. Councillors Wheeler and Mitchell showed interest, and Mayor Lachance will share information with councillors and Elevator Yukon.

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

25-19-09 M/S Councillors T. Wheeler/D. Mitchell motioned to go into In-Camera at 7:28 PM.

25-19-10 M/S Councillors T. Wheeler/ D. Mitchell motioned to go out of In-Camera at 8:28 PM.

11. ADJOURNMENT

25-19-11 M/S Councillor T. Wheeler motioned to adjourn the meeting at 08:30PM.

Mayor J. Lachance adjourned the meeting at 8:30 PM.

Mayor J. Lachance



CAO Parminder Singh (Interim)