



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON September 16th, 2025, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: J. Lachance

Councillors: D. Hansen, D. Mitchell, T. Wheeler (Zoom), C. Bellmore (Zoom)

Staff: Acting CAO A. Wylimczyk, P. Singh

Delegation: None.

1. CALL TO ORDER: Mayor J. Lachance called the meeting to order at 7:08 PM.

2. AGENDA: Council reviewed the agenda.

**25-18-01 M/S Councillors D. Hansen / D. Mitchell motioned that the agenda be
accepted as presented.**

CARRIED

3. MINUTES:

3.1 From the special council meeting on August 15th, 2025

**25-18-02 M/S Councillors D. Mitchell / T. Wheeler motioned that the minutes be
accepted as presented.**

CARRIED

3.2 From the regular council meeting on September 2nd, 2025

**25-18-03 M/S Councillors D. Hansen/ D. Mitchell motioned that the minutes be
accepted as presented.**

CARRIED

4. DELEGATION

None.

5. CORRESPONDENCE

5.1 Fact Sheet – What to expect during election period 2025

**25-18-04 M/S Councillors T. Wheeler / D. Hansen motioned to file the correspondence
with no action.**

CARRIED



6. REPORTS

6.1 Councillor Activity Reports

Councillor D. Hansen mentioned that she attended AYC executive meeting. The AYC board meeting will be held this weekend on September 19th- 20th in Carmacks Rec Center.

Councillor D. Mitchell mentioned that he attended a funeral, and he is currently working in Faro.

Councillor T. Wheeler had nothing to report.

Councillor C. Bellmore had nothing to report but she mentioned that she will attend the AYC Board meeting as a speaker and representative from Yukon Party.

6.2 Mayor J. Lachance thanked Acting Mayor Dennis and Council for chairing meetings during his three-week absence and noted he had nothing further to report. Mayor also thanked the community and Balance Biogas for their work on the Green Bin (composting program) at the landfill, noting positive feedback from residents.

6.3 CAO Report

The Acting CAO, Ms. Annette Wylimczyk, provided a report to Mayor and Council.

Important Dates / Events

- Regular Council Meetings scheduled for October 1, 2025 and October 21, 2025.

Project Updates

- Landfill Composting Program
 - Compost bin handout and public engagement session held on September 11, 2025.

Scale Project

- YG and Castlerock conducted a site visit on September 10, 2025.
- Project remains on schedule.
- Village is responsible for coordinating software installation and training.

Curling Rock Resurfacing



- Jerson and George to begin preparing the ice surface next week.

Rugged Apprentices

- Village hosted Rugged Apprentices from September 8–12, 2025.
- Group painted railings and porch of the Village office building and seating area on the boardwalk.
- CBC interviewed the group during their stay.
- Apprentices expressed they enjoyed working with and for the Village.

Arena Boilers

- Contact made with David Eastland regarding boiler issue.
- He will follow up with YG and Budget Plumbing.

CAO requested that Council reschedule the next regular Council meeting from **Tuesday, October 7, 2025, to Wednesday, October 1, 2025, at 7:00 p.m.** because all Administration staff will be attending the Sustainable Community Forum hosted by the Community Services Department (Yukon Government), leaving no Administration available to support the meeting. Council approved the request, and the meeting was rescheduled accordingly.

6.4 Recreation Report

Council received the Recreation Report (August–September 2025) for information, as presented by Recreation Centre Director **Chanel Johnnie**.

6.5 Fire Department by Acting Chief Dennis Mitchell

The Carmacks Fire Department report for August 2025 included several practices and emergency responses. Members conducted gear checks and training sessions on fire behavior, flashover/backdraft, and ladder safety, along with a guided tour of the First Nation fire suppression system. The department assisted with community events such as watering the ball field during the softball tournament. Callouts included a motor vehicle accident on the North Klondike Highway near Minto, a major collision on the Pelly Crossing bridge requiring extrication, and a burning ATV near the sewer lagoon road. Routine maintenance was also carried out on the loaned pumper truck by the Fire Marshal's office. Attendance varied across events, with consistent participation by core firefighters.

6.6 AYC



Councillor Wheeler mentioned that the admin forum and AYC board meeting is on September 19 and September 20 at Recreation center Carmacks.

7. BYLAWS

7.1 By-Law 320-25 Appointment of Interim CAO

25-18-05 M/S Councillors D. Mitchell / T. Wheeler motioned to Give the By- law 320-25 Appointment of Interim CAO third & final reading.

CARRIED

8. NEW & UNFINISHED BUSINESS

8.1 LSCFN Joint Council Meeting Date October 22nd, 2025

Council agreed to the purposed date October 22nd, 2025, for joint council meeting with LSCFN.

Proposed items from council-

- **Flood Mitigation Project — Federal Funding Application**
- **Pool Season Review**
- **Composting Program**
- **Sewer Lagoon — Update**
- **Animal Control — Check-In with LSCFN**

9. QUESTION PERIOD

None.

10. IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

11. ADJOURNMENT

25-18-10 M/S Councillor T. Wheeler motioned to adjourn the meeting at 07:28PM.



Mayor J. Lachance adjourned the meeting at 07:28 PM.


Mayor J. Lachance


CAO Parminder Singh (Interim)

The logo for the Village of Carmacks Municipality, featuring a mountain peak inside a circular frame with the words "VILLAGE OF CARMACKS" and "MUNICIPALITY" on either side, and "ESTD 1984" below.