



**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF CARMACKS ON APRIL 1<sup>st</sup>, 2025, IN THE MUNICIPAL COUNCIL CHAMBERS**

**PRESENT:** Mayor: J. Lachance

Councillors: C. Bellmore, T. Wheeler, D. Hansen, D. Mitchell  
Staff: CAO C. Pelletier, P. Singh

1. **CALL TO ORDER:** Mayor: J. Lachance called the meeting to order at 7:00 PM.
2. **AGENDA:** Council reviewed the agenda.

**25-07-01 M/S Councillors D. Hansen / C. Bellmore motioned that the agenda be accepted as presented.**

**CARRIED**

**3. MINUTES:**

**3.1** From the regular council meeting on March 18<sup>th</sup>, 2025

**25-07-02 M/S Councillors T. Wheeler / C. Bellmore motioned that the minutes be accepted as amended.**

**CARRIED**

**4. DELEGATION**

No Delegation.

**5. CORRESPONDENCE**

**5.1** Casino Open House

**25-07-03 M/S Councillors C. Bellmore / D. Hansen motioned that correspondence is acknowledged by council and filed.**

**CARRIED**

**6. REPORTS**

**6.1 Councillor Activity Reports**

**Councillor D. Hansen**

Councillor Hansen noted she had spoken with a few community members recently. She mentioned hearing concerns about missed public skating nights, though skating appears



to have resumed, and the ice is scheduled to be out by April 7, 2025. She also brought up comments regarding the lack of 24-hour access to the GYM room and acknowledged this should be directed to recreation staff for resolution. Councillor Hansen thanked those addressing the issue and continues to stay engaged with community feedback.

**Councillor D. Mitchell** had nothing to report.

**Councillor Tara Wheeler** had nothing to report.

**Councillor C. Bellmore** had nothing to report.

**6.2 Mayor J. Lachance** provided an update on recent activities:

Mayor Justin Lachance returned from vacation and thanked Council and staff for their support. He met with students and teachers from Upper Canada College, facilitating a community engagement session with Terry Hanlan focused on the history and life in Carmacks. The visit was well-received, with students expressing interest in returning. Mayor Lachance also attended a Joint Council Meeting with LSCFN to support intergovernmental collaboration. Since his return, he has stayed in close contact with CAO Chantal Pelletier for updates on the pool, spring operations, and other municipal matters.

**6.3 PWGM Report**

Public Works General Manager J. Wylimczyk provided the monthly report for March 2025, which was reviewed and accepted by Council with no concerns. CAO Chantal Pelletier noted that one item was not included in the report, as it occurred afterward—specifically, a frozen toilet pipe at the landfill. This issue has since been resolved; the pipe was steamed out, a new toilet has been installed, and arrangements have been made to have it pumped out in the spring.

**6.4 Bylaw Monthly Report**

Constable L. Ferraz submitted a summary of bylaw enforcement activities and occurrences for the month of March 2025, which was reviewed by the Council. Constable Liam Ferraz's report included the following highlights:

- **Animal Control:**
  - Three incidents of dogs at large, with locations noted
  - One complaint involving two dogs near the school
- **Traffic-Related Issues:**
  - Six traffic-related incidents were reported, including one involving a semi-truck and an empty tractor-trailer near the school during morning hours
- **Assistance Calls:**
  - Eight instances of support provided to the RCMP and other community members



Constable Ferraz emphasized his ongoing focus on community safety and responsiveness to calls. His upcoming goals include increased public engagement and visibility as a protective presence in the community.

#### **Discussion – Authority and Swearing-In**

A question was raised regarding Constable Ferraz’s ability to offer rides to individuals in need. CAO Chantal Pelletier clarified that as a Peace Officer under the Criminal Code of Canada, a bylaw officer can transport individuals when necessary for public safety—such as during extreme cold or in emergencies.

It was also noted that although Constable Ferraz is actively fulfilling duties, he has not yet been formally sworn in as a bylaw enforcement officer, and this is being addressed. His official swearing-in is scheduled to occur during the Regular Council Meeting on 15<sup>th</sup> April 2025.

#### **6.5 Finance Report**

Finance Officer A. Wylimczyk provided the Finance Report for March 2025. The report included the Income Statement and Payable Cheque Log, which were attached for Council’s review.

**25-07-04 M/S Councillors C. Bellmore / D. Hansen acknowledges receipt of the Accounts Payable Report Cheques from 31200-31258 provided for informational purposes. CARRIED**

#### **6.6 Monthly Recreation Report**

Recreation Director, C. Johnnie provided the monthly Recreation Department report for March 2025, which was reviewed by the Council.

#### **6.7 CAO Report**

CAO Chantal Pelletier provided the following updates:

##### **Key Dates**

- Arena shutdown is scheduled for April 7, 2025
- Special Council Meeting (third reading of budget items) will be held on April 8, 2025
- Next Regular Council Meeting is set for April 15, 2025

##### **Council and Government Communications**

- Awaiting response from the Premier’s office for a one-on-one meeting with Council
  - Will continue to follow up and coordinate



- Community Affairs confirmed that Sections 14 & 15 of the Recreation Act authorize municipalities to receive funds from the government and external sources. These typically come in the form of CMG.

#### **Grader Station – “Village Hub” Update**

- Low-risk permit has been approved and submitted to Yukon Government Land Development (Pat Ross) for title approval
- Once title is granted, the Village can proceed with housing or other development projects. No timeline provided yet for title transfer.

#### **Recreation Centre Software**

- The Rec Centre uses one comprehensive platform: Univerus Management Program, which includes booking functions
- Square is also used for payment processing and other than this two software, there is no other software used by recreation center.

#### **Pool & Boiler Updates**

- Pool rentals are progressing on schedule
- Boilers have been assessed but cannot be repaired until the pool is filled
- Meeting scheduled for Friday morning with Chris, Aaron, Adam, Jens, and Bill to evaluate pool status

#### **Staffing for Pool**

- Multiple qualified applications received for positions. One is from a local applicant; the rest are from Whitehorse.

#### **Signage & Traffic**

- Request submitted to rename Carmacks Bypass" to reduce confusion among tourists and non-mining residents. Community Affairs will assess feasibility.
- New speed limit signs have arrived and will be installed soon:
  - ▶ 25 km/h in school zones
  - ▶ 40 km/h in town limits
  - ▶ 10 km/h in parks and recreation areas
  - ▶ Public notices will accompany the rollout

#### **Road Safety and Chains Concern**

- Wash boarding reported on River Drive and Garvice, likely due to heavy equipment with chains
- Directed Bylaw Officer to:
  - ▶ Monitor Road activity
  - ▶ Educate operators on proper loading/unloading protocols
- Temporary signage posted; long-term plan includes updating traffic bylaw to include:
  - ▶ Chain use restrictions
  - ▶ Spring weight limits
- Council to consider a letter to Highways and Public Works to request a designated chain-up zone near Casino Bypass



### **Electronic Signage**

- Concerns raised that current sign messages are too brief and hard to read due to quick rotation and excess information ▶ Suggested simplification and longer display times for clarity.

### **6.8 AYC Association of Yukon Communities (AYC)**

Councillor D. Hansen provided update on upcoming AYC Events:

Reminder for Council of the upcoming AYC event: April 24–27, 2025

- ▶ April 24: Reception evening
- ▶ April 25–26: Administrative Forum sessions
- ▶ April 27: Business Meeting with 10 resolutions focused on public safety and financial matters

## **7. BYLAWS**

7.1 306-24 VOC Animal Control Bylaw

**25-07-05 M/S Councillors D. Hansen / C. Bellmore motioned to give third and final reading to 306-24 VOC Animal Control Bylaw . CARRIED**

7.2 317-25 Bylaw to Repeal Old Bylaws

**25-07-06 M/S Councillors T. Wheeler / D. Hansen motioned to give third and final reading to 317-25 Bylaw to Repeal Old Bylaws. CARRIED**

7.3 318-25 Annual Operating Budget Bylaw 2025

**25-07-07 M/S Councillors D. Hansen / C. Bellmore motioned to give second reading to 318-25 Annual Operating Budget Bylaw 2025. CARRIED**

7.4 319-25 VOC Annual Capital Budget 2025

**25-07-08 M/S Councillors D. Hansen / C. Bellmore motioned to give first reading to 319-25 VOC Annual Capital Budget 2025. CARRIED**

**25-07-09 M/S Councillors C. Bellmore / T. Wheeler motioned to give second reading to 319-25 VOC Annual Capital Budget 2025. CARRIED**

## **8. NEW & UNFINISHED BUSINESS**

8.1 CPI Wage Increase



**25-07-10 M/S Councillors C. Bellmore / D. Hansen motioned to approve 2025 CPI Wage Increase by 2%. CARRIED**

#### 8.2 Asset Disposal List 2025

**25-07-11 M/S Councillors T. Wheeler / D. Hansen motioned to approve Asset Disposal List 2025 and proceed with public bidding, giving first priority to Village of Carmacks taxpayers residents. Any remaining items may then be offered to the general public.**

**CARRIED**

#### 8.3 Arena Heat recovery System

CAO Chantal Pelletier confirmed that the heat recovery system was included in both tenders for the arena and was not removed during construction. The system uses waste heat from the ice plant to warm the building, with boilers kicking in only when needed. However, it was not properly commissioned, which affected its performance.

Simco has recently recharged and pressurized the system and will reassess it during the April 7th shutdown. Yukon Government confirmed that occupancy-based controls were not set up, leading to 24/7 operation and higher costs. They also committed to covering costs for boiler fixes due to earlier oversights.

### 9. QUESTION PERIOD

No Question.

### 10. IN-CAMERA

**Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.**

**25-07-12 M/S Councillor C. Bellmore / T. Wheeler motioned to go in-camera at 07:46PM.**

An in-camera discussion by Council regarding a labour and land matter.

**25-07-13 M/S Councillor T. Wheeler / D. Hansen motioned to go out of in-camera at 8:15 PM.**

### 11. ADJOURNMENT

**25-07-14 M/S Councillor T. Wheeler motioned to adjourn the meeting at 8:16 PM.**

Mayor J. Lachance adjourned the meeting at 8:16 PM.

Mayor J. Lachance

CAO Chantal Pelletier

