



Housing Development Grant Form – MAJOR Fall 2025

Development Property

Municipal Address: _____

Legal Description: Lot: _____ Block/Quad: _____ LTO Plan: _____

Current Zoning*: _____ (*must be compliant with proposed development)

Property Owner Information

Owner Name(s): _____

Email: _____ Phone: _____

Mailing Address: _____

Postal Code: _____

Agent Information (if different from owner)

Agent Name(s): _____

Email: _____ Phone: _____

Mailing Address: _____

Postal Code: _____

Owner Authorization (for an agent)

If the registered owner(s) of the subject property elects to have someone act on their behalf in the submission of this application this section must be completed.

As owner(s) of the land described in this application, I/we hereby authorize

_____ to act as the agent regarding this land development application. I/We acknowledge that this means all communication will be directed through the agent.

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

Project Description

Please submit a description of the proposed development project outlining the following:

- Purpose of project
- Number of dwellings proposed
- Proposed type of construction and servicing (water/sewage disposal)
- Current stage/status of project planning
- Pre-development work completed to date or planned (i.e., geotechnical or environmental studies, community engagement, architectural or engineering design, etc.)
- A project schedule identifying key milestones, including: completion of remaining pre-development tasks, Development Permit application, Building Permit application, site preparation, start of construction, end of construction, etc.
- Estimated total budget and confirmed and/or prospective funding sources including this grant application; and
- Any other pertinent information, including project opportunities and/or challenges, that are pertinent to this application and the Village of Carmacks Council's review and decision.

Use of Funds

Please submit a detailed proposal for use of these grant funds. If grant funds are to be used for pre-development work prior to issuance of a Building Permit, please include:

- Detailed budget for use of funds
- Investment case for why these funds are required for the proponent to meet the requirements for a Building Permit and advance the development to the construction phase.

Declaration

I/We hereby certify that I/we are the registered owner or holder of an Agreement for Sale with Government of Yukon of the subject property and hereby make application for a Housing Development Grant subject to the provisions to the Village of Carmacks Housing Development Grant Policy and in accordance with the plans and supporting information submitted herewith and which forms part of this application.

I/We certify that the information given on this form and any other documents submitted is full and complete and is, to the best of my/our knowledge, a true statement of the facts relating to this application for a Housing Development Grant.

I/We acknowledge that if a false declaration is made, funding may be revoked.

I/We hereby grant permission to the Village of Carmacks, or its representatives, to carry out any enquiries required to verify the accuracy of the information contained herein.

I/We hereby authorize an inspection of the subject property at any reasonable time by the Development Officer, or their representatives, with the appropriate advanced notice.

I/We acknowledge that developments that receive funding may be reviewed and altered or cancelled if inactivity is occurring during the program timeframe.

I/We certify that a Building Permit will be obtained prior to the commencement of construction, along with any other necessary permits as is required by existing bylaws and legislation.

I/We hereby certify that the housing unit(s) to receive funding for construction is/are not to be used for short term rental for a minimum of three years after occupancy approval is granted by Government of Yukon.

I/We acknowledge that funding provided will be up to a maximum of the total amount noted in the Housing Development Grant Policy, and that final grant amounts will be subject to the availability of funds.

I/We hereby certify that we have read the Housing Development Grant Policy and understand that the Village of Carmacks will administer my application and (if successful) grant in accordance with it.

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

Signature of Owner: _____ Date: _____

Village of Carmacks Use

Date Application Received: _____ Initials: _____

Date Reviewed for Adequacy: _____ Initials: _____

Additional Information Submitted (as applicable):

Description: _____ Date Submitted: _____ Initials: _____

Description: _____ Date Submitted: _____ Initials: _____

Description: _____ Date Submitted: _____ Initials: _____

Description: _____ Date Submitted: _____ Initials: _____

Description: _____ Date Submitted: _____ Initials: _____

Application Adequacy Date: _____ Initials: _____

Council Decision Date: _____ Initials: _____

Grant Amount Approved:

Major Grant: \$_____ total for ____ dwelling units @ \$30,000 per dwelling unit

Bonus Grant: \$_____ for ____ dwelling units @ \$7500 per dwelling unit

(If a Government of Yukon building permit for the dwelling unit is received by December 31, 2025.)

Total Potential Grant Amount Approved: _____

Certified pursuant to the *Development Grant Policy*, the Village of Carmacks agrees to grant the amounts indicated above to the applicant to assist with construction of the dwelling unit as proposed in this application subject to the applicant's ongoing compliance with the requirements of the policy.

Payments will only be made to the applicant satisfying the requirements of the policy and pursuant to the process set out in the policy.

Signature of Development Officer: _____

Date: _____