



Village of Carmacks

By-law 273-21

A BY-LAW OF THE VILLAGE OF CARMACKS IN THE YUKON TERRITORY TO PROVIDE FOR THE INDEMNITIES TO BE PAID AND EXPENSES TO BE REIMBURSED TO THE MAYOR AND COUNCILLORS

WHEREAS Section 173 of the Municipal Act, being Chapter 154 of the Revised Statutes of the Yukon 2002 and amendments thereto, provides that a council may by by-law establish the types, rates, and conditions of payments to be made to or on behalf of members of the council, members of council committees, or other persons; and

WHEREAS the Council deems to provide for compensation for attending meetings and attending to other municipal duties, of which a specified portion may be an allowance for expenses incidental to those duties; and

WHEREAS the Council deems to provide for expenses incurred while attending meetings and other municipal duties, and

WHEREAS the Council deems to provide for payments for any other purpose relating to the person's municipal duties that the council deems appropriate.

NOW THEREFORE the Council of the Village of Carmacks in an open meeting duly assembled enacts as follows:

1. SHORT TITLE

This bylaw may be known as the "Council Indemnity and Expense Bylaw".

2. DEFINITIONS

In this bylaw:

"Council Member" means any member of council who has been elected, acclaimed, or appointed to serve as a councillor or mayor and has been sworn to office.

"Councillor" means a member of council who has been elected, acclaimed, or appointed to serve on council and has been sworn to office.

"Mayor" means the chief elected official sworn to office following the most recent municipal election or having been so appointed by council.

"Deputy Mayor" means a Councillor acting in the place of the Mayor, when they are absent. This position is alternated by Councillors on a six-month rotation, pursuant to the provisions of the Municipal Act.

"Chief Administrative Officer" means the Chief Administrative Officer of the Village of Carmacks or designate.

"Indemnity" means the total annual payment made to council members.

“Expenses” means any expenditure made in the performance of municipal business approved by resolution of council if the council member is absent from the community.

“Per-diem” means additional expenses for time to attend to meetings our council duties above regular council meetings.

“One week” means seven (7) calendar days.

3. ADMINISTRATION

Council appoints the Chief Administrative Officer to administer this bylaw.

4. GENERAL PROVISIONS

- a. The annual indemnity for the Mayor shall be fourteen thousand six hundred sixty six dollars (\$14,666.00).
- b. The annual indemnity for each Councillor and the deputy mayor shall be eleven thousand seven hundred thirty-three dollars (\$11,733.00).
- c. The annual indemnity will be paid to Mayor and Council in twenty-six (26) equal payments. Payment will be made by direct bank deposit.
- d. The Deputy Mayor, upon performing the duties of Mayor for a period in excess of one week, shall be compensated as per the Mayor’s indemnity for the whole acting period.

5. DEDUCTIONS FOR MISSED MEETINGS

- a. A twenty-five percent (25%) deduction will be made from the Bi-weekly Payment if one (1) Regularly Scheduled Council Meeting or other scheduled meeting is not attended by the Council Member, unless the reduction is waived by Council Resolution
- b. A fifty percent (50%) deduction will be made from the Bi-weekly Payment if two (2) consecutive meetings whether they be Regularly Scheduled Council Meetings or other scheduled meetings, or a combination thereof, are not attended by the Council Member, unless the reduction is waived by Council Resolution
- c. A one hundred percent (100%) deduction will be made from the Bi-weekly Payment if three (3) consecutive meetings, whether they be Regularly Scheduled Council Meetings or other scheduled meetings, or a combination thereof, are not attended by the Council Member, unless the reduction is waived by Council Resolution

6. REVENUE CANADA DEDUCTIONS

- a. All lawful Revenue Canada deductions will be deducted from the Bi-Weekly Payment and remitted to Revenue Canada.

7. TRAVEL EXPENSES

- a. Council members will be reimbursed for travel expenses (meals, transportation, accommodation, etc.) on the same basis as those approved by the Yukon Government for Employees on Travel Status. The Yukon Government Incidental Expense will be paid when the member stays overnight.

8. REVIEW

- a. This bylaw will be reviewed by each Council during its tenure.

9. REMOTE ATTENDANCE

- a. Council members shall, at the discretion of the Chair, be permitted to attend Council meetings remotely, that is, to take part in debate and vote by telephone or electric means, provided that the conditions specified in paragraphs (b) and (c) below are met.
- b. The Chair shall only permit remote attendance for good reasons, such as illness, personal emergency, or being out of town.
- c. The Village shall maintain a reliable means for members of Council to attend meetings remotely, preferably by a video conferencing system, or alternatively by speaker phone or other similar device, so long as whatever system or device is used permits all members attending, whether in person or remotely, to hear each other and participate in debate.

10. ENACTMENT

This by-law shall come into force and effect on the first day of January 2022.

By-law 248-18 is hereby repealed.

READ A FIRST TIME THIS 17th DAY of August 2021

READ A SECOND TIME THIS 7th DAY of September 2021

READ A THIRD TIME AND FINALLY PASSED THIS 7th DAY of September 2021.

Mayor Lee Bodie

CAO Tracy Thomas