

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON February 7, 2023 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie
Councillors: D. Hansen, K. Unterschute H. Belanger, J. Lachance,
H Belanger
Delegation: Cpl. D. MacNeil.
Staff: CAO Jordan Stackhouse, Recreation Director M. Cybulski,
M. Lillefors, Yukon Government Community Advisor A. Hill

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

**23-03-01 M/S Councillors H. Belanger/D. Hansen motioned that the agenda be
accepted as presented.**

CARRIED

Minutes: From the regular meeting on January 17, 2023

**23-03-02 M/S Councillors J. Lachance/H. Belanger motioned that the minutes be
accepted as presented.**

CARRIED

Delegation:

4.1 RCMP

Cpl D. MacNeal presented the council with the RCMP's report for January. He noted that the calls for service have almost doubled in contrast to last year in January, 42% of the calls involved alcohol.

Unfortunately, a single-vehicle collision took place near Braeburn with one fatality, and no foul play was suspected.

On a lighter note, the RCMP has been quite involved with the school. They've been playing dodgeball with the kids, as well as Cpl. G. Beauchamp has been involved with teaching the gym class.

Correspondence

5.1 CKRW Live on Location – Email from Matthew Hitchcock

Council read the email; a decision will be made by the next council meeting.

6. Reports

6.1 Council Activity Reports

D. Hansen attended the Community Human Wildlife meeting that the Department of Environment arranged on January 18th and 19th, the end goal with the bear issues in the communities is to not have to euthanize or relocate the bears. Looking into bear funding for any bear issues in the community is a possibility. She also attended the viewing of the new Firehall and took part in the CAO hiring committee.

K. Unterschute attended the viewing of the Firehall and took part in the CAO hiring committee.

J. Lachance continued working on the quest trail with the Rangers, he also attended the viewing of the firehall and took part in the CAO hiring committee.

H. Belanger attended the viewing of the Firehall and took part in the CAO hiring committee.

6.2 Mayor Report

Mayor L. Bodie attended the viewing of the Firehall and took part in the CAO hiring committee. He extends a warm welcome to our new CAO Matthew Cybulski, the transition will be official after the arena opening.

6.3 CAO Report

J. Stackhouse got started last week researching and getting the lay of the land, he's happy that a local to Carmacks got the official position of the CAO.

J. Stackhouse will be the interim CAO mean time to help with more time-sensitive matters. A change order for the Admin Building lighting upgrades has been presented by Greenwood Engineering, this requested change is part of the ongoing energy efficiency retrofits occurring on Village buildings. The requested change order will increase the budget by \$549.92.

23-03-03

M/S Councillor H. Belanger/J. Lachance motioned approval for a change order for \$549.92 to the admin building retrofit project.

CARRIED

As per regulations surrounding improvements on the boardwalk, a YESAB application was prepared by Greenwood Engineering on behalf of the Village of Carmacks. There is a recommendation of using screw piles to support portions of the walkway that are prone to flooding and damage, this recommendation may increase the overall project budget, but it has not been fully evaluated yet. There is also an active application to the Natural Infrastructure Fund to help cover the costs of the project. Any changes to the overall project budget would come back to Council for approval and discussion.

The EMS lease will be kept at the same rate until the second year of operations in the new building. Yukon Government is looking to rent space for other departments around the Yukon so J. Stackhouse has been trying to help them explore options for available spaces.

Rec Center report

Council reviewed the pricing fees update presented by M. Cybulski. The new pricing fees include our new rental options for the arena, and new equipment set up such as a rock climbing wall, laser tag, curling ice pad, hockey ice pad, and floor slab.

Council also reviewed the ice pad facility, curling, and arena slab facility summaries.

Our fitness memberships have been well used, and we have had 65 total program enrollments so far.

Our recreation staff is now fully trained on the new recreation management software.

Launching March 1st 2023 is a recreation public access website where the user will be able to do online bookings for all facilities around the recreation center and arena. Recreation users will be able to renew fitness memberships and sign up for programs, leagues, and events.

The arena facilities manager is being sent to training on February 15th and 16th in Whitehorse under Dale Grey, the City of Whitehorse Facility Operations lead hand at CGC. Where he will be learning Zamboni operations, curling and ice ribbon installation, ice slab repairs, Zamboni and sharpener maintenance, Cimco ice plant troubleshooting, aquatic facility training, and overall facility maintenance.

Completion and installation of the arena reception desk are now completed. Service desk components include Univerus Recreation Software computer station, membership access key fob, POS system for payment processing, rental, and program registration, as well as skate and helmet rental point of contact.

Our Arena Facilities Manager has been working hard towards completing the first ice build at the arena. Hiring and training Learn to Skate coaches are underway, as well as hiring and training of part-time rink attendant is required for the immediate future. Municipal ownership will be taking over the arena at the end of February.

36 children and teens have registered for weekly laser tag battles presented by Village of Carmacks Recreation, RPAY, and CTJS, 4 of those program registrations are from Pelly Crossing. 91% of program participants return weekly.

Current prices for rentals will be reconsidered to produce a good cost recovery rate. M. Cybulski will be looking into the details of prices and how to get the percentage of the recovery rate and will approach the council with more options at the next meeting.

J. Stackhouse and M. Cybulski will come up with ideas for the council to look at and approve for funding.

Fire Department report

Council reviewed the report.

6.4 AYC

Nothing to report

7. ACCOUNTS PAID AND PAYABLES

Council reviewed the paid and payables.

8. BYLAWS

No bylaws

9. NEW & UNFINISHED BUSINESS

None

23-03-04

M/S Councillors J. Lachance/H. Belanger motioned to go in-camera at 8:56PM.

CARRIED

M/S Councillor K. Unterschute/J. Lachance motioned to go out of in-camera session at 9:32PM.

ADJOURNMENT

23-03-04

H. Belanger motioned to adjourn the meeting at 9:32 PM.

Mayor L. Bodie adjourned the meeting at 9:32 PM.

Mayor L. Bodie

CAO J. Stackhouse