

Agenda 23-03

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, February 7, 2023.

1. CALL TO ORDER

2. AGENDA

(motion to adopt)

3. ADOPTION OF MINUTES

(motion to adopt)

3.1 Regular meeting of January 17, 2023

4. DELEGATION

4.1 RCMP

5. CORRESPONDENCE

5.1 CKRW Live on location – email from Matthew Hitchcock

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 CAO Report

6.4 Rec-centre Report

6.5 Fire Department Report

6.6 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS

(motion to adopt)

9. NEW & UNFINISHED BUSINESS

10. QUESTION PERIOD

11. INCAMERA

(motion to go in and out of session and recorded time)

12. ADJOURNMENT

In order to comply with territorial regulations to reduce the risk of COVID-19 virus transmission, Council Chambers is closed to the public, who are invited to attend through Zoom web or teleconferencing.

Remote Attendance at Council Meetings

In order to comply with territorial regulations to reduce the risk of virus transmission, the public is invited to attend Council Meetings remotely through Zoom. Access is available either via internet or via phone (see instructions below). Please note that participants will be automatically muted, and the video function will not be enabled. Council Chambers will not be open to the public. If you are unable to access a phone or the internet, please contact the Village to discuss arranging remote access.

Access Instructions for Regular Council Meetings:

Meeting ID: 719 907 0780

Passcode: 643780

Call In +1 253 215 8782

COMPUTER *(Participants do not need an account but will need to download the Zoom app when prompted.)*

To join through the computer, use this link:

<https://us02web.zoom.us/j/7199070780?pwd=NTIUOWRwZnFuNEc5ZzBKWVJuWFkrUT09>

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON JANUARY 17, 2023 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie
Councillors: D. Hansen, K. Unterschute H. Belanger, J. Lachance
Staff: CAO L. Teggarty, M. Lillefors
Yukon Government Community Advisor A. Hill (by phone)
Regrets: Councillor H. Belanger

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

A minute of silence was held for a member of the community

AGENDA: Council reviewed the agenda.

23-17-01 M/S Councillors J. Lachance/K. Unterschute motioned that the agenda be accepted as presented.

CARRIED

Minutes: From the regular meeting on January 10, 2023

23-17-02 M/S Councillors J. Lachance/D. Hansen motioned that the minutes be accepted as presented.

CARRIED

Delegation:

None.

Correspondence

5.1 CDF Funding Letter

Council reviewed the letter and was pleased to be approved.

5.2 FCM/Green Municipal Fund

Mayor L. Bodie will let them know that they will put this on pause until a new CAO is hired.

6. Reports

6.1 Council Activity Reports

D. Hansen attended the inter-agency meeting last week. At the meeting they spoke a bit about the drug and alcohol problem in the community, D. Hansen told them if they come up with any type of programming or something along those lines to let her know if there's anything the council can help with.

K. Unterschute had nothing to report.

J. Lachance did a ranger exercise for the Yukon Quest with Fire Chief B. Vandecamp, all went smoothly. He also attended the Recreation board meeting, followed by a meeting for the Carmacks Minor Hockey with CAO. L Teggarty.

6.2 Mayor Report

L. Bodie Met with our Community Advisor A. Hill and talked over the transition period while we wait for a new CAO, she gave him names that we can contact for some help. A review of the applicants will be held tonight during the in-camera, the job posting doesn't close until January 20th so there is a possibility of more applicants coming in.

6.3 CAO Report

The opening of the arena might be delayed due to some mechanical issues and electrical work that still needs to be done. The contractors for the arena wouldn't hand over the building to us until it is suitable for the long term. A. Hill is available to call at any time and she can attend all council meetings if we wish her to. We are lucky to have L. Snyder helping with finance for the last couple of months, we expect to be hiring someone for the finance training position by the end of the month. The new Firehall is also expected to be done sometime in March, all emergency services will stay in their current buildings until then.

6.4 AYC

An AYC meeting is coming up on Friday the 20th, D. Hansen will get back to Mayor and council at the next meeting.

7. ACCOUNTS PAID AND PAYABLES

Council reviewed the paid and payables at the last meeting.

8. BYLAWS

No bylaws

9. NEW & UNFINISHED BUSINESS

9.1 New Arena Funding Brainstorming Discussion

Mayor and council discussed the possibility of funding from companies that have spent a lot of time in Carmacks. Local organizations will also be offered funding opportunities.

A joint council meeting should be held to discuss Little Salmon Carmacks First Nation's involvement in the operations.

9.2 2023 Mosquito Control Participation Letter

Council reviewed the letter and agreed to go forward with participating with mosquito control.

23-17-03 M/S Councillors D. Hansen/J. Lachance motioned to go in-camera at 7:52 PM.

CARRIED

M/S Councillor K. Unterchute/D. Hansen motioned to go out of in-camera session at 8:03 PM.

ADJOURNMENT

22-17-04 Mayor L. Bodie motioned to adjourn the meeting at 8:03 PM.

Mayor L. Bodie adjourned the meeting at 8:03 PM.

Mayor L. Bodie

**MONTHLY
MAYOR’S / CHIEF’S
POLICING REPORT
January 2023**

**Carmacks Detachment
“M” Division Yukon**

Canada 



OCCURRENCES	<u>January 2023</u>	Year to Date 2023	<u>January 2022</u>	Year Total to January 2022
Assaults (All Categories)	5	5	3	3
Assistance/Suspicious Occurrence	4	4	5	5
Break and Enters	0	0	1	1
Cause Disturbance / Mischief/Breach of Peace	16	16	5	5
Drugs (all categories)	2	2	1	1
Fail to comply with conditions	1	1	1	1
False Alarms	0	0	3	3
Impaired Driving	2	2	1	1
Liquor Act	0	0	0	0
Mental Health Act	0	0	0	0
Missing Persons/Requests to Locate	0	0	0	0
Sexual Assault	1	1	0	0
Thefts (all categories)	1	1	1	1
Traffic (Speeding/Prohibited driver/etc)	7	7	1	1
Uttering Threats	0	0	1	1
Vehicle Collisions	5	5	0	0
Wellbeing check	1	1	0	0
Other	14	14	11	11
Total Calls for Service	59	59	34	34

Service Calls Involving Alcohol	25	25	10	10
Prisoners held locally	1	1	3	3

Next Carmacks Circuit Court: March 8th, 2023

Annual Performance Plan (A.P.P.'S) Community Priorities

Community approved priorities are (1) Drug and alcohol enforcement

(2) Enhance road safety (speeders, impaired driving, and commercial vehicle enforcement)

(3) Youth and community involvement

(1) The month of January came with its fair share of high priority and sensitive matters. As a precaution, additional manpower was brought in from Whitehorse to assist in keeping the community safe which allowed members the opportunity to continue drug and alcohol related enforcement activities. There are impaired related charges that are anticipated stemming from a collision investigation that remains ongoing. Year over year there are more occurrences in general, and it is noted that 42% of the calls for service had alcohol as a contributing factor.

(2) The Whitehorse Traffic Unit assisted during the month with speed enforcement south of town. Throughout the month Carmacks members conducted numerous checkstops in several areas while utilizing Mandatory Alcohol Screening (MAS) to ensure safety and sobriety. The Whitehorse Relief Section also assisted and two members were brought in for additional assistance with both general occurrences and traffic enforcement.

(3) Members Woodman and MacNeil attended the funeral service of Jennifer Skookum and were invited to the reception afterwards by family.

Several times during the month members attended the school and did a “Cops vs. Kids” dodgeball match. Members were also granted the opportunity to run numerous gym classes for various age groups and several normal rounds of dodgeball took place. This was well received by the youth and encouraging news was shared that that the kids are asking for police to attend more often.

Notable Occurrences:

On January 22nd, 2023 Carmacks RCMP responded to a single vehicle rollover north of Braeburn Lodge. Members attended along with Fire and Emergency Medical Services and 3 of 4 involved were transported to Whitehorse for additional medical attention. One occupant was pronounced deceased on scene and the investigation remains ongoing. The Coroner has taken carriage of the fatality portion of the investigation with both the RCMP collision reconstructionist and Carmacks members assisting where needed.

Should you have any questions or concerns regarding this report, please feel free to contact me.

Cpl. David MacNeil

Carmacks RCMP

Telephone: 867-863-2677

Email: david.macneil@rcmp-grc.gc.ca

To: George Skookum <george.skookum@lscfn.ca>

Subject: CKRW Live on location - Carmacks

Good afternoon George,

Bobby passed me your email to set up the live on location you want to run up in Carmacks, I know he is very excited for this and I think it is a great opportunity to promote the new arena.

So as I understand we will book this for **Saturday February 11th**, the remote would take place between 10am – 3pm, let me know if you need to change those times to fit the event and we can discuss this with Bobby and see if we can do something.

I imagine Bobby will discuss this in more detail as he mentioned he will take his hockey gear for a special event but remotes include 3 x 60 second live reports per hour, to promote the event in advance you have 25 x 30s radio Ads that will play the week before the event and you will receive live on air mentions and social media posts including live facebook posts during the event.

The cost for this remote would be **\$2270**, please let me know if this fits your budget.

As soon as possible please send me all the details you have on the event and we can get a script written for the promotional Ads, I will also discuss with Bobby and the team about other ways that we can increase the awareness of this and I will get back to you.

In the meantime if you have any questions please free to call or email me.

Thankyou,

Contact me for more information on our **January BLOWOUT Ad sale**

Matthew Hitchcock

Sales Account Manager

Office : (867) 668-6100 Ext 233

Cell : (867)335-2161

matthew@ckrw.com

Find out more about whats going on by clicking below:



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Just an update, sorry I did not get a hold of you sooner. The arena opening was pushed back to March 11 as they had some mechanical issues. Does that still work for you guys. Mayor and Council will review the agreement and sign off. If you can get a new agreement done with March 11th date they can sign off if they agree.
George

From: Matthew Hitchcock <matthew@ckrw.com>
Sent: January 30, 2023 3:37 PM
To: George Skookum <george.skookum@lscfn.ca>
Cc: Village of Carmacks Recreation <recreation@carmacks.ca>
Subject: RE: CKRW Live on location - Carmacks

Good afternoon George,

Just wondering if there was any word on this yet and if we have the go ahead? I will need to start planning things my end pretty sharp here so feel free to call or email me.

Thankyou,

Matthew Hitchcock
Sales Account Manager
Office : (867) 668-6100 Ext 233
Cell : (867)335-2161
matthew@ckrw.com

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I respectfully acknowledge that I work within the traditional territories of the Kwanlin Dün First Nation and the Ta'an Kwäch'än Council

From: George Skookum <george.skookum@lscfn.ca>
Sent: January 12, 2023 4:07 PM
To: Matthew Hitchcock <matthew@ckrw.com>
Cc: Village of Carmacks Recreation <recreation@carmacks.ca>
Subject: RE: CKRW Live on location - Carmacks

Hi Mathew,

That is awesome for him and your team to pull this together on short notice, Thank you for answering back right away, I forwarded your information to the Village of Carmacks and they will sign off on the agreement.
George

From: Matthew Hitchcock <matthew@ckrw.com>
Sent: January 12, 2023 2:03 PM

Village of Carmacks Admin

From: George Skookum <george.skookum@lscfn.ca>
Sent: Tuesday, January 31, 2023 1:43 PM
To: hdcyukon@gmail.com; Lee Bodie; Village of Carmacks Admin
Subject: FW: CKRW Live on location - Carmacks

Follow Up Flag: Follow up
Flag Status: Flagged

From: Matthew Hitchcock <matthew@ckrw.com>
Sent: January 31, 2023 2:40 PM
To: George Skookum <george.skookum@lscfn.ca>
Subject: RE: CKRW Live on location - Carmacks

Thanks so much for the update George, I have passed it around the team here but I do not think there will be any issue with that. I will send over the new agreement with new dates once the team confirm here, should be in the next day or two 😊

Thankyou,

Matthew Hitchcock
Sales Account Manager
Office : (867) 668-6100 Ext 233
Cell : (867)335-2161
matthew@ckrw.com

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From: George Skookum <george.skookum@lscfn.ca>
Sent: January 31, 2023 9:48 AM
To: Matthew Hitchcock <matthew@ckrw.com>
Subject: RE: CKRW Live on location - Carmacks

Good morning



elevator yukon

To: Mayor and Council

Date: February 7th, 2023

From: Elevator Yukon

Re: Village of Carmacks February 2022 Project Updates from Greenwood Engineering

Hello Council,

This is an update on the variety of Carmacks projects that are being managed by Greenwood Engineering. Items 1, 2 and 3 require direction from Council.

1. Carmacks Lagoon Preliminary Assessment

Issue

The Carmacks Lagoon Project requires a kickoff meeting between YG-VoC-LSCFN. The kickoff meeting is necessary because a component of this project will be a service agreement between VoC and LSCFN for the use of the lagoon facilities. Greenwood Engineering is requesting a kickoff meeting between VoC and LSCFN, that would be supported and facilitated by Greenwood and YG.

Considerations

There is some confusion about who the proponent is for the lagoon project. The proposed site is outside of the urban containment boundary and poses potential challenges for the municipality in terms of jurisdiction. On the other hand, the lagoon is meant to ultimately replace the current wastewater treatment infrastructure, and it makes sense for the municipality to own and operate the lagoon.

Recommendation

Provide Administration direction to initiate a kickoff meeting with VoC, LSCFN, and YG around the lagoon project, with information brought back to Council for further discussion.

2. Change Order for Admin Building Lighting Upgrades.

Issue

Greenwood Engineering presented the Village with a change order to replace lighting in the Admin Building. This requested change is part of the ongoing energy efficiency retrofits occurring on Village buildings. The requested change order will increase the budget by \$549.92.

Considerations

The overall budget for the energy retrofit project is \$136,326.37, and approving this change order will increase the overall budget to \$136,876.29. These changes are at the request of the Village of Carmacks and the proposed cost does not materially impact the overall project budget.

Recommendation

Provide Administration direction to approve the requested Change Order from Greenwood Engineering in the amount of \$549.92.

3. Boardwalk Replacement Project

Issue(s)

As per the regulations surrounding improvements to the boardwalk, a YESAB application was made by Greenwood Engineering on behalf of the VoC. YESAB has provided a request for further information and Greenwood has prepared a draft response for VoC.

There is a recommendation of using screw piles to support portions of the walkway that are prone to flooding or damage. This recommendation may increase the overall project budget, but it has not been fully evaluated yet. .

There is also an active application to the Natural Infrastructure Fund to help pay for the costs of the project, and Greenwood would like to know the status of the funding application.

Considerations

Any change to the overall project budget would need to come back to Council for approval and discussion. Administration can respond to the request for information from YESAB.

Recommendation

Direct administration to investigate screw pile options for sections of the boardwalk reconstruction. Further, direct administration to work with Greenwood Engineering to respond to YESAB's request for information.



elevator yukon

To: Mayor and Council

Date: February 7th, 2023

From: Elevator Yukon

Re: Space Needs for Yukon EMS and Lease for Carmacks Firehall

Hello Council,

Issue

YG-EMS requires space in the new Carmacks municipal firehall and would like to work toward determining a lease rate for the required space.

Also, YG-Property Management is looking for office space for approximately 24 months for displaced employees in the community, and are wondering if the new Firehall may be able to accommodate this request.

Considerations

With respect to the lease for EMS, our assumption is that there was always an agreement in principle to provide space to them. VoC needs to determine a lease rate for this space and provide it to YG-Property Management Division.

It was suggested by YG to keep in place the old lease rate for a period of one year until the VoC determines the operating cost of the facility, at which time a new, longer-term lease can be signed. With respect to providing additional space to the displaced YG employees, administration needs direction to explore this opportunity further and bring Council back any feasible options.

Recommendation

Provide Administration direction to develop a draft lease for approval by Council. Second, provide administration direction to investigate leasing space in the Firehall for displaced YG employees.

RECREATION REPORT



February 2023

VILLAGE OF CARMACKS - RECREATION

Authored by: MATTHEW CYBULSKI



Department Updates

Pricing Fees Update

- CAO & Recreation Director reviewed proposed new user fee by-law in mid-September 2022
- For Council Review
 - See Below
 - Included Arena Rental Rates (Slab, Icepad -Hockey, Icepad – Curling)
 - Facility Summary breakdown including prices, prime-time vs non-prime and facility hours

Proposed User Fees

Recreation Department

Village of Carmacks
 P.O. Box 113
 Carmacks, YT Y0B 1C0

2023/24 – Recreation User Fees - *** All price points including tax

Age Group/ Membership Type	Single Visit (Fitness, Gym, Rock Climbing Wall, Free Skate)	4 Punch Pass (Fitness, Gym, Rock Climbing Wall, Free Skate)	10 Punch Pass (Fitness, Gym, Rock Climbing Wall, Free Skate)	Monthly Membership (Fitness, Gym, Rock Climbing Wall, Free Skate)	3 Month Membership (Fitness, Gym, Rock Climbing Wall, Free Skate)	6 Month Membership (Fitness, Gym, Rock Climbing Wall, Free Skate)	1 Year Membership (Fitness, Gym, Rock Climbing Wall, Free Skate)
Adult	\$5	\$12.50	\$35	\$35	\$75	\$125	\$200
Child/Youth	\$5	\$12.50	\$25	\$25	\$55	\$90	\$160
Family				\$60	\$125	\$200	\$360
Senior	\$4	\$12.50	\$25	\$25	\$55	\$90	\$160

Phone: (867)-863-6271 ext.202
 Email: recreation@carmacks.ca

UPDATED RENTAL FEES – Including Ice Pad and Curling Rentals

VILLAGE OF CARMACKS - RECREATION CENTRE RENTAL RATES

Please email complete form with **SUBJECT: RENTAL APPLICATION** to: recreation@carmacks.ca
or drop off completed forms at the Recreation Center during regular business hours.

REGULAR RENTALS				
PLEASE INCLUDE SET UP AND CLEAN UP WITHIN YOUR RENTAL TIME				
ROOM	FEATURES	HOURLY RATE	DEPOSIT FOR PARTIES	BEST SUITED FOR
TAX NOT INCLUDED				
Gymnasium	Full Sized Gym	\$40.00/hr (\$250 all day)	N/A	Commercial Enterprise Government Activities Presentations
SPECIAL NOTE: AVAILABILITY MAY VARY DUE TO KIDS CLUB BETWEEN 3:00PM-6:00PM				
Multi-Purpose Room	Comfortable seating Television Access Kitchen Proximity	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Birthday Parties
SPECIAL NOTE: GREAT FOR FUND-RAISING EVENTS, MEETINGS AND YOUTH ACTIVITIES				
Meeting Room	Open Floor Plan Mini Bar Balcony Access	\$30.00/hr (\$200 all day)	N/A	Conference Meetings Private Functions Presentations
SPECIAL NOTE: NATURAL LIGHT, OUTDOOR ACCESS, QUIET SPACE IDEAL FOR CLASSROOM SETTINGS				
Kitchen	Fridge and Freezer Gas stove and fryer Lots of prep space	\$35.00/hr (\$225 all day)	N/A	Great for preparing meals for events and food storage
Hockey Ice-Pad (Adult)	Full Length Ice Slab Rental	\$160/hr - 3PM -8PM 11AM-8PM (Sat) \$100/hr Non-Prime	N/A	Hockey Programming
Hockey Ice-Pad (Minor)	Full Length Ice Slab Rental	\$100/hr - 3PM -8PM 11AM-8PM (Sat) \$65/hr Non-Prime	N/A	Hockey Programming
Curling Ice-Pad	Full Length Curling Slab – 3 Ends	\$130/hr - 3PM -8PM 11AM-8PM (Sat) \$100/hr Non-Prime	N/A	Curling Programming
Floor Slab (May to September) ***Seasonal***	Full Length Concrete Slab Rental – Rink Floor	\$60/hr or \$400 All Day	N/A	Camps, Birthday Parties, Bazaar, Sports, and more
SPECIAL NOTE: ADDITIONAL FEES APPLY FOR EQUIPMENT RENTAL, SEE ITEM BREAKDOWN BELOW				

SPECIFIC RENTALS

IN ADDITION, A \$200.00 DEPOSIT WILL BE REQUIRED FOR ALL EVENTS BELOW

ROOM	FEATURES	RATE	DEPOSIT FOR PARTIES	DETAILS
Funeral	Includes Gym and Kitchen	\$250.00	N/A	
Headstone Potlatch	Includes Gym and Kitchen	\$1,000.00	N/A	
Wedding	Includes Gym and Kitchen	\$1,000.00	N/A	

Revised January 2023

EQUIPMENT RENTALS

KEY DEPOSITS WILL ONLY BE HANDED OUT TO LONG-TERM RENTALS

ITEM	RENTAL RATE	CONDITIONS
Public Address System	\$20.00	Without Staff Set-Up
TV and DVD or Projector	\$10.00	Does Not Leave The Building
Facility Wifi Access	\$25.00	Per Day
Dishes and cookware	\$20.00	Does not leave the building
Cotton Candy/Popcorn Machines	\$10.00 each	Renter supplies materials needed
Gym Equipment	\$25.00/day	Does not leave the building
Lockers	\$5.00/month	User supplies their own lock
Bouncy Castle	\$35.00/hr	Includes staff / set-up
Coffee and Tea service	\$20.00 / without Coffee & Tea \$40.00 / with Coffee & Tea	Read Options

ICE PAD FACILITY SUMMARY

Facility Setup Summary Report

Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Hockey

[Save Report](#) [Back](#)

Carmacks Recreation Complex - Indoor Spaces

Ice Pad - Hockey

Status:

Complete

Cost Center:

Unassigned

Display on Pub Calendar:

Yes

Allow Double Bookings:

No

Activity Types:

- » Birthday Party
- » Community Events
- » Hockey
- » Ice Rental
- » Private Event
- » Sports

Documents

- » rec_center_ratesheet_ytgratesv.2_2021.pdf
- » voc_recreationcenter_rentalform_updated.pdf

Regular Hours:

Day of Week	Open Time	Close Time
Sunday	12:00PM	04:00PM
Monday	09:00AM	09:00PM
Tuesday	09:00AM	09:00PM
Wednesday	09:00AM	09:00PM
Thursday	09:00AM	09:00PM
Friday	09:00AM	09:00PM
Saturday	12:00PM	09:00PM

Prime Time Hours:

Day of Week	Start Time	End Time
Sunday	n/a	n/a
Monday	03:00PM	08:00PM
Tuesday	03:00PM	08:00PM
Wednesday	03:00PM	08:00PM
Thursday	03:00PM	08:00PM
Friday	03:00PM	08:00PM
Saturday	11:00AM	08:00PM

Special Hours:

Date	Time	Event
Dec 24 - Dec 26, Every Year	Closed	Facility Closure

Rates:

Rate Name	Rate Type	Default	Rate
No Charge	n/a		\$0.00
Adult - Primetime Hour	Per Hour		\$160.00
Adult- Non Prime Hour	Per Hour		\$105.00
Minor - Non Prime Hour	Per Hour	✓	\$65.00
Minor - Primetime Hour	Per Hour		\$100.00

CURLING FACILITY SUMMARY

Facility Setup Summary Report

Carmacks Recreation Complex - Indoor Spaces - Ice Pad - Curling

[Save Report](#) [Back](#)

Carmacks Recreation Complex - Indoor Spaces

Ice Pad - Curling

Status:

Complete

Cost Center:

Unassigned

Display on Pub Calendar:

Yes

Allow Double Bookings:

No

Activity Types:

- » Birthday Party
- » Community Events
- » Curling
- » Ice Rental
- » Private Event
- » Sports

Documents

- » rec_center_ratesheet_ytgratesv.2_2021.pdf
- » voc_recreationcenter_rentalform_updated.pdf

Regular Hours:

Day of Week	Open Time	Close Time
Sunday	12:00PM	04:00PM
Monday	09:00AM	09:00PM
Tuesday	09:00AM	09:00PM
Wednesday	09:00AM	09:00PM
Thursday	09:00AM	09:00PM
Friday	09:00AM	09:00PM
Saturday	12:00PM	09:00PM

Prime Time Hours:

Day of Week	Start Time	End Time
Sunday	n/a	n/a
Monday	04:00PM	07:00PM
Tuesday	04:00PM	07:00PM
Wednesday	04:00PM	07:00PM
Thursday	04:00PM	07:00PM
Friday	04:00PM	07:00PM
Saturday	11:00AM	07:00PM

Special Hours:

Date	Time	Event
Dec 24 - Dec 26, Every Year	Closed	Facility Closure

Rates:

Rate Name	Rate Type	Default	Rate
No Charge	n/a		\$0.00
Curling - Non Prime Time	Per Hour	✓	\$100.00
Curling - Primetime	Per Hour		\$130.00

ARENA SLAB FACILITY SUMMARY – Seasonal (MAY to SEPTEMBER)

Facility Setup Summary Report

Carmacks Recreation Complex - Indoor Spaces - Arena Slab

[Save Report](#) [Back](#)

Carmacks Recreation Complex - Indoor Spaces

Arena Slab

Status:
Complete

Cost Center:
Unassigned

Display on Pub Calendar:
 Yes

Allow Double Bookings:
 No

Activity Types:

- » Birthday Party
- » Celebration of Life
- » Community Events
- » General Meeting
- » Private Event
- » Sports
- » Wedding

Documents

- » rec_center_ratesheet_ytgratesv.2_2021.pdf
- » voc_recreationcenter_rentalform_updated.pdf

Regular Hours:

Day of Week	Open Time	Close Time
Sunday	12:00PM	04:00PM
Monday	09:00AM	09:00PM
Tuesday	09:00AM	09:00PM
Wednesday	09:00AM	09:00PM
Thursday	09:00AM	09:00PM
Friday	09:00AM	09:00PM
Saturday	12:00PM	09:00PM

Prime Time Hours:

Day of Week	Start Time	End Time
Sunday	n/a	n/a
Monday	n/a	n/a
Tuesday	n/a	n/a
Wednesday	n/a	n/a
Thursday	n/a	n/a
Friday	n/a	n/a
Saturday	n/a	n/a

Special Hours:

Date	Time	Event
There are no Special Hours to display for this facility...		

Rates:

Rate Name	Rate Type	Default	Rate
No Charge	n/a		\$0.00
Daily Rental Rate	Daily Rate		\$400.00
Hourly Rental Rate	Per Hour	✓	\$60.00

Fitness Membership Update

- 186 Totally Fitness Membership Usage for the Month of January 2023
- 74 Adult – Monthly Visits during this timeline
- 38 LSCFN Monthly Pass Visitors
- 13 Punch Pass Visits
- 22 Active LSCFN Fitness Memberships
- 14 Active Adult Memberships
- 11 Punch Passes sold during Beta Testing
- 65 Total Program Enrollments (Afterschool, Laser Tag, Carmacks Spikerz, John Chabot Hockey Camp)
- 207 Total Facility Rental Hours in first month of 2023 – 60% increase from 2019
- 52 Active Fitness Memberships
- Staff Fully Trained on New Recreation Management Software

2/3/23, 9:44 AM

BOOK KING MEMBERSHIP MODULE 0.00 - MEMBERSHIP USAGE SUMMARY REPORT



Village of Carmacks
Recreation Department
Membership Usage Summary Report
All Memberships

Jan 1, 2023 - Feb 25, 2023

Membership Name	Membership Type	Category	Subcategory	Failed	Usage
Judo	Youth	Recreation Memberships	Club Memberships	0	3
Kids Club - Afterschool Prg	Youth	Recreation Memberships	Club Memberships	0	41
Nerf BattleDome	Youth	Recreation Memberships	Club Memberships	0	1
Drop-in Visit (Adult)	Adult	Recreation Memberships	Drop In Memberships	0	1
Monthly Membership - Adult	Adult	Recreation Memberships	Monthly Memberships	0	74
4 Visit Punch Pass	Adult	Recreation Memberships	Punch Pass Memberships	0	13
LSCFN - Monthly Membership	Adult	Recreation Memberships	Subsidized Memberships	0	38
Monthly Membership - VOC Employee	Adult	Recreation Memberships	Subsidized Memberships	0	5
Monthly Membership - VOCFD	Adult	Recreation Memberships	Subsidized Memberships	0	10
Failed Checkins (No Memberships Found)	n/a	n/a	n/a	22	0
Grand Total				22	186



Purchase Summary Report

Purchases by Date

January 1, 2023 To February 3, 2023

 Save Report

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Transaction Counts


Total Number of Memberships	61
Internal Purchase Transactions	61
Online Purchase Transactions	0
Total Cancellation Transactions	91

Actions 













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Membership Listing

Plan type: usage type:
 As At: 

Search Results

Membership Name	Quantity	Sold	Active	Members	Auto Renew	Available	Function
4 Visit Punch Pass	Unlimited	17	11	11	0	Unlimited	 Manage
Drop-in Visit (Adult)	Unlimited	14	0	0	0	Unlimited	 Manage
Drop-in Visit (Youth)	Unlimited	0	0	0	0	Unlimited	 Manage
LSCFN - Monthly Membership	Unlimited	42	22	22	22	Unlimited	 Manage
Monthly Membership - Adult	Unlimited	38	14	14	0	Unlimited	 Manage
Monthly Membership - Youth (Under 19)	Unlimited	0	0	0	0	Unlimited	 Manage
Monthly Membership - VOCFD	Unlimited	10	3	3	3	Unlimited	 Manage
PD Day Camps	16	6	0	0	0	10	 Manage
Monthly Membership - VOC Employee	Unlimited	9	2	2	2	Unlimited	 Manage
Toddler Time	Unlimited	6	0	0	0	Unlimited	 Manage
Pickleball - Drop-in	Unlimited	2	0	0	0	Unlimited	 Manage
Nerf BattleDome	Unlimited	1	0	0	0	Unlimited	 Manage

Facility Rental Detail Report

Facility Usage by Location Detail Report

All Facilities

Carmacks Recreation Complex - Indoor Spaces - General Meeting Room							
January 1, 2023 To February 3, 2023							
Save Report Back							
Organization	Hours	Participants	Amount	GST	Tax2	Tax3	Total
Carmacks Renewable Resource Council	3.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Little Salmon Carmacks First Nation	1.00	0	\$30.00	\$1.50	\$0.00	\$0.00	\$31.50
LSCFN - Council	15.00	0	\$400.00	\$20.00	\$0.00	\$0.00	\$420.00
Yukon Victim Services	6.00	0	\$180.00	\$0.00	\$0.00	\$0.00	\$180.00
Total	25.00	0	\$610.00	\$21.50	\$0.00	\$0.00	\$631.50
Carmacks Recreation Complex - Indoor Spaces - Gymnasium							
January 1, 2023 To February 3, 2023							
Top Btm							
Organization	Hours	Participants	Amount	GST	Tax2	Tax3	Total
General	53.00	0	\$396.72	\$19.84	\$0.00	\$0.00	\$416.56
JCR - JR Rangers	2.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Little Salmon Carmacks First Nation	14.00	0	\$500.00	\$25.00	\$0.00	\$0.00	\$525.00
LSCFN - Heritage	8.00	0	\$250.00	\$12.50	\$0.00	\$0.00	\$262.50
YTG - Family Resource	3.50	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	80.50	0	\$1,146.72	\$57.34	\$0.00	\$0.00	\$1,204.06
Carmacks Recreation Complex - Indoor Spaces - Kitchen							
January 1, 2023 To February 3, 2023							
Top Btm							
Organization	Hours	Participants	Amount	GST	Tax2	Tax3	Total
General	10.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Little Salmon Carmacks First Nation	7.00	0	\$225.00	\$11.25	\$0.00	\$0.00	\$236.25
Yukon U	22.00	0	\$159.60	\$7.98	\$0.00	\$0.00	\$167.58
Total	39.00	0	\$384.60	\$19.23	\$0.00	\$0.00	\$403.83
Carmacks Recreation Complex - Indoor Spaces - Multi-Purpose Room							
January 1, 2023 To February 3, 2023							
Top Btm							
Organization	Hours	Participants	Amount	GST	Tax2	Tax3	Total
General	63.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	63.00	0	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total	207.50	0	\$2,141.32	\$98.07	\$0.00	\$0.00	\$2,239.39

Enrollment Summary Report

Enrollments by Date

January 1, 2023 To February 3, 2023

 Save Report

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Transaction Counts

Total Enrollment Transactions	65
Internal Enrollment Transactions	65
Online Enrollment Transactions	0
Total Withdrawal Transactions	4
Total Waitlist Requests	0



VOC – Recreation Website

Recreation Public Access Website

- Launching March 1st 2023
- Allows for online and real-time registrations
- Online ice-bookings
- Online booking options include:
 - Hockey Ice Pad Rentals
 - Curling Ice Pad Rentals
 - Carmacks Recreation Complex Facilities
 - Seasonal Arena Slab
 - Outdoor spaces such as disc golf course or Merv Tew Park Bandstand
- Login & Account usage abilities for VOC – Recreation users to renew fitness memberships and sign up for programs, leagues, and events
- Programmed and formatted by VOC – Recreation Director & Univerus team
- Includes portal for future online payment processing

COMING MARCH 2023

AFO Training Update

- AFO Manager to be sent for training under Dale Gray , City of Whitehorse Facility Operations Lead Hand at CGC
- Scope of Training includes:
 - Zamboni Operation
 - Curling and Ice Ribbon Installation
 - Ice Slab Repairs
 - Zamboni & Sharpener Maintenance
 - Cimco Ice Plant Troubleshooting
 - Aquatic Facility Training
 - Facility Maintenance
- Accommodations and logistics currently being coordinated
- Dates of February 15-16th
- Training location: Canada Games Center in partnership with the City of Whitehorse



Completion and Installation of Reception Desk

- Purchase of Lobby and Customer Service Reception Desk through U-Line
- Customer Service Computer purchased through Total North
- Service Desk components include:
 - Univerus Recreation Software Computer Station
 - Membership access Key Fob
 - POS system for payment processing
 - Rental and Program Registration Processing
 - Skate and Helmet Rental Point of Contact



Arena Update

Overview:

- New Opening Date March 11th 2023
- CIMCO Ice Plant Commissioning Complete
- CIMCO Pre-system set-up complete (Feb 2023)
- Insurance and Proof of Policy Processed
- Arena Ice Making Supplies Arrived
- Arena Ice Making Process has begun
- Ice Hockey Lines, Creases, and Ribbons laid
- Reception desk built and installed
- Ice not being painted white due to cost impacts of shortened operational season (March to May)
- Ice building process to be completed by February 8th
- Zamboni Resurfacing Towel on Order
- Phase #2 of Cascadia Arena Supplies to Arrive Mid February
- Hiring and training of Learn to Skate Coaches underway
- Hiring and Training of part-time rink attendant required for immediate future
- Facility to be ready for End of February – Municipal Ownership
- AFD Fuel Delivery Coordinated and set-up by VOC – Recreation Director
- CIMCO Service Account Coordinated and set-up by VOC – Recreation Director





- VOC – AFO Manager has worked extremely hard with acute diligence and proactive resourcefulness to work towards completing the first ice build at the VOC – Carmacks Recreation Complex Arena

Laser Tag Update

- 36 children & teens registered for Weekly Laser Tag Battles presented by VOC – Recreation, RPAY, and CTJS
- 4 program registrations from Pelly Crossing
- Purchase of 32 blaster and vest kits from Laser Tag Liquidators & Wholesalers
- \$10 program registration cost
- 18 week program
- 2 pizza parties included (sponsored by RPAY and CTJS)
- \$5 drop-in sessions for Adults on Saturdays
- 30% reduction in screen time usage at the VOC – Recreation Center
- Retention percentage is 91% for weekly program participants (returns weekly)



CARMACKS YUKON

RPAY
RECREATION-PARKS ASSOCIATION OF THE YUKON

SUPPORTED BY
Jungataart
Bon départ
MUSEUM OF THE SOUTH

LASER TAG PIZZA PARTY

Kids Session: 6PM
Youth Session: 7:30PM
Must be signed up for program

WWW.CARMACKS.CA | \$10 for 18 Week Program



CARMACKS VOLUNTEER FIRE DEPARTMENT MONTHLY REPORT

DECEMBER 2022

Practice: December 7: The following members attended the CVFD monthly practice. Gear check, Truck check, equipment check, and plans for share the spirit and rink flooding was discussed. The following members attended practice. New member with CVFD Brett Skookum.

- Blake Vandecamp
- Justin Lachance
- Dennis Mitchell
- Chad Nichol

Call outs: December 9: On December 9, CVFD responded to a basement fire on 12 Ninro. On arrival, approximately 20 people were outside and within the front of 12 Ninro. The side door was open with smoke billowing out. CVFD controlled the scene, actioned the basement fire within the bathroom – went up to roof/flooring and within studs. CVFD extinguished fire, cleared house and shut off power prior to departing. The following members attended the scene.

- Blake Vandecamp
- Justin Lachance
- Chad Nichol

December 14: Share the Spirit: CVFD received gift hampers and distributed throughout the community. The following members assisted:

- Shari Wrixon
- Blake Vandecamp
- Justin Lachance
- Andrew Staples
- Chad Nichols
- Honourable mention, Miss Doris Hansen

December 31: Fireworks: Ran by Justin LaChance, Dennis Mitchell, Jamie Birckell.



**CVFD member LACHANCE
delivering hampers!**



