

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON AUGUST 15, 2023, IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie
Councillors: J. Lachance, D. Hansen
Staff: CAO M. Cybulski, A. Wylimczyk
Regrets: Councillors H. Belanger, K. Unterschute, RCMP
Delegation: S. Domingo

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

23-16-01 M/S Councillors J. Lachance/D. Hansen motioned that the agenda be accepted as amended.

CARRIED

MINUTES: From the regular meeting on August 1, 2023.

23-16-02 M/S Councillors J. Lachance/D. Hansen motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

S. Domingo from the Crusader Church informed council that their Overseas Minister will be visiting Carmacks this weekend and would like to meet with Mayor and Council while he is here.

Council said that it will be a good idea and will meet with the minister on Friday, August 18th at 10:00 am.

CORRESPONDENCE:

5.1. CAO M. Cybulski provided council with the VoC Landfill Handout draft for tomorrow's public meeting. This draft will also be presented to Braeburn and Drury Creek residents as their landfill will be closed once the Carmacks Landfill will be regionalized. Council approved the pamphlet.

5.2. The CAO presented the Landfill PowerPoint presentation to council. He provided the breakdown of costs that occur at the Landfill and the improvements that the regionalizing will bring for Carmacks residents.

5.3. CAO M. Cybulski provided an update on the CDF funding project. He applied for funding for a new Ice edger that the Arena needs to improve the ice surface along the board edges along the slab. This edger allows for proper ice shaving maintenance with the resurface and slabs that are properly edged to maintain a lifecycle of up to 25% longer than non tapered or edged ice surfaces. The purchase of the ice edger is critical as the VoC O&M budget does not include this purchase.

5.4. CAO M. Cybulski informed council about the Prospector Road Work update. Notices have been provided to residents about the scope of work and timeline of construction.

5.5. The CAO told council about the meeting with Mayor and YHC reps for the CMHC/HAF Funding application. Carmacks is the only northern community that applied for funding for housing, and it looks pretty good to receive funding.

5.6. CAO M. Cybulsky mentioned that the VoC didn't have much input in discussions with this project and nothing to include.

5.7. CAO informed council that as per Municipal Act the VoC has to set up a resolution to appoint a Municipal Officer Signing Authority which hasn't been done in the past.

23-16-03 M/S Councillors J. Lachance/D. Hansen motioned to set up a resolution to appoint a Municipal Officer Signing Authority.

CARRIED

REPORTS:

Councillor Activity Reports

Councillor D. Hansen has nothing to report. She will be attending the public Landfill meeting tomorrow.

Councillor J. Lachance attended the Fire fighter training at the new Firehall and informed council that a new member has joined the Volunteer Fire Department.

He will also be attending the public Landfill meeting tomorrow.

Mayor's Report

Mayor L. Bodie attending the Grand opening of the newest Yukon Housing Corporation's duplex and the HAF meeting together with the CAO and YHC on Monday.

He will be at the Landfill meeting tomorrow.

CAO Report

CAO M. Cybulski presented Council with a written report and provided updates on the Grand opening of the Firehall which is delayed until September 16th and will coincide with the Klondike Culture Days Festival that weekend.

He informed council of the latest Development Permit applications and told council that he and the PW General manger are going to review permitted and unpermitted developments within municipal boundaries.

The CAO provided an update on Gas Tax funding. The funds will be used for Public Works fleet upgrades as a Capital project. The upgrade is anticipated for late fall in 2023 or early 2024.

CAO M. Cybulski informed council that he is in discussions with Catalis, a website developer. The existing website needs upgrading. The upgrade will include additional features like Work request systems for municipal services, E-permitting system for Business Licenses, development and demolition permits, Business directory, Online Payment processing for property tax and other utilities and more.

Minister of Community Services, Richard Mostyn, is planning community visits to engage with Mayor, Council and CAO. He provided available dates. Mayor and council decided to meet with Minister Mostyn on August 22nd and 23rd, 2023.

Municipal Maintenance Report

No report

Fire Department Report

No report

AYC Report

Councillor D. Hansen reported that she attended the meeting on August 4th. Carmacks will be hosting the AYC Admin Board meeting on September 8th and 9th.

ACCOUNTS PAID AND PAYABLES

Council read the report provided.

BYLAWS

Bylaw 292-23 – Municipal Officer Signing Authority

- 23-16-04** M/S Councillors **D. Hansen/J. Lachance** motioned to give Bylaw 202-23 – Municipal Officer Signing Authority - First Reading.

CARRIED

- 23-16-05** M/S Councillors **J. Lachance/D. Hansen** motioned to give Bylaw 292-23 – Municipal Officer Signing Authority – Second Reading.

CARRIED

NEW AND UNFINISHED BUSINESS

9.1 Review of Carmacks Arena Business Case Draft

Council reviewed the draft and CAO M. Cybulski will implement the plan with Carmacks numbers.

9.2. Carmacks Parks and Recreation Plan Draft

Council reviewed plan and said that the plan looks good and asked the CAO to provide copies to Councillors Belanger and Unterschute so that Council can set up a resolution to approve the plan at the next meeting.

QUESTION PERIOD

No questions from the public.

IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter.

23-16-06 M/S Councillor D. Hansen motioned to go in-camera at 9:33 PM.

23-16-07 M/S Councillor J. Lachance motioned to go out of in-camera at 9:52 PM.

ADJOURNMENT

23-16-08 M/S Councillor J. Lachance motioned to adjourn the meeting at 9:53 PM.

Mayor L. Bodie adjourned the meeting at 9:53 PM.

Mayor Lee Bodie

CAO Matthew Cybulski