

Agenda 24-01

Regular Meeting of the Council of the Village of Carmacks, Yukon to be held in the Council Chambers of the Carmacks Municipal Building at 7:00 PM on Tuesday, January 9, 2024.

1. CALL TO ORDER

2. AGENDA (motion to adopt)

3. ADOPTION OF MINUTES (motion to adopt)

3.1 Regular meeting of December 19, 2023

4. DELEGATION

4.1 RCMP

5. CORRESPONDENCE

5.1 FCM – MAMP Compliance Letter

5.2 Morrison Hershfield – Carmacks Preliminary Flood Mitigation Study

5.3 ATCO Brush Work

5.4 YG Environment – Our Clean Future Annual Report 2022 Summary

5.5 Minister Mostyn – Mayor’s Dinner Invitation

6. REPORTS

6.1 Council Activity Reports

6.2 Mayor Report

6.3 Recreation Department Report

6.4 Public Works General Manager Report

6.5 Finance Report

6.6 CAO Report

6.7 AYC

7. ACCOUNTS PAID AND PAYABLES

8. BYLAWS (motion to adopt)

9. NEW & UNFINISHED BUSINESS

10. QUESTION PERIOD

11. INCAMERA (motion to go in and out of session and recorded time)

12. ADJOURNMENT

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON DECEMBER 19, 2023 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie

Councillors: J. Lachance, D. Hansen, D. Mitchell, H. Belanger (phone)

Staff: CAO M. Cybulski , L. Snyder, A. Wylimczyk

Delegation:

ORDER: Mayor L. Bodie called the meeting to order at 7:00 PM.

AGENDA: Council reviewed the agenda.

23-24-01 M/S Councillors H. Belanger/D. Mitchell motioned that the agenda be accepted as presented.

CARRIED

MINUTES: From the regular meeting on December 5, 2023.

23-24-02 M/S Councillors J. Lachance/D. Hansen motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

CORRESPONDENCE:

None.

REPORTS:

Councillor Activity Reports

Councillor D. Hansen attended the Budget meeting on December 12, 2023.

Councillor D. Mitchell said that it will take a while to adjust being a councillor and that he received numerous complaints from community members about the Rec-centre staff.

Councillor J. Lachance missed the Budget meeting and is working with the CMHA whis

has received a lot of donations. He is looking forward to seeing the fireworks on New Years Eve and attended the funeral of the late Earl Fields.

There was a one minute of silence to honor and remember former Mayor and community member Earl Fields.

Councillor H. Belanger has nothing to report.

Mayor's Report

Mayor L. Bodie attended the Budget meeting on December 12, 2023.

He was unable to attend the funeral and is busy at work like usual.

CAO Report

CAO M. Cybulski took some time off work but provided council with an update on the CMHC funding project.

Municipal Maintenance Report

None

Fire Department Report

None

AYC Report

Councillor D. Hansen mentioned that the AYC December meeting was cancelled.

ACCOUNTS PAID AND PAYABLES

Council read the report provided.

BYLAWS

8.1. By-Law 295-23 – Service Rates By-law -

**23-24-03 M/S Councillors J. Lachance/H. Belanger motioned to give By-law 295-23
- Service Rates By-law 2nd reading.**

CARRIED

**23-24-04 M/S Councillors H. Belanger/J. Lachance motioned to give Bylaw 295-23
- Service Rates By-law – 3rd and final reading.**

CARRIED

8.2. By-Law 296-23 – Provisional O&M Budget 2024 –

8.3. By-Law 297-23 – Provisional Capital Budget 2024 –

As per the Yukon Municipal Act a By-Law to approve the budgets is not required.

23-24-05 A motion was made to approve the Provisional O&M Budget 2024 by text.

CARRIED

NEW AND UNFINISHED BUSINESS

9.1. Regularly Scheduled Council Meetings 2024

Council decided to move the January Council meetings to the 2nd and 4th Tuesday of the month which will be January 9th and 23rd, 2024. All other meetings are scheduled for the 1st and 3rd Tuesday of the month as usual.

QUESTION PERIOD

No questions from the public.

IN-CAMERA

Motion to move into Closed Meeting in accordance with the Yukon Municipal Act, Section 213 (3) (a) if in the case of a council, the council decides during the meeting to meet as a council committee to discuss a matter;

23-24-06 M/S Councillors D. Hansen/J. Lachance motioned to go into In-Camera at 7:29 PM.

An In-camera discussion by Council regarding a Human Resources matter.

23-24-07 M/S Councillors J. Lachance/D. Hansen motioned to go out of In-camera at 7:53 PM.

ADJOURNMENT

23-24-08 M/S Councillor H. Belanger motioned to adjourn the meeting at 7:54 PM.

Mayor L. Bodie adjourned the meeting at 7:54 PM.

Mayor Lee Bodie

CAO Matthew Cybulski



FEDERATION
OF CANADIAN
MUNICIPALITIES

FÉDÉRATION
CANADIENNE DES
MUNICIPALITÉS

**President
Président**

Scott Pearce

Mayor

Township of Gore, QC

Maire

Municipalité du
Canton de Gore (Qc)

**First Vice-President
Premier vice-président**

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Deputy Mayor

Municipality of the
County of Colchester, NS

Maire suppléant

Municipalité du Canton
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Town of Vegreville, AB

Conseillère municipale

Ville de Vegreville (Alb.)

**Chief Executive Officer
Cheffe de la direction**

Carole Saab

Ottawa, ON

November 20th, 2023

Village of Carmacks
Matthew Cybulski, CAO
PO Box 113
Carmacks, Yukon
Y0B 1C0

Project: 17129

Matthew Cybulski,

We recently completed the audit of the expenses incurred by the Village of Carmacks. The goal of this audit was to assess and confirm compliance with the terms and conditions of the grant agreement with the Federation of Canadian Municipalities.

We are pleased to confirm that the expenses submitted meet the requirements described in Part 4 of Schedule C and section 9.01 of the Grant Agreement contract.

FCM is a proud partner providing funding, training, and resources to help municipalities make informed infrastructure investment decisions based on sound asset management practices. We want to thank you for partnering with FCM.

Sincerely,

Viviane Rossini
Finance Manager, Programs

24, rue Clarence Street
Ottawa, Ontario, K1N 5P3

T. 613-241-5221

fcm.ca





MORRISON HERSHFIELD

REPORT

Carmacks Preliminary Flood Mitigation Study

Carmacks YT

Presented to:

Micheal Ukrainetz
Senior Project Manager

Government of Yukon Community Services
Infrastructure Development Branch

Project 220259700

December 1, 2023

\\EGNYTEDRIVE\MH CLOUD\PROJ\2022\220259700-YG-2020-11-261 CARMACKS
FLOOD STUDY\08. WORKING\REPORT\RPT3-2023-12-01-CARMACKS
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1. INTRODUCTION

Morrison Hershfield (MH) was retained by Yukon Government Infrastructure Development Branch (YG-IDB) to complete a preliminary flooding vulnerability and mitigation study in Carmacks, Yukon. The study area included the Village of Carmacks and adjacent developed settlement lands of Little Salmon Carmacks First Nation (LSCFN). This study follows high-water levels which occurred on the Yukon River at Carmacks during the summers of 2021 and 2022.

The scope of the project includes:

- Preparation of preliminary flood maps based on existing data sources.
- Field assessment of vulnerable infrastructure in the community.
- Ranking of vulnerabilities and assessment of one or two priority sites for mitigation.
- Conceptual designs for chosen mitigation sites.
- Class D cost estimate for mitigations.

2. FLOOD VULNERABILITY

2.1 Flood Return Periods

MH prepared updated water-level return period analysis for the Yukon River at Carmacks in 2021 using data from the Water Survey of Canada station in the vicinity of the Klondike Highway bridge. The results of the analysis gave a 20-year return flood level of 521.57 m and a 200-year flood level of 522.54 m at the WSC station.

River level profiles downstream of the WSC station were developed from surveys completed by Underhill Geomatics in 2019, 2021 and 2022. Surveyed water level results are shown as points in the figure below:

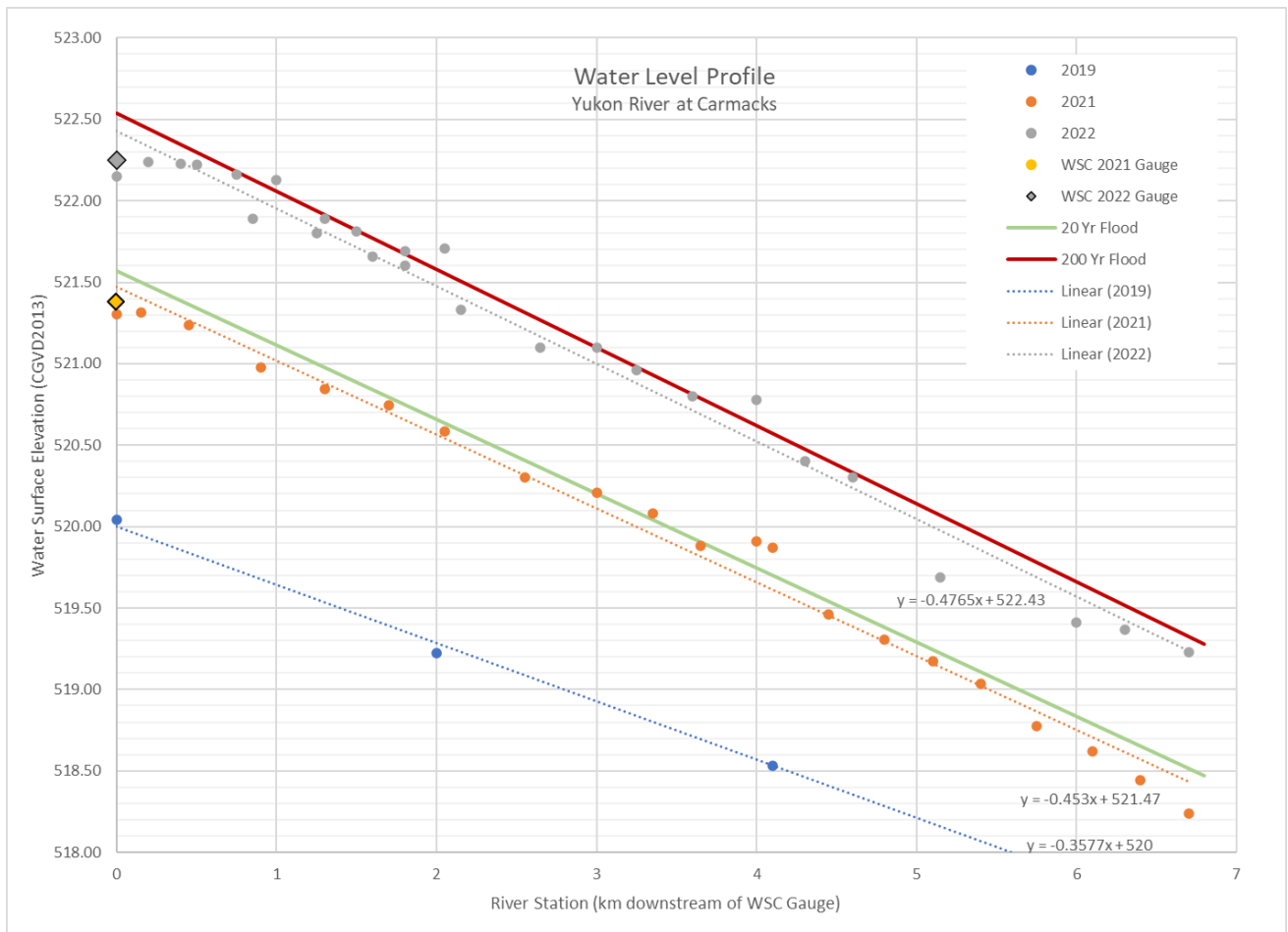


Figure 1 Water level profiles for Yukon River at Carmacks

2.2 Mapping

Preliminary flood maps have been prepared using manual topographic interpretation, showing areas subject to flooding at the 20-year and 200-year levels. These maps are based on topography from YG LiDAR data and no field surveys were completed. Note that these maps only reflect Yukon River flooding and do not include flooding caused by the Nordenskiöld River. Preliminary flood maps are included in Appendix A.

2.3 Assessment of Vulnerabilities

Properties and infrastructure vulnerable to Yukon River flooding were identified during field observations collected on June 28, 2022, near the peak flood level of that summer. Summer 2022 levels were at or near the interpreted 200-year flood level. The resulting areas are summarized in Table 1.

The scope of this current study was to select up to two of these sites for a conceptual design of flood mitigation measures. Final selection of the sites will be made in discussion with VoC and LSCFN. Recommended candidates are:

1. River Drive west. This section of road provides critical access to subdivisions on the west side of the Nordenskiöld River and was the site which required the most significant temporary measures in 2021 and 2022.
2. LSCFN Lower Bench. Access to a number of houses along the riverbank was disrupted in 2022, along with possible damage to the structures.

Table 1 Properties and infrastructure observed vulnerable to flooding in Carmacks

| Vulnerability | Flooding Hazard | Photos | Potential Flooding Impacts | Potential mitigations | Notes |
|--|------------------------|--------|--|---|---|
| River Drive (west) | Summer / Yukon R | 1, 2 | Loss of access to subdivisions west of Nordenskiold, some houses possibly affected | Raise road elevation Improve drainage | Diking not currently proposed because extensive groundwater flooding will circumvent the dike. |
| River Drive (east) | Summer / Yukon R | 3 | Loss of access to park & tourist information centre | Reroute access through former HPW yard Raise road elevation | Impact may be greater depending on future land uses in this area |
| Lift Station | Summer / Yukon R | 4 | Pumping capacity overwhelmed due to high inflows from sump pumps | Increase pumping capacity Preparation for emergency backup pumps | Likely to be replaced in conjunction with WWTF replacement during next 5 yrs |
| LSCFN Lower Bench | Summer / Yukon R | 5, 6 | Roads and houses vulnerable to flooding (no crawl spaces) | Raise road Raise housing Keep holding tanks above ground in this area Possible berm | Provide recommendation for minimum elevation for future development. Raise road to provide emergency access. |
| Nordenskiold River Bridge | Breakup / Nordenskiold | 7 | Damage to bridge structure during ice jamming | Raise bridge | Independent issue - would require ice jam study |
| Residence by Nordenskiold River | Breakup / Nordenskiold | 8 | Flooding of house (no crawl space observed) | Continue use of sandbags and temporary berms as required | Flooding risk more likely associated with Nordenskiold R. |
| Merv 2 Park | Both | 9 | Flooding of cabin and parkland | Continue use of sandbags and temporary berms as required | |
| Boardwalk and Pocket Park | Summer / Yukon R | 10, 11 | Loss of amenity to residents. Possible damage to structure during high water | Raise boardwalk or make boardwalk flood resilient | VoC has existing plans for boardwalk improvements |
| Below-grade spaces in structures near River Dr | Summer / Yukon R | | Damage to housing | Regrade ditches Provide minimum elevation for flood proofing of future developments & existing properties. | Existing project underway to rehabilitate ditches and culverts |

3. CONCEPTUAL MITIGATION OPTIONS

3.1 River Drive

This mitigation would involve raising a section of River Drive over an approximately 600m length to above the 200-year return level for Yukon River flooding. The raised road would ensure both lanes of the road would remain open during flooding, ensuring access for emergency vehicles and improving connectivity for residents. The design is constrained by:

1. Remaining within the existing right-of-way (where feasible) on the southern side and avoiding the need for instream works in the northern (river) side.
2. Maintaining space for the boardwalk or a multiuse path on the northern shoulder.

The conceptual design for the River Drive grade raise features a two-lane cross-section with 5.5 m lane widths, including shoulders, and a 2% crossfall that is crowned from the roadway centerline. The road structure at this stage assumes 150 mm of granular base course and bituminous surface treatment. The west end of the road also includes a raised bench to accommodate a 2 m wide boardwalk. To enhance local drainage, v-ditching on the south side of the road is proposed. Ditch height varies to achieve longitudinal grades, but a minimum depth of 0.6 m has been considered. Fill slopes consist of 3.0H:1V for the road embankment, 2.0H:1V for the boardwalk platform and ditch cut slopes are 2H:1V. These slopes were chosen to balance slope stability, roadside safety and minimize the roadway footprint.

3.2 LSCFN Lower Bench

Several residences in close proximity to the Yukon River on the LSCFN Lower Bench were impacted by flooding in 2022. The residences are constructed on shallow strip-footing foundations and the structures themselves were above the high-water level. However, the access roads and grounds of the residences were flooded. This mitigation would raise a 400m section of the street to above the 200-year flood level, ensuring access to residences remained during flood events.

The conceptual design for Lower Bench Road grade raise features a two-lane cross section with 3.5 m lane widths, and a 2% crossfall that is crowned from the roadway centerline. The same road structure as River Drive has been considered at this stage, however, surfacing type will need to be confirmed in the future. Like above, roadway drainage is facilitated by v-ditching on the north side of the road, using a minimum ditch height of 0.6 m. Fill slopes consist of 3.0H:1V for the road embankment and ditch cut slopes are 2H:1V.

3.3 Class D Cost Estimate

Class D construction cost estimates for the anticipated scope of work on River Drive and Lower Bench Road, including 25% contingency, are shown in Table 2 below. More detailed item breakdowns are included in Appendix D.

Table 2 – Class D Cost Estimates

| CAPITAL COST ESTIMATE SUMMARY TABLE | | |
|--------------------------------------|------------------|------------------|
| | River Drive | Lower Bench Road |
| Estimated Tender Cost Total (2023\$) | \$731,400 | \$190,500 |
| 25% Contingency | \$182,900 | \$47,700 |
| Estimated Total Cost (2023\$) | \$914,300 | \$238,200 |



4. CONCLUSIONS AND RECOMMENDATIONS

The updated water-level return period analysis for the Yukon River at Carmacks and corresponding preliminary flood mapping allows identification of vulnerable properties and infrastructure in the area during a flooding event. This assessment was used to prioritize two sites for flood mitigation measures.

River Drive (West) was chosen as it provides critical access to the west side of the Nordenskiöld River, and it was the site which required the most significant temporary measures in 2021 and 2022. LSCFN Lower Bench Road was also chosen as it provides access to several residences along the riverbank was disrupted in 2022, along with possible damage to the structures.

It was determined that a road profile or grade raise at both road locations was the most practical engineering concept for further development. A conceptual road design was carried out to ensure the minimum road elevation is above the 200-year return level for Yukon River flooding. The proposed road raise would ensure both lanes of the road would remain open during flooding, ensuring access for emergency vehicles and improving connectivity for residents.

5. CLOSURE

Government of Yukon retained Morrison Hershfield to conduct the work described in this report, and this report has been prepared solely for this purpose.

Morrison Hershfield does not accept responsibility for the use of this report for any purpose other than that stated above and does not accept responsibility to any third party for the use, in whole or in part, of the contents of this document. This report should be understood in its entirety, since sections taken out of context could lead to misinterpretation.

Morrison Hershfield Limited

Prepared by:

Reviewed by:



Kyle Power, P.Eng.

Forest Pearson, P.Eng.

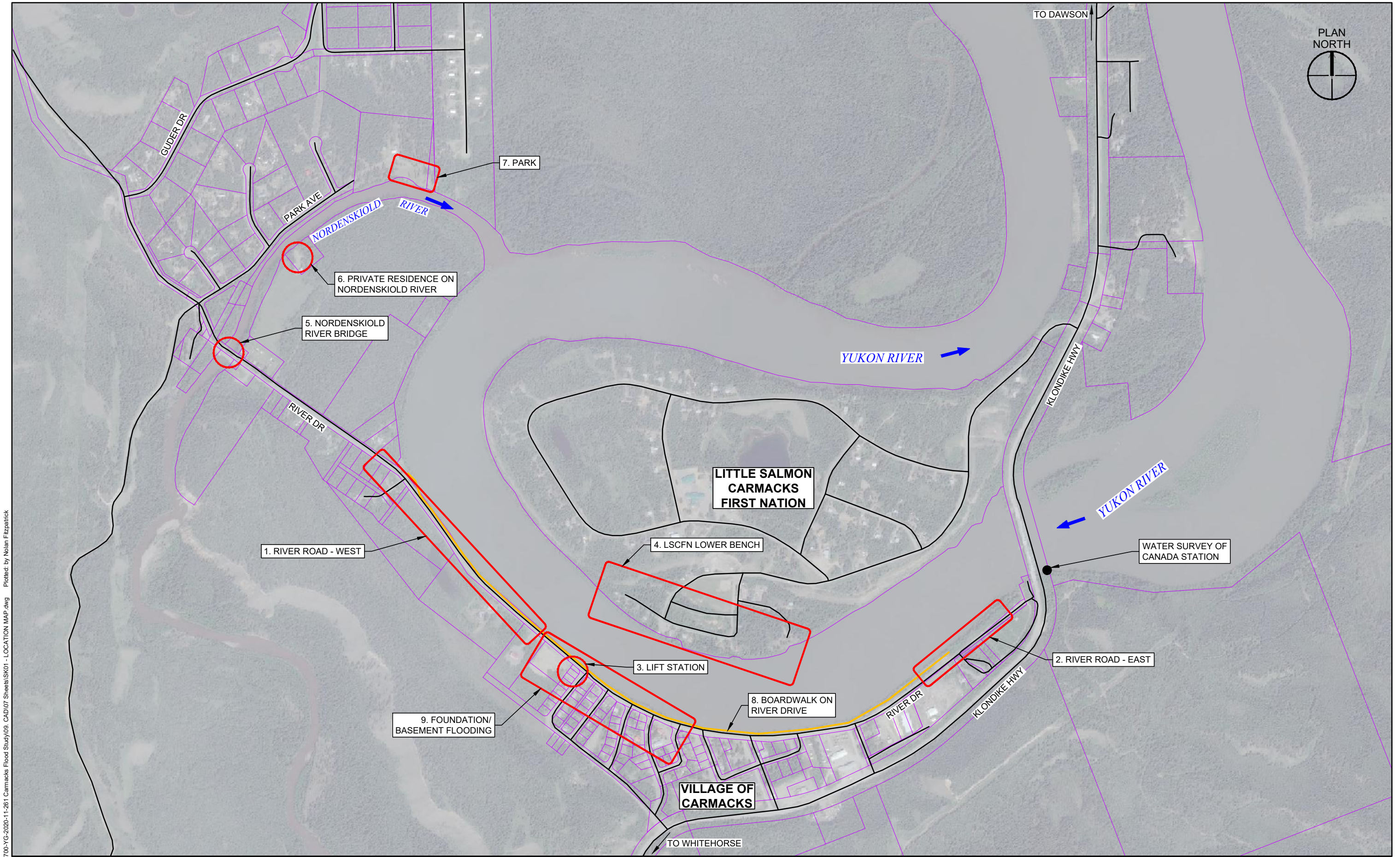
REFERENCES

Morrison Hershfield, 2021. Water Level Analysis for Yukon Communities. Presented to Water Resources Branch, Environment, Government of Yukon.

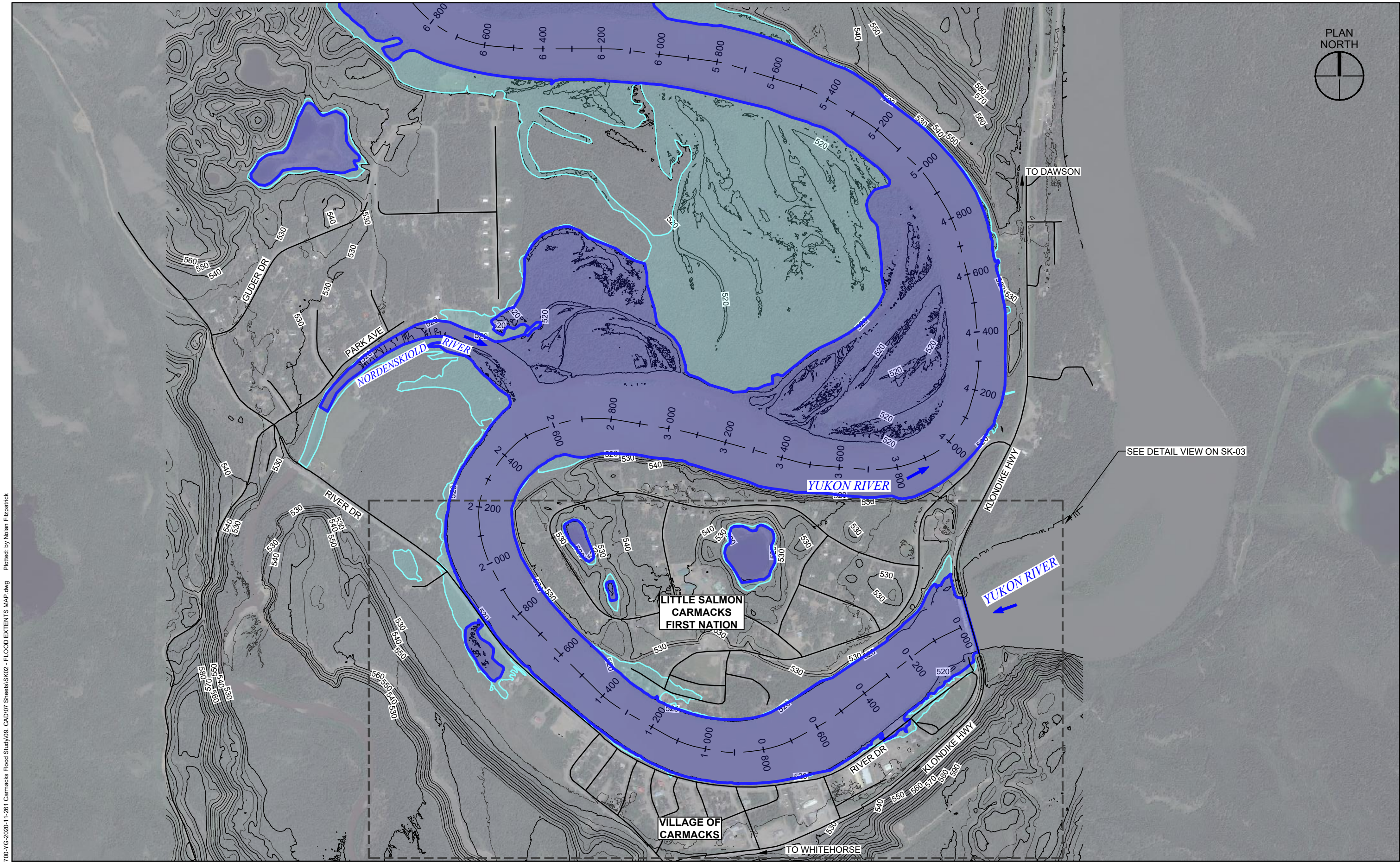
Turcotte, B. Saal, S., Horton, B., 2021. Preliminary assessment of flood exposure for future development areas in Dawson and Carmacks. Presented to Land Development Branch, Community Services, Government of Yukon. YukonU Research Centre, Yukon University.

APPENDIX A: Maps



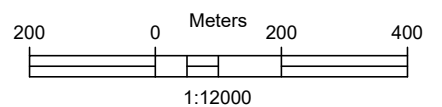


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SEE DETAIL VIEW ON SK-03

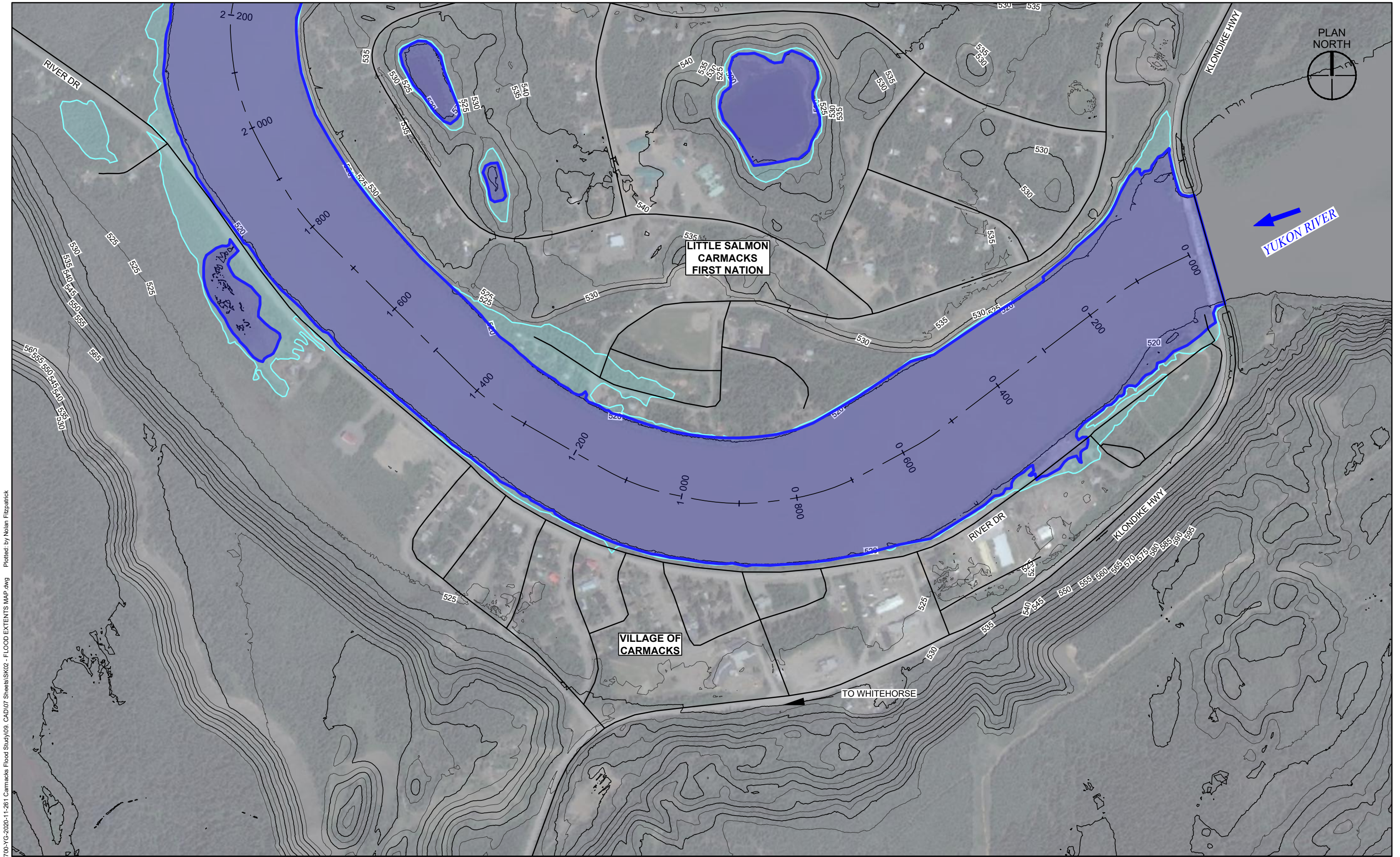
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**CARMACKS FLOOD STUDY
SK02 - FLOOD EXTENTS MAP**

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APPENDIX B: Photographs



Photo 1. River Drive looking East, 28-JUN-2022.



Photo 2. Diesel pump setup at location of culverts under River Drive, 28-JUN-2022.



Photo 3. Eastern extent of River Drive, 28-JUN-2022.



Photo 4. Wastewater lift station adjacent to River Drive and diesel pump as emergency backup, 28-JUN-2022.



Photo 5. Residential street in LSCFN lower bench, 28-JUN-2022.



Photo 6. Residence and temporary flood protection in LSCFN lower bench, 28-JUN-2022.



Photo 7. Nordenskiöld River bridge looking East, 28-JUN-2022.



Photo 8. Residence on eastern bank of Nordenskiöld River, 28-JUN-2022.



Photo 9. Nordenskiold River bridge looking East, 28-JUN-2022.

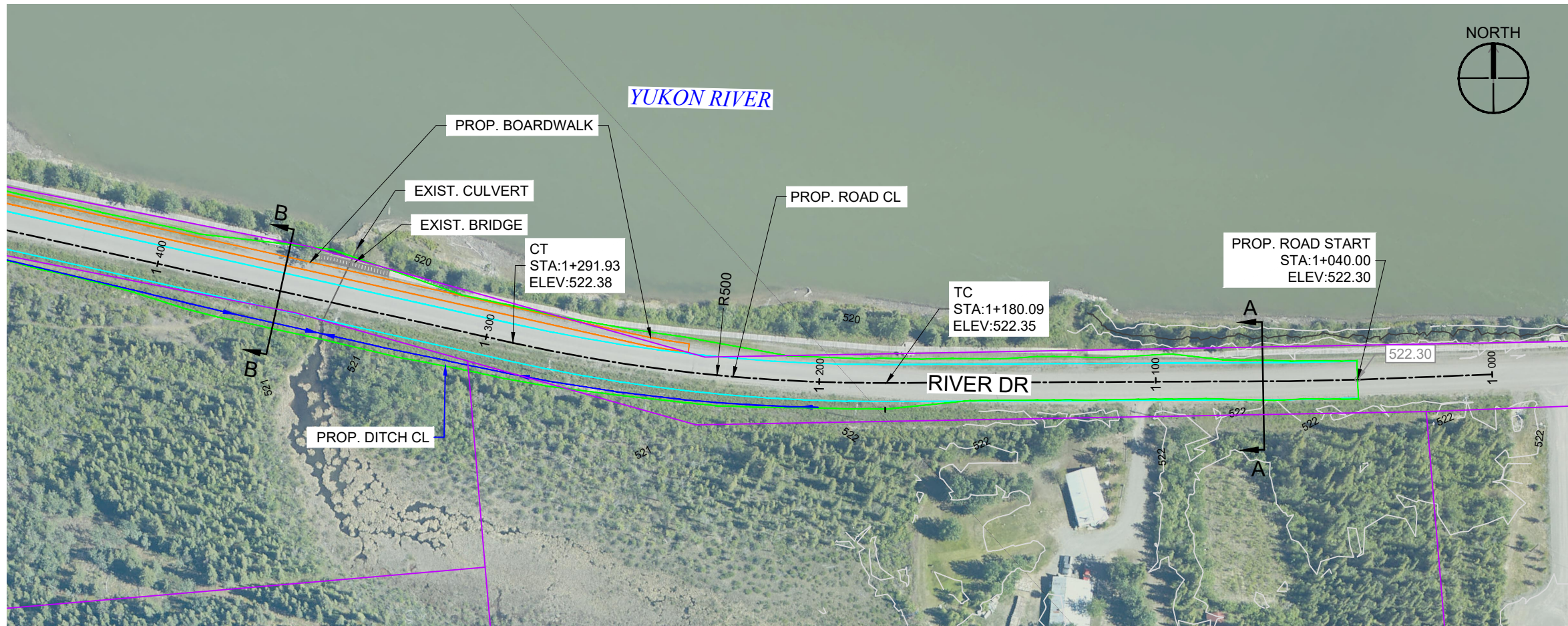


Photo 10. Eastern end of boardwalk, 28-JUN-2022.



Photo 11. Pocket park, 28-JUN-2022.

APPENDIX C: Conceptual Design Drawings



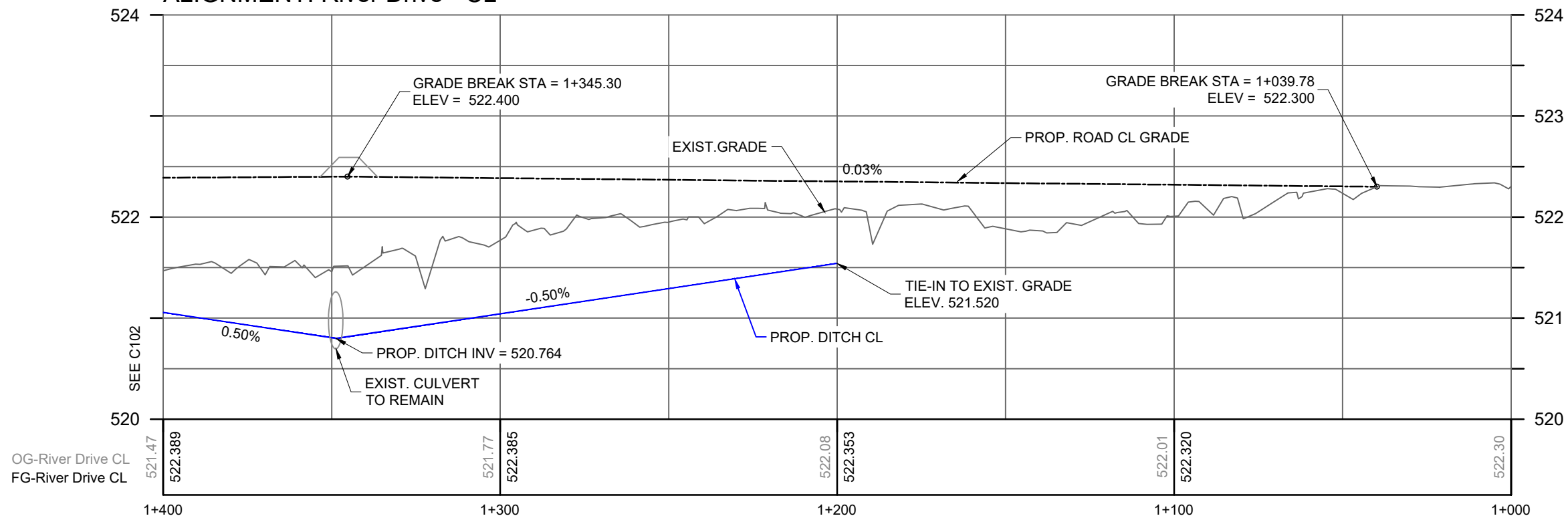
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- SEE SHEET C102 FOR TYPICAL SECTIONS.

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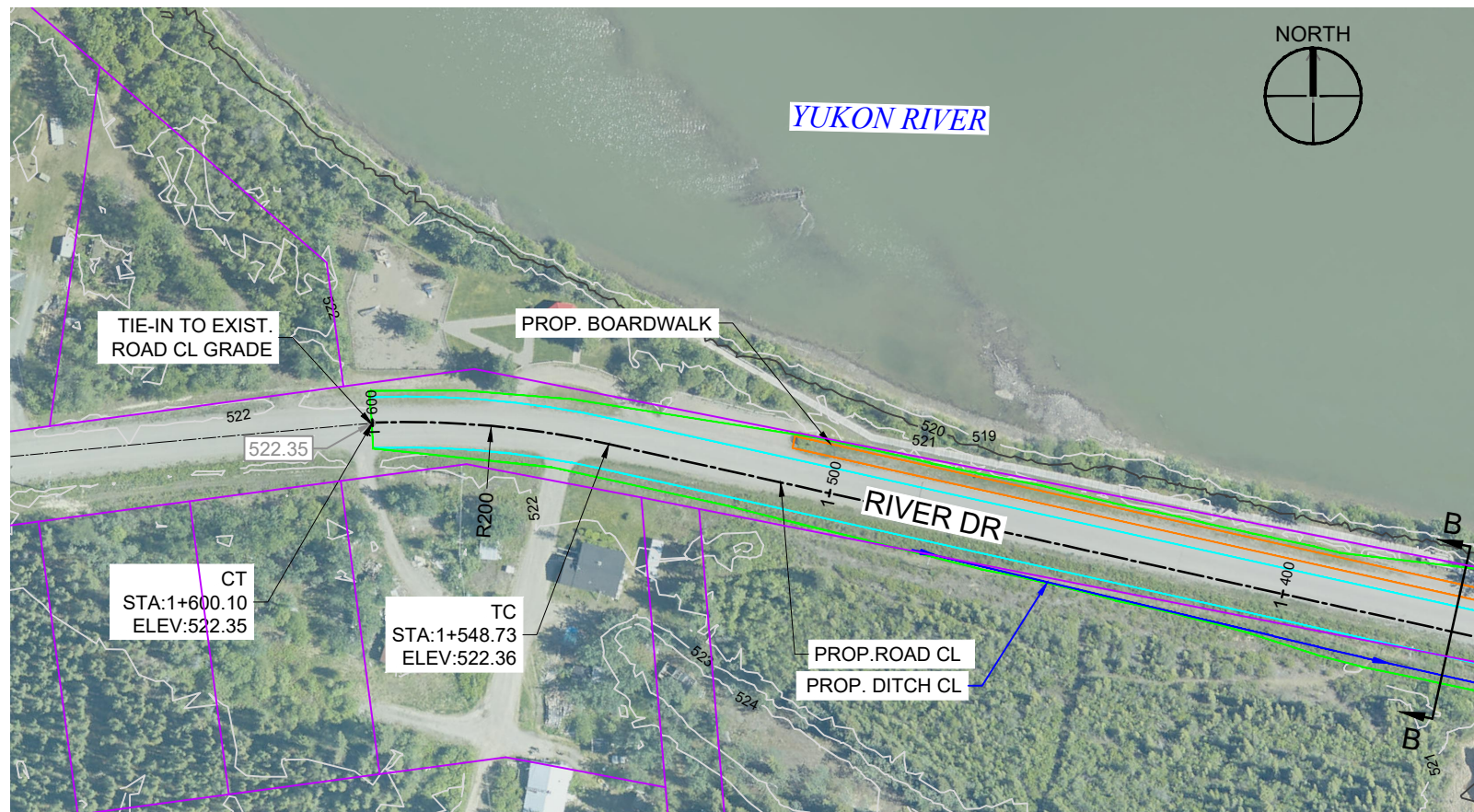
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- EXISTING GRADE ELEVATION (PLAN)
- 522.00 EXISTING GRADE ELEVATION (PROFILE)
- 522.20 FINISHED GRADE ELEVATION (PROFILE)
- CT CURVE/TANGENT POINT
- FG FINISHED GRADE
- OG ORIGINAL GROUND
- TC TANGENT/CURVE POINT

ALIGNMENT: River Drive - CL



CONCEPTUAL DESIGN

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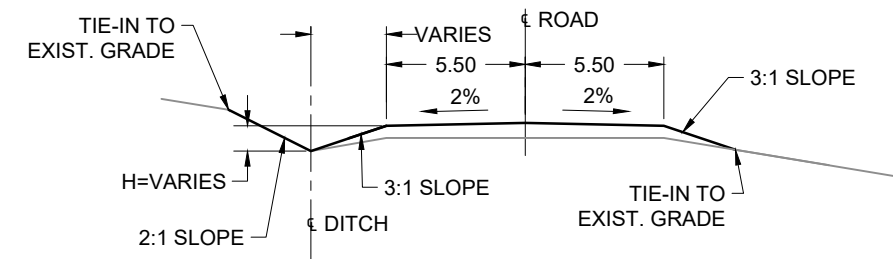


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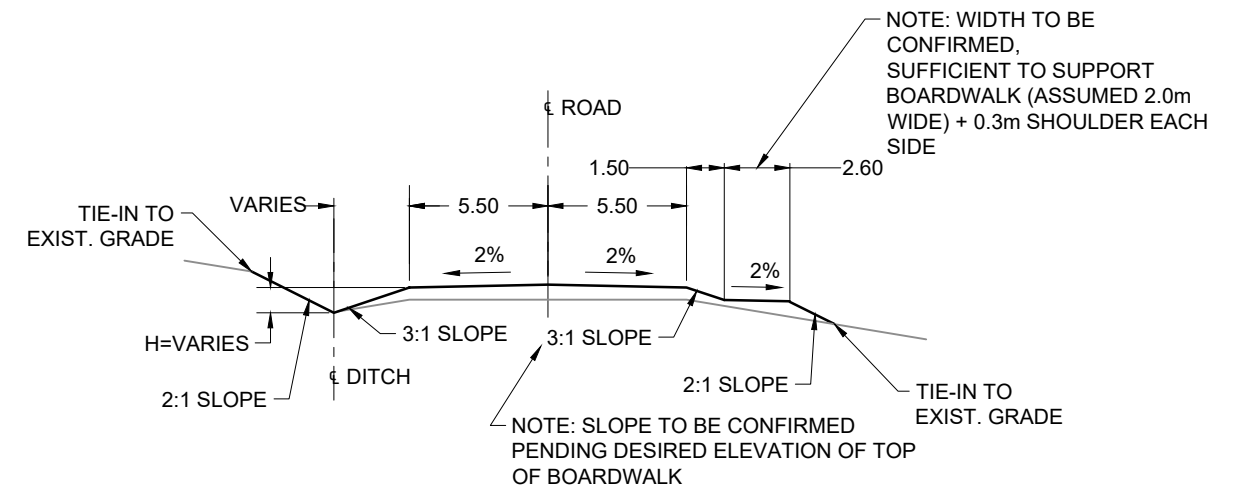
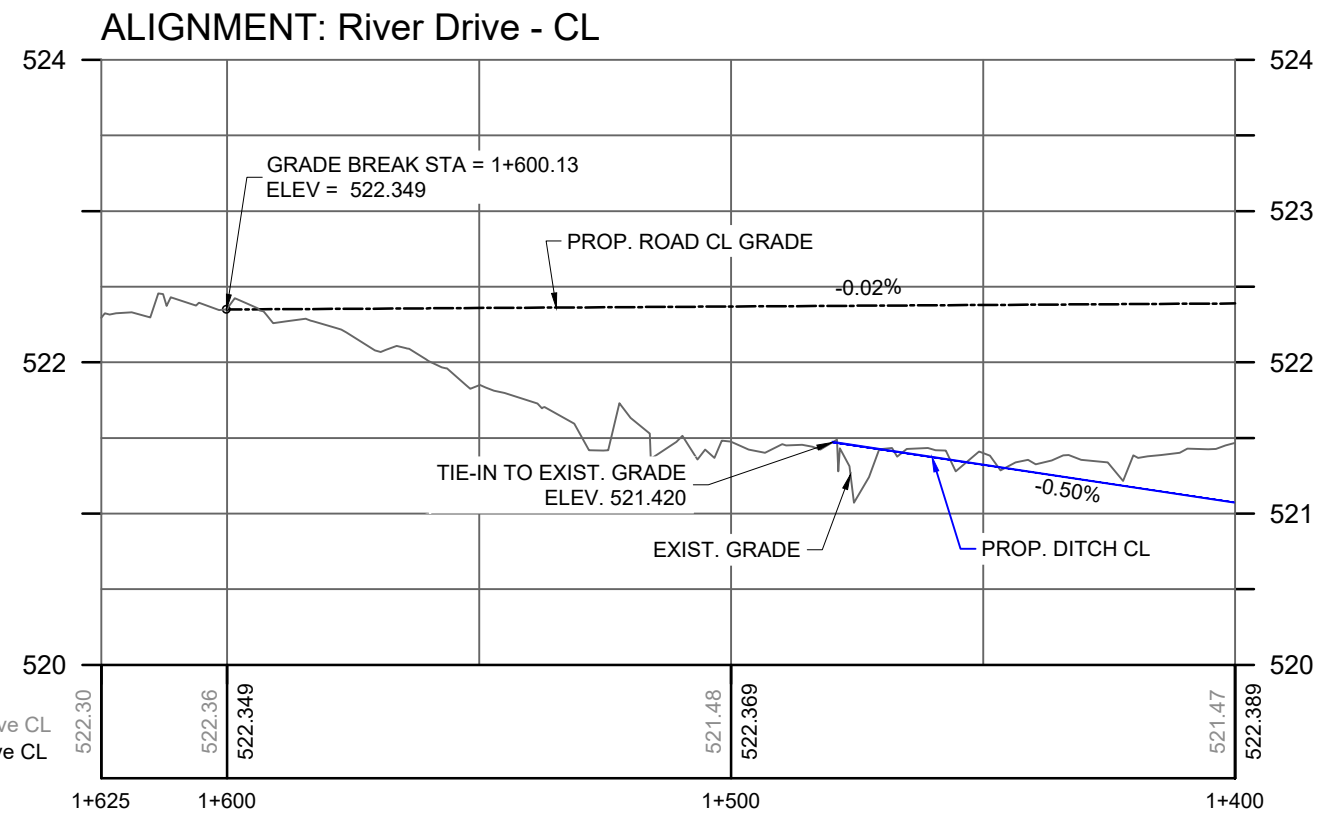
- REFER TO PLAN AND PROFILE DETAILS FOR LOCATIONS OF DITCHES AND DESIGN INVERT ELEVATIONS.

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| 522.00 | EXISTING GRADE ELEVATION (PROFILE) |
| 522.20 | FINISHED GRADE ELEVATION (PROFILE) |
| CT | CURVE/TANGENT POINT |
| FG | FINISHED GRADE |
| OG | ORIGINAL GROUND |
| TC | TANGENT/CURVE POINT |



ROAD TYPICAL CROSS-SECTION A-A
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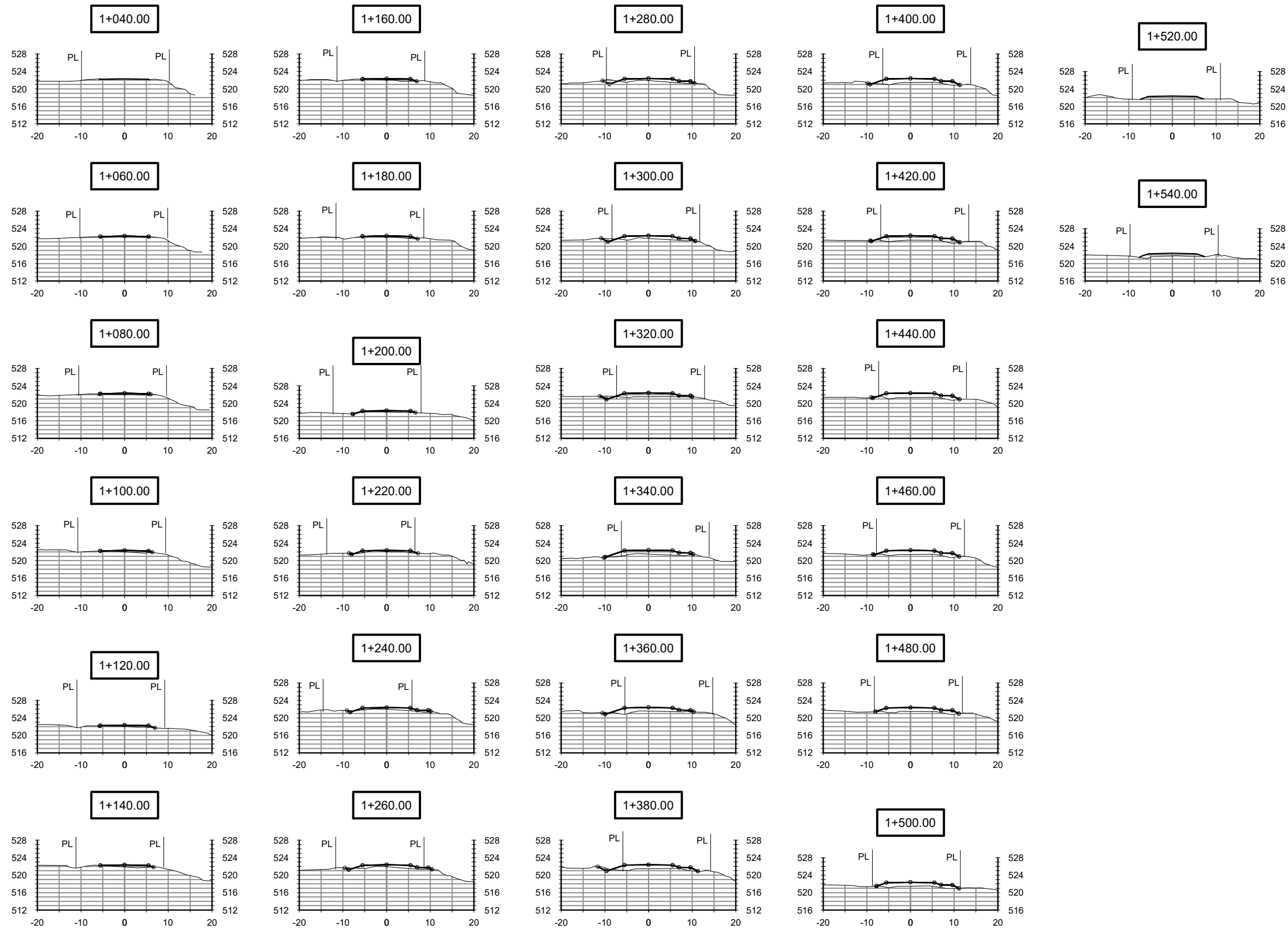


BOARDWALK TYPICAL CROSS-SECTION B-B
SCALE: NTS

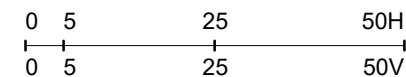
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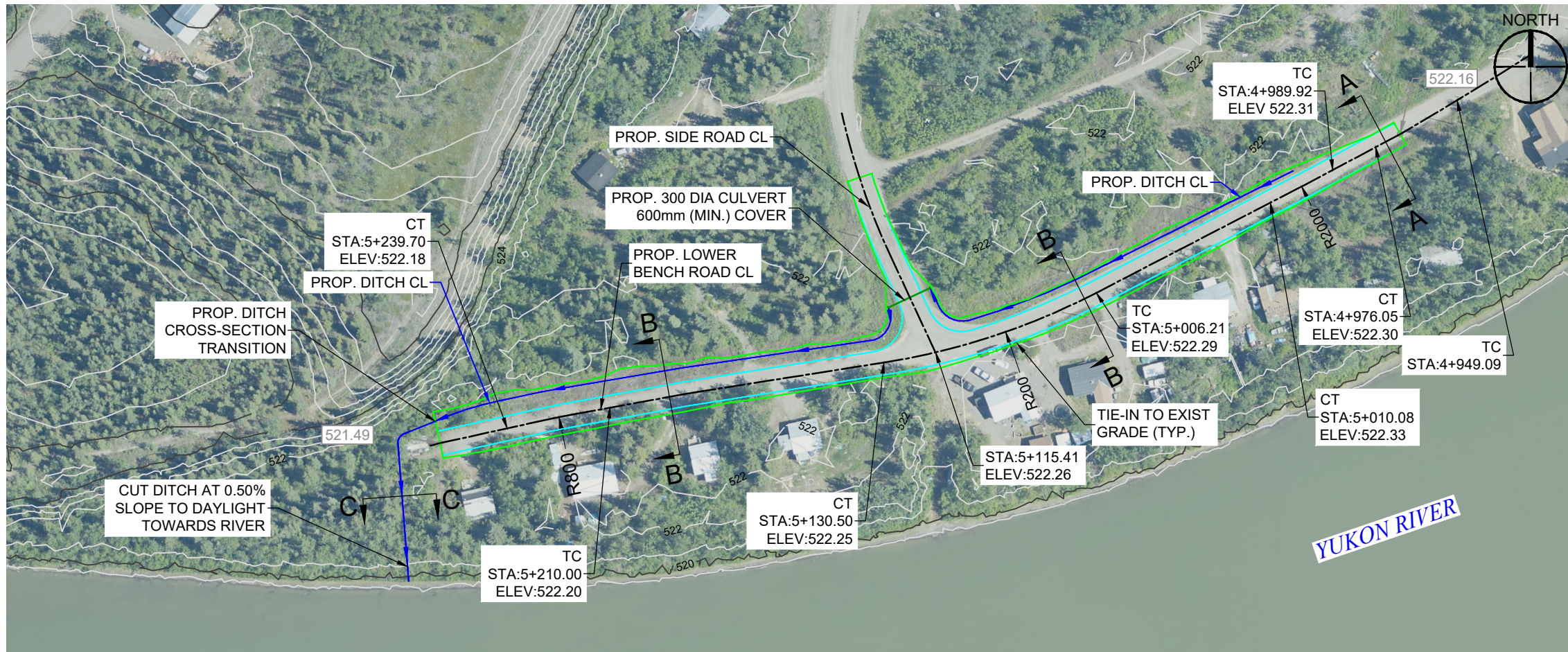
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CARMACKS FLOOD STUDY
C103 - RIVER DRIVE OVERLAY
CROSS-SECTIONS

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Nov 08, 2023
VERSION 1

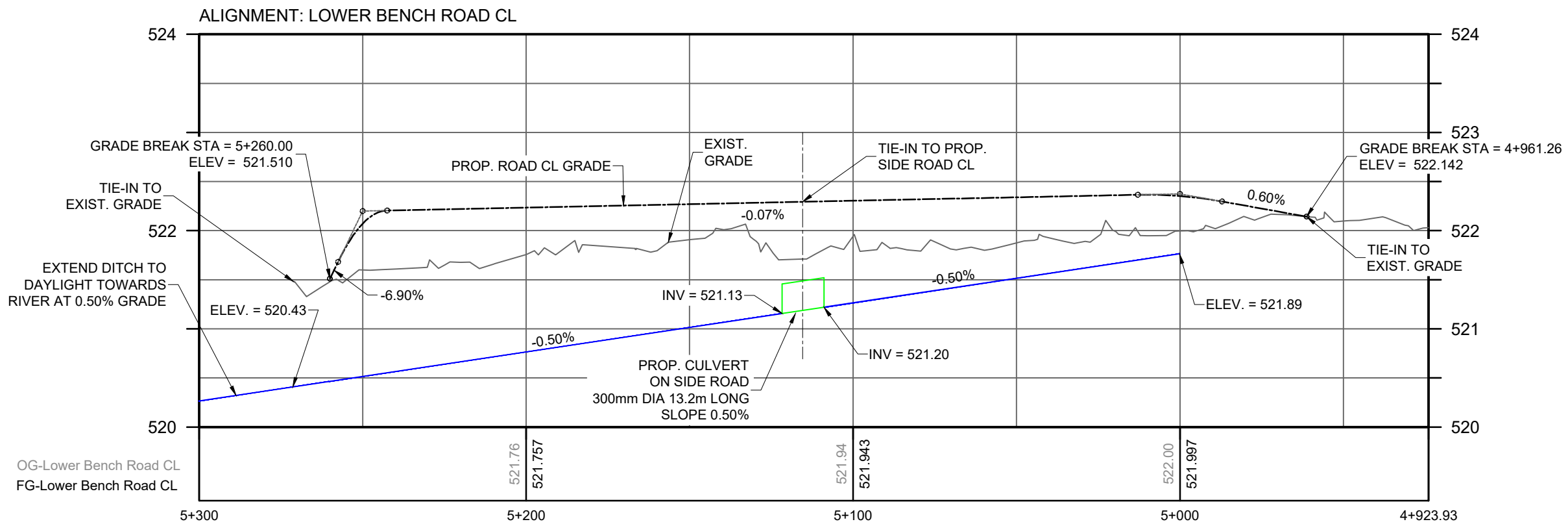


NOTES:

- SEE SHEET C102 FOR TYPICAL SECTIONS.

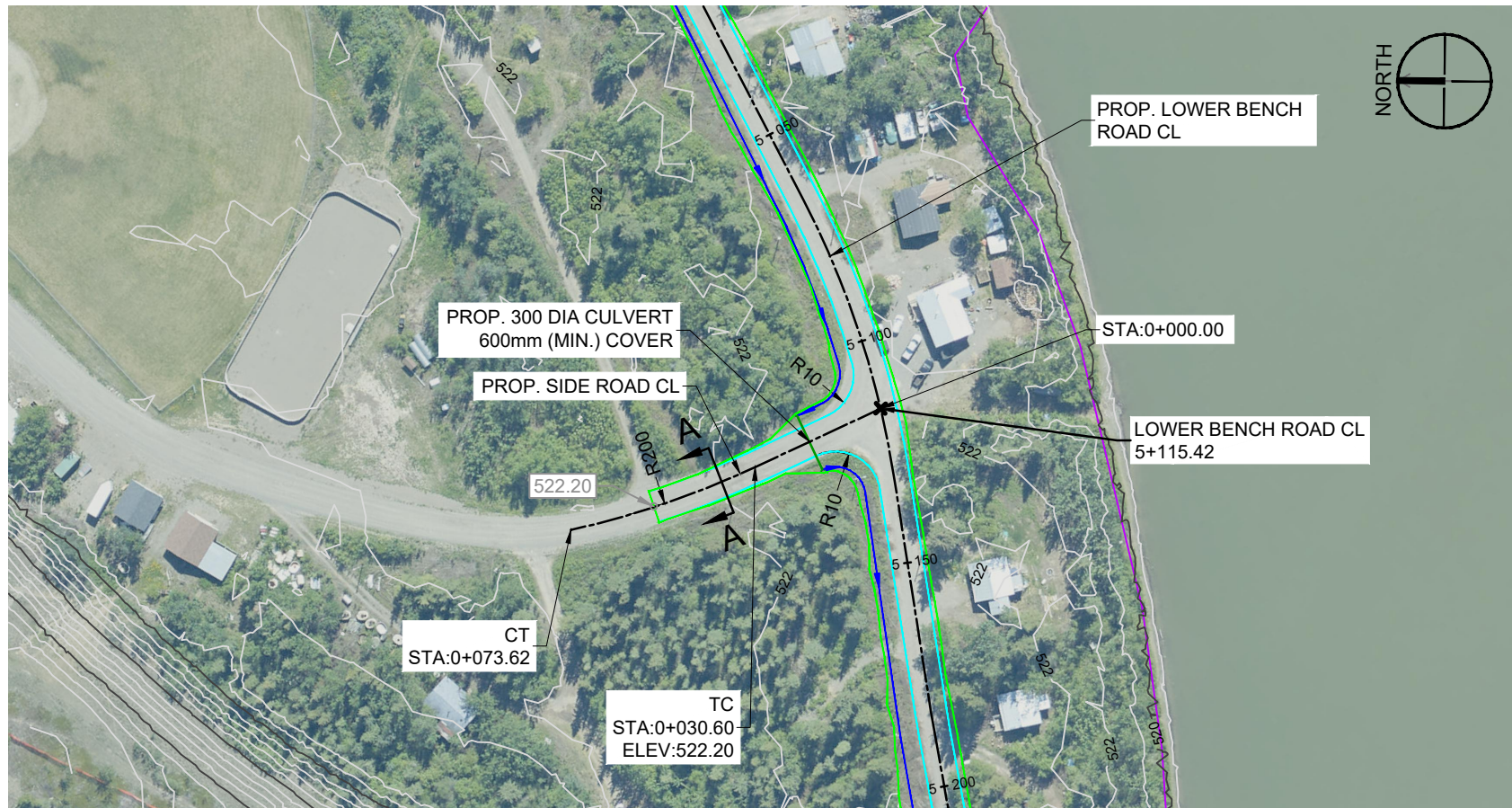
LEGEND:

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- 522.00 EXISTING GRADE ELEVATION (PROFILE)
- 522.20 FINISHED GRADE ELEVATION (PROFILE)
- CT CURVE/TANGENT POINT
- FG FINISHED GRADE
- OG ORIGINAL GROUND
- TC TANGENT/CURVE POINT



CONCEPTUAL DESIGN

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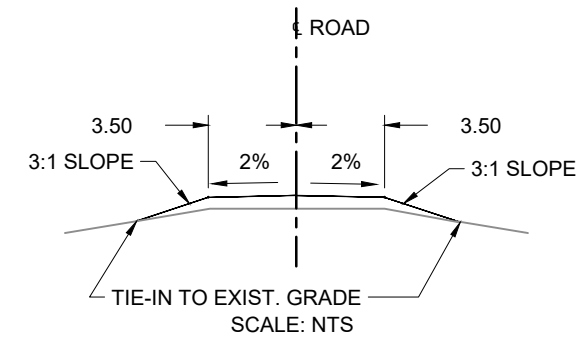


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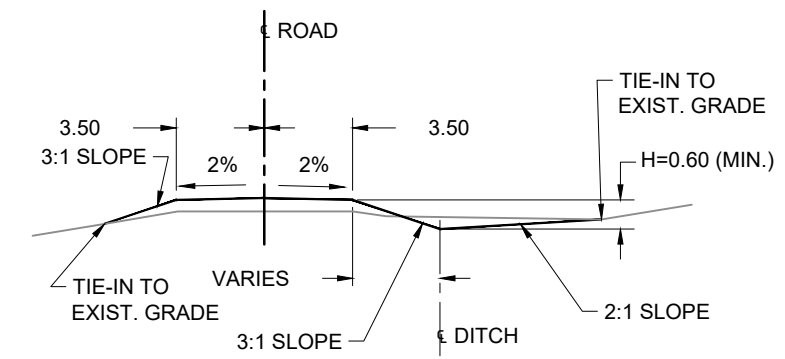
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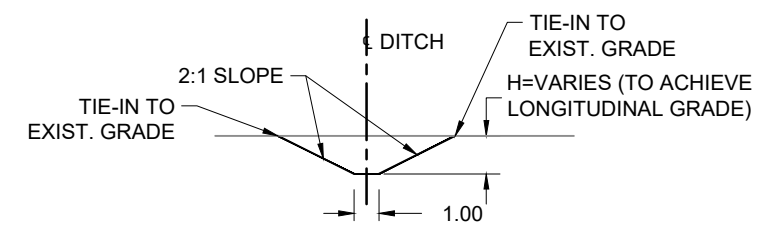
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| | TANGENT/CURVE POINT |



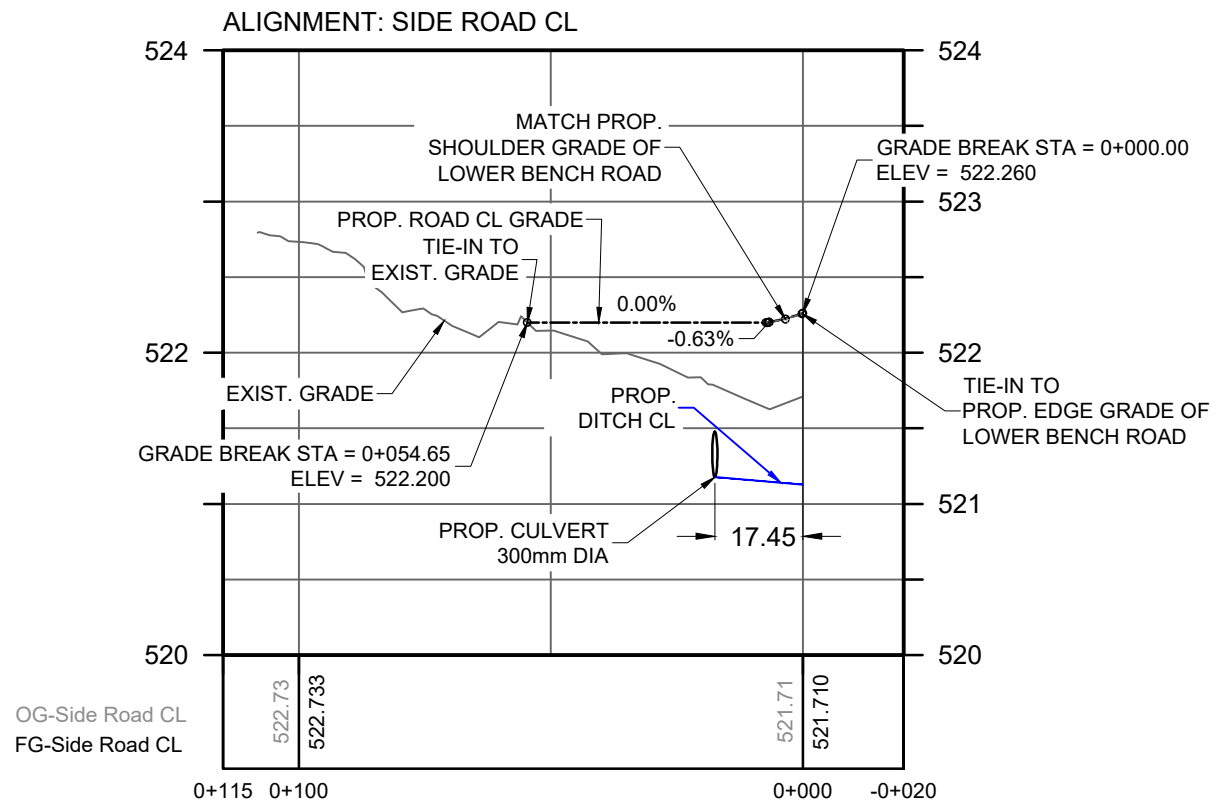
TYPICAL ROAD SECTION A-A



TYPICAL ROAD SECTION B-B

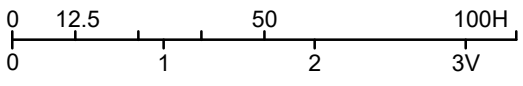
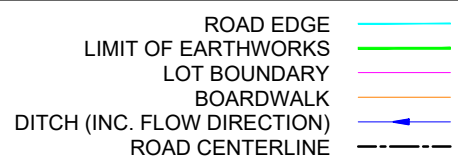


TYPICAL DITCH SECTION C-C



CONCEPTUAL DESIGN

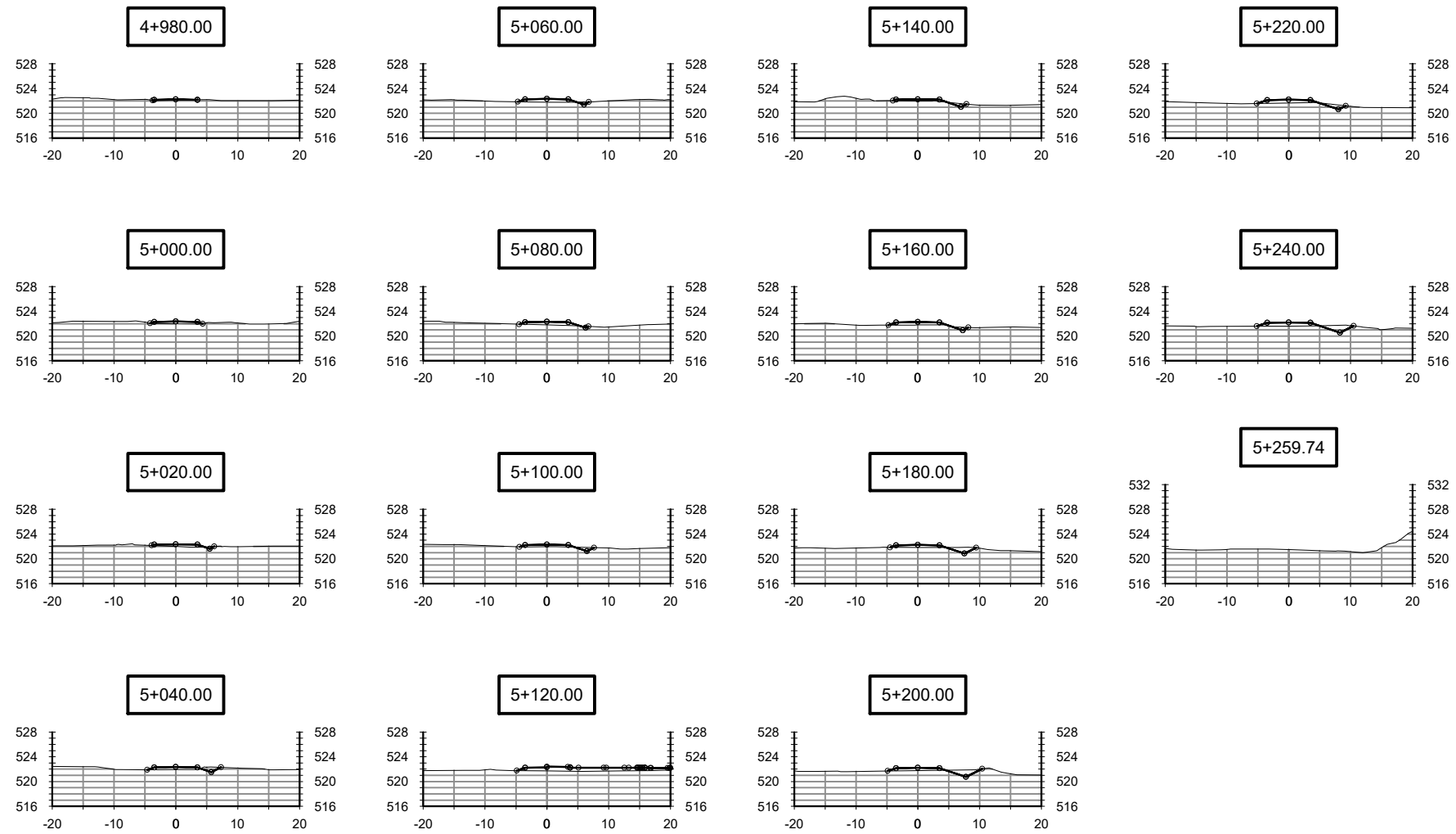
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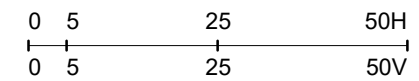
CARMACKS FLOOD STUDY
C102 - SIDE ROAD
PLAN AND PROFILE
 SCALE: HOR 1:1500
 VER 1:50

2202597
 Nov 08, 2023
 VERSION 1

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CONCEPTUAL DESIGN



CARMACKS FLOOD STUDY
C103 - LOWER BENCH ROAD
CROSS-SECTIONS
SCALE: HOR 1:1000
VER 1:1000

2202597
Nov 08, 2023
VERSION 1

APPENDIX D: Class D Cost Estimate



**Carmacks Flood Mitigation Study
Capital Cost Estimate "D"**

Consultant: **Morrison Hershfield Ltd.**

Project: Carmacks Flood Mitigation Study
 Cost Estimate for a Road Profile Realignment on River Drive and Lower Bench Road
 Client: Government of Yukon, Community Services, Infrastructure Development Branch

Estimate Type: **Initial Capital Cost (D)**
 Date Submitted: 20-Nov-23
 Prepared by: Kyle Power, P.Eng



| Category | Item No. | Description of Work | Unit of Measure | RIVER DRIVE Road Profile Realignment | | | | LOWER BENCH ROAD Road Profile Realignment | | | |
|--|----------|--|-----------------|---|--------------------|----------------|--|--|--|----------------|-----------|
| | | | | Estimated Unit Price | Estimated Quantity | Estimated Cost | Sub-total | Estimated Unit Price | Estimated Quantity | Estimated Cost | Sub-total |
| Mobilization and Management | 1 | Mobilization (10%) | L.S. | 10.0% | 1 | \$62,000 | \$119,500 | 10.0% | 1 | \$5,000 | \$24,000 |
| | 2 | Quality Management (5%) | L.S. | 5.0% | 1 | \$31,000 | | 5.0% | 1 | \$9,000 | |
| | 3 | Traffic Accommodation for Roadway Construction - Note A | L.S. | \$7,500 | 1 | \$7,500 | | \$5,000 | 1 | \$5,000 | |
| | 4 | Environmental Management (3%) | L.S. | 3.0% | 1 | \$19,000 | | 3.0% | 1 | \$5,000 | |
| Removals | 5 | Site Clearing & Grubbing | m2 | \$10 | 3700 | \$37,000 | \$78,200 | \$10 | 1350 | \$13,500 | \$35,800 |
| | 6 | Existing Road Surfacing Removal or Scarifying | m2 | \$3 | 6000 | \$18,000 | | \$3 | 2520 | \$7,600 | |
| | 7 | Common Excavation | m3 | \$30 | 290 | \$8,700 | | \$30 | 320 | \$9,600 | |
| | 8 | Prepare Subgrade Surface | m2 | \$2 | 7220 | \$14,500 | | \$2 | 2520 | \$5,100 | |
| Road Construction | 9 | Supply, Haul, & Place Granular Base Course (150 mm thick) - Note B | m3 | \$130 | 1090 | \$141,700 | \$533,700 | \$130 | 380 | \$49,400 | \$130,700 |
| | 10 | Supply, Haul, & Place Granular Sub-base (Pit Run / Excavation Borrow) - Note B | m3 | \$75 | 4610 | \$345,800 | | \$75 | 760 | \$57,000 | |
| | 11 | Supply & Install Bituminous Surface Treatment (BST) | m2 | \$7 | 6600 | \$46,200 | | \$7 | 2520 | \$17,700 | |
| | 12 | Supply & Install 300 DIA Culvert | m | | | | | \$470 | 14 | \$6,600 | |
| Remarks: Estimate in 2023 Dollars | | | | | | | Estimated Tender Cost Total (2023 \$): | \$731,400 | Estimated Tender Cost Total (2023 \$): | | \$190,500 |
| Note: | | | | | | | 25% Contingency: | \$182,900 | 25% Contingency: | | \$47,700 |
| A Traffic Accommodation includes only additional costs required for roadwork signage and delineators. | | | | | | | Estimated Total Cost (2023) | \$914,300 | Estimated Total Cost (2023): | | \$238,200 |
| B All import granular materials for base course (e.g. Granular 'A') and subbase (e.g. pit run or Granular 'D') is assumed to be supplied by the Contractor. Unit Price rates on these items will differ if YG supplies Granular Materials. | | | | | | | | | | | |

| CAPITAL COST ESTIMATE SUMMARY TABLE | | |
|--|-------------|------------------|
| | RIVER DRIVE | LOWER BENCH ROAD |
| Estimated Tender Cost Total (2023 \$): | \$731,400 | \$190,500 |
| 25% Contingency: | \$182,900 | \$47,700 |
| Estimated Total Cost(2023 \$): | \$914,300 | \$238,200 |

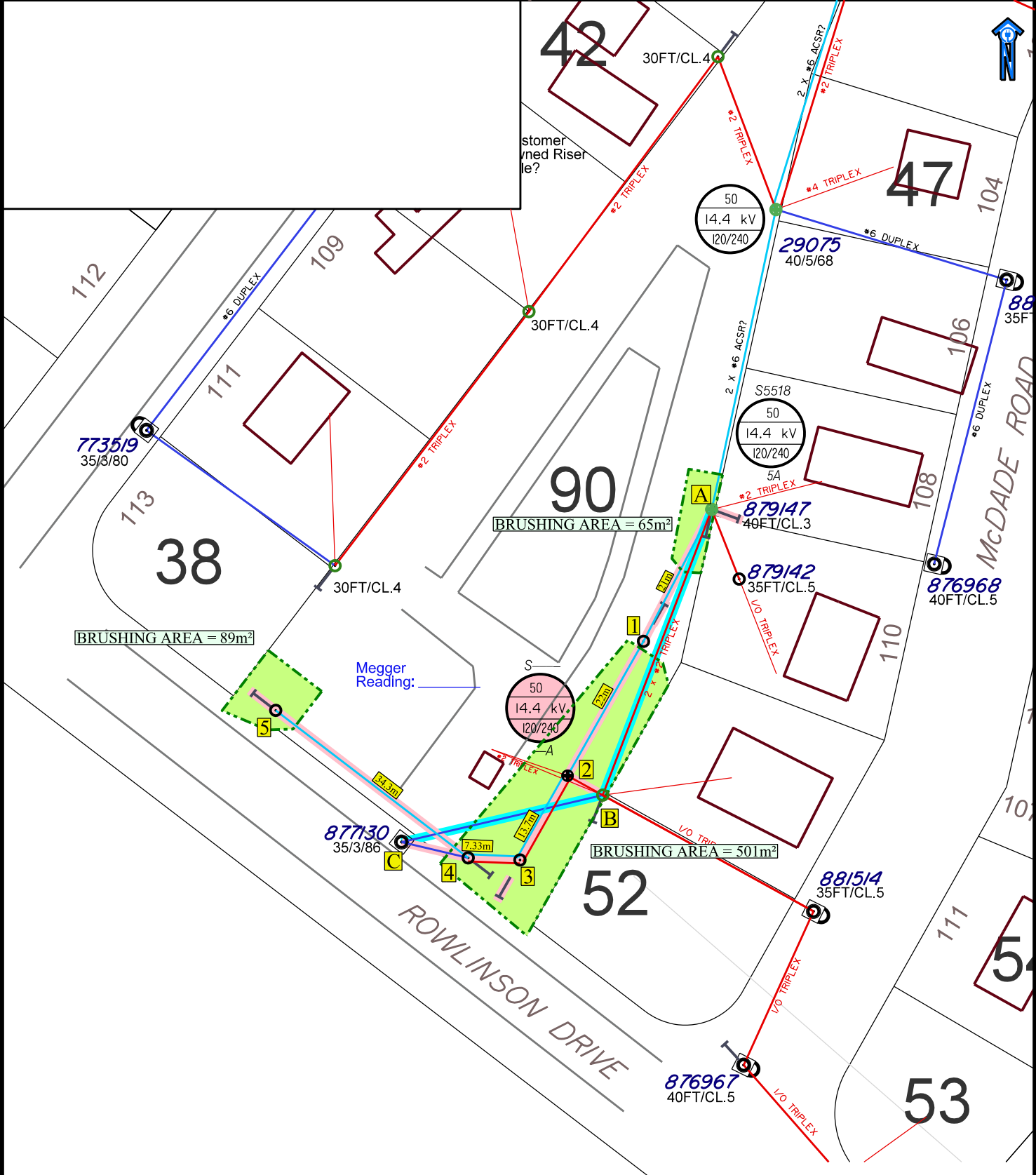


Site

North Klondike Hwy

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| | | | |
|--------------------------|--|--------------------|-------|
| Project No. 1099988 | Project/Customer: AEY Primary Addition on McDade - Brushing | Staker: not staked | Date: |
| Project Lead: Alex Klara | Location: McDade Road, Carmacks | Approved: | Date: |
| Drawing scale: 1:750 | ATCO Revision: A Issued for Construction December 15, 2023 | Site Revision: | |



AS BUILT RECORD

- No Changes
- Changes shown in red

Crew Lead: _____
 (print & sign)
 Date: _____





Our Clean Future Annual Report 2022 summary



Target: By 2030, Yukon's greenhouse gas emissions excluding mining is 45 per cent lower than they were in 2010.

Emissions increased in 2021:

588 kilotonnes of CO₂e

- Compared to 2010 levels: **1% increase**
- Compared to 2020 levels: **4% increase**



Target: 93 per cent of the electricity we use on the main Yukon electricity grid will come from renewable energy and 30% less diesel for electricity generation in off-grid communities.

- In 2022, **92%** of Yukon's main grid was generated by renewable sources.
- In 2022, almost **5.8 million** litres of fossil fuel was used to generate electricity in off-grid communities.



Target: All Yukon communities will be highly resilient to the impacts of climate change by 2030.

In 2022, we published and began addressing priority areas identified in the Assessing Climate Change Risk and Resilience in the Yukon report.

We completed actions in the areas of transportation resilience, preparedness for floods and fires, permafrost thaw and impacts to fish and wildlife.



Target: By 2030, we will see reductions in greenhouse gas emissions per capita and greenhouse gas emissions per unit of gross domestic product (GDP).

- Since 2010, our per capita emissions have **decreased by almost 13%**.
- Our emissions per unit of GDP have **decreased by 17%**.

Addressing climate change is a collaborative effort:

A thank you to all individuals, organizations, governments and others who strive to build thriving, resilient and low carbon communities. There are currently over 150 actions documented in this strategy, many of which are led by Yukon First Nations, transboundary Indigenous organizations and municipalities.

Please send us an email at climatechange@yukon.ca if you are interested in discussing climate change and climate action. For example, we'd be interested in discussing the following:

- Understanding how climate change may impact your region;
- Access to climate change;
- Various rebates to support low-emissions technologies; and
- Implementation of specific Our Clean Future actions.



December 20, 2023

Mayor: Lee Bodie,
The Village of Carmacks
Box 113
Carmacks, Yukon Y0B 1C0
Via email: cao@carmacks.ca

Dear Mayor Bodie,

I will be holding a Mayors dinner meeting at 5:30pm on Jan. 10, 2024, at Tony's in Whitehorse. I would be honoured if you could join me to discuss matters such as the Comprehensive Municipal Grant, Infrastructure, and aligning our shared priorities. Premier Ranj Pillai will be in attendance as well.

Please confirm your attendance by emailing sabrina.fred@yukon.ca. Thank you in advance and I look forward to meeting with you in the New Year.

Best Regards,

A handwritten signature in blue ink, consisting of a stylized 'R' and 'M' followed by a horizontal line.

Richard Mostyn



Monthly Report to Council

January 9, 2024

- Completed revamp cleaning and organizing of Rec Facility - complete with correct branding throughout the building - consistent image - format/plan for signage (3 weeks and lots of hard work by all staff - motivated to keep it this way, doors locked, staff supervision at all time)
- Mayor's Rock n Skate - huge success with up to 60 skaters on the ice at 1 time and up to 30 people in the gym at one time
- New winter recreation guide to be completed by Jan 19 by Chanel
- Upcoming Tournaments - Hockey, Curling, Volleyball
- Lots of bookings - 6 day drum building workshop, birthday parties
- Additional Firearms Training - residents and non residents Feb, March, April - well attended
- 24hr fitness facility - keyfob and camera system being installed tentatively Jan 15 ish
- Upcoming Elders & Kids trip to Whitehorse - mulling an option to pre-pick up the elders at home and bring them to the Rec centre and then return them home at the end of the day as a way of adding more elders to the monthly trip - working with 1st Nations to achieve this
- Winners announced for the Xmas tree and Light contest - gift certificates given out
- New daily gymnasium programming for youth 4-7pm & adults 7-9pm... Badminton - Monday, Basketball - Tuesday, Soccer - Wednesday, Volleyball - Thursday, Floor Hockey - Friday, Laser Tag - Sat, Pickleball - Sunday
- Gymnasium Mens and Ladies Changerooms now open - in a long time for tournaments
- Splash Pad moving forward officially!



Village of Carmacks
Public Works Foreman's Report

05/01/2024

Report to CAO, Mayor and Council

Treatment Plant:

Normal operations, we got the new the UV sensor and actuator are now on hand. We are still waiting for the Electrician.

Landfill:

Normal operations. The Landfill crew are getting better with the fees.

Collection System:

At the moment the collection system is functioning normal.

Duplex:

Normal operations

Equipment:

Normal operations. Our cutting edge finally arrived

Recycling:

Normal operations

Firehall:

Normal operations



New Firehall

Normal operations, Clark builders were here late December and checked out the new Firehall.

Admin. Bldg.:

Normal operations, they completed the Boiler upgrades.

Shop:

Still looking into replacing the heating system, the electrical work is completed. We completed the lockers and installed the benches too. Normal operation.

Streets:

We are busy plowing the streets.

Extra information

We have been spending some between the Landfill operations and we also spend some time in the Recentre to fix some Door issues. And we took down the back fence from ice arena to get better access for snow removal.

Sincerely,

Jens Wykimezyk,

Public Works Foreman



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

To: Mayor & Council

Date: January 9, 2024

From: Matthew Cybulski, Chief Administrative Officer, Village of Carmacks

Re: CAO Debrief (December 6, 2023 to January 8, 2024)

Hello Mayor & Council,

Major updates and minor debriefing of municipal service developments and administrative activities:

1. Budget Development Update

- Backdated CPI Increase (6.8%) calculated and completed.
- Provisional Budget Motioned December 20th, 2023
- Next VoC Sr Staff – Capital Budget Development Workshop: January 30th

2. CCBF & Gas Tax Update

- Resubmission completed and submitted December 7th, 2023.
- Resubmission guidance directed from the need to develop a narrative surrounding the necessary capital infrastructure to manage and operate the long-term asset management needs of the Regional Landfill Waste Facility.
- This application will include:
 - (a) ELV Recycling Costs
 - (b) White Metals Removal Cost
 - (c) Heavy Machinery By-Pass Road Consulting Costs
 - (d) Payloader Procurement
 - (e) Excavator Procurement
 - (f) Dumper Truck w/ Grading and Belly Plow Attachments

3. Request for Proposal Updates

- Propane services RFP posted in December 2023

Telephone: (867) 863-6271

Fax: (867)863-6606

Email: info@carmacks.ca



Village of Carmacks

P.O.Box 113
Carmacks, YT Y0B 1C0

- RFP Proposals reviewed January 8th, 2023
- 2 proposal submitted before RFP Deadline
- Propane Services RFP to include exclusivity for all current and future VoC facilities during the 5 year term.
- Upcoming RFP's:
 - 1) Administration Building/Village Office Janitorial Services (Jan 2024)
 - 2) Asset Management Plan – Registry RFP
 - 3) High Density Housing Plan – Workplan and Design RFP
 - 4) Splash Pad Design RFP

4. VoC Website Update

- Website redesign complete and ready to launch
- Final Website Content staff training scheduled for January 11th
- Updates include:
 - (1) E-Permitting System
 - (2) Recreation Services Website Portal
 - (3) Staff Directory
 - (4) Service Ticket System (Launching April 2024)
 - (5) Direct Hotlinks
 - (6) New Design and Site Layout
- New Website Launch Date: February 1st, 2024

5. YG Funders Conference Event

- VoC and YG – Economic Development to host Business Funders and Entrepreneurs Networking Conference
- Target Host Date: 24th-26th
- Hosted at Carmacks Recreation Complex
- Topics to include:
 - Capital Development for Small Business
 - How to market a new business

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- Business Plan Development
 - Business Licence Needs
 - Business Planning for the Long-Term Future and Sustainability
 - More Information to come
6. Balance Biogas Landfill Feasibility Study
- Partnership with YG-Community Services, VoC, and Balance Biogas to explore feasibility of biogas, composting, and Biodigester potential in the community
 - Discussion and overview of composting and biomass management practices for phase #2 implementation (Q2 2024)
 - Scheduled visit between all parties discussed for Jan/Feb 2024
 - Major focus on energy recapture from biomass management for nearby waste management facilities.
7. Civic Addressing & Census Project
- VoC to complete civic addressing project with YG – Land Development
 - Last updated listing of Carmacks Civic Addressing was in 2020
 - To coincide with YG GIS Mapping project and VoC GIS Mapping needs for VoC website redevelopment
 - CAO & PW to participate with YG – Lands regarding updating Civic Addressing listing for early 2024
 - CAO to discuss with VoC Mayor and Council regarding scoping funding to complete an updated community census and Voter's List in preparation for 2024 Municipal Election.
8. On the Horizon
- Potential Joint Council Meeting Dates: Discussion for Q1 Meeting
 - HomeCare Leasing Meeting: January 17th (tour of potential lease space at the CRC)
 - CAO Requested Time Off: Feb 7th-9th & February 12th (Annual Leave)

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