

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE
VILLAGE OF CARMACKS ON MAY 18, 2021 IN THE MUNICIPAL COUNCIL
CHAMBERS**

PRESENT: Mayor: Lee Bodie

Councillors: T. Wheeler, L. Graham, G. Skookum, H. Belanger

Staff: CAO T. Thomas, A. Gregory

Delegates: Jane Koepke – Groundswell Planning (Zoom)

ORDER: Mayor L. Bodie called the meeting to order at 7:00PM.

AGENDA: Council reviewed the agenda.

21-10-01 M/S Councillors H. Belanger/G. Skookum motioned that the agenda be accepted as presented.

CARRIED

MINUTES: From the regular meeting on May 4, 2021.

21-10-02 M/S Councillors L. Graham/T. Wheeler motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

No delegation.

CORRESPONDENCE:

No correspondence.

REPORTS:

Councillor Activity Reports

Councillor T. Wheeler attended the AYC AGM and the OCP Review Meeting.

Councillor L. Graham attended the AYC AGM.

Councillor G. Skookum apologized for missing the AYC AMG.

Councillor H. Belanger attended the AYC AGM.

Mayor's Report

Mayor Bodie was unable to attend the AYC AGM. He attended a Mayor's meeting on May 5. He also attended the OCP Review Meeting and reported that a lot of progress had been made. Mayor Bodie will be attending the high school graduation on May 29, presenting the Village gifts and addressing the graduating class.

CAO Report

CAO T. Thomas presented Council with a written report and broke it down verbally. The next Council Meeting is June 1 and the next Interagency Meeting will be held on June 9. The date and location of the FireSmart BBQ has changed. It is now scheduled for May 27 at the Forestry Office.

Council was provided with an update on the ongoing projects. Two staff were hired as attendants at the Visitor Information Centre, which will open on May 22. No progress has been made on the trail brochure and map, so Greenwood Engineering Solutions is looking for another designer to get the project completed. Although not confirmed, it is likely the planned trail improvement project may be deferred but the plan to create and display trail signage is still going ahead as planned.

The final work was completed on the Telegraph Office last week. The HRV project is almost complete and only needs a plumber to install a drain line. The outstanding work for phase 1 on Merv Tew Park is scheduled to be finished on June 4. In regard to the Retrofit project, insulation was blown in the Village Office last Friday and tender packages are being put together for the mechanical work. There is the potential of material shipping delays which may affect progress.

CAO T. Thomas confirmed the final mock-up of the message sign that will be located at the Village Office. The completion is scheduled for late July.

In regard to Merv Tew phase 2, tender contracts were awarded for the playground and disc golf design, and the other work RFPs are being developed, local contractors are being contacted in regard to these. Unfortunately, there will be shipping delays with the new playground equipment and it may not arrive before the grand opening in September, however the relocation of the existing equipment should happen by then. CAO T. Thomas is working to ensure any delays in phase 1 will not affect phase 2. Local contractors have confirmed interest in phase 2 and an expected completion date has been set for mid September.

CAO T. Thomas reported that since the road at the Nordenskiold Cemetery is being realigned, YG is requiring a Heritage Resource Impact Assessment which will cost the Village of Carmacks \$20,000. CAO T. Thomas has written a letter to YG Tourism and Culture in regard to this requirement as the changes will be minor and on an already existing road and cemetery, she believes that there is YG inhouse staff who can perform this assessment. She will continue to keep Council informed on this topic and may need their support if it is escalated.

Work on the culvert rehabilitation should be completed by the end of September. CAO T. Thomas reported that YG has committed \$150,000 towards the Sanitation System upgrades/remediation and we are working to try and coordinate this with the Storm Water System upgrades. She is hoping to hire a local contractor to assist with both projects.

Councillor T. Wheeler asked if any staff would be representing the Village of Carmacks at the job fair on Thursday. CAO T. Thomas confirmed a staff member would be attending.

Municipal Maintenance Report

Council read the report provided.

AYC Report

Councillor H. Belanger sent Council the AGM agenda and presidents report to review. The financial report stated there was a surplus of \$31,750 which will be transferred to the contingency reserve.

Two resolutions were passed at the AGM. The first was in regard to inclusive leadership in Yukon communities and the second to address rural community issues in obtaining building mortgages and financing.

A third resolution requesting better support for rural volunteer emergency responders was withdrawn. Although members were in support of the idea, it was agreed that discussing the resolution further would be beneficial.

21-10-03 M/S Councillors T. Wheeler/H. Belanger motioned to file the reports as presented.

CARRIED

ACCOUNTS PAID AND PAYABLES

21-10-04 M/S Councillors G. Skookum/L. Graham motioned that the May 1, 2021 payroll of \$35,837.46 being DD and Accounts Payable of \$64,523.77 being

cheques numbered (28898-28934) and Visa paid of \$2,578.14 be accepted.

CARRIED

BYLAWS

8.1 272-21 Official Community Plan – 1st reading

Council discussed the 2021 OCP draft, and the consultant attended the meeting to answer any questions or address any concerns from Council. Mayor Bodie thought the draft presented a solid plan that he would be proud to present to the community. He said he would like to see a visual on some of the plans. Jane thought any drawings might be too premature and act more as a distraction. Councillor T. Wheeler suggested it might be better to have a blank slate and ask the community for input rather than having a drawing done up at this point.

Council reviewed the OCP timeline and agreed they were happy with the vision statement.

21-10-05 M/S Councillors T. Wheeler/G. Skookum motioned to give Bylaw 272-21 Official Community Plan – 1st reading.

CARRIED

NEW AND UNFINISHED BUSINESS

9.1 Budget Variance Report

Council reviewed the Budget Variance Report.

9.2 VOC Volunteer Policy

Council reviewed the VOC Volunteer Policy and application form. Mayor Bodie thought the policy was too strong and onerous. Councillor L. Graham agreed there was too much to the policy and that it would require too much responsibility from a volunteer.

Councillor T. Wheeler noted the policy would be geared more towards volunteers who attend the Recreation Centre on a regular basis and help with child/youth programming rather than a one-time volunteer participating in a community event. CAO T. Thomas noted a thorough policy is needed and would cover the Village of Carmacks from a liability standpoint. Councillor G. Skookum asked if the policy was created with specific events in mind. CAO T. Thomas explained it was not created for a specific event, rather it was created after a lack of such policy was identified, as well as to protect the Village of Carmacks. Council H. Belanger suggested using a different format that would still cover all the important points but would be more reader friendly.

Council agreed that the VOC Volunteer Policy be should be amended and deferred to a

future meeting.

QUESTION PERIOD

No questions from the public.

IN-CAMERA

No in-camera.

ADJOURNMENT

21-10-06 M/S Councillor T. Wheeler motioned to adjourn the meeting at 8:24PM.

Mayor Lee Bodie adjourned the meeting at 8:24PM.

Mayor Lee Bodie

CAO Tracy Thomas