

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF  
CARMACKS ON FEBRUARY 16, 2021 VIA ZOOM**

**PRESENT:** Mayor: Lee Bodie

Councillors: L. Graham, G. Skookum, H. Belanger

Staff: CAO T. Thomas, A. Gregory

Delegates: Kendell Tricker – President of Carmacks Hotel

Graham Tracey – Executive Assistant of Carmacks Hotel

Samantha Crosby -YG

Regrets: Councillor T. Wheeler

**ORDER:** Mayor L. Bodie called the meeting to order at 7:00 PM.

**AGENDA:** Council reviewed the agenda.

**21-04-01 M/S Councillors L. Graham/H. Belanger motioned that the agenda be accepted as presented.**

**CARRIED**

**MINUTES:** From the regular meeting on February 2, 2021.

**21-04-02 M/S Councillors H. Belanger/L. Graham motioned that the minutes be accepted as presented.**

**CARRIED**

**DELEGATION:**

**4.1 Kendell Tricker and Graham Tracey**

Kendell Tricker explained to Council that current regulations do not allow The Pot Hole to sell anything other than cannabis or cannabis products. She is requesting that Council pass a bylaw that would allow for the sale of other items in the store, such as nicotine, vaping pens and accessories. Although regulations allow for the sale of these items in the Tatchun Centre, she would prefer not to promote them in the general store. Rather, she would like to sell these items at The Pot Hole, behind closed doors, where there are stricter policies and a requirement to produce identification with each purchase.

Samantha Crosby suggested that if Council chooses to pass a motion to draft this bylaw, that it be reviewed by Health Canada and the Federal Government to ensure compliance.

**CORRESPONDENCE:**

None

**AYC:**

Councillor H. Belanger was unable to attend the last Strategic Planning Meeting. She informed Council the Yukon University has announced a survey to gather information from the public that will inform the creation on the next five-year strategic plan.

CAO T. Thomas attended the Strategic Planning Meeting where issues regarding staff attraction and retention were discussed.

**REPORTS:****Councillor Activity Reports**

Councillor L. Graham attended the Carmacks Land Development meeting. She also announced that she will be running for the Territorial Election for the Yukon Party.

Councillor G. Skookum had a quiet two weeks and not much to report.

Councillor H. Belanger attended the Carmacks Land Development meeting. She wished Councillor L. Graham the best of luck in the Election.

**Mayor's Report**

Mayor L. Bodie attended the Carmacks Land Development meeting. He is disappointed it has taken 8 years to get this far, but still happy to see some progress.

**CAO Report**

CAO T. Thomas provided Council with a written report and broke it down verbally. The next Council Meeting will be held March 2<sup>nd</sup>, the next AYC Board of Directors Meeting will be on March 6<sup>th</sup> and the CAO Forum will be on March 5<sup>th</sup>. The second round of Covid-19 vaccinations will be administered in Carmacks on March 8<sup>th</sup> and 9<sup>th</sup>.

CAO T. Thomas met with Greenwood Engineering to discuss ongoing projects, timelines, and next steps. She is pleased to report all projects are moving forward as planned. She also met with Groundswell Planning to receive an update on the OCP progress. Groundswell Planning is doing a great job with online engagement and has received helpful feedback from the public. In addition, over 100 OCP surveys were turned in at the vaccination clinic. The next OCP Committee Meeting is March 11<sup>th</sup>.

FCM funding for the Asset Management Plan phase 2 for \$50,000 was approved!

In regard to the Retrofit LIC Working Group, she reported all CAO's will be joining the working group to discuss alternatives to making the Retrofit Program an administrative burden for municipalities. She encouraged Council to provide any thoughts or ideas before she attends the working group.

CAO T. Thomas asked Council if they would like to start the Council remuneration process for next Council. Mayor L. Bodie felt it was too early to discuss this. The topic will be revisited again in early summer.

### **Rec-centre Report**

No report.

### **Fire Department Report**

Council read the written report.

CAO T. Thomas reported that the Fire Department was pleased with their new custom Covid-19 face masks.

Mayor L. Bodie asked if there have been any updates from the Yukon Government regarding progress on the Fire Hall. CAO T. Thomas confirmed that work on the Fire Hall is going out to tender in March 2021. She also confirmed the Arena will be going out for tender in March 2021 as well.

### **Municipal Maintenance Report**

Council read the written report.

**21-04-03 M/S Councillors L. Graham/G. Skookum motioned to file the reports as presented.**

**CARRIED**

### **ACCOUNTS PAID AND PAYABLES**

CAO T. Thomas notified Council of the properties that are subject to a tax lien and that the next step, as per legislation, is to make the list public.

**21-04-04 M/S Councillors G. Skookum/H. Belanger motioned that the February 6th, 2021 payroll of \$27,783.74 being DD and Accounts Payable of \$36,884.45 being cheques numbered (28751-28777) and Visa paid of \$5,309.62 be accepted.**

**CARRIED**

## **BYLAWS**

### **9.1 271-21 Recreation Committee**

- 21-04-05 M/S Councillors H. Belanger/L. Graham motioned to give Bylaw 271-21 – Recreation Committee – first reading.**

**CARRIED**

## **NEW AND UNFINISHED BUSINESS**

### **10.1 Letter from business owner regarding Cannabis Act/Municipal Bylaws**

Council had a discussion regarding this bylaw. Councillor Skookum presented his concerns and objections in regard to this request.

- 21-04-06 M/S Councillors L. Graham/H. Belanger motioned a bylaw be drafted to override Section 8(1)(a) and (b) of the Cannabis Licensing Regulation pursuant to the Cannabis Control and Regulation Act and allow for items other than cannabis and cannabis accessories be sold in a licensed premise.**

**CARRIED**

### **10.2 2021 Records Management Policy Draft**

CAO T. Thomas presented Council with a Records Management policy draft which explains the policy and procedure for the proper retention, classification, storage, disposal, and protection of the Village of Carmacks records.

- 21-04-07 M/S Councillor L. Graham/H. Belanger motioned to support the finalization of the Records Management Policy and initiate the creation of a bylaw.**

## **IN-CAMERA**

- 21-04-08 M/S Councillor H. Belanger motioned to go in-camera at 8:03 PM.**
- 21-04-09 M/S Councillor L. Graham motioned to go out of in-camera at 8:11 PM.**

## **ADJOURNMENT**

- 21-04-10 M/S Councillor L. Graham motioned to adjourn the meeting at 8:11 PM.**

Mayor Lee Bodie adjourned the meeting at 8:11 PM.

---

Mayor Lee Bodie

---

CAO Tracy Thomas