

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF  
CARMACKS ON FEBRUARY 2, 2021 VIA ZOOM**

**PRESENT:** Mayor Lee Bodie

Councillors: T. Wheeler, L. Graham, G. Skookum, H. Belanger

Staff: CAO T. Thomas, A. Gregory

Delegation: RCMP Cpl. Gregory

Mike Wasylyk - Public

**ORDER:** Mayor Lee Bodie called the meeting to order at 7:00 PM.

**AGENDA:** Council reviewed the agenda.

CAO T. Thomas requested an in-camera session.

**21-03-01 M/S Councillors L. Graham/T. Wheeler motioned that the agenda be  
accepted as amended.**

**CARRIED**

**MINUTES:** From the regular meeting on January 19<sup>th</sup>, 2021.

**21-03-02 M/S Councillors H. Belanger/L. Graham motioned that the minutes be  
accepted as presented.**

**CARRIED**

**DELEGATION:**

**4.1 RCMP**

Cpl. Gregory presented Council with a report from January and broke it down verbally. Statistics for the month of January were consistent with January 2020 – except for the prisoner count. In January 2021, there were 6 prisoners, which resulted in many criminal charges being laid.

The next circuit court will be held on March 3, 2021.

The RCMP made several informal visits to the school throughout the month and will attend the schools staff meeting tomorrow. The RCMP have been working closely with Family Services involving matters related to at-risk youth in the community. Members also assisted in the food bank deliveries on January 14<sup>th</sup>.

Cpl. Gregory explained they have been working with LSCFN to implement a Restorative Justice Program. They are currently working to find the best way to combine Canadian western law and traditional law.

Members have been conducting nightly patrols and set up an impaired driving check stop in January. During the check stop, several vehicles were stopped, and no impairment was detected.

## **CORRESPONDENCE:**

### **5.1 Email from Maria Metzen regarding the Yukon Journey Race**

Council read the email.

The letter requests permission to use the Visitors Centre parking lot and surrounding area as a checkpoint for the 2021 Yukon Journey Race taking place in February. The organizers have a Covid-19 approved plan and confirmed that mushers and handlers will not need to enter any buildings during their stop in Carmacks. No teams from out of the territory will be participating in the race and all participants will remain in their own 'bubbles'. Council was in support but asked that the mushers and handlers clean up the area before their departure.

### **5.2 Letter from Department of Highways and Public Works**

Council read the letter.

The letter states that the Yukon Government is reviewing its Public Airports Act with the intention of advancing regulations. A completed draft of the regulations is available upon request. Councillor T. Wheeler suggested a draft of the regulations be requested for council to review.

### **5.3 Engagement and planning letter from BDO Canada LLP**

Council reviewed the letters.

CAO T. Thomas informed council the audit is scheduled for March 1<sup>st</sup> and will not be performed on-site this year due to the Covid-19 restrictions. CAO T. Thomas noted that the fees charged for this year's audit were significantly higher than what some other municipalities paid, and as a result the audit service contract will go out for tender in 2021.

**21-03-03 M/S Councillors L. Graham/T. Wheeler motioned to file correspondence.**

**CARRIED**

**AYC:**

Councillor H. Belanger reminded councillors that the AYC Annual General Meeting will be held on May 18<sup>th</sup> via Zoom. She forwarded the meeting package to all other council members for reference and asked that any resolutions be brought forward before the deadline.

Councillor H. Belanger attended the Strategic Planning Workshop on January 30<sup>th</sup>. The meeting survey reported information sharing was passive, there is a need for more training and AYC should be encouraging the participation in municipal politics.

During the Strategic Planning Workshop, the AYC participants were asked to fill out a questionnaire based on assumptions in an attempt to identify blind spots and opportunities. Councillors H. Belanger discussed some of the findings from the discussions.

The next AYC Board meeting is on March 6<sup>th</sup>. The Strategic Planning Workshop follow up meeting is scheduled for February 6<sup>th</sup>.

**REPORTS:****Councillor Activity Reports**

Councillor T. Wheeler attended the Strategic Planning Workshop and will be attending the follow-up meeting on February 6<sup>th</sup>. She also attended the Carmacks Project Discussion earlier in the evening and plans to attend the Recreation Board Meeting on February 8<sup>th</sup>. Councillor T. Wheeler was present for the discussion of the CAO contract and thanked Councillor L. Graham and Councillor H. Belanger for preparing the meal.

As the Carmacks Daycare Operator, she will attend a Zoom meeting tomorrow with the Yukon Government. There are significant changes being made to education and daycare policies which will be discussed.

Councillor T. Wheeler also reminded Council that there is an upcoming election, and it may be a good time to communicate Carmacks' wishes to the candidates.

Councillor L. Graham hosted Council members for the discussion of the CAO contract. She is keeping busy with meetings and hopeful that the OCP Community Survey produces positive feedback.

Councillor G. Skookum thanked Councillor L. Graham and Councillor H. Belanger for the wonderful meal served at the CAO contract discussion. Councillor G. Skookum has been asked by community members why construction on the pool is not happening in conjunction with construction on the arena. Mayor Bodie explained that to build a new arena and pool at the same time would not have been possible due to the funding

limitations. However, he acknowledged the project needs to move forward soon, as the community is in need of a new pool. Councillor G. Skookum asked CAO T. Thomas for an update on the arena project. CAO T. Thomas did not have any new updates to provide.

Councillor H. Belanger thanked Councillor L. Graham for hosting the CAO contract discussion. She attended the AYC meeting on December 5<sup>th</sup>, 2020. She also informed Council that she will be travelling next week and attending meetings via Zoom.

### **Mayor's Report**

Mayor Bodie reported he has been busy with work and attending meetings. He attended the Merv Tew Park meeting on January 19<sup>th</sup> and attended the CAO contract discussions at Councillor L. Grahams home. He was also present for the OCP review on January 28<sup>th</sup>. Mayor Bodie thanked Councillor T. Wheeler for joining the OCP team.

### **CAO Report**

CAO T. Thomas provided council with a written report and broke it down verbally. The next council meeting will be held February 16<sup>th</sup> and the next AYC Board of Directors meeting will be on March 6<sup>th</sup>. There is discussion of a CAO Forum being held on March 5<sup>th</sup>, however that is dependant on many factors, including the latest Covid-19 updates.

CAO T. Thomas informed council a grant proposal was submitted to Yukon Housing. The application for the Rapid Housing Initiative that was submitted in December 2020 was not approved. There were an overwhelming number of applications submitted and many were deemed of higher need.

CAO T. Thomas and the project team are working on a plan to move forward with the Culvert and Drainage Rehabilitation Project.

Regarding the status of the Grader Station, CAO T. Thomas requested an update on the timeline on the rehabilitation. The Highway and Public Works contact for this project explained they are waiting for a demolition plan for the site. Ground water monitoring is taking place twice per year and reports show hydrocarbon impacted soil and ground water has been detected on site. CAO T. Thomas informed the contact that they hope to use the space for recreational purposes and would like to see the area remediated to the highest levels possible.

Mayor Bodie requested a written progress update on the arena project be provided once per month by the Yukon Government contact.

There are no updates to report on the Stormwater System project. CAO T. Thomas reached out to the Yukon Government to inquire about federal funding for a total rehabilitation on the Stormwater System. She was informed by the Yukon Government that no proposals are being accepted at this time for the ICIP funding. However, it was noted that the Yukon Government has flood and erosion funding that could possibly be utilized in phase 2 and 3 of the project. While details on the larger project are being considered, CAO T. Thomas would like to complete a smaller scale rehabilitation this year and hire someone local to clean out the culverts to allow for better drainage.

### **Rec-centre Report**

Council read the report.

CAO T. Thomas informed council a contractor who provides services to the Canada Games Centre was hired to service all the Recreation Centre machinery and ensure all equipment was safe and operational. He will be returning to Carmacks to train Recreation Centre staff on the regular maintenance of the fitness room equipment.

Two paint sessions for the community are being planned for February. The teen drop-in centre will be restarting February on Fridays from 6-11 PM. Efforts are still being made to hire a youth for the Community Wi-Fi Hotspot Project. There has been discussion regarding the Recreation Centre hosting a volleyball tournament for outside communities, however this still being discussed and will be dependent on the latest Covid-19 updates.

The Recreation Centre Director is currently working on transportation options for the YIF Whitehorse Adventure bus trip to Whitehorse. The bus that is presently available has not been well maintained and is currently not road safe. Discussion on options to remediate this are currently underway.

CAO T. Thomas informed council that an application has been submitted to the Canada Summer Jobs program for 2 summer students. One of these students will work with the team at the Recreation Centre and the other at public works.

CAO T. Thomas reported that the new Recreation Director, Kaileigh, is doing very well in her new role.

### **Fire Department Report**

No report.

### **Municipal Maintenance Report**

No report.

**21-03-04 M/S Councillors H. Belanger/G. Skookum motioned to file the reports as presented.**

**CARRIED**

#### **ACCOUNTS PAID AND PAYABLES**

**21-03-05 M/S Councillors L. Graham/T. Wheeler motioned that the January 23, 2021 payroll of \$29,988.17 being DD and Accounts Payable of \$150,912.62 being numbered (28736-28750) and Visa paid of \$4,571.00 be accepted.**

**CARRIED**

#### **BYLAWS**

##### **9.1 Bylaw 267-21 2021 Annual Operating Budget**

**21-03-06 M/S Councillors L. Graham/T. Wheeler motioned to give Bylaw 267-21 – 2021 Annual Operating Budget – third and final reading.**

##### **9.2 Bylaw 268-21 2021 Capital Expenditure Budget**

**21-03-07 M/S Councillors H. Belanger/L. Graham motioned to give Bylaw 268-21 – 2021 Capital Expenditure Budget – third and final reading.**

#### **NEW AND UNFINISHED BUSINESS**

##### **10.1 Letter from business owner regarding Cannabis Act/Municipal Bylaws**

Council reviewed the letter.

Council asked for more time to consider this matter and requested it be deferred to the next council meeting.

#### **IN-CAMERA**

**21-03-08 M/S Councillor L. Graham motioned to go into in-camera at 8:01 PM.**

An in-camera discussion by Council regarding a current legal matter. Council reviewed options presented by the lawyer.

**21-03-09 M/S Councillor H. Belanger motioned to go out of in-camera at 8:20 PM.**

**21-03-10 M/S Councillors H. Belanger/T. Wheeler motioned to accept option 3 as per lawyers' legal advice.**

### **ADJOURNMENT**

**21-03-11 M/S Councillor H. Belanger motioned to adjourn the meeting at 8:20 PM.**

Mayor Lee Bodie adjourned the meeting at 8:21 PM.

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Mayor Lee Bodie

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CAO Tracy Thomas