

**MINUTES FROM THE REGULAR MEETING OF THE COUNCIL FOR THE VILLAGE OF
CARMACKS ON JANUARY 19TH, 2021 VIA ZOOM**

PRESENT: Mayor Lee Bodie
Councillors: T. Wheeler, L. Graham, G. Skookum
Staff: CAO T. Thomas, A. Gregory
Regrets: (1) H. Belanger

ORDER: Mayor Lee Bodie called the meeting to order at 7:02 PM.

AGENDA: Council reviewed the agenda.

CAO T. Thomas requested an in-camera session.

21-02-01 M/S Councillors L. Graham/G. Skookum motioned that the agenda be accepted as amended.

CARRIED

MINUTES: From the regular meeting on January 5th, 2021.

21-02-02 M/S Councillors T. Wheeler/L. Graham motioned that the minutes be accepted as presented.

CARRIED

DELEGATION:

No delegation.

CORRESPONDENCE:

5.1 Email regarding Canada Pharmacare Act

Council read the email from the New Westminster NDP House Leader regarding Bill C-213 The Canada Pharmacare Act.

21-02-03 M/S Councillors T. Wheeler/ L. Graham motioned to support Bill C-213, An Act to enact the Canada Pharmacare Act.

CARRIED

5.2 Email regarding 2021 Census of Population

Council read the email from the Director General with Statistics Canada regarding the 2021 Census of Population. Mayor Lee Bodie explained the letter is asking that Council let it be known throughout the community that there will be good paying jobs coming available and how important the Census of Population is to the community.

21-02-04 M/S Councillors L. Graham/T. Wheeler motioned to support the 2021 Census and encourages all residents to complete their census questionnaire online.

CARRIED

AYC:

In Councillor H. Belanger's absence, CAO T. Thomas reminded council that Councillor H. Belanger is looking for input on AYC Strategic Planning Survey. CAO T. Thomas asked that council review it and forward any thoughts to Councillor H. Belanger via email.

Minister Streiker informed AYC that the Municipal Act changes to enable an Energy Retrofits LIC are being delayed until the fall sitting of the legislature.

REPORTS:

Councillor Activity Reports

Councillor T. Wheeler has an AYC Executive meeting this Friday. As well, Carmacks is not listed as a community on the YG Energy Solutions Center's Energy Rebate forms. She mentioned it to CAO Thomas, who informed YG of this lapse and it will be rectified immediately.

Councillor L. Graham says she had a very busy week. She attended the Budget Meeting, the Inter-Agency Meeting regarding the COVID-19 vaccine roll out in Carmacks February 1st and 2nd.

Councillor G. Skookum did not have anything to report.

Mayor's Report

Mayor L Bodie praised the Village staff on the state of the roads in the Village. He had noted that there were some washboard sections along River Drive and Guder, but that they had been fixed.

Mayor L. Bodie apologized for missing the last Budget and Council Meeting.

CAO Report

CAO T. Thomas provided council with a written report and broke it down verbally. The next council meeting will be held on February 2, 2021. The next AYC Board of Directors meeting will be held March 6, 2021 via Zoom.

CAO T. Thomas informed council that a proposal was submitted to the Rapid Housing Initiative. A proposal was also submitted to the Yukon Housing through the Housing Initiative Fund.

Proposals have also been submitted to the Community Development Fund for the cemetery, Canada Summer Students, FCM AMP and YG Step Jobs.

CAO T. Thomas and the project team are working with the Highways Department to obtain support the Highway Safety Pilot Project.

The trail signage and brochure project continue to be worked on. Due to delays with the original designer, a decision was made to go with another designer to have the project completed.

CAO T. Thomas is working on getting a quote to prepare a map of the Village that will be used in the visitors guide and on the website.

The final details on the Village Office Building and Recreation Centre retrofits are being completed. There will be a meeting next week with YG to finalize the agreement and plan to start.

Regarding the COVID Start Up Plan funding, CAO T. Thomas would like to propose that council supports a two-fold Mental Health Initiative for staff that includes reinstating 5 sick days for staff to utilize for stress time, counselling, and other mental health related issues, as well as provide staff with up to ten counselling sessions and travel support. It was noted that the current benefit plan does not provide an Employee Assistance Program for anything counselling related other than psychiatrist and psychologist serves. These initiatives will support staff and acknowledge the additional stress and challenges they have and continue to face during this unprecedented time of a global pandemic. Council indicated their support for these initiatives.

Associated Engineering will present their Solid Waste Management Facility Design Report to council on February 1, 2021 via Zoom.

CAO T. Thomas reported Carmack's business directory is now on the website.

CAO T. Thomas noted that there were some issues noted during 2020 with a local contractor who was contracted for two projects – the dog kennel and the Merv Tew Park. Deficiencies were noted by the project team and not rectified, the project team also noted that there were several instances of not following the design specifications, utilizing incorrect materials, or failing to do required steps. There were also some disputes

regarding payment procedures and timing. Delays due to inclement weather, labour shortages, and equipment issues, as well as rectifying deficiencies have resulted in aspects of the project not been completed and will extend the project completion into 2021

Rec-centre Report

No report.

Fire Department Report

No report.

Municipal Maintenance Report

Council read the report provided.

CAO T. Thomas noted that the new highly visible street signs have arrived and will be put up in the spring on the opposite corners from the existing signs, which will be retained for their rustic nature.

21-02-05 M/S Councillors L. Graham/G. Skookum motioned to file the reports as presented.

CARRIED

ACCOUNTS PAID AND PAYABLES

21-02-06 M/S Councillors G. Skookum/L. Graham motioned that the January 9th, 2021 payroll of \$29,619.24 being DD and Accounts Payable of \$24,672.87 being cheques numbered (28721-28735) be accepted.

CARRIED

BYLAWS

9.1 Bylaw 267-21 2021 Annual Operating Budget

Mayor L. Bodie proposed only having the second reading of both budgets at this meeting as he missed the last budget meeting and still has a few questions for CAO T. Thomas. CAO Thomas noted that her immediate concern was that RFP's for 2021 projects needed to be advertised as soon as possible for competitive bids to be achieved. Council noted that the provisional budget had been approved for these and those projects can go to tender.

21-02-07 M/S Councillors T. Wheeler/L. Graham motioned to give Bylaw 267-21 – 2021 Annual Operating Budget – second reading.

CARRIED

9.2 Bylaw 268-21 2021 Capital Expenditure Budget

21-02-08 M/S Councillors L. Graham/G. Skookum motioned to give Bylaw 268-21 – 2021 Capital Expenditure Budget – second reading.

CARRIED

9.3 Bylaw 269-21 Taxation Rate 2021

21-02-09 M/S Councillors L. Graham/T. Wheeler motioned to give Bylaw 269-21 – Taxation Rate 2021 – second reading. Due to the ongoing COVID-19 Pandemic and the resultant economic downturn, the Village of Carmacks will not be increasing the taxation rate for the 2nd year in a row.

CARRIED

21-02-10 M/S Councillors T. Wheeler/ L. Graham motioned to give Bylaw 269-21 – Taxation Rate 2021 –third reading. Due to the ongoing COVID-19 Pandemic and the resultant economic downturn, the Village of Carmacks will not be increasing the taxation rate for the 2nd year in a row.

CARRIED

NEW AND UNFINISHED BUSINESS

10.1 Inclement Weather Policy Sample

Council discussed the policy. CAO T. Thomas suggested an amendment and would like to propose that an employee/student who was scheduled to work when a closure takes place would receive their regularly scheduled hours of base pay for the day, up to a maximum of 4 hours per day.

21-02-11 M/S Councillors L. Graham/G. Skookum motioned that the Inclement Weather Policy , which provides for the regularly scheduled hours of base pay, up to a maximum of 4 hours per day be paid to part time staff, for days in which the Village of Carmacks closes the facility in which they work due to inclement weather conditions, be approved.

CARRIED

IN-CAMERA

- 21-02-12 M/S Councillor T. Wheeler motioned to go into in-camera at 7:46 PM.**
21-02-13 M/S Councillor G. Skookum motioned to go out of in-camera at 7:57PM.

ADJOURNMENT

- 21-02-14 M/S Councillor G. Skookum motioned to adjourn the meeting at 7:57 PM.**

Mayor Lee Bodie adjourned the meeting at 7:57 PM.

Mayor Lee Bodie

CAO Tracy Thomas