



VILLAGE OF CARMACKS
By-law 248-18

A BY-LAW OF THE VILLAGE OF CARMACKS IN THE YUKON TERRITORY TO PROVIDE FOR THE INDEMNITIES TO BE PAID AND EXPENSES TO BE REIMBURSED TO THE MAYOR AND COUNCILORS

WHEREAS Section 173 of the Municipal Act, being Chapter 154 of the Revised Statutes of the Yukon 2002 and amendments thereto, provides that a council may by by-law establish the types, rates, and conditions of payments to be made to or on behalf of members of the council, members of council committees, or other persons; and

WHEREAS the Council deems to provide for compensation for attending meetings and attending to other municipal duties, of which a specified portion may be an allowance for expenses incidental to those duties; and

WHEREAS the Council deems to provide for expenses incurred while attending meetings and other municipal duties, and

WHEREAS the Council deems to provide for payments for any other purpose relating to the person's municipal duties that the council deems appropriate;

NOW THEREFORE the Council of the Village of Carmacks in an open meeting duly assembled enacts as follows:

1. **SHORT TITLE**

This bylaw may be known as the "Council Indemnity and Expense Bylaw".

2. **DEFINITIONS**

In this bylaw:

"Council Member" means any member of council who has been elected, acclaimed or appointed to serve as a councillor or mayor and has been sworn to office.

"Councillor" means a member of council who has been elected, acclaimed or appointed to serve on council and has been sworn to office.

"Mayor" means the chief elected official sworn to office following the most recent municipal election, or having been so appointed by council.

"Chief Administrative Officer" means the Chief Administrative Officer of the Village of Carmacks or designate.

"Indemnity" means the total annual payment made to council members.

"Expenses" means any expenditure made in the performance of municipal business approved by resolution of council, if the council member is absent from the community.

"Per-diem" means additional expenses for time to attend to meetings our council duties above regular council meetings

3. **ADMINISTRATION**

Council appoints the Chief Administrative Officer to administer this bylaw.

4. **GENERAL PROVISIONS**

4.1 The annual indemnity for the Mayor shall be twelve thousand six hundred dollars (\$12,600).

4.2 The annual indemnity for each Councillor and the deputy mayor shall be six thousand six hundred dollars (\$6,600).

4.3 The annual indemnity for the Mayor shall be distributed monthly with the total monthly indemnity not to exceed one thousand fifty dollars (\$1,050).

4.4 The annual indemnity for councillors shall be distributed monthly with the total monthly indemnity not to exceed five hundred fifty dollars (\$550).

- 4.5 In addition to the annual indemnities provided, council may by resolution approve the payment of travel, meals, accommodation and per diem expenses not provided for in the annual budget, while any council member is attending meetings or performing duties on behalf of the Village of Carmacks or representing the Village of Carmacks at hearings, committees, conferences or public events.
- 4.6 Reimbursement for travel, meals and incidentals shall be at the rates established by the Government of Yukon for its employees, which changes from time to time. Accommodation expenses will be for actual costs incurred for a standard single room unless otherwise approved by council resolution.
- 4.7 For meetings of three hours duration or less, a per diem rate of \$75 shall be provided to a Councillor and \$100 to the Mayor.
- 4.8 For meetings over three hour's duration, a per diem rate of \$150 shall be provided to a Councillor and \$200 to the Mayor.
- 4.9 For meetings in other communities, a per diem shall be provided to both Councillors and Mayor of \$200.
- 4.10 When travel to other communities is required separate from the days of meetings within the Yukon Territory, travel time will be paid as follows; 250km or less a rate of \$100 for the travel day. For travel 250km or greater a rate of \$200 for the travel day.
- 4.11 When travel outside the Yukon Territory is required separate from the days of meetings, all members of Council will be reimbursed at a per diem rate of \$200 for each travel day.
- 4.12 The mayor shall receive a \$600 per annum allowance for meetings with visitors to the community, to be reimbursed upon presentation of receipts or paid directly upon presentation of an invoice approved by the mayor.
- 4.13 The deputy mayor shall receive \$25 per day if the mayor is absent from the community for 3 days or more, if required to perform official duties within the first 3 days of the mayor's absence, the deputy mayor will receive the \$25 rate for that day. The deputy mayor shall receive \$50 to chair a regular or special meeting of council if the mayor is absent from the meeting.
- 4.14 All salaries will be paid based on amount of meetings attended. Councillors will only be able to miss one meeting without good reason before deductions will be made to their honorarium, at the Council's discretion.

5. ENACTMENT

This by-law shall come into force and effect on the first day of January 2019

By-law 223-15 is hereby repealed.

READ A FIRST TIME THIS 7th DAY of August, 2018.

READ A SECOND TIME THIS 7th DAY of August 2018.

READ A THIRD TIME AND FINALLY PASSED THIS 18th DAY of September, 2018.

Mayor Lee Bodie

CAO Tracy Thomas